



**REGULAR MEETING OF THE WHITESIDE COUNTY BOARD  
TUESDAY, FEBRUARY 18, 2019 – 6:30 PM  
LEC CONFERENCE ROOM - 400 N. CHERRY, MORRISON, ILLINOIS  
CHAIR: JAMES C. DUFFY  
AGENDA**

- 1. A CALL TO ORDER BY THE CHAIR.**
- 2. ROLL CALL BY CLERK.**
- 3. PLEDGE OF ALLEGIANCE.**
- 4. READING AND APPROVAL OF THE JOURNAL.**
- 5. STANDING RESOLUTIONS AND ACKNOWLEDGMENTS:**
  - a. Resolution of Congratulations for Dawson Smith Rock Falls Cross Country Team**
  - b. Resolution of Congratulations for Sterling Girls Volleyball Team**
  - c. Resolution of Congratulations for the Newman Football Team**
  - d. Resolution of Condolence for the Phil Akker family**
  - e. Resolution of Condolence for the Craig Kilberg family**
  - f. Resolution of Condolence for the Carol Given family**
  - g. Resolution of Condolence for the Jack Koehler family**
  - h. Resolution of Condolence for the Vicky Humphrey family**
- 6. COMMUNICATION:**
  - a. IEPA Notice of Application for Permit to Manage Waste**
  - b. Thank you from Rock River Hospice**
  - c. Thank you from Soil & Water Conservation**
  - d. Prairie Hill Recycling & Disposal 2019 Annual Inspection Report**
- 7. BUILDING AND ZONING ACTION ITEMS.**
- 8. COMMENTS FROM THE PUBLIC.**
- 9. REPORT FROM COUNTY OFFICERS.**
- 10. COMMITTEE REPORTS AND RECOMMENDATIONS.**

**11. UNFINISHED BUSINESS.**

**12. NEW BUSINESS.**

**13. ADJOURNMENT.**

## **PUBLIC WORKS COMMITTEE - Mr. McGinn, Chair**

The Public Works Committee met at the County Highway Office at 1:30 p.m. on Tuesday, February 4, 2020. Members present were: Bill McGinn, Glenn Frank, Tom Ausman, Doug Wetzell and Larry Russell. Others in attendance were: Jim Duffy-County Board Chairman, Joel Horn-County Administrator, Suzan Stickle-Building & Zoning Administrator, Sue Britt-County Board Member, Russ Renner-County Engineer and Jennifer Greeley-Office Manager. Chairman McGinn called the meeting to order.

### **1. ROUTINE BUSINESS:**

- a. Township Motor Fuel Tax & Budgetary Status Reports for December, 2019 and January, 2020 were presented for review and approval. Motion was made by Ausman and seconded by Russell to approve the items as presented. The vote was all ayes.

### **2. BUILDING & ZONING REPORT:**

- a. Suzan Stickle, Building & Zoning Administrator distributed the Building Reports for December, 2019 and January, 2020 to the Committee for their review (See # 1-2). She also informed the Committee that the Building & Zoning Department wanted a credit card machine to take payments. Mr. Horn verified that an ordinance would be presented at the March Board meeting that would allow for the acceptance of credit cards to pay fees in departments that are not currently approved to do so. Mr. Horn also stated that a public hearing would be held at that time as required by State Statute.
- b. Ms. Stickle informed the Committee that the Judge presiding over the Henrekin Pines lawsuit issued a ruling in favor of the Plaintiffs. Certificate of Occupancy has been issued and Ms. Stickle will notify Henrekin Pines of parking lot issues (accessible spaces) that need to be corrected.
- c. Ms. Stickle notified the Committee that F.E.M.A. approved the annual recertification for the Community Rating System, the flood plain 5 year audit will be conducted in 2021.
- d. Brief discussions were held regarding wind turbines and solar farms.
- e. There is no Planning and Zoning Commission meeting in February.

### **3. AIRPORT BOARD REPORT:**

- a. The Regular Airport Board minutes from November 14, 2019 and December 12, 2019 were presented for review (See #3-14). Motion was made by Wetzell and seconded by Frank to approve minutes as presented. The vote was all ayes.
- b. Bill McGinn will attend the Airport Board meeting on February 13<sup>th</sup> @ 5:00 p.m.

### **4. SPECIAL SERVICE AREA #2 REPORT:**

- a. Quarterly report presented for review and approval (#15). Motion was made by Ausman and seconded by Russell to approve the report as presented. The vote was all ayes.

### **5. COUNTY HIGHWAY REPORT:**

- a. The Landfill Leachate Report and Inspection Reports for December, 2019 and January, 2020 were presented for review (See #16-18). Motion was made by Frank and seconded by Russell to approve the reports as presented. The vote was all ayes.

b. The following Resolutions were presented and discussed for consideration, to be presented to the Full Board:

- (1) Resolution - For the Award of 2020 General County Letting. Motion was made by Wetzell and seconded by Ausman to recommend approval of the Resolution for the Award of 2020 General County Letting to all bidders for Groups 1-5, and to Metal Culverts, Inc. for Group 6. The vote was all ayes. (See #19-21)

**MOTION: To approve the Resolution for the Award of the 2020 General County Letting to the respective bidders for the various groups as presented.**

- (2) Resolution - For the Award of 2020 Sign Letting. Motion was made by Ausman and seconded by Russell to recommend approval of the Resolution for the Award of the 2020 Sign Letting to the following low bidders of the various groups:
  1. Groups 1, 3, 4, 5 & 6 – Lightle Enterprises of Ohio, LLC
  2. Group 2 – Warning Lites of Southern Illinois, LLC

The vote was all ayes. (See #22-25).

