



**REGULAR MEETING OF THE WHITESIDE COUNTY BOARD**

**TUESDAY, OCTOBER 19, 2021 – 6:30 PM**

**CHAIR: JAMES C. DUFFY**

**BOARD ROOM, LAW ENFORCEMENT CENTER**

**MORRISON, ILLINOIS**

**OR BY TELECONFERENCE**

**Phone Number: 617-691-8409**

- 1. A CALL TO ORDER BY THE CHAIR.**
- 2. ROLL CALL BY CLERK.**
- 3. PLEDGE OF ALLEGIANCE.**
- 4. READING AND APPROVAL OF THE JOURNAL.**
- 5. STANDING RESOLUTIONS AND ACKNOWLEDGMENTS:**
  - Resolution of Condolence for the Richard L. Willhite family**
  - Resolution of Condolence for Roland J. VanZuiden family**
- 6. COMMUNICATION.**
- 7. BUILDING AND ZONING ACTION ITEMS.**
- 8. COMMENTS FROM THE PUBLIC.**
- 9. COMMITTEE REPORTS AND RECOMMENDATIONS.**
- 10. UNFINISHED BUSINESS.**
- 11. NEW BUSINESS.**
- 12. ADJOURNMENT.**

## **PUBLIC WORKS COMMITTEE - Mr. Bill McGinn, Chair**

The Public Works Committee met at the County Highway Office at 1:30 p.m. on Tuesday, October 5, 2021. Members present were: William McGinn, Glenn Frank, Tom Ausman, Doug Wetzell and Larry Russell. Others in attendance were: Jim Duffy-County Board Chairman, Joel Horn-County Administrator, Suzan Stickle-Building & Zoning Administrator, Russ Renner-County Engineer and Jennifer Greeley-Office Manager. Chairman McGinn called the meeting to order.

### **1. ROUTINE BUSINESS:**

- a. Township Motor Fuel Tax & Budgetary Status Reports for September, 2021 were presented for review and approval. Motion was made by Wetzell and seconded by Russell to approve the items as presented. The vote was all ayes.

### **2. BUILDING & ZONING REPORT:**

- a. Suzan Stickle, Building & Zoning Administrator distributed the Building Report for September, 2021 to the Committee for their review (See #1).
- b. Ms. Stickle presented the board with a proposed fee schedule for Building and Zoning. After discussion, Ms. Stickle will make the changes suggested and present the Committee with a proposed ordinance next month for approval.
- c. Ms. Stickle updated the Committee on the status of Markman Peat Corporation's efforts to resolve violations.
- d. There will be no Planning and Zoning Commission meeting in October.

### **3. AIRPORT BOARD REPORT:**

- a. The regular Airport Board minutes from the August 12, 2021 meeting and special meeting minutes from September 7, 2021 were presented for review. (See #2-7) Motion was made by Ausman and seconded by Russell to approve the minutes as presented. The vote was all ayes.
- b. Doug Wetzell will attend the Airport Board meeting on October 21<sup>st</sup> @ 5:00 p.m.

### **4. COUNTY HIGHWAY REPORT:**

- a. The Landfill Leachate Report and Inspection Report for September were presented for review. (See #8-9) Motion was made by Wetzell and seconded by Frank to approve the items as presented. The vote was all ayes.
- b. Mr. Renner updated the Committee on the following:
  - Lyndon Road
  - Blue Goose Road Bridge
  - Prophet Road Culvert replacement
  - Fulfs Rd West paving – Bid Letting 10/12/21 – An anticipated motion will be presented to the Committee for approval before the October County Board meeting on Oct. 19, 2021.

**ANTICIPATED MOTION: To approve the Resolution for Section #21-00257-00-RS – Fulfs Rd West paving to the lowest responsible bidder, as presented.**

- c. Renner informed the committee of FY 2022 budget adjustments. It was the consensus of the committee to accept and forward to the Finance committee the proposed budget adjustments.
- d. Discussion was held regarding “NO JAKE BRAKING” sign policy.
- e. The Fall County Highway Tour was brought up for discussion, the status and possible date of the tour will be discussed at the November 2<sup>nd</sup> meeting.

There was no additional business so a motion to adjourn was made by Ausman and seconded by Wetzell. The vote was all ayes and the meeting was adjourned at 2:05 p.m.

