



**REGULAR MEETING OF THE WHITESIDE COUNTY BOARD**

**MONDAY, AUGUST 17, 2020 – 6:30 PM**

**TO BE HELD AT THE MORRISON HIGH SCHOOL AUDITORIUM**

**643 GENESEE AVENUE, MORRISON, IL**

**CHAIR: JAMES C. DUFFY**

- 1. A CALL TO ORDER BY THE CHAIR.**
- 2. ROLL CALL BY CLERK.**
- 3. PLEDGE OF ALLEGIANCE.**
- 4. READING AND APPROVAL OF THE JOURNAL.**
- 5. STANDING RESOLUTIONS AND ACKNOWLEDGMENTS:**
  - a. Resolution of Condolence for Helenea Graves family**
  - b. Resolution of Condolence for the Frances Clark family**
  - c. Resolution of Congratulations for Newman Wrestler Kyle Tunink**
- 6. COMMUNICATION:**
  - a. 7/20/20 Correspondence from Soil & Water Conservation**
  - b. 7/24/20 Correspondence from Rock River Hospice**
  - c. 7/29/20 Correspondence from The Secretary of the Interior-Washington**
- 7. BUILDING AND ZONING ACTION ITEMS.**
- 8. COMMENTS FROM THE PUBLIC.**
- 9. REPORT FROM COUNTY OFFICERS.**
- 10. COMMITTEE REPORTS AND RECOMMENDATIONS.**
- 11. UNFINISHED BUSINESS.**
- 12. NEW BUSINESS.**
- 13. ADJOURNMENT.**

## **PUBLIC WORKS COMMITTEE - Mr. McGinn, Chair**

The Public Works Committee met at the County Highway Office at 1:30 p.m. on Tuesday, August 4, 2020. Members present were: Bill McGinn, Glenn Frank, Tom Ausman, Larry Russell and Doug Wetzell. Others in attendance were: Joel Horn-County Administrator, Suzan Stickle-Building & Zoning Administrator, Russ Renner-County Engineer and Jennifer Greeley-Office Manager. Jim Duffy-County Board Chairman appeared via teleconference. Chairman McGinn called the meeting to order.

### **1. ROUTINE BUSINESS:**

- a. Township Motor Fuel Tax Claims & Budgetary Status Reports for July 2020 were presented for review and approval. Motion was made by Ausman and seconded by Russell to approve the items as presented. The vote was all ayes.

### **2. BUILDING & ZONING REPORT:**

- a. Suzan Stickle, Building & Zoning Administrator distributed the Building Reports for July, 2020 to the Committee for their review (See #1).
- b. The 1st review of Capitalized Fixed Assets and Service Contracts for CFY'21 was addressed by Ms. Stickle and discussed with Committee.
- c. Discussion was held on the proposed saw mill on Union Grove Road, Morrison, IL.
- d. Doug Wetzell will attend the Planning & Zoning Commission meeting on August 20, 2020 @ 6:30 pm.

### **3. AIRPORT BOARD REPORT:**

- a. The regular Airport Board minutes from June 11, 2020 were presented for review. Motion was made by Wetzell and seconded by Frank to approve the minutes as presented. The vote was all ayes. (See #2-6)
- b. Tom Ausman will attend the Airport Board meeting on August 13, 2020 @ 5:00 p.m.

### **4. SPECIAL SERVICE AREA #2 REPORT:**

- a. The quarterly report for April – June 2020 was presented to the Committee for review. (See #7)
- b. The committee reviewed a resolution to increase the total fee for service to the Walmart Distribution Center. Mr. Horn reminded the committee that the total fee is split between Sterling and the County. Since Sterling increased their fee we have to increase ours in order to continue to receive the same amount. A motion was made by Ausman and seconded by Russell to forward the resolution to the Full Board. The vote was all ayes. (See #8)

**MOTION: To approve the Resolution to increase Sanitary Sewer use fees as presented.**

### **5. COUNTY HIGHWAY REPORT:**

- a. The Landfill Leachate Report and Inspection Report for July, 2020 were presented for review (See #9-10). Mr. Renner informed the committee that four new pumps have been installed, two need additional parts to be up and running and two are working.
- b. The following Resolutions were presented and discussed for consideration, to be presented to the Full Board:

- (1) Resolution - #20-55000-01-GM – Sterling Township - Resurfacing (Woodland Hills Subdivision). Motion was made by Wetzell and seconded by Ausman to recommend approval of the Resolution for the Award to Civil Constructors, Inc. of Freeport, IL with the low bid of \$199,641.32. The vote was all ayes. (See #11-12)

