



AGENDA
REGULAR MEETING OF THE WHITESIDE COUNTY BOARD
TUESDAY, MARCH 21, 2023 – 6:30 PM
CHAIR: MARTIN KOSTER
BOARD ROOM, LAW ENFORCEMENT CENTER
MORRISON, ILLINOIS

Participation will be in person only
Remote Access/streaming is available by Zoom - 1 (312) 626-6799
Meeting ID - 837 5698 2547

- 1. A CALL TO ORDER BY THE CHAIR.**
- 2. ROLL CALL BY CLERK.**
- 3. PLEDGE OF ALLEGIANCE.**
- 4. READING AND APPROVAL OF THE JOURNAL.**
- 5. STANDING RESOLUTIONS AND ACKNOWLEDGMENTS.**
- 6. COMMUNICATION:**
 - IEPA Notice of application for permit to manage waste 2/17/23
 - Whiteside Co Healthier Communities Partnership correspondence 2/24/23
- 7. BUILDING AND ZONING ACTION ITEMS.**
- 8. COMMENTS FROM THE PUBLIC:**
 - Farm Bureau presentation for the adoption of the pro-agriculture resolution
- 9. REPORT FROM COUNTY OFFICERS.**
- 10. COMMITTEE REPORTS AND RECOMMENDATIONS.**
- 11. UNFINISHED BUSINESS.**
- 12. NEW BUSINESS.**
- 13. ADJOURNMENT.**

PUBLIC WORKS COMMITTEE - Mr. Glenn Frank, Chair

The Public Works Committee met at the Highway Department at 2:00 p.m. on Tuesday, March 7, 2023. Members present were: Glenn Frank, Paul Cunniff, Tom Witmer, Doug Wetzell and Larry Russell. Others in attendance were: Kurt Glazier-County Board Vice-Chairman, Joel Horn-County Administrator, Suzan Stickle-Building & Zoning Administrator, Russ Renner-County Engineer and Jennifer Greeley-Office Manager. Chairman Frank called the meeting to order.

1. ROUTINE BUSINESS:

- a. Township Motor Fuel Tax & Budgetary Status Reports for February 2023 were presented for review and approval. Motion was made by Wetzell and seconded by Witmer to approve the items as presented. The vote was all ayes.

2. BUILDING & ZONING REPORT:

- a. Suzan Stickle, Building & Zoning Administrator distributed the Building Reports for February 2023 to the Committee for their review (See #1).
- b. Discussion was held regarding the removal and demolition of trailers at Shady Nook near Rock Falls, IL.
- c. Doug Wetzell will attend the Zoning Meeting on March 16, 2023 @ 6:30 p.m.
- d. Ms. Stickle informed the Committee that at the April Zoning Hearing she anticipates presenting an Amendment to the Zoning Ordinance. The Amendment will reflect the changes to the County Wind and Solar Restrictions to comply with HB 4412 that was signed into law on January 27, 2023.

3. AIRPORT BOARD REPORT:

- a. The Regular Airport Board minutes from January 12, 2023 and the Special Meeting minutes from February 9, 2023 were presented for review (See #2-6). Motion was made by Cunniff and seconded by Russell to approve minutes as presented. The vote was all ayes.
- b. Glenn Frank will attend the Airport Board meeting on March 16th @ 5:00 p.m.

4. SPECIAL SERVICE AREA #2 REPORT: Nothing at this time.

5. COUNTY HIGHWAY REPORT:

- a. The Landfill Leachate Report and Inspection Reports for February, 2023 were presented for review (See #7-8). Mr. Renner informed the Committee that leachate hauling started this week.
- b. Friday, February 24, 2023 bids were received for Furnish and Apply Seal Coat and for Dust Control for Whiteside County Highway & Township roadways.

#23-XX000-XX-GM – Furnish and Apply Seal Coat Letting. Motion was made by Wetzell and seconded by Witmer to recommend approval of the Award of the 2023 Furnish and Apply Seal Coat Letting to the low bidder, Porter Bros of Rock Falls, IL for the various groups:

Groups 1-15 – Porter Brothers Asphalt & Sealing, Inc. of Rock Falls, IL

The vote was all ayes. (See #9-12)

MOTION: To Approve the Award for Section #23-XX000-XX-GM - 2023 Furnish and Apply Seal Coat to the low bidder, Porter Bros of Rock Falls, IL, as presented.

