REVISED AGENDA

REGULAR MEETING OF THE WHITESIDE COUNTY BOARD

TUESDAY, MAY 19, 2020 – 6:30 PM

CHAIR: JAMES C. DUFFY

BY CONFERENCE CALL

GoToMeeting: 571-317-3112
Access Code: 400-175-957#

1. **A CALL TO ORDER BY THE CHAIR.**
2. **ROLL CALL BY CLERK.**
3. **PLEDGE OF ALLEGIANCE.**
4. **READING AND APPROVAL OF THE JOURNAL.**
5. **STANDING RESOLUTIONS AND ACKNOWLEDGMENTS:**
   a. **Resolution of Retirement for Cheryl Onken**
6. **COMMUNICATION:**
   a. **IEPA Notice of Application for Permit to Manage Waste LPC-PA16 (4/8/20)**
   b. **IEPA Notice of Application for Permit to Manage Waste LPC-PA16 (4/24/20)**
   c. **Letter of Resignation from the Airport Board from Drew Wilkins**
7. **BUILDING AND ZONING ACTION ITEMS.**
8. **COMMENTS FROM THE PUBLIC.**
9. **REPORT FROM COUNTY OFFICERS.**
10. **COMMITTEE REPORTS AND RECOMMENDATIONS.**
11. **UNFINISHED BUSINESS.**
12. **NEW BUSINESS.**
13. **ADJOURNMENT.**

PUBLIC WORKS COMMITTEE - Mr. McGinn, Chair

The Public Works Committee met 1:30 p.m. on Tuesday, May 5, 2020 with board members using the website – freeconferencecall.com. Members present were: Bill McGinn, Glenn Frank, Tom Ausman, Doug Wetzell and Larry Russell. Others in attendance were: Jim Duffy-County Board Chairman, Joel Horn-County Administrator, Suzan Stickle-Building & Zoning Administrator, Russ Renner-County Engineer and Jennifer Greeley-Office Manager. Chairman McGinn called the meeting to order.

1. ROUTINE BUSINESS:
   Township Motor Fuel Tax Claims for May, 2020 were presented for review and approval. Motion was made by Ausman and seconded by Frank to approve the items as presented. Roll call vote was all ayes.

2. BUILDING & ZONING REPORT:

   a. Suzan Stickle, Building & Zoning Administrator presented the Building Reports for April 2020 to the Committee for their review (See #1). Motion was made by Wetzell and seconded by Frank to approve the items as presented. Roll call vote was all ayes.

   b. There is no Planning & Zoning Commission meeting in May.

3. AIRPORT BOARD REPORT:
   Larry Russell will attend the Airport Board meeting on May 14, 2020 @ 5:00 p.m.

4. SPECIAL SERVICE AREA #2 REPORT:

   a. Quarterly report was presented (See #2). Motion made by Wetzell and seconded by Frank to approve the item as presented. Roll call vote was all ayes.

   b. Mr. Horn informed the Committee that the City of Sterling will be increasing rates in August.

5. COUNTY HIGHWAY REPORT:

   a. The Landfill Leachate Report and Inspection Report for April, 2020 were presented for review (See #3-4). Motion was made by Wetzell and seconded by Frank to approve the items as presented. Roll call vote was all ayes.

   b. Mr. Renner informed the Committee that current projects are going as planned, contracts are in the process of being signed and the Highway Maintenance department has been working on some miscellaneous culvert projects. The old antenna tower has been taken down and the Highway Department is currently renting space on another tower outside of Morrison.

   c. Mr. Renner notified the Committee that the Highway Department staff is back to its regular schedule.

   d. Motion was made by Frank and seconded by Russell to postpone Executive Session (Semi-annual review of past Executive Session minutes) until the Public Works Committee is able to meet in person. Roll call vote was all ayes.

6. OLD BUSINESS:
   Mr. McGinn asked Mr. Horn about the Committee members signing claims. Mr. Horn will discuss this with the County Board Chairman and formulate a plan to accomplish this.

7. NEW BUSINESS:
    a. Mr. Duffy inquired about the Lyndon Road project set to begin next year. Mr. Renner informed the Committee that he does not foresee any reason the project won't move forward.
    b. Mr. Renner informed the Committee that the Highway Department will be receiving its first of six bond payments in the amount of $352,847.04.