**MOTION: To approve the Resolution and Award for Section #20-55000-01-GM – Sterling Township – Resurfacing (Woodland Hills Subdivision) to the low bidder, Civil Constructors, Inc. of Freeport, IL as presented.**

- (2) The Committee reviewed bids from a letting held July 28, 2020 for the purchase of gasoline and diesel fuel. A motion was made by Wetzell and seconded by Ausman to approve the Resolution awarding the low bid for unleaded gasoline to Gibson Oil Company of Lyndon, IL and the low bid for diesel fuel to Gold Star F.S. of Cambridge, IL. Mr. Frank abstained and the vote was all ayes. (See #13-14).

**MOTION: To recommend the approval of the Resolution for the award of unleaded gasoline to Gibson Oil Company of Lyndon, IL and diesel fuel to Gold Star F.S. of Cambridge, IL as presented.**

- c. Mr. Renner updated the Committee on the following projects: Yorktown Road CIP, Hahnaman Road CIP, Millard Road Bridge and Stropes Road Bridge.
- d. Mr. Renner informed the Committee that he applied for and was approved to receive funds from the State’s Truck Access Route Program. This money will be applied to extend the truck route on Burns Road to Albany Road and to I-88. This same project should qualify for use of the County’s bond money from the capital program.
- e. Mr. Renner also applied for and received funds from Illinois Special Bridge Fund to be used towards the Genesee Court bridge project. The funds will cover 80% of the cost with the remaining 20% being split between the County and the City of Morrison. The project is approved for FY 2025.
- f. The 1<sup>st</sup> review of Capitalized Fixed Assets for CFY’21 was addressed by Mr. Renner and discussed with the Committee. The 1<sup>st</sup> review of Service Contracts for CFY’21 will be addressed at next month’s meeting.

There was no additional business so a motion to adjourn was made by Frank and seconded by Russell. The vote was all ayes and the meeting was adjourned at 2:12 p.m.

Meeting Date: The next regular meeting – September 1, 2020 at 1:30 PM, Highway Office

**MOTION: To place on file the Public Works Committee’s meeting report, July 2020 claim reports and related informational items, as presented.**

#### **LANDFILL COMMITTEE - Mr. Ausman, Chair**

The Committee convened at the Law Enforcement Center Board room and via teleconference on Monday, July 20, 2020 at 9:00 a.m. Members Present: Mr. Ausman, Mr. Wetzell, Mr. Crandall and Mr. Glazier (via teleconference). Others Present: Mr. Duffy (via teleconference), Mr. Wiersema, Mr. Deets, Mr. Renner and Mr. Horn. Meeting was called to order at 9:00 a.m.

1. Prairie Hill Recycling and Disposal Facility Reports. Mr. Wiersema presented the following:

- a. A summarized 1<sup>st</sup> and 2<sup>nd</sup> Quarter Activity Reports for Fiscal Year '20. (See #15-18) The full report is available for review at the County Clerk's Office. He also submitted the 2<sup>nd</sup> Qtr. payment totaling \$159,442.45 as well as a catch up payment of \$149,229.92.
- b. Historical data:

	2018		2019		2020(YTD)	
<b>Tipping Fees</b>	<b>Tons (in thous)</b>	<b>Fees</b>	<b>Tons (in thous)</b>	<b>Fees</b>	<b>Tons (in thous)</b>	<b>Fees</b>
Original Area	116	\$ 572,280*	179	\$ 572,280*	63	\$ 286,140*
Expanded Area	135	\$ 337,246	73	\$ 252,761	48	\$ 145,017.46
<b>Total</b>	<b>251</b>	<b>\$ 909,526</b>	<b>252</b>	<b>\$ 825,041</b>	<b>111</b>	<b>\$ 431,157.46</b>

\* Guaranteed minimum payment.

- c. Mr. Wiersema asked the committee to consider raising the fee for pickup loads from \$15 with a maximum of \$30 for oversized loads to \$20 with a maximum of \$40 for oversized loads effective 1/1/21. He indicated this is still relatively low in comparison to other counties. The fee has not been increased since 1996. Mr. Glazier asked what was considered an oversized load. Mr. Wiersema indicated a small pickup such as a Ford Ranger would never be charged more than the \$15, but a regular sized pickup with a load 1 ft. above the top of the bed or more would be charged the \$30. Mr. Wetzell moved the fee be increase to \$20/\$40, seconded by Crandall, motion carried.

