



REGULAR MEETING OF THE WHITESIDE COUNTY BOARD

TUESDAY, SEPTEMBER 21, 2021 – 6:30 PM

CHAIR: JAMES C. DUFFY

BOARD ROOM, LAW ENFORCEMENT CENTER

MORRISON, ILLINOIS

OR BY TELECONFERENCE

Phone Number: 617-691-8409

- 1. A CALL TO ORDER BY THE CHAIR.**
- 2. ROLL CALL BY CLERK.**
- 3. PLEDGE OF ALLEGIANCE.**
- 4. READING AND APPROVAL OF THE JOURNAL.**
- 5. STANDING RESOLUTIONS AND ACKNOWLEDGMENTS.**
- 6. COMMUNICATION.**
- 7. BUILDING AND ZONING ACTION ITEMS.**
- 8. COMMENTS FROM THE PUBLIC.**
- 9. REPORT FROM COUNTY OFFICERS.**
- 10. UNFINISHED BUSINESS.**
- 11. NEW BUSINESS.**
- 12. ADJOURNMENT.**

PUBLIC WORKS COMMITTEE - Mr. Bill McGinn, Chair

The Public Works Committee met at the County Highway Office at 1:30 p.m. on Tuesday, September 7, 2021. Members present were: Bill McGinn, Glenn Frank, Tom Ausman, Doug Wetzell and Larry Russell. Others in attendance were: Jim Duffy-County Board Chairman, Joel Horn-County Administrator, Suzan Stickle-Building & Zoning Administrator, Russ Renner-County Engineer and Jennifer Greeley-Office Manager. Chairman McGinn called the meeting to order.

1. ROUTINE BUSINESS:

- a. Township Motor Fuel Tax & Budgetary Status Reports for August, 2021 were presented for review and approval. Motion was made by Ausman and seconded by Russell to approve the items as presented. The vote was all ayes.

2. BUILDING & ZONING REPORT:

- a. Suzan Stickle, Building & Zoning Administrator distributed the Building Report for August, 2021 to the Committee for their review (See #1).
- b. Ms. Stickle presented proposed amendments to the Building and Zoning Office Fee Schedule. After the Committee reviewed the proposed amendments a Motion was made by Ausman and seconded by Russell to proceed with updating the Building and Zoning Office Fee Schedule. The vote was all ayes.
- c. Ms. Stickle updated the Committee on Markman Peat Corporation's mulching operation within the flood plain. Markman Peat is working with the County to resolve the violations.
- d. Ms. Stickle presented the Building & Zoning FY'22 budget request. Motion was made by Wetzell, seconded by Ausman to forward the Building & Zoning FY'22 budget as amended to the Finance Committee. The vote was all ayes.
- e. There is no Planning & Zoning Hearing in September.

3. AIRPORT BOARD REPORT:

- a. The regular Airport Board meeting minutes from July 15, 2021, special meeting minutes from July 26th & July 28th, 2021 were presented for review. Motion was made by Ausman and seconded by Frank to approve the minutes as presented. The vote was all ayes. (See #2-7)
- b. Glenn Frank will attend the Airport Board meeting on September 16th @ 5:00 p.m.

4. SPECIAL SERVICE AREA #2 REPORT: Nothing to report this month.

5. COUNTY HIGHWAY REPORT:

- a. The Landfill Leachate Report and Inspection Report for August were presented for review (See #8-9).

Mr. Renner let the Committee know that the inoperable leachate pumps at the Landfill are not creating any problems and that as time allows they will be fixed.

- b. Mr. Renner updated the Committee on the following:

- Lyndon Road

- Blue Goose Road Bridge
 - Genesee Ct/Prairie Center Rd Bridge – Informational Public Meeting 9/29/21
 - County Seal Coating
 - Burns/Albany/Fenton Rd
 - Paint striping
- c. Mr. Renner informed the Committee that he working on an ordinance for the Highway Department’s Fee Schedule.
- d. The following Petition & Resolution was presented and discussed for consideration, to be presented to the Full Board:
- (1) Petition for County Aid – Sec. #21-50128-00-BR Mt. Pleasant Twp. (Bunker Hill Rd). Motion was made by Ausman and seconded by Russell to recommend approval of the Petition for County Aid. The vote was all ayes. (See #10-11).