There was no additional business so a motion to adjourn was made by Ausman and seconded by Russell. The roll call vote was all ayes and the meeting was adjourned at 1:46 p.m.

Meeting Date: The next regular meeting – June 2, 2020 at 1:30 PM, Highway Office

MOTION: To place on file the Public Works Committee's meeting report and related informational items, as presented.

COUNTY OFFICES COMMITTEE - Mr. Arduini, Chair

The County Offices Committee meeting was held on May 4, 2020 at 2:30 PM with board members via teleconference. Members present were Jim Arduini, John Espinoza and Marty Koster. Ruth Stanley were absent. Others present were Jim Duffy, Robin Brands, Chris Tennyson, Joel Horn and Lori Keppen.

1. Supervisor of Assessment
    a. Robin Brands advised the Final State Multiplier was set at 1 (See #5).
    b. The Committee received the 2019 Activity Report (See #6-8).
    c. Robin Brands advised she had hired a full time employee for the vacancy in her office.
    d. Farmland Assessments meeting is required by state statute and will be held by conference call.
    e. GIS sales from 3/2/20 – 4/15/20 were $125.50 with one address directory sold for $10.
2. ROE:
    a. Chris Tennyson presented the monthly report, highlighting on the Professional Development section. He noted an article about a student overcoming her challenges of doing school working online which inspired their mission statement. (See #9-12)

A motion to adjourn was made by John Espinoza and seconded by Martin Koster. All voted in favor. The meeting adjourned at 2:48 PM.

Meeting Date: The next regular meeting – June 1, 2020 at 2:30 PM, Room 108, Courthouse

MOTION: To place on file the County Offices Committee's meeting report and related informational items, as presented.

HEALTH AND SOCIAL SERVICES COMMITTEE - Mrs. Nelson, Chair

The Health & Social Services Committee met on May 6, 2020 at 6:30 p.m. via teleconference. Members present were Nelson, Hamilton, Crandall, Lee and Jacoby. Others present were Jim Duffy, Kathy Nelson, Joel Horn, Cheryl Lee, Sue Britt, Janice McCoy and Karla Belzer.

1. Health Department
    a. Ms. Lee gave a lengthy update on measures they are taking to address the Covid-19 disaster including testing, planning for progression through the guidelines to reopen, disinfecting the building, etc.
    b. Ms. Lee indicated they continue to work on other initiatives such as MAP treatment, School Based Health, Podiatry, etc.
    c. Ms. Lee was asked how many tests they have given for Covid-19. She indicated roughly 100.
    d. Ms. Lee reported Hospitals and Clinics can open for some elective procedures May 11th. All patients must first be tested for Covid-19.
    e. Ms. Lee was asked if any of her staff had been infected. She indicated they had 3 present with Covid-19 like symptoms. All tested negative.
    f. Ms. Lee was asked about the anti-body tests and how effective they are. She indicated she is being told they are 99 percent accurate and are specific to Covid-19. They can even show at what stage of the progression you are in.
2. U of I Extension
    a. Ms. McCoy introduced Karla Belzer who spoke at length about the shift to mainly online programing during the Covid-19 disaster. Mrs. Belzer reported they have had over 1,000 participants in their webinars since March from 29 different states with an average of 350 participants per program. The programming has focused on working from home, coping with the additional stresses brought on by this situation, parenting during the disaster, etc.
    b. Ms. McCoy informed the committee she will be mailing their annual report to the board members since we don't know when we be able to meet in person.
    c. Ms. McCoy spoke with the committee about summer programming. All summer camps will be conducted virtually thru June. The committee expressed their hope that at least some of the camps could be conducted in person.
3. Mental Health Board – next meeting will be May 13th at 3:30 pm via teleconference.
4. Senior Citizens – Mr. Horn presented the committee with a spreadsheet showing the agencies requests and several options for the committee to consider. He indicated the total requests exceeded available funding by $1,100. Some on the committee indicated they favored the option of giving equal increases to each agency. Mr. Duffy pointed out that under that scenario some agencies would get significantly more than they requested while others would receive less than requested. The committee also indicated they were in favor of awarding some monies to Tampico Community Center with the understanding that they would have to improve their reporting for next year and more clearly document how the money was spent to serve seniors. After a lengthy discussion Mr. Hamilton moved the committee recommend awarding Tampico Community Center $1,000 and award all other agencies a 4.8% increase (See#13). The motion was seconded by Crandall. On a roll call vote the motion carried unanimously.

