



### **EXECUTIVE COMMITTEE – Mr. Jim Duffy, Chair**

The Executive Committee meeting was held on Tuesday, September 13, 2022 at 6:30 p.m. with board members in the Board Room at the Courthouse or using the website – freeconferencecall.com. Members present were Duffy, Truesdell, Koster, Britt, McGinn, and Katherine Nelson. Also present were Mark Hamilton, Public Defender Jennifer Kelly, Assistant States Attorney James Fagerman, Administrator Joel Horn and Amy Robbins.

1. Chairman Duffy noted the following communications:
  - a. Tyson Fresh Meats Re: Land Application Permit
2. During department reports, James Fagerman updated the Committee on options for the Yeoward Addition in Rock Falls. Jennifer Kelly requested a second secretarial position be added to her office and additional job requirements for the current secretary. A motion was made by Truesdell, seconded by Katherine Nelson, to review the current Secretary position for new responsibilities in the Public Defender's office. All voted in favor of the motion.
3. A motion was made by Britt, seconded by Katherine Nelson, to authorize hiring/adding a second secretarial position in the Public Defender's office. All voted in favor of the motion.
4. All Standing Committees reported.
5. During Finance, the Committee discussed the Connect Whiteside recommendation to move forward with Sand Prairie (Jo Carroll) and their experience/grants received in our area.
6. A motion was made by Britt, seconded by Koster, to place the following reappointment on the agenda for Board action. All voted in favor of the motion.
  - a. Reappointment of Roberta Bush to the Union Drainage & Levee District No. 1 of Erie & Fenton.

**MOTION: To approve the Reappointment of Roberta Bush to the Union Drainage & Levee District No. 1 of Erie & Fenton.**

7. The committee briefly discussed the retirement of Dawn Young as County Recorder and the appointment of Kendra Kophamer Bush, current Chief Deputy Recorder. A motion was made by Truesdell, seconded by McGinn, to approve the appointment of Kendra Kophamer Bush to County Recorder in January of 2023.

**MOTION: To confirm the appointment of Kendra Kophamer Bush as County Recorder effective January 4<sup>th</sup>, 2023.**

8. The Committee reviewed the monthly claims and budget reports. A motion was made by Britt, seconded by Katherine Nelson, to approve the claims and budget reports as presented. All voted in favor of the motion.
9. Mr. Duffy stated a representative from Business Employment Skills Team Inc. (BEST) would like to present information to the Board at the September meeting. A motion was made by Katherine Nelson, seconded by Koster, to place the presentation on the Board agenda.
10. There being no further business, a motion was made by Katherine Nelson, seconded by Britt, to adjourn the meeting. All voted in favor of the motion. The meeting adjourned at 7:44 p.m.

Next Regular Meeting:	Executive Committee:	10/11/22
	County Board:	10/18/22
Compensation and Reimbursements:	Payroll Check Print Date	10/07/22
	Reimbursement Check Print Date	09/29/22

**MOTION: To place on file the Executive Committee’s meeting report, August 2022 claims reports and related informational items, as presented.**