

RESOLUTION NO. 12-2019-2

W HEREAS, since the last Whiteside County Board meeting, the family and friends of Peggy Ottens, employee of the Whiteside County Sheriff's Department, have been saddened by her passing on November 24, 2019 and;

W HEREAS, Mrs. Ottens served as Records Secretary from 2002 thru 2015 and Control Room Operator from 2015 thru 2019 and;

W HEREAS, Mrs. Ottens passing leaves her family and friends with an immeasurable void.

N OW, THEREFORE BE IT RESOLVED, that the Whiteside County Board conveys its condolences to family and friends of Peggy Ottens in their hour of bereavement; and

B E IT FURTHER RESOLVED, that the County Clerk of Whiteside County be directed to forward a copy of this Resolution to the Ottens family.

Passed and adopted this 17th day of December, A.D. 2019.

WHITESIDE COUNTY, ILLINOIS BOARD

James Duff, Chairman

ATTEST:

Dana Nelson, County Clerk

STATE OF ILLINOIS)
) SS.
WHITESIDE COUNTY)

TO THE COUNTY BOARD
OF SAID COUNTY

IN THE MATTER OF THE PETITION

OF

Suzan Stickle, AICP)
)
Building and Zoning Administrator)
)
200 E Knox St)
)
Morrison, IL 61270)
)

REPORT OF RECOMMENDATIONS
OF THE PLANNING AND
ZONING COMMISSION

Case # 736
Text Amendments

Pursuant to Chapter 39, Section 39-144, Text amendments for the Whiteside County Zoning, Planning and Development Ordinance, a hearing was held by the Planning and Zoning Commission at the Whiteside County Law Enforcement Center, County Board Room, 400 North Cherry Street, Morrison on November 21, 2019, on the Petition of Suzan Stickle, Building and Zoning Administrator for Whiteside County, praying that the following text, as amended, be added to Chapter 39 of the Whiteside County Code:

Chapter 39 - ZONING, PLANNING AND DEVELOPMENT

ARTICLE I. - IN GENERAL

Sec. 39-3. - Definitions.

Cannabis Business Establishment means an adult-use cannabis cultivation center, craft grower, processing organization, infuser organization, dispensing organization or transporting organization.

Cannabis Craft Grower means a facility operated by an organization or business that is licensed by the Illinois Department of Agriculture to cultivate, dry, cure and package cannabis and perform other necessary activities to make cannabis available for sale at a dispensing organization or use at a processing organization, per the Cannabis Regulation and Tax Act, (P.A. 101-0027), as it may be amended from time-to-time, and regulations promulgated thereunder.

Cannabis Cultivation Center means a facility operated by an organization or business that is licensed by the Illinois Department of Agriculture to cultivate, process, transport and perform necessary activities to provide cannabis and cannabis-infused products to licensed cannabis business establishments, per the Cannabis Regulation and Tax Act, (P.A. 101-0027), as it may be amended from time-to-time, and regulations promulgated thereunder.

Cannabis Dispensing Organization means a facility operated by an organization or business that is licensed by the Illinois Department of Financial and Professional Regulation to acquire cannabis from licensed cannabis business establishments for the purpose of selling or dispensing cannabis, cannabis-infused products, cannabis seeds, paraphernalia or related supplies to purchasers or to qualified registered medical cannabis patients and caregivers, per the Cannabis Regulation and Tax Act, (P.A. 101-0027), as it may be amended from time-to-time, and regulations promulgated thereunder.

Cannabis Infuser Organization or Infuser means a facility operated by an organization or business that is licensed by the Illinois Department of Agriculture to directly incorporate cannabis or cannabis concentrate into a product formulation to

produce a cannabis-infused product, per the Cannabis Regulation and Tax Act, (P.A. 101-0027), as it may be amended from time-to-time, and regulations promulgated thereunder.

Cannabis Processing Organization or Processor means a facility operated by an organization or business that is licensed by the Illinois Department of Agriculture to either extract constituent chemicals or compounds to produce a cannabis concentrate or incorporate cannabis or cannabis concentrate into a product formulation to produce a cannabis product, per the Cannabis Regulation and Tax Act, (P.A. 101-0027), as it may be amended from time-to-time, and regulations promulgated thereunder.

Cannabis Transporting Organization or Transporter means an organization that is licensed by the Illinois Department of Agriculture to transport cannabis on behalf of a cannabis business establishment or a community college licensed under the Community College Cannabis Vocational Training Pilot Program, per the Cannabis Regulation and Tax Act, (P.A. 101-0027), as it may be amended from time-to-time, and regulations promulgated thereunder.

ARTICLE II. – ZONING DISTRICTS

Table 2-1. Use Matrix

Use	F-1	C-1	A-1	B-1	B-2	B-3	I-1	I-2	Definition
Commercial									
Cannabis Dispensing Organization					P	P	P		See Sec. 39-3
Medical cannabis dispensing facilities					P	P	P	P	
Manufacturing/Industrial									
Cannabis Craft Grower							P	P	See Sec. 39-3
Cannabis Cultivation Center							P	P	See Sec. 39-3
Cannabis Infuser Organization or Infuser							P	P	See Sec. 39-3
Cannabis Processing Organization or Processor							P	P	See Sec. 39-3
Medical cannabis cultivation centers							P		
Transportation and Utilities									
Cannabis Transportation Organization or Transporter							P	P	See Sec. 39-3

ARTICLE V. – SUPPLEMENTAL USE REGULATIONS

Sec. 39-269. – Recreational Cannabis

- (a) Cannabis Craft Grower. In those zoning districts in which a Cannabis Craft Grower may be located, the proposed facility must comply with the following:
 - (1) A Craft Grower Facility may not be located within 1,500 feet of the property line of a pre-existing public or private nursery school, preschool, primary or secondary school, day care center, day care home, residential care home, park, playground or religious assembly. Learning centers and vocational/trade centers shall not be classified as a public or private school for purposes of this Section.
 - (2) A facility may not be located within 500 feet of the property line of a pre-existing property zoned or used for residential purposes.
 - (3) A facility may not conduct any sales or distribution of cannabis other than as authorized by the Cannabis Regulation and Tax Act.
 - (4) For purposes of determining required parking, a Cannabis Craft Grower shall be classified as "Greenhouse, nursery and floriculture" per Section 39-79, Table 3-5 of the Whiteside County Code.
 - (5) An applicant shall file an affidavit with the Whiteside County Building and Zoning Office affirming compliance with Section 39-269 as provided herein and all other requirements of the Cannabis Regulation and Tax Act.
- (b) Cannabis Cultivation Center. In those zoning districts in which a Cannabis Cultivation Center may be located, the proposed facility must comply with the following:

- (1) A Cultivation Center Facility may not be located within 1,500 feet of the property line of a pre-existing public or private nursery school, preschool, primary or secondary school, day care center, day care home, residential care home, park, playground or religious assembly. Learning centers and vocational/trade centers shall not be classified as a public or private school for purposes of this Section.
 - (2) A facility may not be located within 500 feet of the property line of a pre-existing property zoned or used for residential purposes.
 - (3) A facility may not conduct any sales or distribution of cannabis other than as authorized by the Act.
 - (4) For purposes of determining required parking, a Cannabis Cultivation Center shall be classified as "Production, General" per Section 39-79, Table 3-5 of the Whiteside County Code.
 - (5) An applicant shall file an affidavit with the Whiteside County Building and Zoning Office affirming compliance with Section 39-269 as provided herein and all other requirements of the Act.
- (c) Cannabis Dispensing Organization. In those zoning districts in which a Cannabis Dispensing Organization may be located, the proposed facility must comply with the following:
- (1) A Dispensing Organization Facility may not be located within 1,500 feet of the property line of a pre-existing public or private nursery school, preschool, primary or secondary school, day care center, day care home, residential care home, park, playground or religious assembly. Learning centers and vocational/trade centers shall not be classified as a public or private school for purposes of this Section.
 - (2) A facility may not be located in a dwelling unit or within 500 feet of the property line of a pre-existing property zoned or used for residential purposes.
 - (3) At least 75% of the floor area of any tenant space occupied by a dispensing organization shall be devoted to the activities of the dispensing organization as authorized by the Act, and no dispensing organization shall sell food for consumption other than as authorized by the Act in the same tenant space.
 - (4) A facility may not conduct any sales or distribution of cannabis other than as authorized by the Act.
 - (5) For purposes of determining required parking, a Cannabis Dispensing Organization shall be classified as "Alcohol sales: retail package liquor" per Section 39-79, Table 3-5 of the Whiteside County Code.
 - (6) An applicant shall file an affidavit with the Whiteside County Building and Zoning Office affirming compliance with Section 39-269 as provided herein and all other requirements of the Act.
- (d) Cannabis Infusing Organization. In those zoning districts in which a Cannabis Infuser Organization may be located, the proposed facility must comply with the following:
- (1) An Infuser Organization Facility may not be located within 1,500 feet of the property line of a pre-existing public or private nursery school, preschool, primary or secondary school, day care center, day care home, residential care home, park, playground or religious assembly. Learning centers and vocational/trade centers shall not be classified as a public or private school for purposes of this Section.
 - (2) A facility may not be located in a dwelling unit or within 500 feet of the property line of a pre-existing property zoned or used for residential purposes.
 - (3) At least 75% of the floor area of any tenant space occupied by an infusing organization shall be devoted to the activities of the infusing organization as authorized by the Act. Facility may not conduct any sales or distribution of cannabis other than as authorized by the Act.
 - (4) For purposes of determining required parking, a Cannabis Infuser Organization shall be classified as "Production, General" per Section 39-79, Table 3-5 of the Whiteside County Code.
 - (5) An applicant shall file an affidavit with the Whiteside County Building and Zoning Office affirming compliance with Section 39-269 as provided herein and all other requirements of the Act.
- (e) Cannabis Processing Organization. In those zoning districts in which a Cannabis Processing Organization may be located, the proposed facility must comply with the following:
- (1) A Processing Organization Facility may not be located within 1,500 feet of the property line of a pre-existing public or private nursery school, preschool, primary or secondary school, day care center, day care home, residential care home, park, playground or religious assembly. Learning centers and vocational/trade centers shall not be classified as a public or private school for purposes of this Section.
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- (5) An applicant shall file an affidavit with the Whiteside County Building and Zoning Office affirming compliance with Section 39-269 as provided herein and all other requirements of the Act.
- (f) Cannabis Transportation Organization. In those zoning districts in which a Cannabis Transporting Organization may be located, the proposed facility must comply with the following:
 - (1) A Transporting Organization Facility may not be located within 1,500 feet of the property line of a pre-existing public or private nursery school, preschool, primary or secondary school, day care center, day care home, residential care home, park, playground or religious assembly. Learning centers and vocational/trade centers shall not be classified as a public or private school for purposes of this Section.
 - (2) A facility may not be located in a dwelling unit or within 500 feet of the property line of a pre-existing property zoned or used for residential purposes.
 - (3) The transporting organization shall be the sole use of the tenant space in which it is located. Facility may not conduct any sales or distribution of cannabis other than as authorized by the Act.
 - (4) For purposes of determining required parking, a Cannabis Transporting Organization shall be classified as "Truck Transportation" per Section 39-79, Table 3-5 of the Whiteside County Code.
 - (5) An applicant shall file an affidavit with the Whiteside County Building and Zoning Office affirming compliance with Section 39-269 as provided herein and all other requirements of the Act.
- (g) On-Site Consumption of Cannabis. On-site consumption of cannabis is prohibited in the unincorporated areas of Whiteside County.
- (h) Measurements to Property Lines. For the purposes of Section 39-269 of the Whiteside County Code, distances shall be measured in a straight line, without regard to intervening structures or objects, from the nearest point on the property line of the lot/parcel on which an applicable Cannabis Business Establishment Facility is located to the nearest point on the property line of the lot/parcel of any protected use as identified in Section 39-269.

And it appearing to this Commission that due and proper notice as provided by law has been given and proof of such notice filed with this Commission, and it further appearing that no protest written or otherwise was filed with the County Clerk of said County, and all persons appearing in opposition to said proposed Text Amendments were duly heard by the Commission.

And this Commission having read said Petition and being fully advised of the contents thereof, and having heard and seen the evidence adduced at said hearing, finds

- a. that it has jurisdiction of the parties hereto and the subject matter hereof,
- b. that the text amendments prayed for in said Petition should be granted.

NOW THEREFORE, this Planning and Zoning Commission recommends to the County Board of Whiteside County, that the aforesaid text amendments should be added to said Chapter 39 of the Whiteside County Code.

WHITESIDE COUNTY
PLANNING AND ZONING
COMMISSION

BY _____
Jerry Ratajczak , Chairperson

Attest: _____
Suzan Stickle, Building & Zoning Administrator

ORDINANCE NO. _____

WHEREAS, the Whiteside County Building and Zoning Administrator, duly filed with the Planning and Zoning Commission, her petition praying that the following amendments be made to the Whiteside County Zoning, Planning and Development Ordinance found in Chapter 39, Articles I, III and V of the Whiteside County Code; and

WHEREAS, the Planning and Zoning Commission held the required public hearing on the proposed amendments on November 21, 2019, and has recommended to this Board that said amendments be adopted as follows:

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- (4) For purposes of determining required parking, a Cannabis Transporting Organization shall be classified as "Truck Transportation" per Section 39-79, Table 3-5 of the Whiteside County Code.
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- (g) *On-Site Consumption of Cannabis.* On-site consumption of cannabis is prohibited in the unincorporated areas of Whiteside County.
- (h) *Measurements to Property Lines.* For the purposes of Section 39-269 of the Whiteside County Code, distances shall be measured in a straight line, without regard to intervening structures or objects, from the nearest point on the property line of the lot/parcel on which an applicable Cannabis Business Establishment Facility is located to the nearest point on the property line of the lot/parcel of any protected use as identified in Section 39-269.

NOW, THEREFORE BE IT ORDAINED that the Whiteside County Board concurs with the Planning and Zoning Commission and hereby adopts said proposed Zoning, Planning and Development Ordinance amendments, as part of Chapter 39, Articles I, III and V of the Whiteside County Code and;

BE IT FURTHER ORDAINED that the effective date is immediately upon adoption.

Passed and Adopted this 17th day of December, 2019, by the County Board of Whiteside County.

James C. Duffy, Chairman

Attest: _____
Dana Nelson, County Clerk

STATE OF ILLINOIS)
)
WHITESIDE COUNTY)

WHITESIDE COUNTY PLANNING AND ZONING COMMISSION
MINUTES OF THE NOVEMBER 21, 2019 MEETING

A meeting was held by the Whiteside County Planning and Zoning Commission on November 21, 2019 at 6:30 p.m. in the County Board Room of the Law Enforcement Center, Morrison, Illinois. The Meeting was called to order by the Chairman, Jerry Ratajczak. The Chair led those present in the Pledge of Allegiance.

Commission Members present were Jerry Ratajczak, Marcia Widolff, Mark VonHolten, Breann Popkin, Virginia Ray, Paul Ahrens and Tom Witmer. Others present were Jim Duffy, Cynthia Mead, Bill McGinn, Sue Britt, Kurt Glazier and Katherine Nelson of the County Board; Petitioners; Suzan Stickle, Zoning Officer/Secretary to the Commission and Heather Lindstrom, Recording Secretary.

MINUTES:

Tom Witmer moved that the minutes of the September 19, 2019 meeting be approved as printed. Paul Ahrens seconded. Motion carried 7-0.

Chairman Ratajczak asked for anyone wishing to make a Public Comment. There were no parties wishing to make a Public Comment.

CASE # 562- Variance, Amy Knapp, 24230 Hillcrest Drive, Sterling

The Chair called Case #562 as filed with the Building and Zoning Office. He noted that the representative of the petitioner was present. The Secretary verified the receipt of the Certificate of Publication as required by State Statute. She also verified that all neighboring property owners required to be notified per State Statute had been by Certified Mail. The Chair declared the public hearing open.

TESTIMONY UNDER OATH: Sean Knapp, Amy Knapp's representative and husband, stated that they have issues of water running into the basement of their home. Mr. Knapp stated that there is a retaining wall that is gapping and falling apart which is allowing the water to run into the garage and basement. He would like to have four (4) loads of dirt fill hauled to the property to raise the ground elevation and existing garage floor to prohibit the water from flooding the basement. He intends to add onto the garage to make it larger but needs to locate closer to the road than the Ordinance allows. The design of the garage will help with the water issues. They have dealt with these water issues for the last four (4) years. Amy has owned the residence for at least five (5) years.

OBJECTIONS: There were no parties wishing to object.

WRITTEN COMMUNICATIONS: There were no written communications received.

FINDINGS OF FACT:

Having heard all available testimony and written communications, both for and against the petition, Mrs. Popkin moved that the Planning and Zoning Commission go into a public Findings of Fact session for Case #562. Mrs. Ray seconded. The motion carried. During the Findings of Fact Session, discussion by the Planning and Zoning Commission produced the following findings:

1. The hearing was properly published in the Daily Gazette and adjoining property owners were properly notified by Certified Mail. Statutory requirements were met for conducting a hearing on this matter.
2. All parties present at the hearing, whether for or against the petition noted previously, were afforded an opportunity to present evidence.
3. The particular physical surroundings, shape or topographical condition of the specific property involved would result in a particular hardship upon the owner, as distinguished from a mere inconvenience, if the strict letter of the regulations are carried out.