**MOTION: To increase the fee for pickup loads to \$20 with a maximum of \$40 for oversized loads effective 1/1/21.**

2. Health Department Inspection Reports:

- a. Mr. Deets submitted the 2<sup>nd</sup> Quarter Waste Activity Inspection Report (See #19-21). There were 4 problems in 1,203 loads.

Committee adjourned at 9:15 a.m.

Meeting Date: The next regular meeting – October 19, 2020 at 9:00 AM location to be determined

**MOTION: To place on file the Committee's report, Quarterly Prairie Hill RDF Activity reports, Quarterly Waste Activity Inspection Reports and related informational items, as presented.**

**COUNTY OFFICES COMMITTEE - Mr. Arduini, Chair**

The County Offices Committee meeting was held in the Law Enforcement Center Board Room on August 3, 2020 at 2:30 PM. Members present were Jim Arduini, John Espinoza Marty Koster and Ruth Stanley. Others present were Jim Duffy, Dana Nelson, Dawn Young (via teleconference), Robin Brands, Lauren Lee, John Maas, Chris Tennyson, Joel Horn and Lori Keppen.

1. The Committee reviewed the July 2020 claims. A motion to approve the claims was made by Marty Koster. John Espinoza seconded the motion. All voted in favor.
2. County Clerk

- a. The Committee approved the purchase of 60 sneeze guards at a cost of \$5,757 for the upcoming election. This will allow a sneeze guard for each precinct. The cost of these sneeze guards will be reimbursed by the Cares Act.
  - b. Dana Nelson advised her office has sent out voting by mail postcards to voters. Several other agencies have also sent postcards to voters which are being returned to their office. This is causing a lot of confusion and extra work for the County Clerk's office.
  - c. The County Clerk reviewed her 2021 budget requests for service contracts and fixed assets.
3. Recorder
- a. Dawn Young presented her 2021 budget request for service contracts and fixed assets with no changes from last year.
4. Supervisor of Assessments
- a. The GIS sales from 5/29/20 – 7/31/20 were \$1,033.00.
  - b. Robin Brands presented her 2021 budget requests. Lauren Lee presented the service contracts for the GIS Fund. There will be a jurisdiction change to our software which causes an increase. Also, Aerial Flights will be done with Carroll & JoDaviess Counties.
  - c. The GIS Cost Study was discussed by Robin Brands. Since Whiteside County fees are the lowest a gradual increase each year was suggested on 1/1/2021. The Committee concurred on raising rates.
- Joel Horn advised all fees will be looked at and a cost study being done in the future.
5. IT
- a. John Maas presented his 2021 budget requests, which were -\$9,000 due to computer replacements being completed.
6. ROE:
- a. Chris Tennyson presented the monthly report (See #22-25).
  - b. The 2021 budget request were presented with no changes from last year.
7. Mr. Duffy discussed a letter he received from the Department of Interior in reference to a Monument Garden for National Heroes.

A motion to adjourn was made by Ruth Stanley and seconded by John Espinoza. All voted in favor. The meeting adjourned at 3:24 PM.

Meeting Date: The next regular meeting – **September 4, 2020** at 2:30 PM, in County Board Room

**MOTION: To place on file the County Offices Committee's meeting report, July 2020 claim reports and related informational items, as presented.**

#### **HEALTH AND SOCIAL SERVICES COMMITTEE - Mrs. Nelson, Chair**

The Health & Social Services Committee met on August 5, 2020 at 6:30 p.m. Members present were Nelson, Hamilton, Crandall (via teleconference), and Jacoby. William Lee was absent. Others present were Jim Duffy, Joel Horn, Cheryl Lee (via teleconference), Janice McCoy (via teleconference), Jeff Deets, and James Garcia.

- 1. Monthly claims were reviewed and approved.

2. Health Department

- a. Mr. Deets and Mr. Garcia spoke with the committee regarding the Ordinance for Escalating fines that was laid over last month. Mr. Deets spoke about the States Attorneys suggestion that we build into the ordinance options for other punitive measures such as court supervision or community service. Mr. Deets indicated he is in favor of adding these additional options but would like to move forward with the ordinance since he has been delaying several tickets in anticipation of passage of this ordinance. Mr. Duffy also noted that the ordinance was originally scheduled for passage in April but was put on hold due to the pandemic. He indicated we could always amend our ordinance at a later date. The committee was in favor of passing the ordinance now so that Environmental Health could start using the structure and discussing with the board future amendments. Mr. Hamilton moved we go forward with the ordinance this month as planned, Jacoby seconded, motion carried. (See #26-29)