- c. 2023 Dust Control Letting. Motion was made by Witmer and seconded by Russell to recommend approval for the Award of the 2023 Dust Control Letting to Sicalco, Ltd. for Calcium Chloride and to Environmental Road Solutions, Inc. for Lignin. The vote was all ayes. (See #13-14)

MOTION: To Approve the Award for the 2023 Dust Control Letting to the low bidders above, as presented.

- d. 2023 Pipe Letting. Motion was made by Russell and seconded by Wetzell to recommend the approval for the Award of the 2023 Pipe Letting to the only bidder, Metal Culverts, Inc. of Jefferson City, MO. (See #15-16)

MOTION: To Approve the Award for the 2023 Pipe Letting to the only bidder, Metal Culverts, Inc. of Jefferson City, MO, as presented.

- e. Federal Aid Agreement – Albany Rd & Cordova Rd – (Section 21-00258-00-RS) Cold in-place recycling resurfacing project on Albany Rd from Sand Rd to Burns Rd and on Cordova Rd from I-88 bridge overpass to 6th Avenue. A motion was made by Wetzell and seconded by Russell to approve the Agreement and refer it to the full board for approval. The vote was all ayes. (See #17-20)

MOTION: To approve the Federal Aid Agreement (Albany Rd & Cordova Rd – Section #21-00258-00-RS), to be accepted and approved as presented.

- f. Resolution for Improvement by County Under the Illinois Highway Code – Albany Rd & Cordova Rd – (Section #21-00258-00-RS). A Resolution was presented to appropriate \$750,000 from RBI Funds for the cold in-place recycling resurfacing project. A motion was made by Wetzell and seconded by Russell to refer the Resolution to the full board for approval. The vote was all ayes. (See #21)

MOTION: To approve the Resolution for Improvement by County Under the Illinois Highway Code appropriating RBI Funds (Albany Rd & Cordova Rd – Section #21-00258-00-RS), to be accepted and approved as presented.

6. Mr. Renner informed the Committee of the following items:
 - a. Highway Office – Septic Lines: He is checking into getting the cast iron pipes from the office building to the septic tank lined.
 - b. Award of Truck Route Funding for Prophet Road: This project will take place in 2024.
 - c. IL Legislation – Senate Bill 249
7. OLD BUSINESS: Nothing at this time.
8. NEW BUSINESS: Nothing at this time.

There was no additional business so a motion to adjourn was made by Cunniff and seconded by Witmer. The vote was all ayes and the meeting was adjourned at 2:39 p.m.

Meeting Date: The next regular meeting – April 4, 2023 at 2:00 PM, at Highway Department

MOTION: To place on file the Public Works Committee’s meeting report, February 2023 claim reports and related informational items, as presented.

COUNTY OFFICES COMMITTEE - Ms. Brooke Pearson, Chair

The County Offices Committee meeting was held in the Board Room at the Law Enforcement Center on March 6, 2023 at 2:30 PM. Members present were Jim Duffy, Ernest Smith and Thomas Alex Williams. Brooke Pearson was absent. Others present were Kurt Glazier, Robin Brands, Lauren Lee, Tim Berogan, Chris Tennyson, Joel Horn, and Lori Keppen. Vice Chair Jim Duffy presided over the meeting. There was no public comment.

1. The February 2023 claims and the budget status report were reviewed. A motion was made by Ernest Smith to approve the claims. Thomas Alex Williams seconded the motion. All voted ayes. Motion carried.
2. Recorder
 - a. Joel Horn advised the Rental Housing Support Program Bill HB3878 has been signed by the Governor and it will go into effect on 7/1/23. All recorders are to increase their RHSP surcharge by \$10. After discussion a motion was made by Thomas Alex Williams to approve the Ordinance amending the Recorders Predictable Fee Schedule as presented. Ernest Smith seconded the motion. All voted ayes and the motion carried. (See #22)

MOTION: To approve the Ordinance amending the Recorders Predictable Fee Schedule, as presented.