Met: (Hardship)

The topography and physical surroundings appear to create a particular hardship if the strict applications of the regulations are followed. The petitioner proposes the construction of an addition to the garage with a setback of 53 feet instead of the required 80 feet from the centerline of the road. The elevation of the property drops approximately eight 8 feet across the 100 foot width of the property.

4. The conditions upon which the petition for a variance is based would not be applicable, generally, to other property owners within the same zoning classification.

Met: (Unique from most properties within the same zoning classification)

The subject property is unique from most properties in the R-1 District as it is a residence located on land with a relatively large elevation change from one side of the property to the other. The topography and design of the residence required the installation of a retaining wall by the driveway which is failing and creating more water runoff issues for the property owner. The subdivision was designed to drain into the pond. This owner is accepting runoff from multiple properties that travels through the yard and ultimately discharges in the pond.

5. The purpose of the requested variation is not based exclusively upon a desire to obtain a higher financial return on the property.

Met: (Evidence of solving a problem)

Although the proposed added square footage for the garage, in theory, would give a higher financial return on the property, the intent is to utilize the garage as part of the retaining wall and help divert the water runoff around the house and to create more garage space for the residence.

6. The alleged difficulty or hardship has not been created by the present owner of the property.

Met: (The situation was created by the previous owner)

The hardship that is present was not created by the current property owner, the owner purchased the residence with the current garage and retaining wall. The retaining wall is failing, in part, due to the high levels of precipitation that has been received this year. The retaining wall is allowing water to pass through it as well as diverting the water around the wall and then draining down the driveway into the garage which is located on the lower level. At the time this residence was constructed, the Whiteside County setback from the centerline of the road was 60 feet. The residence was constructed with the topography in mind as is evidenced by the construction of the retaining wall allowing for the driveway leading to the existing garage and not necessarily how future expansion could be accomplished.

7. The granting of the variation will not be detrimental to the public safety or welfare or injurious to the value of other property or improvements in the neighborhood in which the property is located.

Met: (There should be no adverse effect)

Granting a variance for the proposed garage addition should have no adverse effect on the public safety or general welfare of the neighboring and surrounding properties as it is to be used for residential purposes. It should not alter the essential character of the locale and should not diminish the value of the neighboring and surrounding properties.

8. The proposed variation will not substantially increase the congestion in the public streets or increase the danger of fire.

Met: (There should be no adverse effect on traffic congestion or fire hazards.)

The proposed garage addition being setback 53 feet from the centerline of the road should have no adverse effects on traffic congestion in the public streets as the garage is for residential use of the occupants of the residence. If the requested variance is approved, the garage addition will have to be constructed in compliance with the 2015 International Codes as adopted by the Whiteside County Board. When constructed in compliance with the 2015 International Codes as adopted, there should be no increase in the risk of fire.

Standards for granting a variance are to be based on the findings of fact that all standards are being met beyond a reasonable doubt. The standards in the findings of fact for the requested variance have been met in 6 of the 6 standards as previously described.

Administrator's Recommendation:

A recommendation of approval is suggested for the requested variance. The Commission may approve the request, deny the request or approve the request with certain conditions.

DECISION OF THE COMMISSION:

Mrs. Ray moved that the Findings of Fact session be closed. Mr. Ahrens seconded. The motion carried. Mrs. Popkin moved that the Whiteside County Planning and Zoning Commission approve the petition of Amy Knapp, 24230 Hillcrest Drive, Sterling, Case #562, requesting a variance to reduce the setback from the centerline of the road from the required 80 feet to 53 feet to allow for an addition to the garage. Mr. VonHolten seconded. On a roll call vote, Mr. Ahrens, Mrs. Popkin, Mr. Witmer, Mrs. Ray, Mrs. Widolff, Mr. VonHolten and Mr. Ratajczak voted yes. The Chair declared the motion carried 7-0.

CASE # 736, Suzan Stickle, Building & Zoning Administrator, Text amendments to Chapter 39 of the Whiteside County Code (Zoning, Planning & Development Ordinance) for recreational cannabis.

The Chair called Case #736 as filed with the Building and Zoning Office. He noted that the petitioner was present. The Secretary verified the receipt of the Certificate of Publication as required by State Statute. The Chair declared the public hearing open.

Chairman Ratajczak asked for anyone wishing to make a Public Comment. Several members of the audience addressed the Planning and Zoning Commission with Public Comments.

TESTIMONY UNDER OATH: Ms. Stickle read the basic regulations of the proposed text amendments for recreational cannabis.

Mr. Tim Palen, Assistant State's Attorney, explained why the County is considering implementing these text amendments.

OBJECTORS TESTIMONY UNDER OATH: Kyle Folk spoke against text amendments for recreational cannabis establishments. He distributed a handout on cannabis/marijuana to the members of the Planning and Zoning Commission.

Kristin Housenga stated that she has four (4) children that attend Fulton Schools. She would like to see each category of recreational cannabis establishments voted on separately. Our county has no resources to help addicts and she feels that this will cause an increase in the number of addicts. She has read that many counties are opting out. She wants the dispensaries located away from the cities so kids will not have easy access. The kids can see the medical dispensary from the Fulton High School bleachers. She stated that it is located too close to the school.

Terry Boonstra stated that this only has to do with generating taxes for the county. He stated that there has been a 40% increase in accidents in Colorado since that state legalized recreational cannabis. Our police have no way to test a driver suspected of driving under the influence of cannabis if they are pulled over.

SUPPORTERS TESTIMONY UNDER OATH: Lucien Debatty stated that the House trailer bill has passed and is sitting on the governor's desk to be signed. There will be [no more than] 500 licenses issued for recreational cannabis. Only three (3) will be permitted in the 13 counties in the area [The Bureau of Labor Statistics Northwest Illinois Nonmetropolitan Area only has 9 counties] for the first round. He stated that cannabis is already being sold and grown in the area. It seems fitting to have the recreational here too. He urges the board to require a Special Use for these establishments. He also encourages the County to put out a survey to the public asking their opinion of the subject. The Coal City Administrator put out a survey to the public and was surprised to see there were more replies that were in favor of recreational cannabis than were against recreational cannabis.

Jimmy Palmer stated that he feels the text amendments that have been presented seem fair. He has used cannabis for 26 years for medical purposes.

REBUTTAL: Mrs. Housenga requested the Planning and Zoning Commission keep in mind when considering recreational cannabis, that when cannabis is used, even only one (1) time, it changes a person's brain. She stated that adults using and abusing will be greater. She does not want recreational cannabis to be conveniently accessed in the city or close to city limits.

WRITTEN COMMUNICATIONS: There were no written communications received.

FINDINGS OF FACT:

Having heard all available testimony and written communications, both for and against the petition. Mrs. Popkin moved that the Planning and Zoning Commission go into a public Findings of Fact session for Case #736. Mrs. Widolff seconded. The motion carried. During the Findings of Fact Session, discussion by the Planning and Zoning Commission produced the following findings:

1. The hearing was properly published in the Clinton Herald and Daily Gazette. Statutory requirements were met for conducting a hearing on this matter.
2. All parties present at the hearing, whether for or against the petition noted previously, were afforded an opportunity to present evidence.
3. Is the amendment consistent with the Comprehensive Plan?

The proposed amendments are consistent with the Comprehensive Plan as these uses could add employment opportunities for the residents of the County as well as potentially increase the tax base. These amendments will permit these uses to be located in zoning districts based on the intensity of the land use.

4. Is the amendment internally consistent with other parts of Chapter 39 and the Whiteside County Code?

The proposed amendments are internally consistent with other parts of Chapter 39 and the Whiteside County Code. There are no known inconsistencies. The proposed amendments will define where these uses will be permitted if a license is granted by the State.

5. Is the amendment consistent with sound planning principles?

The intent of planning is to create and sustain communities and regions that allow for its residents and businesses/industry to thrive in harmony. The Zoning, Planning and Development Ordinance is the document that maintains the orderly development and/or preservation of the region as recommended by the Comprehensive Plan and policy makers. These proposed amendments are designed to help further the direction of growth opportunities for recreational cannabis businesses/industry all the while keeping the residents' health, safety and economic well-being in mind. By clearly defining the permitted locations and additional requirements for these types of establishments, it affords both current and future residents along with business/industry the opportunity to make informed decisions about their own futures. The information is needed to understand the potential uses and types of business/industry establishments that could be located on neighboring properties in the future.

6. Is the amendment consistent with state and federal laws?

These proposed amendments to Chapter 39 of the Whiteside County Code must comply with any applicable state or federal laws. There are no known inconsistencies with any current state laws. There are known inconsistencies with federal laws as cannabis has not been legalized by the Federal Government.

7. Are there any other factors deemed appropriate by Planning and Zoning Commission and the County Board?

None.

