



EXECUTIVE COMMITTEE – Mr. Duffy, Chair

The Executive Committee meeting was held on Tuesday, May 12, 2020 at 6:30 p.m. with board members using the website – freeconferencecall.com. Members present were Duffy, Truesdell, Arduini, Britt, McGinn, Milby, and Karen Nelson. Also present were John Espinoza, Gene Jacoby, States Attorney Terry Costello, Circuit Clerk Sue Costello, Administrator Joel Horn, and Amy Robbins.

1. Mrs. Costello presented information to the Committee concerning the Circuit Clerk's revenue during this disaster.
2. A motion was made by Truesdell, seconded by Britt, to place the following Resolution on the agenda for Board action. All voted in favor of the motion.
 - a. A Resolution of Retirement will be presented to Cheryl Onken. Mrs. Onken is retiring from the Whiteside County Circuit Clerk.

MOTION: To adopt Resolution of Retirement for Cheryl Onken, as presented.

3. Chairman Duffy noted the following communications:
 - a. IEPA Notice of Application for Permit to Manage Waste LPC-PA16 (dated 4/8/20)
 - b. IEPA Notice of Application for Permit to Manage Waste LPC-PA16 (dated 4/24/20)
 - c. Letter of Resignation from the Airport Board from Drew Wilkins.
4. All Standing Committees, Wage & Salary Committee, and Special Service Area #1 Committee reported.
5. During the Public Safety Committee report, Mrs. Britt stated the average daily census in the jail has reduced from 97 in February to 62 in April.
6. Chairman Duffy presented a request to reduce the fee for the County's liquor license by 50% for 2020-2021 as financial relief for businesses during the COVID-19 disaster. Mr. Duffy also presented an Ordinance removing Class G – Caterers from the 20 total allowed liquor licenses as most caterers are not using the license daily like the other businesses. The license would still be issued to caterers but not included in the total licenses allowed in the County. A motion was made by Truesdell, seconded by McGinn, to approve a 50% reduction in the fee for liquor licenses for 2020-2021 and to exclude Class G – caterers from the 20 total approved licenses. All voted in favor of the motion. (See #39)

MOTION: To approve a 50% reduction in liquor license for 2020-2021.

MOTION: To approve an ordinance excluding Class – G Caterers from the total approved licenses allowed in the County, as presented.

7. A motion was made by Karen Nelson, seconded by Britt, to place the following appointments on the agenda for Board action. All voted in favor of the motion.
 - a. Reappointment of Howard Melchi, Rick Cavazos, and Dr. Sarah Mathew to the Board of Health

MOTION: To approve the Reappointment of Howard Melchi, Rick Cavazos, and Dr. Sarah Mathew to the Board of Health.

- b. Reappointment of Dave Koster to the Airport Board.

MOTION: To approve the Reappointment of Dave Koster to the Airport Board.

8. Mr. Horn presented a revised Employee Absence Policy for the COVID-19 disaster. With the revenue for April down over \$500,000, Mr. Horn recommended to the Committee a change in the policy to allow benefits to continue even if an employee is working on a reduced schedule as long as they return to work. A motion was made by Milby, seconded by Britt, to approve the Whiteside County Employee Absence Policy as of June 1, 2020. (See #40-41)

MOTION: To approve the amended Whiteside County Absence Policy effective June 1, 2020, as presented.

9. Mr. Horn informed the Committee the wage study is ongoing and should be completed in June. A decision will be made soon on the Claims and Per Diem signatures. The Committee discussed the real estate tax penalty that was laid over last month. The Treasurer recommends following the law exactly and is concerned about the various agencies that depend on the tax income time lines. The item will be on the Board agenda and a decision will need to be made this month.
10. There being no further business, a motion was made by Milby, seconded by Britt, to adjourn the meeting. All voted in favor of the motion. The meeting adjourned at 7:37 p.m.

Next Regular Meeting:	Executive Committee:	06/09/20
	County Board	06/16/20

MOTION: To place on file the Executive Committee’s meeting report and related informational items, as presented.