MOTION: To approve the Petition for County Aid – Sec. #21-50128-00-BR Mt. Pleasant Township (Bunker Hill Rd).

- e. The FY’22 Budgets for County Highway, Public Works, County Bridge, Matching Tax, County Motor Fuel Tax and Sanitary Sewer Fund, were addressed by Mr. Renner and discussed with the Committee. Motion was made by Frank and seconded by Ausman to forward the Budgets for County Highway, Public Works, County Bridge, Matching Tax, County Motor Fuel Tax and Sanitary Sewer Fund to the Finance Committee. The vote was all ayes.
- f. There was no additional business so a motion to adjourn was made by Wetzell and seconded by Ausman. The vote was all ayes and the meeting was adjourned at 2:40 p.m.

Meeting Date: The next regular meeting – October 5, 2021 at 1:30 PM, in County Board Room

MOTION: To place on file the Public Works Committee’s meeting report, August 2021 claim reports and related informational items, as presented.

COUNTY OFFICES COMMITTEE - Mr. Marty Koster, Chair

The County Offices Committee met on August 17, 2021 at 7:55 p.m. in the Hearing Room in the Law Enforcement Center. Members present were Mr. Koster, Mr. Smith and Ms. Pearson. Others present were Joel Horn, Jim Duffy and John Maas (via teleconference).

1. Mr. Koster informed the committee they should have all received a copy of the proposal to create a server room in the dark room/lab directly across from the board room. Mr. Koster asked Mr. Maas to review the proposal with the committee. Mr. Maas indicated these changes will be necessary for the proposed upgrade of the courtrooms and board room audio/visual equipment to facilitate teleconference meetings, conduct trainings, etc. He indicated he is recommending we go forward with this initial step so that we are ready to go once the full project is approved. He is expecting a final quote for the board room/court room upgrades within the month. This project should be eligible for reimbursement through the Coronavirus State and Local Fiscal Recovery Funds. Mr. Koster asked if the Sheriff is OK with repurposing

that room. Mr. Duffy phoned the Sheriff who indicated it was actually his suggestion to use that room. After further discussion Mr. Smith moved the proposal to create a communications room in the dark room/lab not to exceed \$28,021.00 be approved as presented, seconded by Pearson, motion carried (See #12).

2. Mr. Koster then discussed changing the meeting date and time for the September meeting as he has a conflict. It was the consensus of the committee to change the meeting date and time to September 7, 2021 at 3:30 pm.

Meeting adjourned at 8:15 PM.

The County Offices Committee meeting was held in the Board Room at the Law Enforcement Center on September 7, 2021 at 3:30 PM. Members present were Marty Koster, Brooke Pearson, Ernest Smith and Tom Witmer. Others present were Jim Duffy, Dana Nelson, Dawn Young, Lauren Lee, John Maas (via teleconference), Chris Tennyson, Joel Horn and Lori Keppen. There was no public comment.

1. The August 2021 claims and the budget status report were reviewed. A motion was made by Brook Pearson to approve the claims. Ernest Smith seconded the motion. All voted in favor. Motion carried.
2. County Clerk
 - a. Dana Nelson presented the County Clerk's FY22 budget request, which was higher than last year due to two elections being held. A motion was made to forward the County Clerk's budget to the Finance Committee by Brooke Pearson. Ernest Smith seconded the motion. All voted in favor and the motion carried.
3. Recorder
 - a. Dawn Young presented the Recorder's FY22 budget request. A motion was made by Tom Witmer to forward the Recorder's budget to the Finance Committee. Brooke Pearson seconded the motion. All voted in favor and the motion carried.
4. Supervisor of Assessment
 - a. Lauren Lee advised the GIS sales were \$59 for the period of 8/1/21 – 8/31/21.
 - b. Lauren Lee presented the Assessor and GIS FY22 budget requests. Joel Horn advised a cost study is being done on GIS fee's along with possibly Covid funding. He would like to wait until the September meeting to approve this budget.
5. IT
 - a. John Maas presented the IT Department FY22 budget request. A motion was made by Ernest Smith to forward the IT budget to the Finance Committee. Tom Witmer seconded the motion. All voted in favor and the motion carried.
6. Regional Office of Education:
 - a. ROE Superintendent, Chris Tennyson presented the monthly report (See #13-16).
 - b. Chris Tennyson presented the FY22 budget request for ROE. Brooke Pearson made a motion to forward the ROE budget to the Finance Committee. Ernest Smith seconded the motion. All voted in favor and the motion carried.