MOTION: To award Tampico Community Center $1,000 and award all other agencies a 4.8% increase as presented.

Meeting adjourned at 7:30 PM.

Meeting Date: The next regular meeting – June 3, 2020 at 6:30 PM Room 117, Courthouse

MOTION: To place on file the Health & Social Services Committee's meeting report and related informational items, as presented.

JUDICIARY COMMITTEE - Mr. Milby, Chair

The Judiciary Committee meeting was held on May 6, 2020 at 4:00 PM with board members via teleconference. Members present were Bill Milby, Katherine Nelson, Kurt Glazier and Cynthia Mead. Others present were Jim Duffy, Sue Britt, Kevin Johnson, Mark Holldorf, Sue Costello, Joel Horn and Lori Keppen.

1. Chair Bill Milby called the meeting to order at 4:00 PM.
2. Court Services
   a. Kevin Johnson presented his monthly report (See #14).
   b. The Court Services staff are working from home by remote access. Client contacts are made by zoom or phone conferences. Judge Steines is holding drug court by zoom. The local directors are looking at utilizing technology in moving forward with the current situation.
3. Public Defender
   a. Mark Holldorf presented the monthly report. Discussion was held on future court dates and the volume of cases.

Category	February	March	April
Number of Defendants	521	518	521 amended
Number of new appointments	37	37	9
Number of defendants taken by private counsel	2	2	4 (1 Pro-se)
Number of defendant resolved	38	24	28
Number of defendants at end of month	518	529	498
Bond reductions	1	0	0
Plea agreements	38	21	12
Felony	22	10	9
Misdemeanors	16	11	3
Open pleas	4	0	2
Felony	1	0	2
Misdemeanors	3	0	0
Jury trials	0	0	0
Bench trials	0	0	0
Felony	0	0	0
Misdemeanors	0	0	0
Sentence hearings	0	0	1
Felony	0	0	1
Misdemeanors	0	0	0
Dismissed cases	0	3	15
Juvenile appearance in court	229	186	67

4. Circuit Clerk
   a. Sue Costello presented her monthly report (See #15-16). There was 81.6% during the month of April which money was received from some kind of "e" transaction. Due to the courthouse being shut down, this month's revenue was down by $150,000.
   b. Discussion was held on the corona court schedule and staff protection.
   c. Sue Costello advised the circuit clerk received a clean audit with no corrections needed.
   d. Deb Akker retired on May 1st.
   e. The Circuit Clerk purchased 40 computer updates for the co-offices. This will enable every office to use the same version and not have to contact the Clerk's office for information.

Katherine Nelson made a motion to adjourn. Cynthia Mead seconded the motion. The motion carried. The meeting adjourned at 4:44 PM.

Meeting Date: The next regular meeting – June 3, 2020 at 4:00 PM Room 108, Courthouse

MOTION: To place on file the Judiciary Committee's meeting report and related informational items, as presented.

WAGE & SALARY COMMITTEE – Mr. Milby, Chair

The Wage & Salary Committee met on Tuesday, May 5, 2020 at 10:00 a.m. with board members using the website – freeconferencecall.com. Members present were Milby, Cunniff, Wetzell, Espinoza, Jacoby, Bitler, and Duffy. Also present were County Administrator Joel Horn, County Recorder Dawn Young, County Circuit Clerk Sue Costello, and Amy Robbins.

1. Chairman Milby called the meeting to order.
2. Mr. Horn presented proposed salaries for the elected officials who will be taking office December 1 2020 (See #17). For comparison, Mr. Horn also distributed the 2020 Statewide Salary Report from UCCI for these corresponding elected positions. After reviewing the material, a motion was made by Cunniff, seconded by Wetzell, to establish the salaries for the Circuit Clerk, Recorder, and Coroner as a 1.85% increase for FY2021, a 1.85% increase for FY2022, a 2.0% increase for FY2023, and a 2.0% increase for FY2024. All voted in favor of the motion.