Meeting Dates:

The next special Committee meeting will be held **Tuesday October 19, 2021 at 6:15 PM, in Hearing Room at the Law Enforcement Center**

The next regular meeting – November 2, 2021 at 1:30 PM, at Highway Department

**MOTION: To place on file the Public Works Committee’s meeting report, September 2021 claim reports and related informational items, as presented.**

### **COUNTY OFFICES COMMITTEE - Mr. Marty Koster, Chair**

The County Offices Committee meeting was held in the Board Room at the Law Enforcement Center on October 4, 2021 at 2:30 PM. Members present were Marty Koster, Brooke Pearson, Ernest Smith and Tom Witmer. Others present were Jim Duffy, Dawn Young (via teleconference), Robin Brands, Lauren Lee, Chris Tennyson, Joel Horn and Lori Keppen. There was no public comment.

1. The September 2021 claims and the budget status report were reviewed. A motion was made by Brook Pearson to approve the claims. Tom Witmer seconded the motion. All voted in favor. Motion carried.
2. Supervisor of Assessment
  - a. Since there are several new members on the committee, Robin Brands gave an explanation of the Assessment cycle. Afterwards the Committee was advised the 2021 Tentative Abstract was mailed.
  - b. The GIS sales for the period of 9/1/21 – 9/30/21 were \$164 with three address books being sold for \$30.
  - c. Robin Brands advised Joel Horn had completed a GIS Cost study. Tentatively, there would be an increase in fees from \$15 to \$30 per recorded document. There had not been an increase in fees since 2011. By increasing our fee to \$30 Whiteside would be more in line with the surrounding counties.

The Assessor and GIS budget was reviewed. There was a request to hire an additional person for the GIS department. Joel Horn advised any additional staff would have to be approved by the Executive Committee and the County Board would set the salary.

Brook Pearson made a motion to forward the Assessor and GIS budget to the Finance Committee. The motion as seconded by Tom Witmer. All voted in favor and motion passed.

3. Regional Office of Education:

- a. ROE Superintendent, Chris Tennyson presented the monthly report (See #10-16).

There being no further business, Marty Koster adjourned the meeting at 3:15 PM.

Meeting Date: The next regular meeting – November 1, 2021 at 2:30 PM, County Board Room

**MOTION: To place on file the County Offices Committee’s meeting report, September 2021 claim reports and related informational items, as presented.**

**HEALTH AND SOCIAL SERVICES COMMITTEE - Mrs. Karen Nelson, Chair**

The Health & Social Services Committee met on October 6, 2021 at 6:30 p.m. in Board Room of the Law Enforcement Center. An option to join by teleconference was also available. Members present were Lee, Hamilton, and Weaver (via teleconference). Others present were Joel Horn, Jim Duffy (ex officio), the following were via teleconference Cheryl Lee, Sue Britt, Karla Belzer and an anonymous caller.

1. Monthly claims were reviewed and approved.

2. Health Department

- a. Ms. Lee informed the committee the \$645,000 grant has been approved but they are still waiting on the \$1 million federal grant to be awarded for the proposed expansion. They have had an architect look at the old part of the building and are researching any asbestos abatement that may have been done.
- b. They have responded to the site visit and are waiting for the final report.
- c. The Governing Council and the Board of Health held a joint strategic planning meeting in September and plan on having another one in January.
- d. Construction has begun on the garage for the mobile unit adjacent to the animal control building.
- e. A health fair and flu shot clinic are scheduled for County employees as part of the wellness program.
- f. The Health Department is in the process of conducting Covid safety inspections of all county facilities and will be making recommendations sometime after the first week of November.
- g. The Health Department and CGH will be doing a joint vaccination clinic at the McCormick center on October 7<sup>th</sup>.
- h. They are still waiting to hear about vaccinations for children under the age of 12.

3. U of I Extension

- a. Karla Belzer distributed the calendar of events.

- b. Mrs. Belzer informed the committee National 4H week is October 3<sup>rd</sup> – 9<sup>th</sup>.
  - c. Mrs. Belzer highlighted several programs including but not limited to the Gardening in the Air program and Youth Mental Health 1<sup>st</sup> Aid program being done in conjunction with Sinnissippi at the Extension office.
4. Veterans Assistance Commission – July and August reports were reviewed (See #17-18)
  5. Mental Health Board – Mr. Weaver indicated the Board met and discussed several items regarding the handbook and will be meeting again later this month.