**MOTION: To approve the Ordinance Establishing Escalating Fines for Ordinance Violations, as presented.**

- b. Ms. Lee updated the committee on the ongoing efforts to deal with the Covid-19 pandemic including but not limited to hiring additional staff, helping schools develop plans to reopen, media campaign to educate the public on safety protocols, etc.
  - c. Ms. Lee informed the committee they are working on the IPlan which is required every 5 years. This years was originally due in September but the due date has been pushed back to April of '21 due to the pandemic.
  - d. Ms. Lee updated the committee on the status of the Mills property. The bid for demolition came in at \$22,198 and is scheduled to start 8/17/20. Plans are to erect a drive thru tent on the site for Covid-19 testing.
  - e. The committee expressed their frustration regarding enforcement efforts. Committee members commented they had seen several businesses that allowed customers in without requiring masks. Ms. Lee indicated she has had many conversations with the States Attorney's office regarding enforcing portions of the Food Code and what we can and can't do. We investigate complaints that are brought to our attention and provide guidance. We can't simply shut a business down for allowing customers in without masks.
  - f. Mr. Hamilton brought up the fact that some people can't tolerate wearing a mask and we can't ask the reason. That would violate HIPPA.
3. U of I Extension
- a. McCoy submitted her report and highlighted several items (See #30-32).
4. Mental Health Board
- a. The minutes from the July 28, 2020 meeting were submitted (See #33-36).
5. Veterans Assistance Commission
- a. May and June reports were submitted (See #37-38).

Meeting adjourned at 7:30 PM.

Meeting Date: The next regular meeting – September 2, 2020 at 6:30 PM in County Board Room

**MOTION: To place on file the Health & Social Services Committee’s meeting report, July 2020 claim reports and related informational items, as presented.**

**JUDICIARY COMMITTEE - Mr. Milby, Chair**

The Judiciary Committee meeting was held in the Law Enforcement Center Board Room on August 5, 2020 at 4:00 PM. Members present were Katherine Nelson and Kurt Glazier. Bill Milby and Cynthia Mead appeared via teleconference. Others present were Jim Duffy, Judge Trish Senneff, Kevin Johnson, Mark Holldorf, Sue Costello, Joel Horn and Lori Keppen.

1. Vice Chair Katherine Nelson called the meeting to order at 4:00 PM.
2. A motion was made by Bill Milby to approve the July 2020 claims. Cynthia Mead seconded the motion. All voted in favor.
3. Court Services
  - a. The Committee reviewed their monthly report (See #39).
  - b. Kevin Johnson advised two juveniles have been housed for almost three years. Due to COVID, they will probably not get to court prior to November. This will cause the institutional foster care line item to be over budget by \$40,000. Kevin Johnson requested a transfer from contingency in the amount of \$40,000 to cover these costs. After discussion, a motion was made by Bill Milby to forward to the Finance Committee a request to transfer \$40,000 from Contingency to the Institutional Foster Care line item. Cynthia Mead seconded the motion. All voted in favor and motion carried.
  - c. In the 2020 budget, Kevin Johnson had been approved for purchasing a new vehicle at an estimated cost of \$30,000. After talking with the Sheriff on purchasing vehicles by state bid, Mr. Johnson doesn’t think he will be spending the full \$30,000. A 2009 Ford Focus will be traded. This purchase will be paid from Fund 34 Probation Services Fund. Kevin Johnson was asking the approval to proceed from the Committee. Bill Milby made a motion to approve a purchase up to \$30,000 for a new vehicle for Court Services. Kurt Glazier seconded the motion. All voted in favor and motion carried.
  - d. Kevin Johnson advised the Drug Court was up for recertification.
  - e. The 2021 budget requests for Court Services, Drug Court and Fund 34 Probation Services were presented.
4. Public Defender
  - a. Mark Holldorf presented his monthly report. Department of Corrections was supposedly opening up and 14 inmates would be transported from Whiteside County Jail.

<b>Category</b>	<b>May</b>	<b>June</b>	<b>July</b>
Number of Defendants	498	514	529
Number of new appointments	21	32	49
Number of defendants taken by private counsel	1	0	3
Number of defendant resolved	4	17	36
Number of defendants at end of month	514	529	539
Bond reductions	2	1	0
Plea agreements	1	10	30
Felony	0	6	23

Misdemeanors	1	4	7
Open pleas	2	0	2
Felony	2	0	1
Misdemeanors	0	0	1
Jury trials	0	0	0
Bench trials	0	0	0
Felony	0	0	0
Misdemeanors	0	0	0
Sentence hearings	1	3	4
Felony	1	2	4
Misdemeanors	0	1	0
Dismissed cases	2	4	2
Juvenile appearance in court	189	192	185

b. The 2021 budget requests were presented.