MOTION: To adopt a Resolution setting the salaries for the terms of the Circuit Clerk, Recorder, and Coroner as presented.

3. There being no further business, a motion was made by Jacoby, seconded by Wetzell, to adjourn the meeting. All voted in favor of the motion. The meeting adjourned at 10:07 a.m.

MOTION: To place on file the Wage & Salary Committee's meeting report and related informational items, as presented.

PUBLIC SAFETY COMMITTEE - Mrs. Britt, Chair

The Public Safety Committee meeting was held on May 7, 2020 with board members via teleconference. The meeting was called to order by Sue Britt at 3:00 PM. Members present were Sue Britt, Fidencio Hooper-Campos, Linda Pennell and Paul Cunniff. Also present were Jim Duffy, John Booker, Terry Costello, Joe McDonald, Joel Horn and Lori Keppen.

1. Sheriff's Report
   a. Sheriff Booker presented the monthly report.

	February	March	April
CIVIL PROCESS – REVENUE	**$4,930.10**	**$8,268.10**	**$2,745.00**
Papers Served	208	131	68
Sheriff Sales	4	6	0
MISCELLANEOUS FEES			
Police Vehicle Fund	$20.00	$45.00	$40.00
DUI Fund	$1800.50	$645.00	$1,754.00
Drug Fund	$1,361.00	$1,077.00	$85.00
PI Fees	$1,080.00	$700.00	$500.00
Sheriff Fees	$1,133.92	$2,046.31	$1,132.59
E-Citation	$180.20	$160.00	$200.60
Fines & Fees	$21,894.20	$20,916.75	$21,741.68
Traffic Fees	$429.32	$617.74	$601.39
Judicial Security	$11,366.94	$11,125.23	$10,714.50
Arrestees Medical	$322.52	$535.77	$340.70
Police Reports	$234.19	$159.70	$149.70
Prisoners Trust Fund	$554.87	$348.68	$46.66
Sex Offender Registration Fee	$200.00	$600.00	$610.00
Lectronic – monthly rent	$75.00	$75.00	$75.00
Warrant Fees	$8.00	$70.00	$0
SSA Treasury – Direct Deposit	$200.00	$0	$200.00
Witness Fees	$31.00	$38.00	$0
Susana Mendoza – prisoner transports	$0	$0	$475.65
Restitution – Champion Booking Dmgs	$25.00	$25.00	$25.00
Radio Billing	$3,540.00	$0	$0
PTI Refund	$0	$1,116.00	$0
Food Rebate	$0	$100.00	$0
MISCELLANEOUS TOTAL	**$44,456.66**	**$40,401.18**	**$38.692.47**
GRAND TOTAL	**$49,386.76**	**$48,669.28**	**$41,437.47**

	Feb			**Mar**			**Apr**		
	Male	Female		Male	Female		Male	Female	
Beginning Census	83	13		73	14		58	8	
Admissions	48	21		43	16		11	1	
Releases	58	20		58	22		15	3	
Ending Census	73	14		58	8		54	6	
Average Daily			97			83			62
Meals Served			8,601			7,981			5,775
Number Accidents			23			19			23
Number of Calls/Logs			965			840			671
Patrol Miles			30,138			29,724			23,436

b. Sheriff Booker's Report:

(1) At this time, the Morrison Courthouse is still closed. Anyone entering must have a mask.

(2) Jacob Noble will be completing his field training for 12 weeks while on patrol.

(3) The Sheriff informed the committee we received a letter from the mayors of Sterling and Rock Falls indicating their intent to terminate their agreement with the county for consolidated dispatch unless progress is made on the cost sharing issue. A meeting is scheduled for June to continue to work on this issue.

(4) Due to the Eastern Branch Court Facility being closed, the painting and carpet projects are being completed.

(5) In reference to Sue Britt's question on the plexiglass screens at the Circuit Clerk's Office. Sheriff Booker advised the Circuit Clerk put up temporary plexiglass screens, nothing permanent has been installed.

2. Coroner

a. Joe McDonald presented the Coroner's report.