3. Supervisor of Assessments
 - a. Robin Brands advised the old Zoning office remodel is almost completed. She is requesting to hire an additional GIS Technician. This position already is in the Assessor’s budget. Ernest Smith made a motion to approval the request for an additional GIS Technician. Thomas Alex Williams seconded the motion. All voted in favor and the motion carried. This request will be forwarded to the Executive Committee for approval of additional staff.
 - b. GIS Sales were \$210.10 for the period of 2/6/23 – 3/2/23. Also, one address book was sold for \$10.00.
4. Information Technology
 - a. Tim Berogan requested a department credit card. Several companies are requesting payment by credit card for computer services such as our Zoom accounts. After discussion, a motion was made by Thomas Alex Williams to forward to the board the IT Department be allowed to purchase a credit card. Ernest Smith seconded the motion. All voted ayes. Motion carried.

MOTION: To approve a credit card to be issued to the IT Department.

5. Regional Office of Education
 - a. Chris Tennyson reviewed his monthly report (See #23-35).
6. Thomas Alex Williams discussed the option of having a grant writer on staff.

7. By consensus of the committee Jim Duffy adjourned the meeting at 3:15 PM.

Meeting Date: The next regular meeting – April 3, 2023 at 2:30 PM in County Board Room

MOTION: To place on file the County Offices Committee’s meeting report, February 2023 claim reports and related informational items, as presented.

HEALTH AND SOCIAL SERVICES COMMITTEE – Mr. Mark Hamilton, Chair

The Health & Social Services Committee met on March 8, 2023 at 6:30 p.m. in the Board Room at the Law Enforcement Center. Members present were Hamilton, Dowd, Crandall and Regalado. Others present were Martin Koster, Joel Horn, Kurt Studnicki, Mike Delany and Sue Britt.

1. Monthly claims were reviewed and approved.
2. Health Department
 - a. Mr. Studnicki reported that the bids for the Dental addition are due March 24th and will be opened the following week.
 - b. Mr. Studnicki informed the committee they have met with the architect regarding the remodeling of area of the clinic approved by the board at its last meeting and bids will go out shortly. They hope to break ground in the fall.
 - c. Mr. Hamilton asked if there was an update on how the expiration of the governor’s emergency order will affect the health department. Mr. Studnicki indicated he did not have the answer to that but would have Ms. Lee provide an update.
3. University of IL Extension
 - a. Mr. Delany distributed several flyers highlighting programs at Extension. He touched on the following:
 - i. May 6th – Walk for Hunger
 - ii. April 1st – 4-H will be planting trees along Lynn Blvd. in Sterling. All are welcome to join.
 - iii. The Food Insecurity program is coordinating with the United Way, Whiteside Area Healthier Partnership and others regarding the summer Lunch program. They will be holding their second meeting tomorrow. Mr. Hamilton asked what the impact of the rollback of the SNAP program to prepandemic levels would have on us locally. Mr. Delany indicated he didn’t have any information to report since that is not his area of expertise.
 - b. Mr. Delany informed the committee that he is the Economic Development educator for our unit and the Boone, DeKalb and Ogle unit. He indicated that his main focus right now is expanding broadband. There are a couple webinars coming up that he wanted to highlight.
 - i. March 10th – There will be a Local Government Educational webinar on Round 3 of the Connect Illinois Broadband Grant Program.
 - ii. March 29th – There will be a webinar on the expansion of the electrical grid to plan for future needs related to EV’s.

- iii. April 13th – The Opportunity Equity Forum will meet to discuss helping underserved local businesses access the resources they need. The meeting will begin at 5:30.
- 4. Mr. Koster relayed information about the upcoming UCCI Legislative Reception and Educational Seminar. The reception will be Tuesday, March 28th with the seminar being held the following morning.

Meeting adjourned at 7:10 PM.

Meeting Date: The next regular meeting – April 5, 2023 at 6:30 PM in County Board Room

MOTION: To place on file the Health & Social Services Committee’s meeting report, February 2023 claim reports and related informational items, as presented.

JUDICIARY COMMITTEE – Mr. Thomas Ausman, Chair

The Judiciary Committee meeting was held in the Board Room at the Law Enforcement Center on March 9, 2023 at 6:00 PM. Members present were Barry Cox and Martin Koster (ex-officio). Others present were Jason McDearmon, Dana McCormick, Sue Costello, Julie Cox and Joel Horn.

