

## COUNTY OFFICES COMMITTEE - Mr. Marty Koster, Chair

The County Offices Committee meeting was held in the Law Enforcement Center Board Room on April 5, 2021 at 2:30 PM. Members present were Marty Koster and Ernest Smith. Members appearing via teleconference were Brooke Pearson and Ruth Stanley. Others present were Jim Duffy, Robin Brands, Chris Tennyson, Joel Horn and Lori Keppen. John Maas appeared via teleconference.

1. The March 2021 claims and the budget status report were reviewed. A motion was made by Ernest Smith to approve the claims. Ruth Stanley seconded the motion. A roll call vote was taken: Stanley-yes; Pearson-yes; Smith-yes; Koster-yes. Motion carried.
2. Supervisor of Assessments:
  - a. Robin Brands presented her 2020 Activity Report (See #21-23).
  - b. Robin Brands and two of her staff will be attending continuing education classes.
  - c. The GIS Sales for 12/11/2020 – 04/01/2021 were \$1436.25. Three address books were sold for \$10 each.
3. IT Administrator:
  - a. John Maas advised Lynn Dykstra is retiring from their office. The position has been posted.
  - b. The Coroner received two phone bills over \$500 each. John Maas has been working with AT&T and the bill will be reduced next month.
4. Regional Office of Education:

ROE Assistant Superintendent, Chris Tennyson presented the monthly report (See #24-29).

There was no further business. A motion from Ruth Stanley to adjourn was made with Ernest Smith seconding the motion. A unanimous vote was made to adjourn at 2:50 PM.

Meeting Date: The next regular meeting – May 3, 2021 at 2:30 PM, in County Board Room

**MOTION: To place on file the County Offices Committee's meeting report, March 2021 claim reports and related informational items, as presented.**