	February	**March**	**April**
Number of Cases	43	40	51
Autopsies	3	1	1
Permits Issued	22	28	35
Revenue	$1,850 all permits. ($1,100.00 of the money was from previous billings)	$5,486 ($400 from billing $700 permits, $50 report, $4,336 State comptroller revenue check)	$550 ($150 from billing, $400 permits)

b. There office has necessary supplies for COVID-19, thanks to Sheriff Booker.

3. State's Attorney

a. Terry Costello reviewed the monthly and juvenile case statistic reports (See #18-19).

	February	**March**	**April**
Felony convictions	33	15	11
Misdemeanor convictions	15	9	2
Traffic convictions	91	43	0
DUI convictions	8	5	0
Juvenile Adjudications (delinquency, child abuse etc)	2	2	0
Juvenile Permanency/Reviews	13	21	14
Found not guilty(felony,traffic,misd jury/bench trials)	0	1	0

There were 8 defendants convicted of felony crimes in April 2020. Among the felony convictions were: 1 Violations of Probation, 1 Criminal Damage Property, 1 Resisting, 2 Aggravated Battery, 1 Aggravated Assault, 1 Domestic Battery, 1 Unlawful Failure to Register Sex Offender, 2 Possession Methamphetamine, and 1 DLWR.

This report does NOT include statistics for bond reduction hearings, Sexual Dangerous Persons petitions, post-trial petitions, post-conviction petitions, mental health petitions, Statutory Summary Suspension hearings, Petitions to Revoke Probation hearings, suppression hearings, and other motion and pretrial hearings.

b. Per the Judges Administrative Order, their May cases have been moved to August. There will be a massive backlog.

c. Staff Updates – newly hired Assistant Jeff Houzenga was sworn in by video this morning.

d. All staff has COVID-19 supplies.

There being no further business Paul Cunniff made a motion to adjourn. Linda Pennell seconded the motion. On a roll call vote the motion carried unanimously. The meeting adjourned at 3:43 PM.

Meeting Date: The next regular meeting – June 4, 2020 at 3:00 PM Room 108, Courthouse

MOTION: To place on file the Public Safety Committee's meeting report and related informational items, as presented.

FINANCE COMMITTEE – Mr. Truesdell, Chair

Insurance Committee -

The Insurance Committee met on Thursday, April 30, 2020 at 10:30 a.m. with board members using the website – freeconferencecall.com. Members present were Milby, Thompson, Arduini, and Truesdell. Also present were Board Chair Duffy, Gallagher Williams-Manny representatives Michael Parsons and Ray Rice, County Administrator Joel Horn, and Amy Robbins.

1. Chairman Truesdell called the meeting to order.
2. Gallagher Williams-Manny presented the County health insurance proposals for 2020-2021. After reviewing multiple proposals with significant increases compared to the renewal, Gallagher stated the BlueCross renewal was the best option. The BlueCross renewal recommends a 2.7% increase for the coming year, but after review, Mr. Horn recommended a 1.75% increase to the Committee. With a 1.75% increase we would cover the current cost. There are also sufficient funds in the Insurance fund to cover a worst case scenario, the insurance fund retains a $1.2 million balance at this time. After discussion, a motion was made by Thompson, seconded by Arduini, to accept the BlueCross renewal and a 1.75% increase in premium effective July 1, 2020. All voted in favor of the motion.
3. The committee reviewed the life insurance proposals including the renewal from Dearborn and a quote from Standard Life. Mr. Horn recommended accepting the Standard Life option with a 13.8% decrease in cost. A motion was made by Arduini, seconded by Milby, to recommend the 1 year contract with Standard. All voted in favor of the motion.
4. After various service issues with our current flexible spending company TASC, Gallagher requested proposals for 2020-2021 but found all other options require ACH and pre-funding. Mr. Horn recommended staying with TASC for the upcoming year and reviewing our policies in the future. A motion was made by Thompson, seconded by Milby, to continue with TASC for the Flexible Spending Account.
5. There being no further business, a motion was made by Thompson, seconded by Arduini, to adjourn the meeting. All voted in favor of the motion. The meeting adjourned at 11:02 a.m.