Meeting adjourned at 7:35 PM.

Meeting Date: The next regular meeting – November 3, 2021 at 6:30 PM in County Board Room

**MOTION: To place on file the Health & Social Services Committee’s meeting report, September 2021 claim reports and related informational items, as presented.**

**JUDICIARY COMMITTEE - Ms. Katherine Nelson, Chair**

The Judiciary Committee meeting was held in the Board Room at the Law Enforcement Center on October 6, 2021 at 4:00 PM. Members present were Katherine Nelson, Kurt Glazier and George Kelly (via teleconference). Charles Brown was absent. Others present were Jim Duffy, Kevin Johnson, Jennifer Kelly, Sue Costello, Joel Horn and Lori Keppen.

1. Chair Katherine Nelson called the meeting to order at 4:00 PM. There was no public comment.
2. A motion was made by Kurt Glazier to approve the September 2021 claims. George Kelly seconded the motion. A roll call vote was taken Glazier-yes; Kelly-yes; Nelson-yes. Motion carried.
3. Court Services
  - a. Kevin Johnson presented the monthly report (See #19).
  - b. The FY22 budget requests for Court Services, Drug Court and the Probation Services Fund were briefly reviewed. A motion was made by Kurt Glacier to forward these budgets to the Finance Committee. George Kelly seconded the motion. The motion carried unanimously on a roll call vote.
4. Public Defender
  - a. Jennifer Kelly presented her monthly report.

Category	July	August	September
Number of Defendants	671	654	664
Number of new appointments	42	49	40
Number of defendants taken by private counsel	5	6	7
Number of defendant resolved	54	33	40
Number of defendants at end of month	654	664	657
Bond reductions	0	1	0
Plea agreements	45	28	37
Felony	24	12	22
Misdemeanors	21	16	15
Open pleas	1	0	2

Felony	1	0	0
Misdemeanors	0	0	2
Jury trials	0	0	0
Bench trials	0	0	0
Felony	0	0	0
Misdemeanors	0	0	0
Sentence hearings	2	0	0
Felony	2	0	0
Misdemeanors	0	9	0
Dismissed cases	7	5	3
Juvenile appearance in court	129	207	199

- b. Discussion was held on the Public Defender’s budget request to hire another assistant and remodel their office. Kurt Glazier made a motion to forward the Public Defender’s budget as presented to the Finance Committee. George Kelly seconded the motion. The motion carried unanimously on a roll call vote.

Kurt Glazier made a motion to forward to the Executive Committee the approval of hiring one staff member to the Public Defender’s office. George Kelly seconded the motion. The motion carried unanimously on a roll call vote.

5. Circuit Clerk

- a. Sue Costello presented her monthly report (See #20-21). There was 65.3 % received from some kind of “e” file for the month. Collections were \$12,095.33 for the month.
- b. Circuit Clerk Conference updates were given.
- There will be a meeting on Court Technology October 13<sup>th</sup> in reference to updating the courtrooms.
  - Collections Agency would be changing their name to Pay Court.
  - On October 11<sup>th</sup> Efile is being updated from Silverlight to a new web browser.
- c. Katherine Nelson advised she had reviewed the Circuit Clerk’s budget and had several questions on the Circuit Clerk’s requests. Discussion was held and line items were changed. Kurt Glazier made a motion to forward the amended Circuit Clerk budget to the Finance Committee. At this time, the Committee could not hear George Kelly online. Jim Duffy seconded the motion. A roll call vote was taken Glazier-yes; Duffy-yes; Nelson-yes. George Kelly came onto the line advising his phone wasn’t working but he could hear us and voted yes. Motion passed.

Kurt Glazier made a motion to adjourn with George Kelly seconding the motion. The motion carried unanimously on a roll call vote. The meeting adjourned at 5:08 PM.

Meeting Date: The next regular meeting – November 3, 2021 at 4:00 PM in County Board Room

**MOTION: To place on file the Judiciary Committee’s meeting report, September 2021 claims report and related informational items, as presented.**

## **SPECIAL SERVICE AREA # 1 COMMITTEE: Katherine Nelson, Chair**

The Ambulance Committee met at 4:00 pm on Tuesday, October 5, 2021 in Room 117 of the Morrison Courthouse. There was also a teleconference option available. Members present: Katherine Nelson, Harrell, Pennell, Glazier (via teleconference) and Dowd. Others present: Horn, Duffy, Britt (via teleconference), Ryan Venema and Chad Hartman (via teleconference).