5. Court Administration/Law Library

a. Judge Trish Senneff presented the Law Library 2021 budget request.

b. The Court Administration 2021 budget request were presented by Judge Trish Senneff. Discussion was held on the purchase of new jury chairs.

6. Circuit Clerk

a. Sue Costello presented her monthly report (See #40-41). There was 55.9% during the month of July which money was received from some kind of “e” transaction. There were no jury trials. Collections received for the month were \$6,017.05.

b. The new AS400 was installed 7/9/2020.

c. Sue Costello presented the 2021 budget requests for service contracts and fixed assets.

7. Mr. Duffy discussed a letter he received from the Department of Interior in reference to a Monument Garden for National Heroes.

Kurt Glazier made a motion to adjourn. Cynthia Mead seconded the motion. All voted in favor. The meeting adjourned at 4:53 PM.

Meeting Date: The next regular meeting – September 2, 2020 at 4:00 PM in County Board Room

**MOTION: To place on file the Judiciary Committee’s meeting report, July 2020 claim reports and related informational items, as presented.**

**PUBLIC SAFETY COMMITTEE - Mrs. Britt, Chair**

The Public Safety Committee meeting was held on August 6, 2020 in the Law Enforcement Center Board Room. The meeting was called to order by Vice Chair Paul Cunniff at 3:00 PM. Members present were Paul Cunniff and Fidencio Hooper-Campos. Sue Britt appeared via teleconference. Linda Pennell was absent. Also present were Jim Duffy, John Booker, Terry Costello, Joel Horn and Lori Keppen. Joe McDonald appeared via teleconference.

1. A motion was made by Fidencio Hooper-Campos to approve the May, June and July 2020 claims. Sue Britt seconded the motion. All voted in favor.

2. Coroner

- a. Joe McDonald presented his monthly report.

	May	June	July
Number of Cases	54	48	48
Autopsies	4	5	2
Permits Issued	27	26	22
Revenue	\$1,600 (\$800 from billing, \$800 permits)	\$1,700 (\$950 from billing, \$750 current)	\$900 (\$400 from billing, \$500 current)

- b. The Committee reviewed the Coroner’s 2021 budget request for service contracts. Joe McDonald explained the cost increase for autopsies.

3. State’s Attorney

- a. Terry Costello reviewed the monthly and juvenile case statistic reports (See #42-43).

	May	June	July
Felony convictions	3	9	15
Misdemeanor convictions	3	0	9
Traffic convictions	2	26	29
DUI convictions	0	0	1
Juvenile Adjudications (delinquency, child abuse etc)	2	4	2
Juvenile Permanency/Reviews	38	36	25
Found not guilty(felony,traffic,misd jury/bench trials)	0	0	0

There were 13 defendants convicted of felony crimes in July 2020. Among the felony convictions were: 2 Violations of probation, 3 Theft, 3 Aggravated Battery, 1 Criminal Defacement of Property, 1 Reckless Homicide, 4 Possession of Methamphetamine, and 1 DWLR.

This report does NOT include statistics for bond reduction hearings, Sexual Dangerous Persons petitions, post-trial petitions, post-conviction petitions, mental health petitions, Statutory Summary Suspension hearings, Petitions to Revoke Probation hearings, suppression hearings, and other motion and pretrial hearings.

- b. Terry Costello presented the 2021 budget requests for service contracts and fixed assets.

4. Sheriff’s Report

- a. Sheriff Booker presented the monthly report.

	May	June	July
<b>CIVIL PROCESS – REVENUE</b>	<b>\$2152.49</b>	<b>\$6,538.50</b>	<b>\$4,127.00</b>
Papers Served	204	185	289
Sheriff Sales	0	4	5
<b>MISCELLANEOUS FEES</b>			
Police Vehicle Fund	\$20.00	\$55.00	\$20.00
DUI Fund	\$1,097.00	\$447.50	\$1,353.00
Drug Fund	\$82.21	\$25.00	\$94.71
PI Fees	\$0	\$0	\$0
Sheriff Fees	\$472.32	\$673.68	\$236.00
E-Citation	\$65.00	\$43.00	\$146.60
Fines & Fees	\$10,806.58	\$8,324.09	\$21,534.03
Traffic Fees	\$576.22	\$243.68	\$185.65
Judicial Security	\$3,943.29	\$3,345.78	\$6,705.85
Arrestees Medical	\$170.00	\$254.68	\$155.64