**MOTION: To approve the Resolution and Award for 2020 Signs to the low bidders above, as presented.**

- (3) Resolution – Water Sampling Analysis at the Landfill. Bids were received for quarterly sampling and analytical services at the Whiteside County Landfill. Motion was made by Russell and seconded by Ausman to recommend approval of the Award of the Water Sampling Analysis at the Landfill to the low bidder, PDC Laboratories, Inc. of Peoria, IL. The 1-year contract begins immediately after approval by the full board and includes the option to renew for a second year at the same price, if agreed to by both parties. The vote was all ayes. (See #26-27).

**MOTION: To approve the Resolution for the Award of the Water Sampling Analysis at the Landfill to the low bidder, PDC Laboratories, Inc. of Peoria, IL, as presented.**

- (4) Resolution – #20-37000-01-GM – Coloma Twp. – Resurfacing (Emmons Ave/Ann St). Motion was made by Wetzell & seconded by Russell to recommend approval of the Resolution for the Award to Martin & Company Excavating of Oregon, IL, with the low bid of \$51,821.10. The vote was all ayes. (See #28-29).

**MOTION: To approve the Resolution and Award for Section #20-37000-01-GM – Coloma Twp. – Resurfacing (Emmons Ave/Ann St.) to the low bidder, Martin & Company Excavating of Oregon, IL, as presented.**

- (5) Resolution – #20-45000-01-GM – Hopkins Twp. – Resurfacing (Mathew Rd). Motion was made by Ausman and seconded by Wetzell to recommend approval of the Resolution for the Award to Civil Constructors, Inc. of Freeport, IL, with the low bid of \$52,816.08. The vote was all ayes. (See #30-31).

**MOTION: To approve the Resolution and Award for Section #20-45000-01-GM – Hopkins Twp. – Resurfacing Mathew Rd. to the low bidder, Civil Constructors, Inc. of Freeport, IL, as presented.**

- (6) Federal Aid Agreement - Yorktown Road – (Section 18-00238-00-RS) Cold in-place recycling resurfacing project from Star Road to Hahnaman Road. A motion was made by Wetzell and seconded by Russell to approve the Agreement and refer it to the full board for approval. The vote was all ayes. (See #32-41)

**MOTION: To approve the Federal Aid Agreement (Yorktown Rd – Section #18-00238-00-RS), to be accepted and approved as presented.**

- (7) Resolution for Improvement by County Under the Illinois Highway Code – Yorktown Road – (Section #18-00238-00-RS). A Resolution was presented to appropriate \$200,000.00 from County Matching Tax Funds for the 4.03 miles of cold in-place recycling resurfacing project. A motion was made by Wetzell and seconded by Ausman to refer the Resolution to the full board for approval. The vote was all ayes. (See #42)

**MOTION: To approve the Resolution for Improvement by County Under the Illinois Highway Code (Yorktown Road – Section #18-00238-00-RS), to be accepted and approved as presented.**

6. Mr. Renner made a request to purchase a Freightliner cab and chassis through Sourcewell and from Truck Country of Davenport, IA in the amount of \$103,452. A separate bid letting will be held for the truck's equipment (dump box, hydraulics, blades, etc.) Motion was made by Frank and seconded by Ausman to recommend approval of the purchase of a Freightliner cab & chassis through Sourcewell and from Truck Country as presented. The vote was all ayes. (See #43)

**MOTION: To recommend approval of the purchase of a Freightliner cab and chassis through Sourcewell and from Truck Country of Davenport, IA, as presented.**

7. Mr. Renner requested that a 2005 Dodge Dakota Quad Cab pickup truck (Co. Unit #4 – Inv. #800524) be declared surplus. A motion was made by Frank and seconded by Wetzell to declare the 2005 Dodge Dakota Quad Cab pickup truck surplus.

**MOTION: To declare the 2005 Dodge Dakota Quad Cab pickup truck surplus, as presented.**

8. Mr. Renner informed the Committee that the junior engineering technician position was filled. Tanner Jensen began his employment on Monday, December 23, 2019.

9. Mr. Renner updated the committee on the following:

- a. New LED lights were installed in the parking lots
- b. Tear down of the salt bin shed roof has begun and the new steel for roof will arrive next week
- c. Road and bridge projects scheduled for 2020
- d. 5-year plan for the Highway Department has been updated and is posted to the County website
- e. Equipment replacement – Mr. Renner is planning on replacing the 20 year old hot patcher

There was no additional business so a motion to adjourn was made by Ausman and seconded by Russell. The vote was all ayes and the meeting was adjourned at 2:21 p.m.