Marty Koster adjourned the meeting at 4:30 PM.

Meeting Date: The next regular meeting – October 4, 2021 at 2:30 PM, County Board Room

MOTION: To place on file the County Offices Committee’s meeting report, August 2021 claim reports and related informational items, as presented.

HEALTH AND SOCIAL SERVICES COMMITTEE - Mrs. Karen Nelson, Chair

The Health & Social Services Committee met on September 8, 2021 at 6:30 p.m. in Board Room of the Law Enforcement Center. An option to join by videoconference was also available. Members present were Nelson, Lee, Dowd, and Hamilton. Others present were Joel Horn, Cheryl Lee, Peggy Blase, James Garcia (via teleconference), Jim Duffy, Tim Palen, Sue Britt, Janice McCoy and Karla Belzer.

1. Monthly claims were reviewed and approved.
2. Health Department
 - a. Ms. Lee informed the committee the site visit has been completed with no major findings.
 - b. Ms. Lee informed the committee the state has placed restrictions on Corona virus tests. They can only be used for schools.
 - c. The committee reviewed the budgets for the Health Department and Animal Control. It was noted that both budgets are in the black. Ms. Blase pointed out that the 3.7 million in buildings and building improvements corresponds to the Grant funding in the amount of \$2.7 million from the State and Feds and they plan on submitting a request for \$1 million from the County ARPA funds for public health. After further discussion Mr. Hamilton moved the budgets be forwarded to the Finance committee, seconded by Mr. Dowd, motion carried.
 - d. Mrs. Nelson reminded the committee of the increase in the registration fees for cats and dogs was laid over last month (See #17-18).

MOTION: To approve an increase in the registration fees for cats and dogs effective January 1st of 2022 as presented.

3. U of I Extension
 - a. Ms. McCoy reviewed staff changes with the committee.
 - b. Ms. McCoy and Mrs. Belzer reviewed the budget with the committee. They are requesting the levy remain at \$150,000. The budget request reflects a deficit of approximately \$100,000. Ms. McCoy reminded the committee we have been drawing down our reserves for the past several years. We currently have almost 2 years of reserves on hand. After further discussion Mr. Hamilton moved the budgets be forwarded to Finance committee, Mr. Lee seconded, motion carried.
4. Veterans Assistance Commission – Mr. Horn reviewed the VAC budget with the committee. Mr. Hamilton moved the budget be forwarded to the Finance committee, seconded by Mr. Dowd, motion carried.

5. Mental Health Board – Mr. Horn reviewed the Mental Health budget with the committee. He reminded the committee the Finance committee approved a gradual increase in the levy from 1% to 1.5% and set the levy for several years. This year’s levy as approved by the Finance committee is \$1.1 million. Mr. Lee moved the budget be forwarded to the Finance committee, seconded by Mr. Dowd, motion carried.
6. Senior Citizens – Mr. Horn reviewed the senior citizen budget with the committee. He indicated the maximum levy would be \$241,376. Mr. Duffy asked if the maximum was needed. Mr. Horn indicated in the affirmative. Mr. Hamilton moved the budget be forwarded to the Finance committee, seconded by Mr. Dowd, motion carried.
7. Mr. Lee made a motion to go into closed session pursuant to 5 ILCS 120/2/c(1) to discuss a personnel issue, Mr. Dowd seconded. Motion carried unanimously upon a roll call vote. The committee returned to open session at 8:14 pm.

Meeting adjourned at 8:30 PM.