Police Reports	\$109.67	\$219.70	\$40.00
Prisoners Trust Fund	\$273.05	\$587.67	\$497.08
Sex Offender Registration Fee	\$500.00	\$400.00	\$700.00
Lectronic – monthly rent	\$75.00	\$0	\$150.00
Radio Billing	\$420.00	\$0	\$0
Warrant Fees	\$0	\$0	\$0
SSA Treasury – Direct Deposit	\$0	\$0	\$0
Witness Fees	\$0	\$0	\$0
Susana Mendoza – prisoner transports	\$0	\$0	\$0
Restitution – Champion Booking Dmgs	\$0	\$25.00	\$25.00
<b>MISCELLANEOUS TOTAL</b>	<b>\$18,610.34</b>	<b>\$14,644.78</b>	<b>\$31,843.56</b>
<b>GRAND TOTAL</b>	<b>\$20,762.83</b>	<b>\$21,183.28</b>	<b>\$35,970.56</b>

	May		Jun		Jul		
	Male	Female	Male	Female	Male	Female	
Beginning Census	54	6	74	23	74	10	
Admissions	37	8	36	16	45	15	
Releases	29	9	36	29	74	10	
Ending Census	62	5	74	10	78	10	
Average Daily			61		76		88
Meals Served			5,875		7,105		8,502
Number Accidents			14		30		17
Number of Calls/Logs			949		1,143		1,089
Patrol Miles			29,921		36,856		33,282

b. Sheriff Booker’s Report:

(1) The Sheriff reviewed the daily jail population totals for 2020:

Jan 94, Feb 97, Mar 83, Apr 67, May 61, Jun 76, Jul 88, and on 8/6/20 the population was 91 prisoners. The daily cost for housing a prisoner is \$1,000/day. The Sheriff advised the Department of Corrections was opening and three vehicles would be taking 15 prisoners on 8/7/20. They are hoping to be allowed into the facility and prisoners be accepted.

(2) Discussion was held on wearing masks at county meetings and on county property. Sheriff Booker advised if the county passes an ordinance giving him the authority he will enforce the ordinance. Sue Britt made a motion to develop an ordinance giving Sheriff the authority to remove anyone at county facilities or attending a county meeting who does not wear a mask or face guard. Fidencio Hooper-Campos seconded the motion. All voted in favor and motion passed. (To be distributed board night)

**MOTION: To adopt an ordinance authorizing the Sheriff to remove anyone at county facilities or attending a county meeting who does not wear a mask or face guard.**

Discussion was held on developing an ordinance enforcing the food code with concern to the wearing of masks or a face shield. Sue Britt made a motion to develop an ordinance for Whiteside County enforcing food code pertaining to the wearing of masks or a face shield. Fidencio Hooper-Campos seconded the motion. All voted in favor and motion passed.

(3) Sheriff advised the new radio system has been installed and is a major improvement in their communication system.

- c. Discussion was held on a sales tax referendum which is intended for 911 Dispatch services. Sue Britt moved to place on the county board agenda a resolution authorizing the County Clerk to place a sales tax referendum on the 11/3/20 election ballot. Fidencio Hooper-Campos seconded the motion. All voted in favor and motion carried. (See #44)

**MOTION: To approve a resolution authorizing the County Clerk to place a sales tax referendum on the 11/3/20 election ballot.**

- d. Sheriff Booker presented the 2021 budget request for service contracts and fixed assets. The Committee and Sheriff discussed these requests in detail as to what is really needed for the next year due to revenues being down for the County.

5. Mr. Duffy discussed a letter he received from the Department of Interior in reference to a Monument Garden for National Heroes.

There being no further business Fidencio Hooper-Campos made a motion to adjourn. Sue Britt seconded the motion. The meeting adjourned at 4:30 PM.

Meeting Date: The next regular meeting – September 3 at 3:00 PM in County Board Room

**MOTION: To place on file the Public Safety Committee’s meeting report, May, June and July 2020 claim reports and related informational items, as presented.**

#### **FINANCE COMMITTEE – Mr. Truesdell, Chair**

The Finance Committee was held on Monday, August 10, 2020 at 1:00 p.m. with board members in Room 117 at the Courthouse or using the website – freeconferencecall.com. Members present were Truesdell, Bitler, Harrell, and Thompson. Also present were Board Chair Duffy, County Treasurer Penny VanKampen, County Administrator Joel Horn, and Amy Robbins. Economic Development/Enterprise Zone Administrator Gary Camarano, Andy Shaw, representative from Blackhawk Hills, Anna Maria Kowalik, representative from Inland Green Capital/IL Energy Conservation Authority, and Tori McDaniel appeared via teleconference.