The Finance Committee meeting was held on May 11, 2020 at 1:00 p.m. with board members using the website – freeconferencecall.com. Members present were Truesdell, Bitler, Harrell, and Thompson. Also present were Board Chair Duffy, WIPFLI Auditor Matthew Schueler, County Treasurer Penny VanKampen, Economic Development/Enterprise Zone Administrator Gary Camarano, County Administrator Joel Horn, Sandy Prescott and Amy Robbins.

1. County Treasurer Penny VanKampen presented the monthly Temporary Investment Report and Summary of Fund Balance Report for April 2020. Mrs. VanKampen stated the property tax bills will be mailed tomorrow. The Committee discussed the laid over resolution concerning property taxes.

2. Resolutions were presented for two properties in Coloma Township. These properties have had their delinquent taxes purchased by private buyers for a $2,813.64 and $1,709.80. If these Resolutions are approved, the properties will be placed back on the tax rolls. A motion was made by Bitler, seconded by Thompson, to recommend adoption of the Resolutions authorizing the County to execute deeds of conveyance on the County's interest or the cancellation of the appropriate Certificates of Purchase, as the case may be, on said properties. All voted in favor of the motion. (See #20-22)

MOTION: To approve the Resolution authorizing the County to execute a deed of conveyance for the County's interest or cancellation of the appropriate Certificates of Purchase, as the case may be, on certain property known as Coloma Township, Parcel #11-33-155-004 and #11-33-155-005.

3. Matthew Schueler, a partner from WIPFLI, presented Whiteside County's audit for the year ending November 30, 2019. Mr. Schueler reported a clean opinion again for the year as well as a healthy General Fund. The fund balance on hand increased from 177 days last year to 189 days for FY2019. Mr. Schueler also reviewed the IMRF pension and stated there was a net investment loss of $3.19 million and the Regular pension is 84% funded while the SLEP pension is 78% funded. After reviewing the audit, a motion was made by Bitler, seconded by Thompson, to accept the audit as presented. All voted in favor of the motion.

4. Sandy Prescott did not have an update from the Transportation Director. Mrs. Prescott stated she is completing classes to learn more about the various grants and transportation aspects. The committee reviewed the proposed Section 5311 grant agreement, ordinance, and special warranty. A motion was made by Thompson, seconded by Harrell, to approve the proposed Resolution Authorizing Execution and Amendment of Section 5311 Grant Agreement. (See #23-25)

MOTION: To approve the proposed Resolution Authorizing Execution and Amendment of Section 5311 Grant Agreement, as presented.

A motion was made by Bitler, seconded by Thompson, to approve the Public Transportation Applicant Ordinance as presented. All voted in favor of the motion.

MOTION: To approve the proposed Public Transportation Applicant Ordinance, as presented.

A motion was made by Thompson, seconded by Harrell, to approve the Acceptance of the Special Warranty as presented. All voted in favor of the motion.

MOTION: To approve the proposed Acceptance of the Special Warranty, as presented.

5. Gary Camarano presented Enterprise Zone projects through May 7, 2020, local job growth, and further information concerning the Downstate small business stabilization grant. Mr. Camarano also spoke about the Comprehensive Plan and the need to redo the scope of work to include catastrophic events due to the current situation. (See #26)

6. Mr. Horn presented the County Group Insurance information which includes a 1.75% increase for the employees with no change in the plan, switching life insurance to Standard Life, and renewing the Flexible Spending Account with TASC. A motion was made by Thompson, seconded by Bitler, to approve the Ordinance amending the County's Group Insurance as presented. All voted in favor of the motion. (See #27-29)

MOTION: To approve the County Group Insurance Ordinance, as presented.

7. Mr. Horn spoke about the COVID-19 disaster and the financial impact on the County. Since our financial impact is due to a decrease in revenue, totaling $538,000 across all funds for the month of April, and reimbursements from the Federal/State government is usually to cover overages in expenses, Mr. Horn is recommending the Executive Committee modify the Employee Absence Policy starting June 1st.

8. Laid over from last month.

MOTION: To approve a resolution waiving interest penalties on late payment for the first installment of property taxes on real property and mobile homes, as presented.

9. There being no further business, a motion was made by Thompson, seconded by Harrell, to adjourn the meeting at 2:27 pm. All voted in favor of the motion.