Comments:

When recommending the proposed text amendments for Chapter 39 (Zoning, Planning and Development Ordinance) to the County Board, the Commission is charged with evaluating the land use intensity of the uses and what zoning

district(s) would best serve the county as a whole based on all evidence presented in the public hearing. The outcome of the evaluation may or may not include additional requirements determined necessary to permit the operation of uses in the appropriate zoning district(s).

Administrator's Recommendation:

A recommendation of approval is suggested for the proposed amendments. The Commission may forward a recommendation to the County Board for approval as presented, denial as presented or approval as modified.

DECISION OF THE COMMISSION:

Mr. Ahrens moved that the Findings of Fact session be closed. Mr. Witmer seconded. The motion carried.

Mrs. Widolff moved that the Whiteside County Planning and Zoning Commission recommend to the Whiteside County Board that the petition of Suzan Stickle, Building and Zoning Administrator, CASE #736, requesting text amendments to Chapter 39 of the Whiteside County Code for recreational cannabis, be approved as presented. Mr. Ahrens seconded. On a roll call vote, Mr. Ahrens, Mrs. Popkin, Mr. Witmer, Mrs. Ray, Mrs. Widolff, Mr. Ratajczak voted yes, Mr. VonHolten voted No. The Chair declared the motion carried 6-1.

OLD BUSINESS: The text amendments for the Intermodal Shipping Containers were approved with amendments made by the County Board.

NEW BUSINESS: Mrs. Popkin made a motion to recommend Mr. Jerry Ratajczak as the Planning and Zoning Commission Chairman for 2020 to the Whiteside County Board. Mrs. Ray seconded. The motion carried.

ADJOURNMENT:

Mr. VonHolten moved the Meeting be adjourned. Mrs. Widolff seconded. The motion carried. The Planning and Zoning Commission Meeting was adjourned at 8:25 P.M.

WHITESIDE COUNTY
Building Report - Nov 2019

2019

2018

2019-18

Cat	Type Construction	# Pmts		Val. of Constr.		#	Pmt	Val. of Construction	Difference	
		Mo.	Yr.	Mo.	Yr.				# of permits	Value
	RESIDENTIAL									
101	Single-Family Home - Detached	10		1,971,000.00		17		2,922,300	-7	-951,300
102	Single-Family Homes - Attached									
103	Two-Family Home - Duplex									
104	Three- Four Family Homes									
105	Five + Family Homes									
110	Mobile Homes					3		83,000	-3	-83,000
115	Moved Residential Building									
214	Other Shelter									
213	Seasonal Shelter									
434	Residential Additions	2	44	83,000	1,099,186	49		1,150,945	-5	-51,759
438	Accessory Structures	1	49	1,400	1,276,808	60		1,122,745	-11	154,063
	COMM / INDUST									
318	Amusement/Social/Recreational									
319	Church/Other Religious									
321	Parking Garages									
322	Service Stations/Repair Garages									
323	Hospital/Institutional									
324	Office/Bank/Professional									
327	Retail/Customer Services									
213	Hotel/Motel/Cabin/Apt. Hotel									
325	Private Utilities - Equipment	53		2,698,591		4		116,000	49	2,582,591
437	Commercial Additions	1		130,000		1		525,000	0	-395,000
320	Industrial	1		300,000					1	300,000
437	Industrial Additions	1		10,700,000					1	10,700,000
	GOVERNMENT									
325	Public Works/Utilities	3	5	4,216,614	4,456,614	2		55,000	3	4,401,614
326	School/Educational									
437	Government Additions									
	OTHER									
328	Accessory Structures	1	23	88,777	1,266,412	61		4,394,189	-38	-3,127,777
329	Structures other than Buildings	5	32	183,783	260,897	37		216,288	-5	44,609
335	Moved Nonresidential Buildings									
	TOTAL	12	219	4,573,574	24,159,508	234		10,585,467	-15	13,574,041

(F)

MINUTES OF THE SPECIAL MEETING OF THE WHITESIDE COUNTY AIRPORT BOARD

A Special Meeting of the Whiteside County Airport Board was held on September 14, 2019 in the Terminal Building at the Whiteside County Airport, Rock Falls, Illinois at 10:02 a.m.

Present were Board members: President Drew Wilkens, Dave Koster, Monte VanKooten, Chris King and Drew Wilkens. Also present was Megan Horsman – Rock Falls Tourism, Dan Gryder, Steven Siefken, Jim Wise and Darin Heffelfinger.

President Wilkens stated the reason for the meeting was because there was a quorum of board members which is a formality. Wilkens requested to move public comment to the end of the meeting, all members agreed.

Wilkens then asked for Dan Gryder to explain his thoughts on the one more time event. Dan Gryder said the DC 3 was done 9 years ago and he has been involved with it for 20 years. Gryder said he is connected with the older airplanes owners. Gryder said the airport is ideally situated and also has 2 runways. The event 9 years ago was remembered since the pilots were noted as special and received dinner. Recurring annual event to put Sterling-Rock Falls on the map for what it should be. Gryder said the uniqueness of the aircraft will bring people in. Gryder said he and Darin work well together to pull this event off. Gryder said he is open to doing this and going forward to it. Gryder said the main thing would be money. He said this is a public event and no one is going to profit off it. It should be an event that can be afforded with public help. Gryder said one thing would be a managed account so that money can come in, but he nor Darin can take any money out. It is a non-profit event and any money left over goes back to the betterment of the event. The main idea is to make this an annual event and all volunteers, including himself, needs to make it a good stop for these warbirds. Gryder said sponsorship from companies and fundraisers so when pilots come here it can pay for food and beverages and help take care of them. The availability to do this is at the airport, just need the ability to make the decision to do it along with the volunteer basis. Gryder said he can get the airplanes and the guys to bring the planes, but the rest would be the Board. Gryder's proposal is that he can bring the planes and tell the Board how to set it up. Gryder said there is no one south of Oshkosh that has the capability for the set up that Whiteside is.

King asked the dates and Koster said he was looking at Oshkosh and this would be the weekend before Oshkosh which is July 17, 18 and 19. Gryder said most would leave early Monday morning. Koster asked if they all take off and fly in the group. Gryder said most arrivals are Thursday – Saturday morning. Koster asked with the 40 planes, how many people would accommodate with those. Gryder said 300. Gryder said some DC-3s brought 10 people, but not all will be that big. Wilkens asked if some of the planes would give rides and Gryder said yes, it is called Ride Hopper. Gryder said a few have contacted him asking for a time slot if this is going to be an event. Gryder said B-17, DC-3 and B-25 and maybe a B-24 are a few that would be possible doing it and this is one way they keep in existence for paying for rides. Koster asked if they take care of their own accommodations. Gryder said yes, they take care of that, but the chamber got a group discount for the pilots. Gryder said the hotels were sold out and extras were staying in Dixon. Darin asked about doing it as an annual event and Gryder said once you have it set up and the infrastructure, it would be all set up. After a few years, Gryder said he won't be needed either. Each pilot pays for their own gas and

they take care of the own expenses, they just want to be taken care of while they are at Whiteside County Airport, including gathering them to/from the hotel to the airport. Gryder said Darin should not be giving away gas out of his own pocket. Gryder said the last event was within \$1,000.00 of the budget and he thinks the total budget was around \$50,000.00 and they spent \$50,000.00. Gryder said attendees paid for parking but there was no fee to enter the event. Gryder said he has three (3) national organizations that are willing to be sponsors if the event is a go. Larry Williams asked about donation buckets once they enter the event for those that would like to make a donation. Gryder said the last event they sold vendor spots for \$500.00 to sell their food or items. King asked if there was enough time to pull this event off. Gryder said yes he thought there was plenty of time and he isn't worried about getting the airplanes. VanKooten asked if he was looking at 40 planes for the event, Gryder said he would like to cap off at that with it being the first event. Wilkens asked about the planes flying low over the riverfront like a parade. Gryder said that is okay, but that takes away from the airport and you could do the same thing at the airport and bring people to the airport instead of the riverfront.

Koster asked the planes congregate anywhere before Oshkosh currently. Gryder said they don't have a support airport on the way to Oshkosh currently. VanKooten asked if he wants a commitment from the Board for \$50,000.00 and Gryder said yes. VanKooten asked what Gryder's request was from the Board. Gryder said he would like the Board to think about it and figure out how to underwrite it so Darin isn't giving away the fuel. Gryder said the Warbirds of Legends Facebook page is still up if anyone wanted to take a look at that event. King asked when he needs to know an answer by. Gryder said if the chamber and Board want to get together to see if enough people can come together to make this event. Gryder thought 2-3 weeks to talk to other members of the community and then give him a call. Wilkens asked if the he had a name for the event. Gryder said it will need a name which he hasn't thought of one yet and he will set it up online and working on sponsors and lining up planes. The key is that the general public needs to attend the event.

Steven Siefken wanted to donate some photos that were taken at the airport in the past. Steven said he feels this is a great way to bring attention back into aircrafts and aviation instead of pushing people out. These kinds of events draw interest from little kids who once they grow up want a career in aviation. Wilkens asked if the Board wanted to take any action.