1. The Committee reviewed the monthly claims and budget reports. A motion was made by Thompson, seconded by Bitler, to approve the monthly claims and budget reports as presented. All voted in favor of the motion.
2. County Treasurer Penny VanKampen presented the monthly Temporary Investment Report and Summary of Fund Balance Report for July 2020. Mrs. VanKampen reminded the committee that property taxes are due 9/9.
3. Resolutions were presented by the Treasurer on two properties in Hopkins and Tampico Townships that have had their delinquent taxes purchased by a private buyer for a total of \$10,094.31. If these Resolutions are approved, the properties will be placed back on the tax rolls. A motion was made by Bitler, seconded by Harrell, to recommend the adoption of the Resolutions authorizing the County to execute deeds of conveyance on the County’s interest or the cancellation of the appropriate Certificates of Purchase, as the case may be, on said properties. All voted in favor of the motion. (See #45-46)

**MOTION: To approve the Resolution’s authorizing the County to execute a deed of conveyance of the County’s interest or cancellation of the appropriate Certificates of Purchase, as the case may be, on certain property known as, Permanent Parcel #10-35-428-005 and #22-15-480-010.**

4. Mrs. VanKampen presented her request for fixed assets and service contract funding for FY 2021 for review by the Committee. No action was taken.
5. Tori McDaniels explained to the committee more information would be presented for the Cares Act Resolution for Transportation next month. Information for the 5311 and DOAP grant are being sent to IDOT this afternoon. The busses continue to run with only three riders per bus with a daily high of 100 riders. Three drivers have resigned/terminated and will not be replaced at this time due to the reduction in ridership. Ms. McDaniels stated the decreased ridership does effect the local match but hopes to replace some loss with the CARES Act funds.
6. Gary Camarano stated Development had two new projects which put the total investment amount over \$40 Million for 2020 which is above last year’s amount and there are still 16 expected projects in the pipeline. On August 26<sup>th</sup> a film festival will be held at Midway Drive-In showing 10 short films. Mr. Andy Shaw, Blackhawk Hills representative, and Anna Maria Kowalik, representative from Inland Green Capital, presented a new financing tool for clean energy projects through a program called CPACE (Commercial Property Assessed Clean Energy). With this program, property owners receive funding for projects from private investors and the loan is paid back through property taxes over a period of years. The financing tool is no cost to the County even if the property/project is foreclosed on. The committee requested more information be presented before a decision to participate is made. Mr. Camarano also stated a representative will attend the next meeting to discuss the 5G initiative.
7. Mr. Camarano presented his request for fixed assets and service contract funding for FY 2021 for review by the Committee. The committee agreed to review the full budget further next month. No action was taken.
8. Mr. Horn presented a request to re-appropriate \$40,000 from Contingency for Court Services. The two girls being housed at Mary Davis has exceeded the amount budgeted. A motion was made by Thompson, seconded by Harrell, to approve the re-appropriation as presented.
9. Mr. Horn presented Budget Building principles for the 2021 budget. The Committee discussed the general fund and landfill reserves which will help the COVID-19 financial situation. After review, a motion was made by Harrell, seconded by Thompson, to approve the Budget Building principles as presented (See #47)
10. Mr. Horn presented his request for fixed assets and service contract funding for FY 2021 for review by the Committee. No action was taken.
11. There being no further business, a motion was made by Bitler, seconded by Thompson, to adjourn the meeting at 2:35 pm. All voted in favor of the motion.

Meeting Date: The next regular meeting – September 4, 2020 at 1:00 PM in County Board Room

**MOTION: To place on file the Finance Committee’s meeting report, July 2020 claim reports and related informational items, as presented.**

### **SPECIAL SERVICE AREA # 1 COMMITTEE – Mr. Espinoza, Chair**

The Ambulance Committee met at 5:00 pm on Monday, July 20, 2020 via teleconference. Members present: Espinoza, Nelson (Katherine), Jacoby and Glazier. Others present: Horn, Duffy, Dr. Steinke, Cindy Zander, Chad Hartman and Ryan Venema.

