

COUNTY OFFICES COMMITTEE - Mr. Marty Koster, Chair

The County Offices Committee meeting was held in the Board Room at the Law Enforcement Center on October 4, 2021 at 2:30 PM. Members present were Marty Koster, Brooke Pearson, Ernest Smith and Tom Witmer. Others present were Jim Duffy, Dawn Young (via teleconference), Robin Brands, Lauren Lee, Chris Tennyson, Joel Horn and Lori Keppen. There was no public comment.

1. The September 2021 claims and the budget status report were reviewed. A motion was made by Brook Pearson to approve the claims. Tom Witmer seconded the motion. All voted in favor. Motion carried.
2. Supervisor of Assessment
 - a. Since there are several new members on the committee, Robin Brands gave an explanation of the Assessment cycle. Afterwards the Committee was advised the 2021 Tentative Abstract was mailed.
 - b. The GIS sales for the period of 9/1/21 – 9/30/21 were \$164 with three address books being sold for \$30.
 - c. Robin Brands advised Joel Horn had completed a GIS Cost study. Tentatively, there would be an increase in fees from \$15 to \$30 per recorded document. There had not been an increase in fees since 2011. By increasing our fee to \$30 Whiteside would be more in line with the surrounding counties.

The Assessor and GIS budget was reviewed. There was a request to hire an additional person for the GIS department. Joel Horn advised any additional staff would have to be approved by the Executive Committee and the County Board would set the salary.

Brook Pearson made a motion to forward the Assessor and GIS budget to the Finance Committee. The motion as seconded by Tom Witmer. All voted in favor and motion passed.

3. Regional Office of Education:
 - a. ROE Superintendent, Chris Tennyson presented the monthly report (See #10-16).

There being no further business, Marty Koster adjourned the meeting at 3:15 PM.

Meeting Date: The next regular meeting – November 1, 2021 at 2:30 PM, County Board Room

MOTION: To place on file the County Offices Committee's meeting report, September 2021 claim reports and related informational items, as presented.