Meeting Date: The next regular meeting – March 3, 2020 at 1:30 PM, Highway Office

**MOTION: To place on file the Public Works Committee’s meeting report, December 2019 and January 2020 claim reports and related informational items, as presented.**

**LANDFILL COMMITTEE - Mr. Ausman, Chair**

The Committee convened at the Prairie Hill Recycling and Disposal Facility meeting room on Monday, January 13, 2020 at 9:00 a.m. Members Present: Mr. Ausman, Mr. Wetzell and Mr. Glazier. Others Present: Mr. Duffy, Mr. Wiersema, Mr. Deets, Mr. Renner and Mr. Horn.

Meeting was called to order at 9:00 a.m.

1. Prairie Hill Recycling and Disposal Facility Reports. Mr. Wiersema presented the following:

- a. A summarized 4<sup>th</sup> Quarter Activity Report for Fiscal Year ‘19. (See #44-45) The full report is available for review at the County Clerk’s Office. He also submitted the 4<sup>th</sup> Qtr. payment totaling \$112,932.91 as well as a catch up payment of \$51,551.25.
- b. Historical data:

	2017		2018		2019	
<b>Tipping Fees</b>	<b>Tons (in thous)</b>	<b>Fees</b>	<b>Tons (in thous)</b>	<b>Fees</b>	<b>Tons (in thous)</b>	<b>Fees</b>
Original Area	8	\$ 572,280*	116	\$ 572,280*	179	\$ 572,280*
Expanded Area	152	\$ 398,489	135	\$ 337,246	73	\$ 252,761
<b>Total</b>	<b>160</b>	<b>\$ 970,769</b>	<b>251</b>	<b>\$ 909,526</b>	<b>252</b>	<b>\$ 825,041</b>

\* Guaranteed minimum payment.

- c. Mr. Wiersema reported they do not anticipate new cell construction until 2024 or 2025. He estimates there is still in excess of 25 years of remaining life with the current volumes.

2. Health Department Inspection Reports:

- a. Mr. Deets submitted the 4<sup>th</sup> Quarter Waste Activity Inspection Report (See #46-48). There were 10 problems in 1,313 loads.
- b. Mr. Ausman asked how much time they spend at the landfill observing what comes off the trucks and do they see every load. Mr. Deets indicated they spend 10 hours a week at the landfill and observe every load that comes off while they are there.

Committee adjourned at 9:30 a.m.

Meetings for 2020: April 20<sup>th</sup>, July 20<sup>th</sup>, October 19<sup>th</sup>.

**MOTION: To place on file the Committee's report, Quarterly Prairie Hill RDF Activity reports, Quarterly Waste Activity Inspection Reports and related informational items, as presented.**

## **COUNTY OFFICES COMMITTEE - Mr. Arduini, Chair**

The County Offices Committee met on February 3, 2020 at 2:30 PM in Room 108 at the Courthouse. Members present were John Espinoza and Marty Koster. Jim Arduini and Ruth Stanley were absent. Others present were Jim Duffy, Chris Tennyson, Joel Horn and Lori Keppen.

1. The monthly claims reports were reviewed. John Espinoza made a motion to approve the December 2019 and January 2020 monthly reports. Jim Duffy seconded the motion. All voted in favor.
2. ROE
  - a. Chris Tennyson reviewed the monthly report with the committee (See #49-50). The Truant Alternative Program was highlighted this month.

A motion to adjourn was made by John Espinoza and seconded by Jim Duffy. All voted in favor. The meeting adjourned at 2:46 PM.

**MOTION: To place on file the County Offices Committee's meeting report, December 2019 and January 2020 claim reports and related informational items, as presented.**

Meeting Date: The next regular meeting – March 2, 2020 at 2:30 PM, Room 108, Courthouse

## **HEALTH AND SOCIAL SERVICES COMMITTEE - Mrs. Nelson, Chair**

The Health & Social Services Committee met on February 5, 2020 at 6:30 p.m. in Room 117 at the Courthouse. Members present were Hamilton, Crandall, Lee and Jacoby. Others present were Jim Duffy, Kathy Nelson, Joel Horn, Cheryl Lee, Jeff Deets, James Garcia, Mrs. Crandall and Bruce Black.

1. Monthly claims were reviewed and approved.
2. Health Department
  - a. Ms. Lee distributed the Clinic's strategic plan for 2020 (See #51).
  - b. Ms. Lee informed the committee the Mills property should be vacant in the next week or so. Once it is vacant she will present the necessary documents to transfer ownership to the County.
  - c. Ms. Lee briefed the committee on the status of the corona virus that is spreading from China. There have been 11 confirmed cases in the US, 1 in Chicago. The risk to the general public is low at this point.
  - d. Ms. Lee and Mr. Deets briefed the committee on enforcement efforts regarding Shady Nook in Yeowardsville. Mr. Deets reported the case was continued at the January court date. Little progress has been made.
  - e. Mr. Deets discussed the need for a tiered escalating fee structure for enforcement. This is at the recommendation of our States Attorney's office. He is recommending a fine of \$250 for a first repeat offense, \$500 for a second repeat offense and \$1,000 for a third and subsequent offenses within a 2 year period. Mr. Horn indicated we are also working on

standardizing the violations throughout the County Code. There are 20 – 30 different sections of the code that set fines. In most cases it is a range (e.g. minimum fine of \$50 with a maximum of \$1,000). The ranges vary. He would like to set a standard fine for all ordinance violations unless otherwise specified. After a lengthy discussion Mr. Lee made a motion to direct the County Administrator to draft an ordinance establishing an escalating tiered fining structure for all ordinance violations with a fine of \$250 for a first repeat offense, \$500 for a second repeat offense and \$1,000 for a third and subsequent offenses within a 2 year period. Mr. Hamilton seconded the motion, motion carried. Mr. Horn will work with the States Attorney’s office to develop an ordinance and bring it back to the committee.