1. Mr. Venema submitted draft financials for the 3<sup>rd</sup> Quarter of 2021 (See #22-23). A final version of the financials and report will be available for the board meeting.
2. Mr. Venema highlighted several items including but not limited to the following:
  - a. Staffing continues to be the largest issue. They are moving to 24 hour shifts to address the shortage. This will allow them to get another truck on the road and do more transports, which is where they make their money. Currently they are giving 20+ transports a month to other providers. They hope to make the change to 24 hour shifts by the middle of November.
  - b. Response times continue to be good. They are meeting their targets.
  - c. Mr. Venema reported that they had some warranty paint work done on one of the new ambulances.
  - d. Mr. Venema informed the committee they are doing an Emergency Medical Responder class at WVACC. They currently have 4 students. They are also holding an EMT class in January. He hopes this may help recruiting in the long run.
  - e. Mr. Venema reviewed the draft financials and reported an approximate loss of \$7,200 in the 3<sup>rd</sup> Quarter. He noted that year to date we are in the black approximately \$76,000.
  - f. Mr. Harrell asked if the age limit of 21 imposed by the insurance company was still a problem. Mr. Venema indicated it isn't necessarily prohibited. They just have very stringent requirements and one incident would mean they would lose the ability to drive the ambulance and thus lose their job so it's a risk that has to be assessed.
  - g. Mr. Duffy said that he remembers we switched from 24 hour shifts and went to 12 hour shifts because it was a safety issue. Are there still safety issues with 24 hour shifts? Mr. Venema indicated it shouldn't be because conditions have changed and they won't have the call backs that were the biggest problem. Before you were on duty for 24 hours and then on call for 24, so many times you'd finish a 24 hour shift and be called in for 12-16 hours the following day. However, he did indicate they would be monitoring the situation closely.
3. Mr. Horn reviewed the proposed 2022 budget with the committee. He indicated he had met with Ryan and Cindy Zander to go over the proposed budget and subsidy. They agreed the subsidy of \$700,000 should be sufficient. Mr. Horn reminded the committee that last year we made a one time catchup payment for the loss in 2020 of \$300,000 and increased the subsidy to \$700,000. We also increased the levy to 750,000 for 2021. We are projecting a loss this year but have sufficient reserves to cover the loss. Going forward our goal is to break even. A levy of \$850,000 for 2022 should be sufficient. After further discussion Mr. Dowd moved the proposed budget for 2022 be forwarded to Finance as presented, seconded by Harrell, on a roll call vote the motion carried unanimously.

4. It was the consensus of the committee that the regularly scheduled meeting set for Oct. 18<sup>th</sup> would not be necessary. The next meeting was set for Jan. 24, 2022 at 5:00 pm. Location to be determined.

There being no further business the committee adjourned at 4:40 pm.

**MOTION: To place on file the Special Service Area #1 Committee’s meeting report and related informational items, as presented.**

**PUBLIC SAFETY COMMITTEE - Mrs. Sue Britt, Chair**

The Public Safety Committee meeting was held on October 7, 2021 in the Law Enforcement Center Board Room. The meeting was called to order by Chair Sue Britt at 2:30 PM. Members present were Sue Britt, Paul Cunniff, Fidencio Hooper-Campos and Linda Pennell (via teleconference). Others present were Jim Duffy, Joe McDonald, Terry Costello, John Booker, Jennifer Rangel, Joel Horn and Lori Keppen. There was no public comment.

1. A motion was made by Paul Cunniff to approve the September 2021 claims. Fidencio Hooper-Campos seconded the motion. A roll call vote was taken Cunniff-yes; Pennell-yes; Hooper-Campos-yes; Britt-yes. Motion carried.
2. State’s Attorney
  - a. Terry Costello presented the monthly and juvenile case statistic reports (See #24-25).

