

MINUTES OF THE SPECIAL MEETING OF THE WHITESIDE COUNTY AIRPORT BOARD

A Special Meeting of the Whiteside County Airport Board to discuss options for terminal improvements was held on May 28, 2020 in the Terminal Building at the Whiteside County Airport, Rock Falls, Illinois at 5:00 p.m.

Present were Board members: Monte Van Kooten, Chris King and Dave Koster. Also present were Airport Manager Darin Heffelfinger, Skip McCloud, Jim Duffy, Jackie Damhoff, Drew Wilkens via Zoom and Bill Havener at 5:15 p.m.

Public Comment. Darin Heffelfinger wanted to let the Board know the Rock Falls Chamber is looking at hosting a drive-in movie at the airport on July 31. Final details are still in the works, but looking at two (2) blow up screens, \$5.00 per carload, events will start at 7:30 p.m. with the movie starting at 9:00 p.m. Duffy questioned if the state guidelines for COVID would be followed and Heffelfinger said it would all be in accordance with guidelines.

Terminal Improvements. Skip McCloud presented the Board members with the proposals for the interior and exterior renovations of the terminal building. Five (5) options were presented with all options to include a canopy above the windows and awning over entrance as well as keeping the existing brick behind the metal panels: Option A would have horizontal siding; Option B has angular awnings and different volumes; Option C would include stone like the inside of terminal with the Whiteside County Airport sign visible on the building; Option would be a different color scheme with earth tones (green and tan) which is a foamboard; and Option E is the same earth tones but with the stone on the outside ends. The backside of the building would be the same as the front. VanKooten had given McCloud the airport's budget for the renovation and any concepts would be around the budget.

The bathroom plans included removal of one stall in the women's bathroom to make it handicap assessable. Men's bathroom would primarily stay the same.

VanKooten asked McCloud a time frame for the project to be completed. McCloud said the design would be approximately four (4) weeks and the building would take about three (3) months to complete. McCloud said this would more than likely be a 2021 project due to warmer months and with roofing.

King asked if new windows were needed in the terminal. McCloud said that was not included in the proposal but he suggested if there are not any issues with the windows, it is not required to replace. There was a discussion that \$4,688.00 has been paid to McCloud currently. The new floors for the bathroom, handrails and door locks are not included in the proposal and would be extra. Duffy questioned if the price from McCloud of \$200,000.00 was for construction only or if the engineering fee was included in the price. After discussion, it was decided to have VanKooten contact McCloud to see when he needs to know which design they like and if McCloud could change Option E specs and report at next board meeting.

There being no further business to come before the Board, Koster moved to adjourn, King seconded and was passed unanimously. The meeting was adjourned at 6:32 p.m.

Respectfully submitted,

Secretary