- 1. Mr. Cox called the meeting to order at 6:15 PM. There was no public comment.
- 2. Claims were not acted on since we did not have a quorum.
- 3. Court Services
 - a. The Committee reviewed the monthly report (See #36).
 - b. Mr. McDearmon informed the committee there will be a Drug Court retreat on April 28th here at the courthouse. The main topic will be recertification.
 - c. Mr. McDearmon informed the committee they are conducting interviews for the vacancy in his office and hope to have someone hired soon.
 - d. Mr. McDearmon reported they are updating their case management software to collect new data the AOIC (Administrative Office of the Illinois Courts) is requiring. The state will reimburse us for this cost up to \$12,000.
 - e. Mr. McDearmon stated that the annual plan has been approved by the Chief Judge.
- 4. Public Defender
 - a. Interim Dana McCormick presented the monthly report.

| Category | December | January | February |
|-----------------------------------------------|----------|---------|----------|
| Number of defendants on first of month | 741 | 745 | 754 |
| Number of new appointments | 49 | 52 | 31 |
| Felony | 29 | 33 | 20 |
| Misdemeanors | 20 | 19 | 11 |
| Number of defendants taken by private counsel | 5 | 3 | 3 |
| Number of defendant resolved | 40 | 40 | 35 |
| Number of defendants at end of month | 745 | 754 | 747 |
| Plea agreements | 36 | 34 | 30 |
| Felony | 17 | 23 | 23 |
| Misdemeanors | 19 | 11 | 7 |

| | | | |
|------------------------------|-----|-----|-----|
| Jury trials | 0 | 0 | 0 |
| Bench trials | 0 | 0 | 0 |
| Felony | 0 | 0 | 0 |
| Misdemeanors | 0 | 0 | 0 |
| Sentence hearings | 0 | 0 | 0 |
| Felony | 0 | 0 | 0 |
| Misdemeanors | 0 | 0 | 0 |
| Dismissed cases | 4 | 6 | 5 |
| Juvenile appearance in court | 123 | 150 | 112 |

- b. McCormick informed the committee that there should be a permanent Public Defender hired this month.
 - c. Ms. McCormick reported that we are at our maximum of 15 participants in the Drug Court. She indicated that there should be a graduation soon as a couple of the participants are close to completing the program. Mr. Cox asked how long it takes someone to complete the program. Ms. McCormick indicated it typically takes around a year. She also stated that the graduations are public and invited the members to come to the next graduation.
 - d. Ms. McCormick reviewed staffing in her office. They have hired a full-time assistant but still have an opening for the part-time assistant. The new secretary will be leaving soon so they are in the process of looking for a replacement.
5. Circuit Clerk
- a. Sue Costello presented her monthly report (See #37-38). In February 54% was received from some kind of “e” file for the month. There were no jury trials. Collections were \$8,717.72 for February.
 - b. Mrs. Costello spoke to the committee about the child support letters that she has been sending out informing folks of the surcharge they have reinstated. She indicated they have been having an issue with letters being returned with no forwarding address. She has been looking into purchasing a license for the Been Verified address search site to find correct addresses.
6. Mr. Koster spoke to the committee about the upcoming UCCI Legislative Reception and Educational Seminar. The reception will be Tuesday, March 28th with the seminar being held the following morning.

There being no other business the meeting adjourned at 7:10 pm.

Meeting Date: The next regular meeting – April 6, 2023 at 6:00 PM in County Board Room

MOTION: To place on file the Judiciary Committee’s meeting report and related informational items, as presented.

PUBLIC SAFETY COMMITTEE - Mr. Kurt Glazier, Chair

The Public Safety Committee meeting was held on March 8, 2023 in the Hearing Room at the Law Enforcement Center. The meeting was called to order by Chair Kurt Glazier at 3:00 PM. Members present were Kurt Glazier, Linda Pennell, Sue Britt and Matt Ward. Others present were Martin Koster, Joe McDonald, Terry Costello, John Booker, Joel Horn and Lori Keppen. There was no public comment.