	July	August	September
Felony convictions	35	27	23
Misdemeanor convictions	13	10	10
Traffic convictions	119	114	101
DUI convictions	7	5	6
Juvenile Adjudications (delinquency, child abuse etc)	1	4	2
Juvenile Permanency/Reviews	20	40	37
Found not guilty(felony,traffic,misd jury/bench trials)	1	3	2

There were 19 defendants convicted of felony crimes in September 2021. Among the felony convictions were: 7 Violations of Probation, 1 Criminal Damage, 3 Theft, 2 Violate Sex Offender Registration, 1 Unlawful Possession of Fraudulent ID, 1 Felon Possession of Weapon, 2 Aggravated Battery, 4 Unlawful Possession Methamphetamine, 1 Unlawful Possession of Controlled Substance, and 1 DWLR.

This report does NOT include statistics for bond reduction hearings, Sexual Dangerous Persons petitions, post-trial petitions, post-conviction petitions, mental health petitions, Statutory Summary Suspension hearings, Petitions to Revoke Probation hearings, suppression hearings, and other motion and pretrial hearings.

- b. An update was given on the file scanning/shredding project. Nine years of files will be done for \$80,000 as prior approved.
- c. Terry Costello advised he is interviewing for a secretarial position in the Sterling Office. Tim Palen has resigned this week. Terry will be looking for another assistant.
- d. Law Books vs Online has been reviewed with duplications being cancelled and a credit of \$1700 to the State’s Attorney’s Office.



3. Sheriff's Report

a. Sheriff Booker presented the monthly report.

	July	August	September
<b>CIVIL PROCESS – REVENUE</b>	<b>\$9,311.00</b>	<b>\$4,045.00</b>	<b>\$6359.00</b>
Papers Served	150	189	152
Sheriff Sales	1	4	5
<b>MISCELLANEOUS FEES</b>			
DUI Fund	\$542.50	\$1,105.50	\$341.00
Drug Fund	\$3,970.09	\$4,556.20	\$1,833.70
Periodic Imprisonment Fees	\$680.00	\$420.00	\$80.00
Sheriff Fees	\$1,540.24	\$1,601.65	\$915.23
E-Citation	\$336.21	\$277.30	\$266.36
Fines & Fees	\$30,260.75	\$20,392.71	\$28,083.24
Traffic Fees	\$116.02	\$84.85	\$202.21
Judicial Security	\$11,786.88	\$10,368.26	\$10,280.38
Arrestees Medical	\$218.77	\$319.40	\$266.44
Police Reports	\$214.43	\$169.55	\$199.40
Prisoners Trust Fund	\$391.18	\$441.07	\$488.22
Sex Offender Registration Fee	\$700.00	\$710.00	\$710.00
Lectronic – Tower Rent	\$75.00	\$75.00	\$75.00
Highway Hire Back	\$0	\$0	\$500.00
FTA Warrant Fees	\$70.00	\$140.00	\$70.00
Susan Mendoza – Hwy Detail Grant	\$0	\$656.61	\$942.28
<b>MISCELLANEOUS TOTAL</b>	<b>\$50,902.07</b>	<b>\$41,318.10</b>	<b>\$45,253.46</b>
<b>GRAND TOTAL</b>	<b>\$60,213.07</b>	<b>\$45,363.10</b>	<b>\$51,612.46</b>

	July		Aug		Sep	
	Male	Female	Male	Female	Male	Female
Beginning Census	57	8	51	4	57	9
Admissions	49	10	45	22	46	16
Releases	55	14	39	17	41	16
Ending Census	51	4	57	9	62	9
Average Daily			67		62	70
Meals Served			6,446		5,874	6,374
Number Accidents			33		23	31
Number of Calls/Logs			1,244		1,153	1124
Patrol Miles			39,670		44,732	38,138

- b. Sheriff Booker presented his revised FY22 budget requests for the Sheriff's Department. A motion was made by Fidencio Hooper-Campos to forward the Sheriff's budgets to the Finance Committee. Linda Pennell seconded the motion. The motion passed unanimously on a roll call vote.
- c. Sheriff Booker's Comments:
- K-9 report presented (See #26).

- Sheriff advised the committee of condemned area's within the county being lived in. Sheriff is working with Zoning and the State's Attorney's office on resolving these issues of people not cleaning up their property.
- Staff updates were given.

4. Coroner

a. Joe McDonald presented the monthly report.