Public Comments. Jim Wise from the Sterling City Council asked to talk about the event. He felt this is a great economic event to bring in military aircraft. He thanked Gyder for bringing this event forward. Megan Horsman from Rock Falls Tourism asked if there are any new items they are bringing for this event and Gryder said there are a few new things. Megan said she believed the decision should be made sooner than later with big events coming up in the next weekend and getting the logo out there and flyers distributed with the other big events in the area.

Wilkens said there is a lot of potential for the event and thanked Dan Gryder for speaking today and the public for coming out to discuss the event. Wilkens said going back to the agenda, he asked the Board if they wanted to make any action at the meeting.

King made a motion that the Whiteside County Airport Board offer financial support up to a maximum \$50,000 for the event to the named in the near future on July 17-20,

2020. VanKooten asked what the purpose was to make the motion now instead of waiting until the October 10 meeting. VanKooten said he isn't against it but just waiting a few weeks to make sure we have enough discussion about it. King said she just thinks October 10 is pushing it out and she would rather get hotels booked and logo out there and flyers out. Koster said he also agrees on waiting for a few weeks and his concern is if the airport isn't putting money out there for the event, why is there a financial support for it. King said it was up to \$50,000.00 if it is needed only. King said Gryder needs a commitment to go forward with getting people lined up for the event. Gryder said he can start working behind the scenes without a formal motion. Koster said he is in favor of it but getting other municipalities to help with the cost of it and volunteerism will probably come together over time. Koster believes it can be done. After discussion, it was a general coconscious to move forward with the event but with no financial commitment from the board. King said tourism can contact the local hotels to see about availability and price. King's motion was lost for lack of a second.

There being no further business to come before the meeting was adjourned by VanKooten, seconded by Koster at 11:19 a.m.

Respectfully submitted,

Secretary

**MINUTES OF THE REGULAR MONTHLY MEETING
OF THE WHITESIDE COUNTY AIRPORT BOARD**

The regular monthly meeting of the Whiteside County Airport Board was held October 10, 2019 in the Terminal Building at the Whiteside County Airport at 5:02 p.m.

Present for the Board were: President Drew Wilkens, Dave Koster, Monte Van Kooten Ben Adolph and Chris King. Others present were County Board Representative Glenn Frank, Darin Heffelfinger.

President Wilkens called the meeting to order and asked for roll call. Wilkens then asked for approval of the minutes of the September 12, 2019 board meeting. Upon motion and second, the minutes were unanimously approved as written.

The following financial transactions were reported:

The itemized bills were presented for payment, a copy of which is attached hereto. Upon motion duly made and seconded, the bills were unanimously approved, five (5) votes in the affirmative.

CD Interest	\$2,316.91
4th RE Tax Distribution	\$64,530.92
VOID CK #5703 - Paid via Visa Card – Hills Electric	\$15.30
Total Disbursements for October 2019 (See Itemized list of bills attached	\$17,866.19

The following Receipts and Accounts Receivable were reported. Upon motion duly made and seconded, the Receipts and Accounts Receivable were unanimously approved, five (5) votes in the affirmative.

Receipts	RECEIPTS
	Total Receipts
T-Hangar Rents	\$4,503.00
Radio Ranch, Inc.	\$1,490.00
Illinois State Police	\$1,809.98
Sauk Valley Aviation – Flowage Fee	\$268.57
Prof. Lot Maint. – 6SW Garage	\$ --
Angel Blazquez – 6NE Garage	\$100.00
Scrap Metal	\$120.83
Total Receipts	\$8,292.38

FUEL

Total Gallonage sold by Sauk Valley Aviation for month of:
September

Total Jet A Gallons Pumped:	1293.5
Total 100 LL Self Service Ground :	1988.8

BUSINESS & ECONOMIC REPORT

For the month of: September

Sauk Valley Aviation

Radio Ranch

	Visitors & Fuel Customers	Customer Planes
	48	30
	14	14
Total	62	44

ACCOUNTS RECEIVABLE

Douglas Baker	2B	September	\$107.00
Michael Hosto	3B	October	\$107.00
Nelson Hostetler	3C	October	\$107.00
Harry Ioder	3D	October	\$107.00
Mohammed Shaker	4G	July	\$126.00
Kelly Hicks	4I	August - October	\$378.00
Mohammed Shaker	4J	June	\$86.00
Illinois State Police	5C	Sept., Oct., March, May	\$2,137.03
Mohammed Shaker	5I	June	\$140.00
Mohammed Shaker	6D	June	\$136.00
Greg Houldson	6F		\$16.00
Tom Grennan	6H	April - October	\$930.00
Sauk Valley Aviators	6I	October	\$136.00
Marcus Fisch	6J	September - October	\$292.00
Prof. Lot Maintenance	6SW	July - October	\$380.00
		TOTAL	\$5,185.03

Public Comment. NONE

Manager's Report.

1. Equipment. The batwing is operational and the gear box fluids checked. Mounted the batwing mower on the JD6130 and Adam from Holland and Sons is acquiring operational manuals for the tractor. The JD 99 Zero Turn Mower is operational and the fluids were serviced. The external part of the radiator was also cleaned and degreased. The Ford pick-up is operational and fluids were serviced. Plow #23-Red and Plow #4-Blue were all run and operated for 30 minutes. The snowblower is operational.

Fuel farm is operational and the monthly check was completed by Howard Lee & Sons on September 21, 2019. Heffelfinger also completed his Underground Storage Tank Class C Operating Certificate training.

The airfield lighting is operational and one (1) fixture was re-lamped. FAA has finished most of the work replacing the underground wiring and faulty light fixtures for the "MALSR" Medium Approach Light System with Runway Alignment Indicator lights. They still have landscaping work to complete once the ground water diminishes.

2. Terminal Building. Darin removed old unused antennas and satellite dish from the roof of the terminals. He installed an outdoor weather camera that will eventually have a live feed linked to the WCA, SVA and Sauk Valley weather.com websites. Installation of the after-hours courtesy car lock box and two (2) security cameras was completed.
3. Hangars. All of the hangars are full of tenants, except 5E and 5J, which have airport equipment stored in them. The bottom rollers have failed due to rust in Hangar 4F. The door will need the same repairs as 4C required.
4. Airport Improvement. Engel Electric has completed the ComEd LED light conversion program estimate. The estimate is \$28,952.00 with a two (2) year payback. The project includes ramp lights, parking lot lights, entry road lights, hangar exterior barn lights, hangar C lights, flagpole, vault, building A & B outdoor wall parks. Koster asked who does the rebate return and Heffelfinger thought Engel Electric would do the paperwork. Workman Heating & Air Conditioning gave an estimate for the ISP office and Radio Ranch second floor heating and air systems in the amount of \$3,032.00 for the ISP office and \$6,289.00 for the Radio Ranch building. Loescher gave a bid of \$9,000.00. Workman noted there is a gas and electric one since it would be more efficient as a 96% efficiency unit. Loescher's estimate was for the gas unit. Loescher is at a 60,000 BTU and Workman is at 40,000 BTU and air conditioner is the same size. Wilkens asked if Workman stated what the cost would be for a crane rental and Heffelfinger said he did not. Heffelfinger said the cheaper quote it due to using the existing duct work. After discussion, it was decided to compare quotes side by side for the same type of air conditioning unit and heating unit at the next meeting.
5. Fence Line Repair. State Farm Insurance has issued a check for the repair of the fence from the accident, which should be here within a week.
6. Taxiway C & D. Martin & Company of Oregon, Illinois completed the C & D project. The project was finished two (2) weeks ahead of schedule. There has not been a final inspection meeting planned yet.
7. Activities. Civil Air Patrol continues to meet every Monday in the terminal. Sauk Valley Pilot Association hosted guest speaker Chuck Clausen on Saturday, October 5, 2019. He told his story about his trip around the world flight in his Beechcraft Bonanza back in 1988. Discover Aviation Day was held on September 21 and although the weather did not cooperate, it was successful with a lot of community interest expressed in the day's events.

Old Business.

1. Illinois Public Airport Association Conference. Wilkens said it was a good conference. Koster, Van Kooten, Heffelfinger and he had the opportunity to chat with different airport managers and directors in Illinois. Wilkens was working on a network within Illinois to increase the communication among the airports, working together to not reinvent the wheel on some things. If an airport had questions, they could post to a Google Group and other airports that would be able to help answer questions. Wilkens, Heffelfinger, VanKooten and Koster all attended.
2. Discover Aviation 2019. Wilkens thanked Darin and Sauk Valley Aviation for all the time and preparing, construction and deconstruction for the event. Wilkens said unfortunately the event got rained out, but 25 Young Eagles were able to fly. EAA said 223 kids were signed up to fly and Wilkens believes this is something that should be continued. There is not a rescheduled date for the remainder of the year. Darin said he spoke with the exhibitors and they were understanding and said they would return and encouraged the airport to do it again.