Meeting Date: The next regular meeting – June 8, 2020 at 1:00 PM, Room 108, Courthouse

MOTION: To place on file the Finance Committee's meeting report, 2019 Audit and related informational items, as presented.

SPECIAL SERVICES AREA #1 COMMITTEE – Mr. Espinoza, Chair

The ambulance committee met at 5:00 pm on Monday, April 20, 2020 via teleconference. Members present: Espinoza, Nelson (Katherine), Jacoby and Glazier. Others present: Horn, Duffy, Ryan Venema, Dr. Steinke, Chad Hartman and Cindy Zander.

1. Mr. Venema submitted his report and the financials for the 1st Quarter of 2020 (See #30-35).

2. Mr. Venema highlighted several items from his report. He first reviewed the settlement for the ambulance that was stolen and wrecked. He indicated the total amount of the settlement from the insurance company is $126,488. The cost to replace the vehicle is $237,569. Mr. Horn noted the purchase was approved by him and the Board Chairman as an emergency procurement in accordance with County policy. Mr. Horn indicated there is sufficient money in the fund to pay the difference and also pay for the replacement vehicle already ordered and approved. However it is not budgeted so we would have to ask the board to approve a re-appropriation. He recommended the committee ask for a re-appropriation of $125,000 in case there are overruns. After some discussion Mr. Glazier moved the approval of a re-appropriation in the amount of $125,000 to cover the difference between the cost of the new vehicle and the insurance settlement, seconded by Jacoby, upon a roll call vote the motion carried

unanimously. This along with the re-appropriation approved later in the meeting will be combined into one motion. (See #36-38)

Mr. Espinoza asked if any of the equipment from the wrecked ambulance could be reused in the new ambulance. Mr. Venema indicated that all the equipment with the exception of the Stryker cot system could be reused.

3. Mr. Venema then reviewed the financials for the 1st Quarter. He noted the $103,361 loss and indicated that due to Covid-19 and the restrictions placed on the hospital by the disaster volumes dropped off in the middle of March. He also indicated that volumes have continued to be way down in the 2nd Quarter. He indicated the Hospital would be receiving some supplemental funding from the CARES Act in the amount of roughly $63,000. He asked that the committee approve a one-time payment of $50,000 from SSA#1 to the hospital to cover the loss rather than waiting until the end of the year. Mr. Horn indicated again that there is sufficient money in the fund to cover this but it is not budgeted so would require a re-appropriation. After further discussion Mr. Jacoby moved the committee recommend a re-appropriation in the amount of $50,000 to cover a one-time additional subsidy payment to CGH.

MOTION: To approve the 1st re-appropriation ordinance totaling $175,000 as presented.

There being no further business the committee adjourned at 5:40 pm.

Next Meeting: July 20th at 5 pm. Location TDB.

MOTION: To place on file the Special Services Area #1 Committee's meeting report and related informational items, as presented.

EXECUTIVE COMMITTEE – Mr. Duffy, Chair

Liquor Commission Minutes -

The Whiteside County Liquor Commission met on Wednesday, April 30, 2020 at 9:30 a.m. via teleconference. Members present were Mr. Duffy, Mr. Milby and Mr. Hamilton. Also present: Mr. Horn and Dana Nelson.

1. Mr. Duffy expressed his desire to offer some kind of financial relief for businesses that serve liquor that have been closed during the Covid-19 disaster. He indicated the liquor licenses renew July 1. He would like to reduce the license fee for the upcoming year by 50%. Mrs. Nelson reported we currently have 15 licenses at $1,500 each so a 50% reduction would cost the county $11,250. Mrs. Nelson also brought up the license for gaming machines. We currently charge $25 annually per machine. An establishment can have up to 6 machines. Mr. Duffy pointed out that this was not really the purview of the liquor commissioner. The committee also noted that the $25 was a nominal amount and did not think it should be changed. After further discussion Mr. Milby moved we recommend the alcoholic liquor license fees for the upcoming year be reduced by 50%, seconded by Hamilton. Upon a roll-call vote the motion carried 3-0.