Meeting Date: The next regular meeting – October 6, 2021 at 6:30 PM in County Board Room

MOTION: To place on file the Health & Social Services Committee’s meeting report, August 2021 claim reports and related informational items, as presented.

JUDICIARY COMMITTEE - Ms. Katherine Nelson, Chair

The Judiciary Committee meeting was held in the Board Room at the Law Enforcement Center on September 8, 2021 at 4:00 PM. Members present were Katherine Nelson, Kurt Glazier and George Kelly. Charles Brown was absent. Others present were Jim Duffy, Judge Stanley Steines, Kevin Johnson, Jennifer Kelly, Sue Costello, Joel Horn and Lori Keppen.

1. Chair Katherine Nelson called the meeting to order at 4:00 PM. There was no public comment.
2. A motion was made by Kurt Glazier to approve the August 2021 claims. George Kelly seconded the motion. All voted in favor. Motion passed.
3. Court Services
 - a. Kevin Johnson presented the monthly report (See #19). The Committee was advised pre-trial procedures will be changing. More information will be forthcoming.
 - b. A staff update was given. Mallory Sisson resigned in August and MacKenzie Clary has recently been hired.
 - c. Kevin Johnson presented the FY22 budget requests for Court Services, Drug Court and the Probation Services Fund. The Committee decided to hold and review these budgets.
4. Public Defender
 - a. Jennifer Kelly presented her monthly report.

Category	June	July	August
Number of Defendants	662	671	654
Number of new appointments	56	42	49
Number of defendants taken by private counsel	4	5	6
Number of defendant resolved	43	54	33

Number of defendants at end of month	671	654	664
Bond reductions	0	0	1
Plea agreements	34	45	28
Felony	15	24	12
Misdemeanors	19	21	16
Open pleas	0	1	0
Felony	0	1	0
Misdemeanors	0	0	0
Jury trials	0	0	0
Bench trials	0	0	0
Felony	0	0	0
Misdemeanors	0	0	0
Sentence hearings	1	2	0
Felony	0	2	0
Misdemeanors	1	0	9
Dismissed cases	8	7	5
Juvenile appearance in court	147	129	207

b. Jennifer Kelly presented the Public Defender’s FY22 budget requests. Discussion was held on hiring another assistant along with the increased case load in their office. The Committee decided to hold over and review this budget.

5. Court Administration/Law Library

- a. Judge Steines presented the Court Administration FY22 budget request. Discussion was held on the need to have all the courtrooms set up for zoom.
- b. Judge Steines presented the Law Library FY22 budget request.
- c. After the Committee reviewed both budgets, Kurt Glazier made a motion to forward the Court Administration and Law Library budgets to the Finance Committee. George Kelly seconded the motion. All voted in favor and the motion passed.

6. Circuit Clerk

- a. Sue Costello presented her monthly report (See #20-21). There was 38.6% received from some kind of “e” file for the month. Collections were approximately \$7,769.00 for the month.
- b. Sue Costello reviewed her FY22 budget requests for the Circuit Clerk’s Office. After discussion on the budgets from the Circuit Clerk, the committee will hold over and review next month.

Kurt Glazier made a motion to adjourn with George Kelly seconding the motion. All voted in favor. The meeting adjourned at 5:55 PM.

Meeting Date: The next regular meeting – October 6, 2021 at 4:00 PM in County Board Room

MOTION: To place on file the Judiciary Committee’s meeting report, August 2021 claims report and related informational items, as presented.

PUBLIC SAFETY COMMITTEE - Mrs. Sue Britt, Chair

The Public Safety Committee meeting was held on September 9, 2021 in the Law Enforcement Center Board Room. The meeting was called to order by Chair Sue Britt at 2:30 PM. Members present were Sue Britt, Paul Cunniff, Fidencio Hooper-Campos and Linda Pennell. Others present were Jim Duffy, Joe McDonald, Terry Costello, John Booker, Karl Kovarik, Joel Horn and Lori Keppen. There was no public comment.

1. A motion was made by Fidencio Hooper-Campos approve the August 2021 claims. Paul Cunniff seconded the motion. All voted in favor and motion passed.

2. Coroner

- a. Joe McDonald presented the monthly report.

