

## COUNTY OFFICES COMMITTEE - Mr. Marty Koster, Chair

The County Offices Committee meeting was held in the Board Room at the Law Enforcement Center on September 7, 2021 at 3:30 PM. Members present were Marty Koster, Brooke Pearson, Ernest Smith and Tom Witmer. Others present were Jim Duffy, Dana Nelson, Dawn Young, Lauren Lee, John Maas (via teleconference), Chris Tennyson, Joel Horn and Lori Keppen. There was no public comment.

1. The August 2021 claims and the budget status report were reviewed. A motion was made by Brooke Pearson to approve the claims. Ernest Smith seconded the motion. All voted in favor. Motion carried.
2. County Clerk
  - a. Dana Nelson presented the County Clerk's FY22 budget request, which was higher than last year due to two elections being held. A motion was made to forward the County Clerk's budget to the Finance Committee by Brooke Pearson. Ernest Smith seconded the motion. All voted in favor and the motion carried.
3. Recorder
  - a. Dawn Young presented the Recorder's FY22 budget request. A motion was made by Tom Witmer to forward the Recorder's budget to the Finance Committee. Brooke Pearson seconded the motion. All voted in favor and the motion carried.
4. Supervisor of Assessment
  - a. Lauren Lee advised the GIS sales were \$59 for the period of 8/1/21 – 8/31/21.
  - b. Lauren Lee presented the Assessor and GIS FY22 budget requests. Joel Horn advised a cost study is being done on GIS fee's along with possibly Covid funding. He would like to wait until the September meeting to approve this budget.
5. IT
  - a. John Maas presented the IT Department FY22 budget request. A motion was made by Ernest Smith to forward the IT budget to the Finance Committee. Tom Witmer seconded the motion. All voted in favor and the motion carried.
6. Regional Office of Education:
  - a. ROE Superintendent, Chris Tennyson presented the monthly report (See #13-16).
  - b. Chris Tennyson presented the FY22 budget request for ROE. Brooke Pearson made a motion to forward the ROE budget to the Finance Committee. Ernest Smith seconded the motion. All voted in favor and the motion carried.

Marty Koster adjourned the meeting at 4:30 PM.

Meeting Date: The next regular meeting – October 4, 2021 at 2:30 PM, County Board Room

**MOTION: To place on file the County Offices Committee's meeting report, August 2021 claim reports and related informational items, as presented.**