- f. Mr. Garcia talked to the committee about fines within Animal Control. He indicated he would recommend a tiered structure but with smaller fines and a longer period of time before the fines reset. He recommended \$50, \$100, \$150 within 5 years. After a brief discussion the committee suggested adding two more tiers of \$200 and \$250. Mr. Lee moved the County administrator be directed to develop an ordinance setting fines in the Animal Control department at \$50 for a first repeat offense, \$100 for a second repeat offense, \$150 for a third offense, \$200 for a fourth repeat offense and \$250 for a fifth and subsequent offenses within a 5 year period. Motion was seconded by Mr. Crandall, motion carried.

### 3. U of I Extension

- a. Mr. Black distributed the monthly calendar of events. He highlighted several upcoming events including but not limited to the 4-H Ambassador program and several floral events. The calendar of events will be distributed on board night.
  - b. Mr. Black informed the committee he is continuing his Horticulture courses at Challand this year. This year marks the 3<sup>rd</sup> year these courses have been offered.
  - c. Mr. Black also distributed a flyer for the Ready-Set-Grow event on March 21<sup>st</sup> from 8:00 am to 2:15 pm. The flyer will be distributed on board night.
  - d. Mr. Jacoby asked how the new shooting program was going. Mr. Black indicated it was going well and they have had good participation. There is an instructional aspect and a hands on shooting aspect as well.
4. Mental Health Board – next meeting will be March 24, 2020 at 4:00 pm at the Sinnissippi Center in Sterling.
  5. Senior Citizens – Mr. Horn indicated the letter to applicants will go out this month. Applications are due back at the end of March. Presentations will be at the April committee meeting and the committee will make its recommendations in May.

Meeting adjourned at 7:30 PM.

Meeting Date: The next regular meeting – March 4, 2020 at 6:30 PM Room 117, Courthouse

**MOTION: To place on file the Health & Social Services Committee’s meeting report, December 2019 and January 2020 claims reports and related informational items, as presented.**

## JUDICIARY COMMITTEE - Mr. Milby, Chair

The Judiciary Committee met on February 5, 2020 in Room 108 at the Courthouse. Members present were Bill Milby, Katherine Nelson and Kurt Glazier. Cynthia Mead was absent. Others present were Jim Duffy, Joyce Barsema, Mark Holldorf, Sue Costello, Judge Trish Senneff, and Joel Horn.

1. Chair Bill Milby called the meeting to order at 4:00 PM.
2. Monthly claims for December 2019 and January 2020 were reviewed and approved.
3. Court Services
  - a. Joyce Barsema presented the monthly report (See #52-53).
4. Public Defender
  - a. Mark Holldorf presented the monthly report.

Category	November	December	January
Number of Defendants	504	492	515
Number of new appointments	35	60	61
Number of defendants taken by private counsel	4	2	0
Number of defendant resolved	43	35	55
Number of defendants at end of month	492	515	521
Bond reductions	1	0	0
Plea agreements	41	30	50
Felony	21	15	31
Misdemeanors	20	15	19
Open pleas	0	0	2
Felony	0	0	2
Misdemeanors	0	0	0
Jury trials	0	1	0
Bench trials	0	0	1
Felony	0	0	1
Misdemeanors	0	0	0
Sentence hearings	1	1	1
Felony	1	1	1
Misdemeanors	0	0	0
Dismissed cases	1	4	4
Juvenile appearance in court	213	219	182 (minus 1 report)

- b. The Committee was advised the juvenile abuse and neglect cases are increasing. These cases require four to five attorney's used in each case.
5. Circuit Clerk
  - a. Sue Costello presented her monthly report (See #54-56). There was 43.0 % during the month of December and 51.3 % in January which money was received from some kind of "e" transaction. There were no jury trials for the January. The total Collection payments for FY2020 is \$10,348.21.
  - b. Computer update completed 12/12/19 and 12/13/19.

- c. The J-Report was reviewed with the committee.
- d. Discussed the Circuit Clerk's Zone meeting presentation on active shooter training.
- e. Staff updates were given. They are completely staffed!

6. Court Administration

- a. Judge Senneff discussed purchasing a lectern for the Sterling Court Facility. A motion was made by Kurt Glazier to purchase a lectern with electronics for the Sterling Court Facility at the cost of \$12,000. Katherine Nelson seconded the motion. All voted in favor.