1. A motion was made by Sue Britt to approve the February 2023 claims. Linda Pennell seconded the motion. The motion carried.
2. Coroner
 - a. Joe McDonald presented the monthly report.

| | December | January | February |
|-----------------|-------------------------------------------------------|-------------------------------------------------------|---------------------------------------|
| Number of Cases | 55 | 58 | 42 |
| Autopsies | 4 | 1 | 3 |
| Permits Issued | 31 | 40 | 24 |
| Revenue | \$2525 (\$1300 current, \$1150 billing & \$75 report) | \$1500 (\$1300 current, \$150 billing & \$50 reports) | \$1200 (\$900 current, \$300 permits) |

3. State's Attorney
 - a. Terry Costello presented the monthly and juvenile case statistic reports (See #39-40).

| | December | January | February |
|---------------------------------------------------------|-----------------|----------------|-----------------|
| Felony convictions | 22 | 34 | 38 |
| Misdemeanor convictions | 9 | 9 | 12 |
| Traffic convictions | 70 | 100 | 77 |
| DUI convictions | 7 | 15 | 13 |
| Juvenile Adjudications (delinquency, child abuse etc) | 0 | 7 | 1 |
| Juvenile Permanency/Reviews | 44 | 3 | 0 |
| Found not guilty(felony,traffic,misd jury/bench trials) | 0 | 1 | 1 |

There were 28 defendants convicted of felony crimes in February 2023. Among the felony convictions were: 6 Violations of Probation, 5 Aggravated Battery, 2 Unlawful Failure to Register Sex Offender, 1 Escape, 1 Felon Possession of Weapon, 3 Theft, 1 Aggravated Criminal Sex Abuse, 2 Burglary, 8 Unlawful Possession of Methamphetamine, 1 Unlawful Possession of Controlled Substance, 4 Aggravated DUI and 4 DWLR.

This report does NOT include statistics for bond reduction hearings, Sexual Dangerous Persons petitions, post-trial petitions, post-conviction petitions, mental health petitions, Statutory Summary Suspension hearings, Petitions to Revoke Probation hearings, suppression hearings, and other motion and pretrial hearings.

- b. Terry Costello reported on the status of various properties within the county concerning Environmental Health violations.
4. Sheriff's Report
 - a. Sheriff Booker presented his monthly reports:

| | December | January | February |
|--------------------------------|-------------------|-------------------|-------------------|
| CIVIL PROCESS – REVENUE | \$6,238.23 | \$9,916.81 | \$5,635.00 |
| Papers Served | 175 | 356 | 212 |
| Sheriff Sales | 4 | 5 | 4 |
| MISCELLANEOUS FEES | | | |
| Police Vehicle Fund | \$33.00 | \$2.00 | \$0 |
| DUI Fund | \$930.00 | \$553.50 | \$2,583.26 |
| Drug Fund | \$200.00 | \$280.19 | \$155.19 |
| Sheriff Fees | \$1,456.51 | \$1,263.62 | \$1,448.39 |

| | | | |
|----------------------------------------|--------------------|--------------------|--------------------|
| E-Citation | \$180.28 | \$128.70 | \$129.40 |
| Fines & Fees | \$36,876.35 | \$28,378.43 | \$29,291.78 |
| Traffic Fees | \$95.79 | \$145.92 | \$143.04 |
| Judicial Security | \$9,651.20 | \$10,844.84 | \$9,941.01 |
| Arrestees Medical | \$230.54 | \$381.00 | \$298.00 |
| Sex Offender Registration Fee | \$400.00 | \$100.00 | \$1,000.00 |
| Police Reports | \$179.45 | \$253.97 | \$65.00 |
| Prisoners Trust Fund | \$527.22 | \$472.28 | \$383.13 |
| Periodic Imprisonment Fees | \$780.00 | \$0 | \$1,420.00 |
| Warrant Fees | \$70.00 | \$0 | \$0 |
| Lectronic – Tower Rent | \$150.00 | \$75.00 | \$75.00 |
| K-9 Donation | \$0 | \$50.00 | \$0 |
| Highway Hire Back | \$0 | \$0 | \$17.00 |
| Hearing Room Rental | \$0 | \$0 | \$50.00 |
| Restitution-Large/Bode Towing Fee | \$95.00 | \$0 | \$0 |
| SSA Treasury | \$0 | \$0 | \$1,000.00 |
| Susan Mendoza-sheriff salary reimburse | \$0 | \$0 | \$8,388.22 |
| Susan Mendoza-cannabis sales tax | \$4,967.12 | \$5,013.85 | \$4,994.85 |
| Susan Mendoza-cannabis revenue | \$2,272.10 | \$2,366.69 | \$2,359.21 |
| Susan Mendoza-highway safety | \$709.53 | \$337.54 | \$0 |
| Susan Mendoza-prisoner transports | \$310.80 | \$116.55 | \$155.40 |
| MISCELLANEOUS TOTAL | \$60,114.89 | \$50,764.08 | \$63,897.88 |
| GRAND TOTAL | \$66,353.12 | \$60,680.89 | \$69,532.88 |
| | | | |