	June	July	August
Number of Cases	55	44	59
Autopsies	3	3	8
Permits Issued	34	29	37
Revenue	\$1950 (\$500 billing, \$1450 current permits)	\$900 (\$100 billing, \$800 current permits)	\$2050 (\$500 billing, \$1500 current permits, \$50 reports)

- b. Joe McDonald presented the Coroner’s FY22 budget request. The Committee was advised there would be no need to budget for a new vehicle. Today, Sheriff Booker delivered a 2017 Tahoe with 85,000 miles which would be transferred from the Sheriff’s Department to the Coroner’s Office. Joe McDonald commended how the departments in this county work together. After reviewing the Coroner’s budget, Linda Pennell made a motion to forward this budget to the Finance Committee. Paul Cunniff seconded the motion. All voted in favor and motion passed.

3. State’s Attorney

- a. Terry Costello presented the monthly and juvenile case statistic reports (See #22-23).

	June	July	August
Felony convictions	15	35	27
Misdemeanor convictions	9	13	10
Traffic convictions	114	119	114
DUI convictions	10	7	5
Juvenile Adjudications (delinquency, child abuse etc)	1	1	4
Juvenile Permanency/Reviews	14	20	40
Found not guilty(felony,traffic,misd jury/bench trials)	0	1	3

There were 21 defendants convicted of felony crimes in August 2021. Among the felony convictions were: 6 Violations of Probation, 1 Escape, 1 Violate Order Protection, 1 Criminal Damage, 1 Resisting, 1 Possession Credit/Debit Card, 1 Theft, 2 Violate Sex Offender Registration, 1 Possession Child Pornography, 1 Unlawful Possession Cannabis, 3 Unlawful Possession Methamphetamine, 3 Unlawful Possession of Controlled Substance, 2 Aggravated DUI and 3 DWLR.

This report does NOT include statistics for bond reduction hearings, Sexual Dangerous Persons petitions, post-trial petitions, post-conviction petitions, mental health petitions,

Statutory Summary Suspension hearings, Petitions to Revoke Probation hearings, suppression hearings, and other motion and pretrial hearings.

- b. State’s Attorney Costello presented his FY22 budget requests for the State’s Attorney Office. A motion was made by Paul Cunniff to forward the State’s Attorney budget to the Finance Committee. Fidencio Hooper-Campos seconded the motion. All voted in favor and the motion passed.

4. E-911

- a. Karl Kovarik presented the E-911 FY22 budget request. A motion was made by Fidencio Hooper-Campos to forward the E-911 budget to the Finance Committee. Linda Pennell seconded the motion. All voted in favor and the motion passed.

5. Sheriff’s Report

- a. Sheriff Booker presented the monthly report.

	June	July	August
CIVIL PROCESS – REVENUE	\$5,403.60	\$9,311.00	\$4,045.00
Papers Served	242	150	189
Sheriff Sales	3	1	4
MISCELLANEOUS FEES			
Police Vehicle Fund	\$20.00	\$0	\$0
DUI Fund	\$527.00	\$542.50	\$1,105.50
Drug Fund	\$299.14	\$3,970.09	\$4,556.20
Periodic Imprisonment Fees	\$440.00	\$680.00	\$420.00
Sheriff Fees	\$1,047.80	\$1,540.24	\$1,601.65
E-Citation	\$258.84	\$336.21	\$277.30
Fines & Fees	\$26,531.14	\$30,260.75	\$20,392.71
Traffic Fees	\$195.50	\$116.02	\$84.85
Judicial Security	\$10,983.54	\$11,786.88	\$10,368.26
Arrestees Medical	\$258.60	\$218.77	\$319.40
Police Reports	\$152.12	\$214.43	\$169.55
Prisoners Trust Fund	\$519.85	\$391.18	\$441.07
Sex Offender Registration Fee	\$500.00	\$700.00	\$710.00
Lectronic – Tower Rent	\$75.00	\$75.00	\$75.00
DOI Treasury	\$8,775.00	\$0	\$0
Susan Mendoza – Transports	\$194.25	\$0	\$0
FTA Warrant Fees	\$70.00	\$70.00	\$140.00
Susan Mendoza – Hwy Detail Grant	\$0	\$0	\$656.61
MISCELLANEOUS TOTAL	\$50,847.78	\$50,902.07	\$41,318.10
GRAND TOTAL	\$56,250.78	\$60,213.07	\$45,363.10