Unfinished Business.

1. Agriculture Land Lease. Wilkens said looking down the line if the board is looking at the Warbirds event the Board would need to talk to Green Rose Farms about parking up front. Wilkens said the airport could do the wheat crop themselves and the conservation office has a drill to put the oats in. The members reviewed the map and determined useable area of approximately 7.5 acres on the north side of the road and 9.5 acres on the south side. Adolph questioned putting alfalfa on the land because it would still have revenue for the tenant. Adolph suggested cutting the 17 acres out of the lease and the airport putting the alfalfa in themselves and getting the revenue from it. After discussion, a motion was made by King and seconded by Adolph and passed unanimously for the airport committee to address the lease with the tenants for next year to reduce the amount of acreage or see if they would put in a cover crop into alfalfa or hay.
2. Hangar 5/Hangar 1. No updates.
3. Corporate Hangar. CMT thought the board should update the Airport Layout Plan for planning of the Corporate Hangar. Wilkens stated that the Airport Layout Plan has a corporate hangar planned in the space currently occupied by Building B. Heffelfinger will continue to work with CMT for Corporate Hangar development.
4. Terminal Improvements. There are new security cameras and a new table in the terminal. King asked what was still left on the wish list. Wilkens said the bathroom remodeling to get to ADA compliance remains, but Heffelfinger stated the bids were around \$30,000.00.
5. Business Tenant Office Air Conditioners. Wilkens said this was discussed in the manager's report and it will wait until next month.

6. Airport Board Retreat. Wilkens said King is going to head up this retreat up. King asked Wilkens what his November schedule looks like. Wikens said he is basically open during the week Tuesday – Friday except Thanksgiving. Wilkens said the board meeting is on the 14th, Koster said he will be gone the following week. Wilkens asked about the 5th, 6th, 7th or 8th. After discussion, it was decided to go with Wednesday, November 6 at 9:00 a.m. in Building B at the airport.
7. Warbirds Event. Wilkens said Darin had information on previous events and Wilkens typed up a broad guideline with volunteers and other items needed for the event. Dan Gryder said he currently had 10 planes lined up so far and he was waiting to see how things went with items he requested before committing to more. Wilkens said last week he went to the public works committee and talked with board members and addressed concerns. Gryder has list of items he is looking for including:
 - a. financial guarantee up to a set amount (not specified), but looking for sponsors,
 - b. 100LL truck (which Darin said he can secure),
 - c. provision for camping on the field (Wilkens didn't think there was anything in the rules and regulations)
 - d. 12,000 gallons of 100LL and the tank is 10,000LL and Darin will have to arrange a delivery along the way and
 - e. Provision for beer and wine on airport property, but not for sale.

One of the hurdles is a provision for beer on the property which the board will have to talk to the county board about. Warbirds has been attempted before and shot down. Gryder is not looking for it to be sold and only a hospitality only thing for the warbirds and pilots after a shut down for the night for a social event (Friday and Saturday). King questioned taking them offsite to feed them and if the social event could be at that time. King thought there was enough facilities in the area to hold 300-400 people.

It will be a major transportation event bussing them back and forth to the hotels (possibly Dixon and even Clinton). Wilkens said the board needs to logistically look at what hotels and if food should be catered in and see about getting the alcohol on the premises. Ordinances prohibit alcohol on County property. King said the new venue downtown in Rock Falls will be open by this date and it is suppose to hold 500 people and have a bar and restaurant. The new hotel will not be open for the event. Wilkens said the next step would be to approach the county. King said the next thing would be to form a committee to start getting hotels blocked off. King said they will have to get local sponsors and corporate sponsors and charge for parking.

New Business.

1. Aircraft Rescue & Fire Fighting First Responder: Training October 29, 2019. Wilkens said information was sent to board and press release sent to media outlets. Chris Collins from Mt. Vernon Airport has many to do so many training sessions for certification, andt is coming to do the training for free. He did ask for help with his fuel and room and board. Spencer Cull with the FAA will be assisting him. Chief Cook is going to send out 20 firefighters in the morning and in the afternoon. Eleven are signed

up through Eventbrite which totals 31 in the morning session and 21 in the afternoon. Darin was contacted by the Sauk Valley React group and they have 7 they wanted to attend. Wilkens said they do need the internet for YouTube, so that will have to be worked out. Wilkens said they need a budget for tables and chairs for the event. King said the TIPS meeting is also on October 29 in Springfield, so questioned length of training. Wilkens replied it is all day with one session from 8:00 a.m. to noon and the second is 1:00 p.m. to 5:00 p.m. After discussion, a motion was made by King, seconded by VanKooten and passed unanimously for a budget of \$400.00 for the aircraft rescue and fire fighter training on October 29.

2. Discover Aviation 2020. Wilkens asked the board if they would like to hold another event and set a date for 2020. Wilkens said he talked to Chris at Sauk Valley Chamber of Commerce and the first weekend in October is full with events. With the Warbirds event, it was discussed whether to hold another event as well. After discussion, a motion was made by Koster and seconded by King for Discover Aviation Day on October 17, 2020.
3. Drive, Parking Lot, Ramp & Hangar LED Lighting Conversion. Wilkens said this was discussed earlier in the manager's report. A motion was made by Adolph to move forward with the LED Lighting Conversion Project and seconded by Koster. The motion was passed unanimously. (this is was really soft and I can't tell what it was)
4. Airport Usage Fees. Wilkens said this came about with AOPA and it is a review for transparency. Wilkens handed out the current schedule of the airport's fees along with other airports. Wilkens said the biggest thing is the ag since currently no such fee. In Marshal County, they have a per acreage charge. Wilkens said his concern is that one of the ag companies spilled something on the ramp and didn't notify anyone or clean it up and there are stains. King asked how they pay and Wilkens said Marshal County does it on the honor system. Wilkens said in the Google group he is in other airports were having similar issues. He said nothing needs to be done at this point, but put on the radar for the future. Wilkens said when you use something it should be back in the regular state it was when you first got there. Heffelfinger stated that the Sports Car Club of America asked him about coming back in 2020. They would pay \$300 per event. After a lengthy discussion on the fees for the non-aeronautical use of the airport, a motion was made to allow the Sports Car Club of America to use the airport for \$1,000 per event, if they were willing to agree to it, by VanKooten and seconded by Adolph and passed unanimously.

Next Meeting. The next regular meeting is scheduled for November 14, 2019 at 5:00 p.m. at the Airport Terminal Building.

Adjournment. There being no further or other business to come before the board, on motion duly made, seconded and passed unanimously, the meeting was adjourned at 6:49 p.m.

Respectfully submitted,

Secretary

**MINUTES OF THE SPECIAL MEETING
OF THE WHITESIDE COUNTY AIRPORT BOARD**

A Special Meeting of the Whiteside County Airport Board was scheduled on October 29, 2019 at the Illinois Department of Transportation Division of Aeronautics in Springfield, Illinois at 2:30 p.m.

Present were Board members: President Drew Wilkens and Monte Van Kooten. Also present were Airport Manager Darin Heffelfinger, Doug Klonowski of Crawford Murphy and Tilly, Clayton Stambaugh and Rick Borus of IDOT Division of Aeronautics.

Due to not having a quorum, no official business could be conducted. The TIPs Meeting could not be rescheduled, so board members present along with the airport manager listened to a presentation from the IDOT Division of Aeronautics and reviewed the Transportation Improvement Project (TIPs) program. Airport manager, Darin Heffelfinger, gave an update on locally funded projects and events that the Whiteside County Airport has completed or is in progress

The meeting IDOT Division of Aeronautics concluded at 4:30 p.m.

Respectfully submitted,

Secretary

MINUTES OF THE SPECIAL MEETING OF THE WHITESIDE COUNTY AIRPORT BOARD

A Special Meeting of the Whiteside County Airport Board was held on November 6, 2019 in the Terminal Building at the Whiteside County Airport, Rock Falls, Illinois at 9:05 a.m.

Present were Board members: President Drew Wilkens, Dave Koster, Monte Van Kooten, Chris King and Ben Adolph. Also present were Airport Manager Darin Heffelfinger, Rock Falls Mayor Bill Wescott, Julie Miller, Rick Miller, Megan Horsman, Amy Williamson, Whiteside County Treasurer Penny VanKampen, Whiteside County Economic Development Director Gary Camarano, and Bill Havener.

1. Warbirds Event. The warbirds event was discussed at great length. Wilkens stated that there were five (5) initial requests from Dan Gryder:

1. A need for a 100LL truck;
2. 12,000 gallons of 100LL fuel for sale (meaning a truckload of fuel halfway through);
3. provision for camping on the field;
4. a provision for beer/wine on the field for a hospitality tent (but not for sale);
5. and a financial guarantee up to a certain amount.

