

## COUNTY OFFICES COMMITTEE - Mr. Marty Koster, Chair

The County Offices Committee meeting was held in the Board Room at the Law Enforcement Center on September 2, 2022 at 2:30 PM. Members present were Marty Koster, Brooke Pearson, and Tom Witmer. Ernest Smith was absent. Others present were Jim Duffy, Dana Nelson, Dawn Young, Kendra Kophamer Bush, Robin Brands, Lauren Lee, Tim Berogan, Chris Tennyson, Joel Horn, and Lori Keppen. There was no public comment.

1. The August 2022 claims and the budget status report were reviewed. A motion was made by Brooke Pearson to approve the claims. Tom Witmer seconded the motion. All voted ayes. Motion carried.
2. County Clerk Dana Nelson presented her FY23 budget requests. Election supplies were discussed with only one election next year. A motion was made by Tom Witmer to forward the County Clerk budget to the Finance Committee. Brooke Pearson seconded the motion. All voted ayes. Motion carried.
3. Recorder Dawn Young and Chief Deputy Kendra Kophamer Bush presented her FY23 budget requests. A motion was made by Brooke Pearson to forward the Recorder budget to the Finance Committee. Tom Witmer seconded the motion. All voted ayes. Motion carried.
4. Supervisor of Assessments
  - a. The GIS sales from 5/1/2022 – 8/31/22 were \$924.27 with three address books being sold for \$30.
  - b. Assessor Robin Brands presented her FY23 budget requests. Discussion was held on the GIS assistant not being hired yet, due to no place to put the person in their office. A motion was made by Tom Witmer to forward the Assessor budget to the Finance Committee. Brooke Pearson seconded the motion. All voted ayes. Motion carried.
5. Tim Berogan presented the FY23 IT budget requests. It was noted several companies are increasing their costs for supplies. A motion was made by Brooke Pearson to forward the IT budget to the Finance Committee. Tom Witmer seconded the motion. All voted ayes. Motion carried.
6. Regional Office of Education
  - a. The FY23 budget requests were presented by Chris Tennyson. The only budget increase is the office rent which is due to the office being relocated. There will be a new budget line added for auto maintenance. A motion was made by Brooke Pearson to forward the ROE budget to the Finance Committee. Tom Witmer seconded the motion. All voted ayes. Motion carried.
  - b. Chris Tennyson presented the Regional Office of Education report which included the Report of Officials Act for July 2021-June 2022 (See #17-24).

There being no objections, Marty Koster adjourned the meeting at 3:25 PM.

Meeting Date: The next regular meeting – October 3, 2022 at 2:30 PM, County Board Room

**MOTION: To place on file the County Offices Committee's meeting report, August 2022 claim reports and related informational items, as presented.**