	June			July			Aug		
	Male	Female		Male	Female		Male	Female	
Beginning Census	74	23		57	8		51	4	
Admissions	56	12		49	10		45	22	
Releases	73	27		55	14		39	17	
Ending Census	57	8		51	4		57	9	
Average Daily			69			67			62

Meals Served			6,391			6,446			5,874
Number Accidents			30			33			23
Number of Calls/Logs			1,316			1,244			1,153
Patrol Miles			36,849			39,670			44,732

b. Sheriff Booker’s Comments:

- K-9 report presented (See #24-25).
- 2017 Tahoe was transferred to the Coroner’s Office.

c. Sheriff Booker presented his FY22 budget requests for the Sheriff’s Department. The Committee will hold over Sheriff’s budget requests until next month.

d. Chairman Jim Duffy advised he had a request from a committee member if the Sheriff would take over Animal Control. Sheriff Booker advised Animal Control does a good job but he would oversee the department, if that is what the board requested.

6. Mr. Horn informed the committee the Finance Committee has designated this committee to review and move forward projects to be considered for reimbursed through the State and Local Fiscal Recovery Funds (SLFRF). The following requests for reimbursements from the SLFRF were presented by Joel Horn. (See #26-27)

- a. After meeting with the Department Heads several had recommendations for updates to County facilities. Joel Horn requested the committee direct the Health Department to do a full assessment of all county facilities and make recommendations to implement safety protocols, disinfecting procedures and any upgrades necessary. After discussion, Paul Cunniff made a motion to direct the Health Department to a full assessment of all the county facilities. Linda Pennell seconded the motion. All voted yes and the motion passed.
- b. IT Department had five requests which included a Boardroom Communications room, Boardroom A/V upgrade, Law Library A/V upgrade, Morrison Courtrooms A/V upgrade, and Sterling Courtrooms A/V upgrade totaling \$479,451. Joel Horn advised these requests would qualify for the funding. Fidencio Hooper-Campos made a motion to approve the IT five requests as presented. Linda Pennell seconded the motion. All voted yes and the motion passed.

MOTION: To approve the IT Department requests for a Boardroom Communication room, Boardroom A/V upgrade, Law Library A/V upgrade, Morrison Courtrooms A/V upgrade and Sterling Courtrooms A/V upgrade totaling \$479,451, as presented.

- c. The Public Defender’s Office has three requests. Joel Horn recommended these requests be considered as a county wide utilization for space, not just the Public Defender’s office. Joel Horn will be working with the Sheriff and come back with a proposal. The committee agreed by consensus.
- d. Regional Superintendent of Schools, Chris Tennyson requested funding for the Nexus program. This is a program meant to support children, their family and the school system. The cost of this program will be divided between the three participating counties. Whiteside County’s share will be \$25,334. Joel Horn recommended this program. A

motion to support the Nexus program was made by Paul Cunniff. The motion was seconded by Linda Pennell. All voted in favor and the motion passed.

MOTION: To approve supporting the Nexus program at a cost of \$25,334, as presented.

- e. Special Services Area # 1 requested a touchless chest compression system at a cost of \$93,000. Joel Horn advised this request would qualify for funding. A motion was made by Fidencio Hooper-Campos. Linda Pennell seconded the motion. Paul Cunniff abstained from voting. All voted in favor and the motion passed.

MOTION: To approve the purchase of five touchless chest compression systems at a total cost not to exceed \$93,000, as presented.

- f. The State's Attorney requested Case Management Software. This software is similar to the Circuit Clerk's which would upgrade court documents to be filed electronically at an estimated cost of \$100,000. Joel Horn advised at this time it is not mandated yet. He would support purchasing this software and then the State's Attorney Fund can continue the online updating. After discussion, a motion to approve the Case Management Software was made by Linda Pennell. Paul Cunniff seconded the motion. All voted in favor and the motion passed.