2. Mr. Duffy informed the committee that when we added a class for caterers to the Alcoholic liquor code we inadvertently included caterers in the total number of licenses allowed in the County. That was not the intent. He asked that class G – Caterers not be included in the total

allowed liquor licenses which is currently 20. Mr. Hamilton moved we recommend that Class G – caterers not be included in the total number of allowed license, seconded by Milby. Upon a roll-call vote the motion carried 3-0.

There being no further business, the meeting adjourned at 9:42 a.m.

The Executive Committee meeting was held on Tuesday, May 12, 2020 at 6:30 p.m. with board members using the website – freeconferencecall.com. Members present were Duffy, Truesdell, Arduini, Britt, McGinn, Milby, and Karen Nelson. Also present were John Espinoza, Gene Jacoby, States Attorney Terry Costello, Circuit Clerk Sue Costello, Administrator Joel Horn, and Amy Robbins.

1. Mrs. Costello presented information to the Committee concerning the Circuit Clerk's revenue during this disaster.
2. A motion was made by Truesdell, seconded by Britt, to place the following Resolution on the agenda for Board action. All voted in favor of the motion.
   a. A Resolution of Retirement will be presented to Cheryl Onken. Mrs. Onken is retiring from the Whiteside County Circuit Clerk.

MOTION: To adopt Resolution of Retirement for Cheryl Onken, as presented.

3. Chairman Duffy noted the following communications:
   a. IEPA Notice of Application for Permit to Manage Waste LPC-PA16 (dated 4/8/20)
   b. IEPA Notice of Application for Permit to Manage Waste LPC-PA16 (dated 4/24/20)
   c. Letter of Resignation from the Airport Board from Drew Wilkins.
4. All Standing Committees, Wage & Salary Committee, and Special Service Area #1 Committee reported.
5. During the Public Safety Committee report, Mrs. Britt stated the average daily census in the jail has reduced from 97 in February to 62 in April.
6. Chairman Duffy presented a request to reduce the fee for the County's liquor license by 50% for 2020-2021 as financial relief for businesses during the COVID-19 disaster. Mr. Duffy also presented an Ordinance removing Class G – Caterers from the 20 total allowed liquor licenses as most caterers are not using the license daily like the other businesses. The license would still be issued to caterers but not included in the total licenses allowed in the County. A motion was made by Truesdell, seconded by McGinn, to approve a 50% reduction in the fee for liquor licenses for 2020-2021 and to exclude Class G – caterers from the 20 total approved licenses. All voted in favor of the motion. (See #39)

MOTION: To approve a 50% reduction in liquor license for 2020-2021.

MOTION: To approve an ordinance excluding Class – G Caterers from the total approved licenses allowed in the County, as presented.

7. A motion was made by Karen Nelson, seconded by Britt, to place the following appointments on the agenda for Board action. All voted in favor of the motion.
   a. Reappointment of Howard Melchi, Rick Cavazos, and Dr. Sarah Mathew to the Board of Health

MOTION: To approve the Reappointment of Howard Melchi, Rick Cavazos, and Dr. Sarah Mathew to the Board of Health.

b. Reappointment of Dave Koster to the Airport Board.

MOTION: To approve the Reappointment of Dave Koster to the Airport Board.

8. Mr. Horn presented a revised Employee Absence Policy for the COVID-19 disaster. With the revenue for April down over $500,000, Mr. Horn recommended to the Committee a change in the policy to allow benefits to continue even if an employee is working on a reduced schedule as long as they return to work. A motion was made by Milby, seconded by Britt, to approve the Whiteside County Employee Absence Policy as of June 1, 2020. (See #40-41)

MOTION: To approve the amended Whiteside County Absence Policy effective June 1, 2020, as presented.

9. Mr. Horn informed the Committee the wage study is ongoing and should be completed in June. A decision will be made soon on the Claims and Per Diem signatures. The Committee discussed the real estate tax penalty that was laid over last month. The Treasurer recommends following the law exactly and is concerned about the various agencies that depend on the tax income time lines. The item will be on the Board agenda and a decision will need to be made this month.

10. There being no further business, a motion was made by Milby, seconded by Britt, to adjourn the meeting. All voted in favor of the motion. The meeting adjourned at 7:37 p.m.

Next Regular Meeting:	Executive Committee:	06/09/20
	County Board	06/16/20

MOTION: To place on file the Executive Committee's meeting report and related informational items, as presented.