| | Dec | | Jan | | Feb | | |
|----------------------|------|--------|--------|--------|--------|--------|--------|
| | Male | Female | Male | Female | Male | Female | |
| Beginning Census | 55 | 8 | 62 | 6 | 64 | 6 | |
| Admissions | 45 | 13 | 80 | 14 | 37 | 11 | |
| Releases | 38 | 15 | 78 | 14 | 39 | 9 | |
| Ending Census | 62 | 6 | 64 | 6 | 62 | 8 | |
| Average Daily | | | 69 | | 74 | | 71 |
| Meals Served | | | 6,550 | | 7,010 | | 6,115 |
| Number Accidents | | | 23 | | 34 | | 32 |
| Number of Calls/Logs | | | 986 | | 1,102 | | 989 |
| Patrol Miles | | | 37,183 | | 36,878 | | 33,157 |

- b. Sheriff Booker requested to purchase 15 squad cars for a total of \$643,905.00. There would be \$350,000 paid from the ARPA grant leaving \$293,905.00 to be financed thru Sauk Valley Bank at a rate of 4.97% for five years. Payments will be \$70,000 annually with five payments total. After discussion, Matt Ward made a motion to authorize the payment of \$643,905.00, as presented. Sue Britt seconded the motion. All voted ayes. Motion carried. (See #41)

MOTION: A motion to approve payment of 15 squad cards in the amount of \$643,905. The ARPA grant would pay \$350,000. The remaining \$293,905 would be financed thru Sauk Valley Bank.

- c. After discussion, it was the consensus of the committee to demolish the old health department building on Route 30. Sheriff Booker will get quotes and update the committee.

d. Sheriff Booker Comments:

- K-9 report presented (See #42)
- Staff update
- Providing services for Tampico

5. At last month's committee meetings, Joel Horn advised the Governor has ended the emergency declaration as of 5/11/23. We will no longer participate in remote meetings. All meetings will be held in person. Sue Britt brought up for discussion the zoom remote capability for board meetings. She believes we should be using the equipment we've installed and at least stream the Board meetings. Mr. Koster stated he would allow future meetings to be streamed.

There being no other business the meeting adjourned at 4:20 PM.

Meeting Date: The next regular meeting – April 5, 2023 at 3:00 PM in County Board Room

MOTION: To place on file the Public Safety Committee's meeting report, February 2023 claim reports and related informational items, as presented.

FINANCE COMMITTEE – Mr. Glenn Truesdell, Chair

The Finance Committee was held on Monday, March 13, 2023 at 1:00 p.m. with board members in the Hearing Room at the Law Enforcement Center. Members present were Truesdell, Douglas, Clark and Bitler. Also present were Board Chair Koster, Economic Development/Enterprise Zone Administrator Gary Camarano, Director of Operations of Transportation Emily Hammer, Whiteside Senior Center Bookkeeper Carmen Lopez, Mr. William Lee, Owen Harrell, County Administrator Joel Horn, and Amy Robbins.

1. The Committee reviewed the monthly claims and budget reports. A motion was made by Douglas, seconded by Clark, to approve the monthly claims and budget reports as presented. All voted in favor of the motion.
2. County Treasurer Penny VanKampen was unable to attend the meeting today. The monthly Temporary Investment Report and Summary of Fund Balance Report for February 2023 were discussed.
3. Ms. Hammer reported ridership statistics and introduced Whiteside County Senior Center Bookkeeper Carmen Lopez. Mr. Horn discussed the DOAP and 5311 grant applications for 2024 (See #43-46). After review, a motion was made by Bitler, seconded by Douglas to pass the following resolutions:

2024 proposed grant resolution for Section 5311 and DOAP

2024 final grant resolutions for Section 5311 and DOAP

All voted in favor of the motion.