**MOTION: To approve the purchase of a lectern with electronics for the Sterling Court Facility at the cost of \$12,000, as presented.**

The meeting adjourned at 4:45 PM.

Meeting Date: The next regular meeting – March 4, 2020 at 4:00 PM Room 108, Courthouse

**MOTION: To place on file the Judiciary Committee's meeting report, December 2019 and January 2020 claims reports and related informational items, as presented.**

**PUBLIC SAFETY COMMITTEE - Mrs. Britt, Chair**

The Public Safety Committee met on Tuesday, December 17, 2019 at 5:30 p.m. in the Hearing room of the Law Enforcement Center. Members present were Britt, Cunniff, Hooper-Campos and Pennell. Also present were Sheriff Booker, Mr. Duffy, Sue Costello, Bob Kozovic, Sean Connell, Terry Driscoll and Mr. Horn.

1. Ms. Britt called the meeting to order. She indicated that we are meeting to get more information on the proposed replacement of the cooling system for the Morrison Courthouse before asking the board for approval.
2. During public comment Sue Costello asked if the new system would allow individual offices to turn on air-conditioning over the weekend or set the thermostat higher on the weekend rather than turning the system off altogether.
3. Mr. Connell from Air Control, Inc. indicated that the proposal changes would not change any of the air handling within the building. They are only proposing upgrading and replacing the cooling system.
4. Mr. Kozovic presented the following costs that were not available at the committee meeting: Electrical - \$9,500; Plumbing - \$12,000; Crane Rental - \$5,000 (estimate). He reminded the committee that the quote for the replacement of the existing chiller with a Carrier 30RBX Chiller system was \$85,910 (See #57).
5. The committee asked about the cost of annual maintenance. Mr. Connell advised maintenance will be customized to our needs. They can do a flat amount or pay by the hour. The Sheriff indicated they will work out what can be done in house and what will need to be done by the contractor. Mr. Connell indicated they guarantee the entire system for 1 year. There is a 3 year warranty on the compressor.

6. Mr. Horn indicated the total cost would be approximately \$112,500. He recommended the approval of the proposal not to exceed \$115,000. Mr. Duffy asked if they anticipate any over-runs or if over-runs are typical. Mr. Connell indicated that he cannot predict what they will find once the project starts but over-runs are not typical. Mr. Cunniff moved to approve the award to Air Control, Inc. not to exceed \$115,000. Motion was seconded by Pennell, motion carried. **(this was acted on at the December 17<sup>th</sup> board meeting).**

There being no further business, the meeting adjourned at 6:00 p.m.

The Public Safety Committee meeting was held on February 6, 2020 in Room 108 at the Courthouse. The meeting was called to order by Sue Britt at 3:00 PM. Members present were Sue Britt, Fidencio Hooper-Campos, Linda Pennell and Paul Cunniff. Also present were Jim Duffy, Joe McDonald, John Booker, Terry Costello, Neil Johnson, Joel Horn and Lori Keppen.

1. The monthly claims and budget status reports were reviewed. Linda Pennell made a motion to approve the December 2019 and January 2020 monthly reports. Paul Cunniff seconded the motion. All voted in favor.
2. Coroner
  - a. Joe McDonald reviewed the Coroner's report.

	November	December	January
Number of Cases	66	60	60
Autopsies	4	4	3
Permits Issued	33	35	28
Revenue	\$1,000 (\$450 billing, \$550 current permit fees)	\$1,300 (\$600 billing, \$700 current permit fees)	\$1,150 (\$200 billing, \$950 current permit fees)

3. State's Attorney
  - a. Terry Costello reviewed the monthly and juvenile case statistic reports (See #58-59).

	November	December	January
Felony convictions	36	24	44
Misdemeanor convictions	13	12	22
Traffic convictions	83	123	114
DUI convictions	9	6	16
Juvenile Adjudications (delinquency, child abuse etc)	0	5	5
Juvenile Permanency/Reviews	29	19	21
Found not guilty(felony,traffic,misd jury/bench trials)	1	5	0

December 2019 - There were 16 defendants convicted of felony crimes in December 2019. Among the felony convictions were: 9 Violations of Probation, 2 Theft, 1 Criminal Damage Property, 1 Criminal Damage Government Property, 2 Unlawful Failure to Register Sex Offender, 1 Felon Possession Weapon, 1 Unlawful Possession Controlled Substance, 5 Possession Methamphetamine, 1 DUI and 1 DLWR.

January 2020 – There were 35 defendants convicted of felony crimes in January 2020. Among the felony convictions were: 10 Violations of Probation, 1 Theft, 2 Retail Theft, 1 Identity Theft, 3 Aggravated Battery, 3 Aggravated Robbery, 2 Unlawful Failure to Register Sex Offender, 1 Possession of Altered ID, 1 Nonconsensual Dissemination of

Sexual Image, 1 2<sup>nd</sup> Degree Murder, 1 Possession of Cannabis>100, 5 Unlawful Possession Controlled Substance, 3 Unlawful Delivery Controlled Substance, 3 Possession Methamphetamine, 1 DUI and 6 DLWR.