	<b>July</b>	<b>August</b>	<b>September</b>
Number of Cases	44	59	57
Autopsies	3	8	4
Permits Issued	29	37	40
Revenue	\$900 (\$100 billing, \$800 current permits)	\$2050 (\$500 billing, \$1500 current permits, \$50 reports)	\$2700 (\$1150 billing, \$1550 current permits)

A motion was made by Paul Cunniff to adjourn the meeting. Linda Pennell seconded the motion. The motion passed unanimously on a roll call vote. The meeting adjourned at 3:32 PM.

Meeting Date: The next regular meeting – November 4, 2021 at 2:30 PM in County Board Room

**MOTION: To place on file the Public Safety Committee's meeting report, September 2021 claim reports and related informational items, as presented.**

**FINANCE COMMITTEE – Mr. Glenn Truesdell, Chair**

The Finance Committee was held on Friday October 8, 2021 at 1:00 p.m. in the Board Room at the Courthouse or using the website – freeconferencecall.com. Members present were Truesdell, Bitler, Harrell, and Thompson. Also present were Board Chair Duffy, County Treasurer Penny VanKampen, Economic Development/Enterprise Zone Administrator Gary Camarano, County Administrator Joel Horn, Tori McDaniel (via telephone) and Jessie Shekleton, Jo-Carroll Energy.

1. The Committee reviewed the monthly claims and budget reports. A motion to approve the monthly claims and budget reports as presented. All voted in favor of the motion.
2. County Treasurer Penny VanKampen presented the monthly Temporary Investment Report and Summary of Fund Balance Report for Sept. 2021.
3. Mrs. VanKampen presented eight resolutions for properties sold by the trustee to be put back on the tax rolls. Mr. Thompson moved the approval of the resolutions, seconded by Bitler, motion carried (See #27-34).

**MOTION: To approve the Resolution's authorizing the County to execute a deed of conveyance of the County's interest or cancellation of the appropriate Certificates of Purchase, as the case may be, on certain properties known as, Permanent Parcel #'s 11-21-306-014, 11-21-377-010, 11-20-231-011, 22-22-228-013, 10-02-126-004, 11-20-280-005, 19-26-100-009, 11-33-228-019.**

4. Tori McDaniel informed the committee she and her husband have purchased a business in Sterling. She indicated this should not impact her ability to serve as the county's Program Compliance and Oversight Monitor (PCOM) but she wanted to make sure the Committee was

OK with her continuing in that capacity. It was the consensus of the committee she should continue as our PCOM.

5. Ms. McDaniel informed the committee the senior center opened Oct. 1 with limited hours. They are open from 11am – 1pm and they are serving lunch. They are also utilizing transportation so this should help our ridership.
6. The committee reviewed and approved the Transportation proposed 2022 budget.
7. Gary Camarano introduced Jessie Shekleton with Jo-Carroll energy. Mr. Shekleton gave a presentation on a proposed project in Whiteside County to get broadband to the rural areas of the county. His proposal would entail a multi-phase process using ARPA SLFRF dollars to build out a fiber backbone then using other grant funds to complete the connection to the individual farmhouses. The committee had concerns about placement of some of the nodes. Mr. Shekleton indicated this was just a 1<sup>st</sup> proposal and they are very willing to work with the county on the placement of the nodes in the backbone.
8. Mr. Camarano presented unemployment statistics for Aug. 21. Whiteside County – 5.2%; Illinois – 7.0%; US – 5.2%.
9. Mr. Camarano reported there are 15 projects in the enterprise zone so far this year generating \$10.1 million in investment, 22 new jobs and 54 jobs retained. There are several large project on hold due to the tight job market, increased cost of construction and supply chain disruptions caused by the ongoing pandemic.
10. Mr. Camarano spoke with the committee about the supply chain disruptions and indicated this could be an opportunity to get more Foreign Direct Investment. He floated the idea of a spec. building in conjunction with the other municipalities in the county. The committee directed him to investigate further.
11. Mr. Horn presented the proposed budgets for the county and highlighted several items. He will give a presentation to the full board this month. Mr. Bitler moved the proposed budget, levy and appropriations for Whiteside County, SSA1 and SSA2 be layed over for review, seconded by Thompson, motion carried.