MOTION: To approve the proposed Resolution Authorizing Execution and Amendment of the 2024 Section 5311 Grant Agreement, as presented.

MOTION: To approve the proposed Resolution Authorizing Execution and Amendment of the 2024 Downstate Operating Assistance Grant Agreement, as presented.

MOTION: To approve a Resolution Authorizing Execution and Amendment of the 2024 Section 5311 Grant Agreement, as presented.

MOTION: To approve a Resolution Authorizing Execution and Amendment of the 2024 Downstate Operating Assistance Grant Agreement, as presented.

4. Mr. Horn requested hiring a PCOM position for 3 days/week as we had previously. Mr. Horn has been doing this job but does not have the time to carry out this position continually. A motion was made by Clark, seconded by Douglas, to approve the hiring as presented. Motion carried. The monthly reporting for PCOM is up to date and all quarterly reports and grant funding will be completed by 4/1/23.
5. Mr. Camarano distributed the Jo Carroll Energy Broadband Fiber Agreement. Mr. Will Lee reviewed the agreement and presented the final copy to the Committee. After discussion, a motion was made by Bitler, seconded by Clark, to approve the Jo Carroll Broadband Agreement as presented. All voted in favor of the motion. (See #47-60)

MOTION: To approve the Jo-Carroll Broadband Fiber Agreement, as presented.

6. Mr. Horn presented a request to transfer \$100,000 from Public Works to SSA #1 for new ambulance purchase. This amount was budget but not until June. A motion was made by Bitler, seconded by Douglas, to approve the transfer as presented. All voted in favor of the motion.
7. The mileage reimbursements and per diems for County Board members were reviewed and approved. (A copy will be available for inspection on board night.) A motion was made by Douglas, seconded by Clark, to place on the agenda for Board action the February 2023 mileage and travel reimbursements for County Board members in the amount of \$1,186.88. All voted in favor of the motion.

MOTION: To approve the February 2023 mileage and travel reimbursement items for County Board members in the amount of \$1,186.88 (must be a roll call vote).

8. There being no further business, a motion was made by Douglas, seconded by Bitler to adjourn the meeting at 2:01 pm. All voted in favor of the motion.

Meeting Date: The next regular meeting – April 10 2023 at 1:00 PM in County Board Room

MOTION: To place on file the Finance Committee’s meeting report, February 2023 reports and related informational items, as presented.

WAGE & SALARY COMMITTEE: Douglas Wetzell, Chair

The Wage & Salary Committee met on Tuesday, February 21, 2023 at 5:30 p.m. in the Hearing Room in the Law Enforcement Center. Members present were Wetzell, Bitler, Glazier, Dowd, Duffy, and Koster. Also present were Circuit Clerk Sue Costello, County Administrator Joel Horn, and Amy Robbins.

1. Chairman Wetzell called the meeting to order.
2. Mr. Horn presented his recommendation regarding the Circuit Clerk’s request to address compression of wages. In the recommendation, Mr. Horn stated we try to maintain a minimum gap of 8% between supervisor/staff. Considering this, Mr. Horn recommended moving Ms.

Albrecht up from Grade 11 Step 4 to Grade 11 Step 6 which creates a 10% gap. Mrs. Costello stated the employee has 34 years of experience and supervises multiple employees. After reviewing the gap and how this will be maintained over the contract period, a motion was made by Koster, seconded by Duffy, to move the Chief Deputy Circuit Clerk to Grade 11 Step 6 as recommended with an effective date of 2/20/23. A roll call vote was called and all voted in favor of the motion.

3. There being no further business, a motion was made by Glazier to adjourn the meeting. All voted in favor of the motion. The meeting adjourned at 6:00 p.m.

MOTION: To place on file the Wage & Salary Committee's meeting report and related informational items, as presented.

EXECUTIVE COMMITTEE – Mr. Martin Koster, Chair

The Executive Committee meet on Tuesday, February 21, 2023 at 8:21 p.m. in the Board Room at the Courthouse. Members present were Koster, Glazier, Frank, Hamilton, Truesdell, Ausman, and Pearson. Also present: Joel Horn.