This report does NOT include statistics for bond reduction hearings, Sexual Dangerous Persons petitions, post-trial petitions, post-conviction petitions, mental health petitions, Statutory Summary Suspension hearings, Petitions to Revoke Probation hearings, suppression hearings, and other motion and pretrial hearings.

- b. Staff updates were given. Jeff Houzenga will be working as a “711” law student until he takes the bar exam. Terry Costello appreciates his staff stepping up to cover the shortages in their office.

4. Sheriff’s Report

- a. Sheriff Booker presented the monthly report.

	November	December	January
<b>CIVIL PROCESS – REVENUE</b>	<b>\$7,942.00</b>	<b>\$7,301.50</b>	<b>\$5,530.50</b>
Papers Served	160	256	230
Sheriff Sales	8	4	4
<b>MISCELLANEOUS FEES</b>			
Police Vehicle Fund	\$92.00	\$0	\$0
DUI Fund	\$1,012.50	\$16,919.20	\$867.50
Drug Fund (\$30,000 BATF sharing)	\$12.50	\$30,012.50	\$4.00
PI Fees	\$0	\$0	\$560.00
Sheriff Fees	\$1,043.30	\$1,273.00	\$1,050.05
E-Citation	\$110.60	\$113.20	\$139.80
Fines & Fees	\$34,453.72	\$0	\$19,907.28
Traffic Fees	\$460.62	\$498.11	\$503.26
Judicial Security	\$11,878.13	\$8,560.56	\$10,657.02
Arrestees Medical	\$305.15	\$273.53	\$303.01
Police Reports	\$269.43	\$190.45	\$144.47
Prisoners Trust Fund	\$366.39	\$830.74	\$578.86
Sex Offender Registration Fee	\$400.00	\$200.00	\$600.00
CGH – refund	\$563.10	\$0	\$0
Lectronic – monthly rent	\$0	\$150.00	\$75.00
Warrant Fees	\$140.00	\$140.00	\$0
SSA Treasury – Direct Deposit	\$0	\$0	\$70.00
Fingerprints – 1 @ \$10	\$0	\$0	\$0
Witness Fees	\$0	\$0	\$0
Hearing Room Rental	\$0	\$50.00	\$50.00
Restitution – Champion Booking Dmgs	\$25.00	\$25.00	\$25.00
Direct Deposit Refund (overpay on bill)	\$0	\$10.00	\$0
LexisNexis Settlement (reports)	\$0	\$764.89	\$0
City of Morrison permit refund	\$0	\$415.00	\$0
Duty Weapon purchase	\$0	\$100.00	\$0
<b>MISCELLANEOUS TOTAL</b>	<b>\$51,132.44</b>	<b>\$60,526.18</b>	<b>\$35,535.25</b>
<b>GRAND TOTAL</b>	<b>\$59,074.44</b>	<b>\$67,827.68</b>	<b>\$41,065.75</b>

	Nov		Dec		Jan	
	Male	Female	Male	Female	Male	Female
Beginning Census	77	13	83	11	75	11

Admissions	62	17		62	20		94	22	
Releases	56	19		74	16		86	20	
Ending Census	83	11		71	15		83	13	
Average Daily			92			92			94
Meals Served			8,374			8,694			8,784
Number Accidents			36			36			35
Number of Calls/Logs			1,045			1,021			1,085
Patrol Miles			32,220			34,864			32,725

- b. Neil Johnson reported the Eastern Branch Court Facility will be having carpet replaced during the three day weekend of February 14th.
- c. Fidencio Hooper-Campos asked about the foundation problems at the Law Enforcement Center. Neil Johnson advised he had contacted a structural engineer but had not heard any results back from their office.
- d. The committee discussed the water bills for the county.
- e. Sheriff Booker advised the State of Illinois will no longer be reimbursing the counties for the cost of training a new deputy or mobile training unit classes. Sheriff Booker has reached out to our state representatives and asked everyone else to do so also.
- f. Sheriff Booker discussed the following:
  - (1) New uniforms
  - (2) Merit Commission by-laws updated
  - (3) Implementing Physical Agility Test
  - (4) Smoke Free Campus
  - (5) Sheriff's Association discussions relating to the drug problem, drug facilities and drug treatments in the jail
  - (6) Correctional Officers carrying weapons

There being no further business a motion to adjourn was made by Fidencio Hooper-Campos seconded by Paul Cunniff. The meeting adjourned at 4:12 PM.

Meeting Date: The next regular meeting – March 5, 2020 at 3:00 PM Room 108, Courthouse

**MOTION: To place on file the Public Safety Committee's meeting report, December 2019 and January 2020 claims reports and related informational items, as presented.**

**FINANCE COMMITTEE – Mr. Truesdell, Chair**

The Finance Committee met on Monday, February 10, 2020 at 1:00 p.m. in Room 108 at the Courthouse. Members present were Thompson and Harrell. Also present were Board Chair Duffy, County Treasurer Penny VanKampen, Economic Development/Enterprise Zone Administrator Gary Camarano, County Administrator Joel Horn, Sandy Prescott and Amy Robbins.