Wilkens stated Darin had secured the fuel truck and has the ability to coordinate the fuel requested. Wilkens said there is past precedence of allowing camping on the field, there are no rules or regulations against it, so there shouldn't be a problem there.

Wilkens reported that he attended the last County Board meeting and discussed a need for a waiver to the Whiteside County Code that prohibits alcohol on County property. The County Board Executive Committee has it on their agenda for discussion during their next meeting on November 12, 2019 at 6:30 p.m. Koster and VanKooten stated they would be available to attend the meeting as Wilkens has a family commitment that evening.

After a very lengthy discussion about the financial underwriting commitment, less sponsorships, vendor fees, and parking fees, a motion was made by Koster to support the 2020 Warbirds event with underwriting it in the amount of \$50,000.00. The motion was seconded by King and passed unanimously.

2. Budget and Financial. Penny VanKampen from the Whiteside County Treasurer's Office provided an update on the financial status of the airport and answered questions about various certificates of deposits held by the board. Wilkens stated that he talked with the (Whiteside County) Treasurers' office a couple weeks ago about the ability for the airport to accept credit cards for hangar rent payments. To accept credit card payments, a checking account and routing number would need to be input into the credit card company's computer system. In order to protect the airport's main checking account from any security breach, a second checking account should be set up. After a brief discussion, a motion was made by Adolph to direct the County Treasurer to open a second checking account with Community State Bank, seconded by VanKooten and passed unanimously.

3. Economic Mapping Review. Gary Camarano, Whiteside County Economic Development director reviewed the economic mapping sessions that were completed in October 2018. Goal number one was to implement a very successful marketing and public relations plan including a variety of well attended special events. Goal number two was to develop partnerships and be an integral part of the economic development plan for the region. The lack of a corporate hangar became a focus of the discussion and without it, board members agreed that the airport would not make any major growth. Camarano suggested that the board explore virtually spec'ing a corporate hangar and making the concept shovel ready. Camarano stated that he will begin working on a business survey in the area to see which businesses would be interested in services potentially offered by the airport. He asked the board to survey other airports on how they utilize their hangars, rates and how they compare to Whiteside County Airport. Camarano is to report back on the business surveys during the upcoming December meeting. No further action was taken.

A recess was agreed on by consensus for lunch at 12:45 p.m. and the meeting resumed at 1:53 p.m.

4. Bylaws and Mission Statement. The board reviewed the bylaws that were established in 1946 along with a list of suggested bylaw changes that were presented to the board in 2017 by then airport board attorney, David Murray. The board went through the bylaws line by line and updates were made. Koster stated that the changes should be reviewed by the County Administrator and perhaps the States Attorney prior to adoption of revised bylaws. The board briefly discussed a mission statement. After the brief discussion, Adolph agreed to take on the project and come up with a mission statement for board review at the next regular board meeting. No further action was taken.

5. Airport Improvement Projects. The board reviewed the TIPs Meeting Airport Improvement Projects list. Wilkens explained the only revision that was made was that the south parallel taxiway to Runway 36 project was moved up to a 2021 letting, and is next to be programmed. The reason it was moved up is due to the safety concerns not having it present including back taxiing runways having to taxi through a runway intersection, which increases the potential for runway incursions.

Local projects were reviewed from a list created during the December 2018 regular board meeting. Completed projects include: terminal cabinets installed, drain tube on the southeast side of the 18/36 and 7/25 runway intersections installed, old door hardware on hangars 1, 2, and 3 have been removed, Radio Ranch parking lot rehabilitated, and blacktop crack filling. Projects in progress and yet to be completed include exterior LED lighting conversion, fence line tree removal, terminal improvements, and T-hangar electrical upgrades. Projects not started include: beacon pole painting, removal of old septic lift station, terminal bathroom renovation, installation of farmland drain tile, conversion of unused farmland, and glideslope area tree removal.

6. Short and long-term goals. Airport manager Darin Heffelfinger discussed with the board his short and long-term goals for the airport.

Short term, six (6) month goals include:

- a. crack filling ramp and hangar areas;
- b. renovate bathrooms;
- c. upgrading the electrical circuits in Hangars 1 and 6;

- d. renovate Hangar D; and
- e. develop and approve an equipment replacement schedule plan.

Short one to two (1-2) year goals include:

- a. replacing JD997 zero turn mower;
- b. plow truck #23 replacement;
- c. upgrade to fuel farm to include Jet-A fueling to self-service;
- d. replace hangar 4 bifold doors;
- e. crack seal and seal coat parking lot;
- f. replace concrete slab on the airside of terminal building;
- g. acquire a courtesy car replacement;
- h. new rooftop or rooftop coating for hangars 1, 2, and 3; and
- i. remove trees by glideslope building.

Long term goals of three to five (3-5) years include:

- a. building a corporate hangar;
- b. replace snowplow truck #4;
- c. replace 2011 Ford F350 pickup and plow; and
- d. remove trees along the ditch of the north side of t-hangars.

There being no further business to come before the Board, VanKooten moved to adjourn, Koster seconded and was passed unanimously. The meeting was adjourned at 4:37 p.m.

Respectfully submitted,

Secretary

**LEACHATE
MONTHLY TOTAL COMPARISONS**

<u>MONTH</u>	<u>2012</u>	<u>2013</u>	<u>2014</u>	<u>2015</u>	<u>2016</u>	<u>2017</u>	<u>2018</u>	<u>2019</u>	<u>2020</u>
JANUARY	144,402	60,007	0	0	0	0	0	0	0
FEBRUARY	136,550	47,846	5,993	0	12,000	0	0	0	0
MARCH	174,550	11,262	29,990	0	90,129	50,543	0	0	0
APRIL	72,132	0	11,818	0	17,868	64,528	0	0	0
MAY	48,180	6,067	0	33,165	82,873	214,593	11,300	0	0
JUNE	42,031	0	29,847	0	42,041	124,948	0	62,961	0
JULY	35,699	0	59,492	18,844	92,169	71,254	5,659	54,386	0
AUGUST	47,160	29,938	36,163	36,024	116,921	23,793	0	44,507	0
SEPTEMBER	17,971	72,264	6,010	78,190	228,530	0	0	35,507	0
OCTOBER	54,178	84,451	30,002	114,273	74,884	0	0	36,258	0
NOVEMBER	30,012	22,733	3,866	60,571	0	0	0	0	0
DECEMBER	17,961	17,746	0	0	0	11,547	0	0	0
TOTALS	820,826	352,314	213,181	341,067	757,415	561,206	16,959	233,619	0

28
E:\ngis\esri\wclandfill\leachate TOTALS 2012-2020

THIS FACILITY STOPPED RECEIVING WASTE ON SEPTEMBER 18, 1992.

Date: 12-3-19 Time: 7:15am Temperature: 32 °F

Weather Conditions: Sunny Cloudy Windy Precipitation: None Rain Snow

GENERAL SITE CONDITIONS

Site Security

- | | | |
|---|--------------------------------------|-------------------------------------|
| 1. Evidence of trespassing | Yes | <input checked="" type="radio"/> No |
| 2. All signs posted and in good condition | <input checked="" type="radio"/> Yes | No |
| 3. Access roads in good condition | <input checked="" type="radio"/> Yes | No |

Vegetation and Stability

- | | | |
|--|--------------------------------------|-------------------------------------|
| 4. Drainage ditch in good condition | <input checked="" type="radio"/> Yes | No |
| 5. South parcel slope in good condition | <input checked="" type="radio"/> Yes | No |
| 6. South parcel vegetation acceptable | <input checked="" type="radio"/> Yes | No |
| 7. North parcel slopes in good condition | <input checked="" type="radio"/> Yes | No |
| 8. North parcel vegetation acceptable | <input checked="" type="radio"/> Yes | No |
| 9. Standing water | <input checked="" type="radio"/> Yes | No |
| 10. Exposed waste | Yes | <input checked="" type="radio"/> No |
| 11. Leachate / Seepage | Yes | <input checked="" type="radio"/> No |
| 12. Odor migration | Yes | <input checked="" type="radio"/> No |

Groundwater

- | | | |
|--|-----|-------------------------------------|
| 13. Visible damage to groundwater monitoring wells and/or perimeter gas probes | Yes | <input checked="" type="radio"/> No |
| 14. Visible damage to horizontal wells and pumps | Yes | <input checked="" type="radio"/> No |

Leachate Collection

- | | | |
|---|--------------------------------------|----|
| 15. Tank Level | <u>70%</u> | |
| 16. Visible damage to leachate containment, tank, pumps, etc. | <input checked="" type="radio"/> Yes | No |

Landfill Gas System

- | | | |
|--|--------------------------------------|-------------------------------------|
| 17. Visible damage to gas collection / conveyance system / flare station | Yes | <input checked="" type="radio"/> No |
| 18. Flare Running | <input checked="" type="radio"/> Yes | No |

Comments/Notes: Early cold spell caused frozen/busted pipes on the leachate collection and load out systems. Contractors have been notified to
Attach additional sheet that describes location, description of problems, and proposed remedies with time frame for correction, if necessary. *do repair work.*

THE FINDINGS OF THIS INSPECTION WERE DISCUSSED WITH APPROPRIATE PERSONNEL, CORRECTIVE ACTIONS WERE IDENTIFIED AND AN IMPLEMENTATION SCHEDULE WAS MUTUALLY AGREED UPON.