1. Mr. Venema submitted his report and the financials for the 2<sup>nd</sup> quarter of 2020 (See #48-53).
2. Mr. Venema informed the committee they are researching an infection control system that would use UV to disinfect the inside of the ambulances. They hope to install these on all units. He will bring more information to the committee at a later meeting.
3. Mr. Duffy asked if they anticipate any further grant funding. Mr. Venema indicated he was not aware of any further funding at this point.
4. Mr. Horn reported to the committee that due to the ongoing Covid-19 disaster and the unknown financial impact he will wait until the October meeting to present budget information to the committee. He will be meeting with CGH in the coming months to discuss projected losses and any adjustment to the subsidy and levy that may be necessary.
5. Mr. Horn also indicated he will have the States Attorney review the proposed renewal of the agreement with CGH and hopes to have that on the agenda for approval in October.

There being no further business the committee adjourned at 5:25 pm.

Meeting Date: The next regular meeting – October 19, 2020 at 5:00 PM, location to be determined

**MOTION: To place on file the Special Service Area #1 Committee’s meeting reports and related informational items, as presented.**

### **EXECUTIVE COMMITTEE – Mr. Duffy, Chair**

The Executive Committee meeting was held on Tuesday, August 11, 2020 at 6:30 pm with board members in the Board Room at the Courthouse or using the website – freeconferencecall.com. Members present were Duffy, Truesdell, Arduini, Britt, McGinn, Karen Nelson, and Katherine Nelson. Also present were Tom Ausman, John Espinoza, Jeff Deets, Administrator Joel Horn, and Amy Robbins. Cheryl Lee and Cory Law appeared via teleconference.

1. A motion was made by McGinn, seconded by Katherine Nelson, to place the following Resolutions on the agenda for Board action. All voted in favor of the motion.
  - a. A Resolution of Condolence will be presented in memory of Helenea Graves, daughter of our esteemed colleague Mr. Daniel Bitler.

**MOTION: To adopt Resolution of Condolence in memory of Helenea Graves, as presented.**

- b. A Resolution of Condolence will be presented in memory of Frances Clark, wife of John Clark. Mr. Clark is an employee of the Whiteside County Sheriff’s Department.

**MOTION: To adopt Resolution of Condolence in memory of Frances Clark, as presented.**

- c. A Resolution of Congratulations will be presented recognizing Kyle Tunink from Newman Central Catholic High School. Kyle competed in the IHSA State Wrestling Championship

in Champaign, Illinois and placed first in the 152 pound class in the Class1A State Tournament.

**MOTION: To adopt Resolution of Congratulations recognizing Kyle Tunink's first place finish in the IHSA Class 1A State Wrestling Championship as presented.**

2. Chairman Duffy noted the following communications:
  - a. Correspondence from Soil & Water Conservation dated 7/20/20
  - b. Correspondence from Rock River Hospice dated 7/24/20
  - c. Notice of Application for Permit to Manage Clean Construction or Demolition Debris
  - d. Correspondence from the Secretary of the Interior regarding the creation of a National Garden of American Heroes
3. All Standing Committees, Landfill, and Special Service Area #1 Committee reported.
4. During the Public Safety Committee report, the Committee discussed the Ordinance authorizing the Sheriff to remove people who choose not to wear masks in the County facilities and the Ordinance enforcing food code pertaining to masks. Mr. Horn informed the Committee that Illinois adopted an emergency rule enforcing the state's mask mandate in businesses. He recommended, after consulting with the States attorney, that we enforce the states rule rather than writing our own ordinance. The committee concurred. The Committee requested the Ordinance for the Sheriff's mask enforcement be presented at the County Board meeting next week.
5. A motion was made by Truesdell, seconded by Karen Nelson, to place the following appointment on the agenda for Board action. All voted in favor of the motion.
  - a. Reappointment of Gary Bush to Union Drainage & Levee District No. 1 of Erie & Fenton

**MOTION: To approve the Reappointment of Gary Bush to Union Drainage & Levee District No. 1 of Erie & Fenton.**

6. The Committee reviewed the monthly claims and budget reports. A motion was made by Britt, seconded by Arduini, to approve the claims and budget reports as presented. All voted in favor of the motion.
7. The Committee discussed the mask enforcement further and decided even though the state established an emergency rule the County would also like to create a resolution urging citizens to take safety measures including wearing masks during the pandemic (to be distributed on board night).
8. Mr. Horn reminded the Committee the next Board Meeting will be held at Morrison High School on August 17, 2020.
9. There being no further business, a motion was made by Karen Nelson, seconded by Britt, to adjourn the meeting. All voted in favor of the motion. The meeting adjourned at 7:36 p.m.

Next Regular Meeting:	Executive Committee:	9/8/20
	County Board:	9/15/20

**MOTION: To place on file the Executive Committee's meeting report, July 2020 claims reports and related informational items, as presented.**