1. Mr. Koster informed the committee that two of members of this committee have a scheduling conflict on April 11th and asked if the April meeting could be moved to April 12th. Mr. Truesdell moved the April Executive Committee meeting be moved to April 12th at 6:30 pm, Mr. Frank seconded, motion carried.
2. There being no further business the meeting adjourned at 8:25 p.m.

The Executive Committee meeting was held on Tuesday March 14, 2023 at 6:30 p.m. with Committee members in the Board Room at the Courthouse. Members present were Koster, Glazier, Frank, Hamilton, Truesdell, Ausman, and Pearson. Also present were Sue Britt, Assessor Robin Brands, Circuit Clerk Sue Costello, Administrator Joel Horn and Amy Robbins.

1. Chairman Koster noted the following communications:
 - a. IEPA Notice of Application for Permit to Manage Waste 2/17/23
 - b. Whiteside County Healthier Communities Partnership 2/24/23 correspondence
2. Assessor Robin Brands spoke to the Committee requesting an additional GIS Technician which has been discussed with the Board over the past couple years and money is budget for this. A motion was made by Ausman, seconded by Pearson, to approve hiring an additional GIS Technician. All voted in favor of the motion.
3. All Standing and Wage & Salary Committees reported.
4. During the Judiciary Committee, Mr. Horn stated James Fagerman has been appointed as the new Public Defender. The Committee also discussed the Sheriff's squad car purchase and questioned the terms of the loan during the Public Safety Committee.
5. A motion was made by Hamilton, seconded by Pearson, to place the following appointment on the agenda for Board action. All voted in favor of the motion.
 - a. Appointment of Jake Kilberg to the Emergency Telephone System Board.

MOTION: To approve the appointment of Jake Kilberg to the Emergency Telephone System Board.

- b. Appointment of Katie Rider to the 708 Mental Health Board.

MOTION: To approve the Appointment of Katie Rider to the 708 Mental Health Board.

- c. Appointment of Daniel Koster to the Sterling Rural Fire Protection District.

MOTION: To approve the Appointment of Daniel Koster to the Sterling Rural Fire Protection District for the unexpired term ending May 6, 2023 and for the three year term beginning May 7, 2023.

- 6. A motion was made by Truesdell, seconded by Hamilton, to place an anticipated appointment on the agenda for Board action. All voted in favor of the motion.

- a. Anticipated Motion for an appointment to the 708 Mental Health Board.

ANTICIPATED MOTION: To approve an appointment to the 708 Mental Health Board.

- 7. Mr. Koster stated the Farm Bureau will be in attendance at the Board Meeting to present a plaque concerning the adoption of the pro-agriculture resolution.

- 8. The Committee reviewed the monthly claims and budget reports. A motion was made by Ausman, seconded by Glazier, to approve the claims and budget reports as presented. All voted in favor of the motion.

- 9. Mr. Horn informed the Committee he is planning to retire around the end of October in 2023 and recommends Amy Robbins as his successor. After discussion, a motion was made by Truesdell, seconded by Pearson, to approve Amy Robbins as the Whiteside County Administrator effective upon Mr. Horn's retirement. All voted in favor of the motion.

MOTION: To appoint Amy Robbins as County Administrator effective upon Mr. Horn's retirement.

- 10. With the movement in Administration staff, Mr. Horn reported the need to hire a new Principle Clerk as the current Clerk will move into the HR position. A motion was made by Truesdell, seconded by Frank, to approve hiring a new principle clerk once the Administrator position is approved at the Board meeting.

- 11. There being no further business, a motion was made by Hamilton, seconded by Glazier, to adjourn the meeting. All voted in favor of the motion. The meeting adjourned at 7:30 p.m.

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| Next Regular Meeting: | Executive Committee: | <u>04/12/23</u> |
| | County Board: | 04/18/23 |

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| Compensation and Reimbursements: | Payroll Check Print Date | 04/06/23 |
| | Reimbursement Check Print Date | 03/30/23 |

MOTION: To place on file the Executive Committee's meeting report, February 2023 claims reports and related informational items, as presented.