MOTION: To approve the Case Management Software for the States Attorney's Office at an estimated cost of \$100,000, as presented.

- g. The State's Attorney's second request was for File Scanning/Destruction at a cost of \$80,000. Joel Horn advised this request would qualify for the funding. A motion to approve the File Scanning and Destruction was made by Fidencio Hooper-Campos. Paul Cunniff seconded the motion. All voted in favor and the motion passed.

MOTION: To approve the File Scanning and Destruction at a cost of \$80,000, as presented.

A motion was made by Paul Cunniff to adjourn the meeting. Linda Pennell seconded the motion. The meeting adjourned at 4:30 PM.

Meeting Date: The next regular meeting – October 7, 2021 at 2:30 PM in County Board Room

MOTION: To place on file the Public Safety Committee's meeting report, August 2021 claim reports and related informational items, as presented.

FINANCE COMMITTEE – Mr. Glenn Truesdell, Chair

The Finance Committee was held on Monday, September 13, 2021 at 1:00 p.m. in the Board Room at the Courthouse or using the website – freeconferencecall.com. Members present were Truesdell, Bitler, Harrell, and Thompson. Also present were Board Chair Duffy, County Treasurer Penny VanKampen, Economic Development/Enterprise Zone Administrator Gary Camarano, County Administrator Joel Horn, and Amy Robbins.

1. The Committee reviewed the monthly claims and budget reports. A motion was made by Thompson, seconded by Bitler, to approve the monthly claims and budget reports as presented. All voted in favor of the motion.

2. County Treasurer Penny VanKampen presented the monthly Temporary Investment Report and Summary of Fund Balance Report for August 2021. Approximately 98% of property taxes have been collected and delinquent letters will be mailed next week.
 3. The committee reviewed the Treasurer's budget including the Corporate Fund (01) and the Tax Sale Automation Fund (29). After reviewing the State Income Tax Reimbursement, the Committee recommended increasing the amount from \$2 million to \$2.2 million which is in line with previous years.
 4. Public Transportation's budget will be reviewed at next month's meeting.
 5. Gary Camarano distributed information concerning a joint effort between the County and Tri-County Opportunities Council for utility bill assistance and the various Enterprise Zone project details. Mr. Camarano requested authority to attend a conference October 6 – 9 in Nashville TN with total cost at \$1335. A motion was made by Thompson, seconded by Harrell, to approve Mr. Camarano's request to attend as stated. The Committee discussed the various potential ARPA projects presented. Mr. Horn will work with Mr. Camarano to create an over-arching process to determine how the ARPA funds will be distributed.
 6. The committee reviewed the Development budget in the Corporate Fund (01), the Enterprise Zone fund (46), and the Hotel-Motel Tourism Fund (49). The Committee requested a reduction in service contracts to \$95,000 and no requested projects from the ARPA funds.
 7. The Committee discussed the internal State and Local Fiscal Recovery Funds procedure and Joel's authority to approve items under \$10,000. A motion was made by Bitler, seconded by Thompson, to approve the internal procedure for county projects to be submitted for reimbursement through the State and local Fiscal Recovery Funds.
 8. Mr. Horn presented the following budgets:
County Board (Corporate Fund 01), County Administrator's (Corporate Fund 01), Tort Liability Fund (02), Capital Improvement Fund (04), Social Security Fund(15), IMRF (17), Liability Insurance Reserves (30), Group Insurance (38) and ARP Fund (65).
Mr. Horn reviewed various budget items and explained the ARPA expenses are budget in the Capital Improvements Fund 04.
 9. The committee reviewed the overall FY 2022 budget which was presented with a \$1 million deficit in the General Fund. Mr. Horn suggested he speak to a few departments and stated he could fine tune the deficit to \$700,000 - \$800,000. The Committee agreed with this recommendation.
 10. The mileage reimbursements and per diems for County Board members were reviewed and approved. (A copy will be available for inspection on board night.) A motion was made by Bitler, seconded by Harrell, to place on the agenda for Board action the August 2021 mileage and travel reimbursements for County Board members in the amount of \$1,000.11. All voted in favor of the motion.
- MOTION: To approve the August 2021 mileage and travel reimbursement items for County Board members in the amount of \$1,000.11 (must be a roll call vote).**
11. The Committee requested bidding the audit for 2022.