1. The Committee reviewed the monthly claims and budget reports. A motion was made by Thompson, seconded by Harrell, to approve the monthly claims and budget reports as presented. All voted in favor of the motion.
2. County Treasurer Penny VanKampen presented the monthly Temporary Investment Report and Summary of Fund Balance Report for December 2019 and January 2020. Mrs. VanKampen is reviewing the Motor Fuel Interest and informed the Committee one of the CD's were renewed at 1.73% through Sauk Valley Bank.
3. A resolution was presented on a property in Sterling Township (804 Dillon Avenue) that had its delinquent taxes purchased by a private buyer for a total of \$1,254.69. A motion was made by Thompson, seconded by Harrell, to recommend the adoption of the Resolution authorizing the County to execute a deed of conveyance on the County's interest or the cancellation of the appropriate Certificate of Purchase, as the case may be, on said property. All voted in favor of the motion. (See #60)

**MOTION: To approve the Resolution authorizing the County to execute a deed of conveyance of the County's interest or cancellation of the appropriate Certificate of Purchase, as the case may be, on certain property known as Sterling Township, Permanent Parcel #11-20-401-003.**

4. Sandy Prescott presented the ridership report for Public Transportation to the committee.
5. Gary Camarano presented an update on the E-Zone projects and the outreach into the community. Carroll, Lee, Ogle, and Whiteside Counties will meet to discuss the issues facing them concerning Workforce Development. A ribbon cutting will be held March 9<sup>th</sup> for the recent Halo expansion. Mr. Camarano also discussed the state tax credit for filming and the HGTV Home Town Takeover.
6. Mr. Horn presented two Long Term Distribution Adjustment Letters the County received from the Illinois Department of Revenue (See #61-62). According to the letter, the County was over paid a total of \$269,939.22 for the 1% local share of state sales tax. Our monthly sales tax distribution will be lowered each month beginning with the February 2020 disbursement per the Illinois Department of Revenue letters as presented.
7. Mr. Horn informed the Committee we received a penalty letter from the IRS stating we did not upload our 2017 1095 electronic file timely. Mr. Horn responded to the letter and will update the Committee as information is available.
8. The mileage reimbursements and per diems for County Board members were reviewed and approved. (A copy will be available for inspection on board night.) A motion was made by Harrell, seconded by Thompson, to place on the agenda for Board action the December 2019 mileage and travel reimbursements for County Board members in the amount of \$1,080.42. All voted in favor of the motion.

**MOTION: To approve the December 2019 mileage and travel reimbursement items for County Board members in the amount of \$1,080.42 (must be a roll call vote).**

9. There being no further business, a motion was made by Thompson, seconded by Harrell, to adjourn the meeting at 1:43 pm. All voted in favor of the motion.

Meeting Date: The next regular meeting – March 9, 2020 at 1:00 PM, Room 108, Courthouse

**MOTION: To place on file the Finance Committee’s meeting report, December 2019 and January 2020 claims reports and related informational items, as presented.**

**SPECIAL SERVICE AREA #1 COMMITTEE – Mr. Espinoza, Vice Chair**

The ambulance committee met at 5:00 p.m. on Monday, January 13, 2020 at the CGH board room. Members present: Espinoza, Nelson (Katherine), Jacoby and Glazier. Others present: Horn, Duffy and Ryan Venema.

1. Mr. Venema submitted his report for the 4<sup>th</sup> quarter of 2019 (See #63-67).
2. Mr. Venema reported they are currently fully staffed. He also reported Conni Holder retired effective 12/31/19. Chad Hartman is being promoted with some changes to job duties.
3. Mr. Venema review the quote for the next ambulance replacement. He asked that the committee approve the purchase. Mr. Jacoby moved the bid for a new ambulance be approved not to exceed \$225,000, seconded by Nelson, motion carried (See #68).

**MOTION: To approve the purchase of a new ambulance from Foster Coach not to exceed \$225,000 as presented.**

Mr. Glazier moved the old ambulance (1-G-31) be kept as a backup, seconded by Nelson, motion carried.

4. Mr. Venema reviewed the 4<sup>th</sup> Quarter and 2019 financials. He noted that we ended the year with a deficit of \$378,433. This was mainly due to wage adjustments to be competitive with the market and fewer transports than the previous year. He reminded the committee that CGH had an accumulated due to balance of \$369,100 so at the end of the day the County would owe CGH approximately \$9,000. Mr. Duffy asked if they are recommending a fee increase to cover the loss. Mr. Venema indicated they are not at this time. Our fees are on the high end when compared with other agencies in the area and an increase in fees doesn’t necessarily translate to more revenue. Private insurance negotiates discounted rates and the Medicare and Medicaid rates are set by the state and federal government.

There being no further business the committee adjourned at 5:35 p.m.

Meetings for 2020: April 20<sup>th</sup>, July 20<sup>th</sup> and October 19<sup>th</sup> at 5 p.m. in the CGH Board room.

**MOTION: To place on file the Special Service Area #1 Committee’s meeting report reports and related informational items, as presented.**

**EXECUTIVE COMMITTEE – Mr. Duffy, Chair**

The Executive Committee met on Tuesday, February 11, 2020 at 6:30 p.m. in Room 117 at the Courthouse. Members present were Duffy, Britt, McGinn, Milby, Koster, and Jacoby. Also present were Espinoza, Ausman, Katherine Nelson, Administrator Joel Horn, and Amy Robbins.