**MOTION: To lay over for review the proposed 2022 Budget, Levy and Appropriation ordinances for Whiteside County, Special Service Area 1 and Special Service Area 2, as presented.**

12. The mileage reimbursements and per diems for County Board members were reviewed and approved. (A copy will be available for inspection on board night.) A motion was made by Thompson, seconded by Harrell, to place on the agenda for Board action the September 2021 mileage and travel reimbursements for County Board members in the amount of \$984.48. All voted in favor of the motion.

**MOTION: To approve the September 2021 mileage and travel reimbursement items for County Board members in the amount of \$984.48 (must be a roll call vote).**

13. There being no further business, a motion was made by Harrell, seconded by Bitler, to adjourn the meeting at 2:15 pm. All voted in favor of the motion.

Meeting Date: The next regular meeting – November 8, 2021 at 1:00 PM in County Board Room

**MOTION: To place on file the Finance Committee’s meeting report, September 2021 claim reports and related informational items, as presented.**

**EXECUTIVE COMMITTEE – Mr. Jim Duffy, Chair**

The Executive Committee meeting was held on Tuesday, October 12, 2021 at 6:30 p.m. with board members in the Board Room at the Courthouse or using the website – freeconferencecall.com. Members present were Duffy, Truesdell, Koster, Britt, McGinn, Karen Nelson, and Katherine Nelson. Also present were Public Defender Jennifer Kelly, Administrator Joel Horn, and Amy Robbins.

1. A motion was made by McGinn, seconded by Koster, to place the following Resolutions on the agenda for Board action. All voted in favor of the motion.
  - a. A Resolution of Condolence will be presented in memory of Richard L. Willhite, father of John Willhite, employee of Whiteside County.

**MOTION: To adopt Resolution of Condolence in memory of Richard L. Willhite, as presented.**

- b. A Resolution of Condolence will be presented in memory of Roland J. VanZuiden, father of Robin Brands, employee of Whiteside County.

**MOTION: To adopt Resolution of Condolence in memory of Roland J. VanZuiden, as presented.**

2. During Department Reports, the Judiciary Committee recommended adding one staff member to the Public Defender’s Office. Mrs. Kelly distributed a detailed budget request and explained to the Committee why the additional position is needed. After discussion, a motion was made by McGinn, seconded by Karen Nelson, to approve the additional full-time Assistant Public Defender in the Public Defender’s Office. All voted in favor of the motion.
3. All Standing Committees and Special Service Area #1 Committee reported.
4. A motion was made by Katherine Nelson, seconded by Koster, to place the following appointment on the agenda for Board action. All voted in favor of the motion.
  - a. Appointment of Brandon Brooks as Commissioner to the River Road Drainage District.

**MOTION: To approve the Appointment of Brandon Brooks as Commissioner to the River Road Drainage District.**

5. Mr. Duffy and Mr. Horn discussed the opioid class action settlement with Terry Costello and a Resolution will be presented at the board meeting. A motion was made by Koster, seconded by Britt, to place the opioid class action settlement Resolution on the agenda for Board action. All voted in favor of the motion (See #35-36).

**MOTION: To approve the opioid class action settlement Resolution as presented.**

6. A motion was made by Truesdell, seconded by Katherine Nelson, to place the following appointment on the agenda for Board action. All voted in favor of the motion.
  - a. Appointment of Michael Dettman to the Emergency Telephone System Board.

**MOTION: To approve the Appointment of Michael Dettman to the Emergency Telephone System Board.**

7. The Committee reviewed the monthly claims and budget reports. A motion was made by Britt, seconded by Koster, to approve the claims and budget reports as presented. All voted in favor of the motion.
8. Mr. Horn presented a budget update to the Committee. The levy decreased since we are drawing down some of the balances while Special Service Area #1 is increasing.
9. The UCCI survey results for Animal Control supervision varied by County. After discussion, the Committee decided to leave the supervision as is at this time.
10. There being no further business, a motion was made by Katherine Nelson, seconded by Koster, to adjourn the meeting. All voted in favor of the motion. The meeting adjourned at 7:31 p.m.

Next Regular Meeting:	Executive Committee:	11/09/21
	County Board:	11/16/21
Compensation and Reimbursements:	Payroll Check Print Date	11/05/21
	Reimbursement Check Print Date	11/01/21

**MOTION: To place on file the Executive Committee’s meeting report, September 2021 claims reports and related informational items, as presented.**