12. There being no further business, a motion was made by Thompson, seconded by Bitler, to adjourn the meeting at 3:29 pm. All voted in favor of the motion.

Meeting Date: The next regular meeting – October 8, 2021 at 1:00 PM in County Board Room

MOTION: To place on file the Finance Committee’s meeting report, August 2021 claim reports and related informational items, as presented.

EXECUTIVE COMMITTEE – Mr. Jim Duffy, Chair

The Executive Committee meeting was held on Tuesday, September 14, 2021 at 6:30 p.m. with board members in the Board Room at the Courthouse or using the website – freeconferencecall.com. Members present were Duffy, Truesdell, Koster, Britt, McGinn, Katherine Nelson, and Karen Nelson. Also present were Administrator Joel Horn, and Amy Robbins.

1. All Standing Committees reported.
2. During Health and Social Services Committee, Karen Nelson questioned the placement of Animal Control under the Health Department. Mr. Horn stated he would ask UCCI to conduct a survey as to who supervises this department at other Counties. Mrs. Nelson also informed the Committee there will be a tour of the Health Department this Thursday at 8 am if any committee members are interested.
3. The Committee discussed the various approved State and Local Fiscal Recovery Funds projects during the Public Safety Committee. All projects listed are expected to be covered by the funds but there is no pre-approval process with the State. Mr. Horn stated if a project ends up not being covered we could use some of the lost revenue, which is expected to be around \$800,000, from the funds to pay for a project. There are no stipulations to how the lost revenue funds are used.
4. A motion was made by Britt, seconded by Katherine Nelson, to place the following appointments on the agenda for Board action. All voted in favor of the motion.
 - a. Reappointment of Jeffrey Hanson as Drainage Commissioner for the Summit Drainage District.

MOTION: To approve the Reappointment of Jeffrey Hanson as Drainage Commissioner for the Summit Drainage District.

- b. Reappointment of Steven Baar to the Enterprise Drainage District.

MOTION: To approve the Reappointment of Steven Baar to the Enterprise Drainage District.

- c. Reappointment of Paul Young to the Sharon Levee & Drainage District.

MOTION: To approve the Reappointment of Paul Young to the Sharon Levee & Drainage District.

- d. Rescind the appointment of Gary Camarano to the Quad Cities Regional Economic Development Authority due to the expiration date of the previous appointment being next year instead of this year as informed initially.

MOTION: To Rescind the appointment of Gary Camarano to the Quad Cities Regional Economic Development Authority.

5. The Committee reviewed the monthly claims and budget reports. A motion was made by Britt, seconded by Karen Nelson, to approve the claims and budget reports as presented. All voted in favor of the motion.
6. Mr. Horn presented the 2022 Holiday Schedule with a change removing Columbus Day and adding Juneteenth. A motion was made by Truesdell, seconded by Koster, to add the 2022 Holiday Schedule to the Board agenda as presented. All voted in favor of the motion. (See #28)

MOTION: To approve the Resolution setting the 2022 Holiday Schedule, as presented.

7. The upcoming Board meeting will be in person in the County Board Room. The Committee discussed the vaccine mandate and decided the County would follow the law with this decision and at this time the state does not have a mandate in place. Mrs. Karen Nelson informed the Committee the UCCI Washington DC trip in the fall has been canceled and there will be a regular meeting in September.
8. There being no further business, a motion was made by Britt, seconded by Katherine Nelson, to adjourn the meeting. All voted in favor of the motion. The meeting adjourned at 7:36 p.m.

Next Regular Meeting:	Executive Committee:	10/12/21
	County Board:	10/19/21

Compensation and Reimbursements:	Payroll Check Print Date	10/08/21
	Reimbursement Check Print Date	10/04/21

MOTION: To place on file the Executive Committee’s meeting report, August 2021 claims reports and related informational items, as presented.