1. A motion was made by Milby, seconded by McGinn, to place the following Resolutions on the agenda for Board action. All voted in favor of the motion.

- a. A Resolution of Congratulations will be presented recognizing Dawson Smith of the Rock Falls High School Boys Cross Country Team. Dawson competed in the IHSA Boys Class 1A State Cross Country Championship on Saturday, November 9, 2019 at Detweiller Park in Peoria, Illinois and returned with a second place finish and a time of 14:44.

**MOTION: To adopt Resolution of Congratulations recognizing Dawson Smith's second place finish in the IHSA Boys Class 1A State Cross Country Championship as presented.**

- b. A Resolution of Congratulations will be presented to the Sterling Girls Volleyball Team. The Team competed at Redbird Arena in Normal, Illinois on Saturday, November 16, 2019 and returned with a first place IHSA Girls Class 3A State Championship.

**MOTION: To adopt Resolution of Congratulations to the Sterling Girls Volleyball Team's first place in the IHSA Girls Class 3A State Championship as presented.**

- c. A Resolution of Congratulations will be presented to the Newman High School Boys Football Team. The Team competed at Huskie Stadium in DeKalb, Illinois on Friday, November 29, 2019 and returned with a first place IHSA Boys Class 2A State Championship.

**MOTION: To adopt Resolution of Congratulations to the Newman High School Boys Football Team's first place in the IHSA Boys Class 2A State Championship as presented.**

- d. A Resolution of Condolence will be presented in memory of Phil Akker, husband of Deb Akker. Mrs. Akker is an employee of the Whiteside County Circuit Clerk's office.

**MOTION: To adopt Resolution of Condolence in memory of Phil Akker as presented.**

- e. A Resolution of Condolence will be presented in memory of Craig Kilberg, father of Jake Kilberg. Mr. Kilberg is an employee of the Whiteside County Sheriff's Department.

**MOTION: To adopt Resolution of Condolence in memory of Craig Kilberg as presented.**

- f. A Resolution of Condolence will be presented in memory of Carol Given, mother of Kathy Frederick. Mrs. Frederick is an employee of the Whiteside County Court Services.

**MOTION: To adopt Resolution of Condolence in memory of Carol Given as presented.**

- g. A Resolution of Condolence will be presented in memory of Jack Koehler, father of Honorable Trish Senneff. Judge Senneff is a Circuit Judge of the 14<sup>th</sup> Judicial Circuit (Illinois).

**MOTION: To adopt Resolution of Condolence in memory of Jack Koehler as presented.**

- h. A Resolution of Condolence will be presented in memory of Vicky Humphrey, mother of Kent Humphrey. Mr. Humphrey is an employee of the Whiteside County Sheriff's Department.

**MOTION: To adopt Resolution of Condolence in memory of Vicky Humphrey as presented.**

2. Chairman Duffy noted the following communications:

- a. IEPA Notice of Application for Permit to Manage Waste dated 12/12/19.

- b. Thank you from Rock River Hospice & Home for grant from the Senior Citizens Fund.
  - c. Thank you from Soil & Water Conservation for donations to their organization.
  - d. Prairie Hill Recycling & Disposal Re: 2019 Annual Inspection Report
3. All Standing Committees, Landfill Committee, and Special Service Area #1 Committee reported.
  4. A motion was made by Koster, seconded by Milby, to place the following appointments on the agenda for Board action. All voted in favor of the motion.
    - a. Reappointment of Michael Sterba to the Whiteside County Housing Authority.

**MOTION: To approve the Reappointment of Michael Sterba to the Whiteside County Housing Authority as presented.**

- b. Reappointment of Sue Britt, Julie Jacobs, and Donald Koehler to the Tri-County Opportunities Council.

**MOTION: To approve the Reappointment of Sue Britt, Julie Jacobs, and Donald Koehler to the Tri-County Opportunities Council as presented.**

5. Mr. Duffy presented a survey received from Cheri Bustos concerning our key initiatives and upcoming projects planned for the community. The committee discussed various ideas including infrastructure improvements and an E-911 facility.
6. The Committee reviewed the December 2019 and January 2020 monthly claims and budget reports. A motion was made by Britt, seconded by Jacoby, to approve the claims and budget reports as presented. All voted in favor of the motion.
7. Mr. Horn presented an Ordinance banning all recreational cannabis businesses (See #69-70). After discussion, a motion was made by Britt, seconded by Koster, to approve adding the Ordinance Banning All Recreational Cannabis to the Board Agenda. All voted in favor of the motion.
8. There being no further business, a motion was made by Espinoza, seconded by Jacoby, to adjourn the meeting. All voted in favor of the motion. The meeting adjourned at 7:34 p.m.

Next Regular Meeting:	Executive Committee:	03/10/20
	County Board	03/19/20
Compensation and Reimbursements:	Payroll Check Print Date:	02/28/20
	Reimbursement Check Print Date:	02/24/20

**MOTION: To place on file the Executive Committee’s meeting report, December 2019 and January 2020 claims reports and related informational items, as presented.**