Whiteside County Representative:

Next Inspection Date:

[Signature]
Jan 3rd, 2020



Does the County participate in the County Engineer's Salary Reimbursement Program? Yes No

Resolution No [] Section No 20-CS195-00-AC STP Section No []

WHEREAS, the County Board of Whiteside County has adopted a resolution establishing the salary of the County Engineer to be 100% of the recommended salary for the County Engineer as determined annually by the Illinois Department of Transportation, and

WHEREAS, the County Board of Whiteside County has entered into an agreement with the Illinois Department of Transportation for transfer of Federal Surface Transportation Program funds to pay one-half of the salary paid to the County Engineer.

NOW, THEREFORE, BE IT RESOLVED, by the Whiteside County Board that there is hereby appropriated the sum of One-hundred twenty-one thousand nine-hundred and no/100 Dollars (\$121,900.00) from the County's County MFT funds for the purpose of paying the County Engineer's salary from 01/01/20 to 12/31/20 and,

BE IT FURTHER RESOLVED, that the Whiteside County Board hereby authorizes the Department of Transportation, State of Illinois to transfer Sixty-thousand nine-hundred fifty and no/100 Dollars (\$60,950.00) of Federal Surface Transportation Program funds allocated to Whiteside County to the Department of Transportation in return for an equal amount of State funds; and

BE IT FURTHER RESOLVED, by the Whiteside County Board that there is hereby appropriated the sum of [] Dollars ([]) from the County's [] funds for the purpose of paying the County Engineer's expenses from 01/01/20 to 12/31/20

I Dana Nelson County Clerk in and for said County of Whiteside in the State of Illinois, and keeper of the records and files thereof, as provided by statute, do hereby certify the foregoing to be a true, perfect and complete original of a resolution adopted by the County Board of Whiteside at a meeting held on 12/17/19

I certify that the correct TIN/FEIN number for Whiteside County is 366006657 Legal Status: Governmental.

IN TESTIMONY WHEREOF, I have hereunto set my hand and seal this 17th day of December, 2019

(SEAL)

Clerk Signature []

APPROVED STATE OF ILLINOIS, DEPARTMENT OF TRANSPORTATION For resolutions involving a transfer of STR funds:

Omer Osman, P.E. Secretary of Transportation Date []

BY: Director, Office of Planning & Programming Date []

For information about IDOT's collection and use of confidential information review the department's Identity Protection Policy.

30

LPA NAME

Whiteside

County

Section Number

20CS19500AC

STP Section Number

For IDOT Use Only

Dates of the existing agreement between IDOT and County _____ to _____
Beginning Ending

Dates of the new agreement between IDOT and County _____ to _____
Beginning Ending

31



Illinois Department of Transportation

2300 South Dirksen Parkway / Springfield, Illinois / 62764

December 10, 2019

Mr. Duane Ratermann, President
Illinois Association of County Engineers
928 South Spring Street
Springfield, Illinois 62704

Dear Mr. Ratermann:

Enclosed are the 2020 recommended salaries for the county engineers' salary program, effective January 1, 2020. The salaries have been increased by two percent with no re-ranking.

The joint-county state agreement (BLR 09220) and the annual county board resolution (BLR 09221) are available through the IDOT website and should be used for the county engineers' salaries.

Thank you for your interest in the Illinois transportation system. If you have any questions or need additional information, please contact Stephane B. Seck-Birhame, Local Program Development Engineer at (217) 782-3972.

Please share this information with your members.

Sincerely,

A handwritten signature in black ink, appearing to read 'S. B. Seck-Birhame'.

Stephane B. Seck-Birhame, P.E., PTOE
Acting Engineer of local Roads and Streets

Attachment

CY 2020 County Engineer Salary Program

Rank	County	2% Increase
1	Cook	
2	DuPage	
3	Lake	
4	Kane	146,100
5	Will	145,100
6	Winnebago	143,700
7	McHenry	138,900
8	McLean	137,700
9	Peoria	135,700
10	St. Clair	133,700
11	Sangamon	133,500
12	LaSalle	132,900
13	Madison	127,500
14	Kankakee	127,000
15	Champaign	126,600
16	Tazewell	125,800
17	Williamson	125,400
18	Macon	125,100
19	Rock Island	124,900
20	Olge	124,700
21	Dekalb	124,200
22	Adams	124,000
23	Kendall	122,900
24	Knox	122,200
25	Whiteside	121,900
26	Stephenson	120,700
27	Grundy	119,300
28	Macoupin	118,900
29	Henry	118,600
30	Livingston	118,300
31	Vermilion	118,000
32	Jackson	117,500
33	Lee	117,000
34	Iroquois	116,700
35	Bureau	116,000
35	Coles	116,000
35	Fulton	116,000
38	Boone	115,400
39	Marion	115,000
40	Jefferson	114,500
40	Woodford	114,500
42	Christian	114,000
43	Morgan	113,500
44	Effingham	113,000
45	Clinton	111,300
46	Montgomery	111,000
47	JoDaviss	110,800
48	Shelby	110,700
49	Franklin	110,400
49	McDonough	110,400
51	Randolph	109,700

Rank	County	2% Increase
52	Perry	109,400
53	Monroe	108,900
54	Logan	108,300
55	Crawford	106,800
56	Fayette	106,600
57	Union	105,300
58	Hancock	105,100
59	Warren	104,500
60	Saline	104,200
61	Massac	103,800
62	Wayne	103,700
63	Edgar	103,600
64	Jersey	103,500
65	Pike	101,700
66	Douglas	101,500
67	White	101,200
68	Clark	100,500
69	Mercer	100,200
70	Washington	100,000
71	DeWitt	99,700
71	Jasper	99,700
73	Bond	99,500
74	Carroll	99,400
75	Richland	99,200
76	Piatt	98,200
77	Johnson	97,400
78	Mason	96,400
79	Lawrence	96,300
80	Clay	96,200
81	Menard	96,100
82	Calhoun	95,900
83	Greene	95,700
84	Ford	94,400
85	Marshall	93,900
86	Alexander	93,200
87	Cass	93,100
88	Pulaski	92,600
89	Moultrie	92,200
90	Hamilton	91,800
91	Wabash	90,400
92	Hardin	87,200
93	Cumberland	87,000
94	Henderson	86,900
95	Stark	86,500
96	Schuyler	86,400
97	Gallatin	85,600
98	Brown	85,100
98	Putnam	85,100
100	Edwards	83,400
101	Scott	83,100
102	Pope	81,300



Resolution for Maintenance Under the Illinois Highway Code



Resolution Number	Resolution Type	Section Number
	Original	20-00000-00-GM

BE IT RESOLVED, by the Board of the County of Whiteside County Illinois that there is hereby appropriated the sum of One Million Three Hundred Seventy Thousand Five Hundred Ten and .08 Dollars (\$1,370,510.08) of Motor Fuel Tax funds for the purpose of maintaining streets and highways under the applicable provisions of Illinois Highway Code from 01/01/20 to 12/31/20.

BE IT FURTHER RESOLVED, that only those operations as listed and described on the approved Estimate of Maintenance Costs, including supplemental or revised estimates approved in connection with this resolution, are eligible for maintenance with Motor Fuel Tax funds during the period as specified above.

BE IT FURTHER RESOLVED, that County of Whiteside County shall submit within three months after the end of the maintenance period as stated above, to the Department of Transportation, on forms available from the Department, a certified statement showing expenditures and the balances remaining in the funds authorized for expenditure by the Department under this appropriation, and

BE IT FURTHER RESOLVED, that the Clerk is hereby directed to transmit four (4) certified originals of this resolution to the district office of the Department of Transportation.

I Dana Nelson County Clerk in and for said County of Whiteside County in the State of Illinois, and keeper of the records and files thereof, as provided by statute, do hereby certify the foregoing to be a true, perfect and complete copy of a resolution adopted by the Board of Whiteside County at a meeting held on 12/17/19.

IN TESTIMONY WHEREOF, I have hereunto set my hand and seal this Day day of Month, Year.

(SEAL)

Clerk Signature

APPROVED

Regional Engineer
Department of Transportation

Date

34



Estimate of Maintenance Costs

Submission Type

Local Public Agency	County	Section Number	Maintenance Period	
	Whiteside	20-00000-00-GM	Beginning	Ending
			01/01/20	12/31/20

Maintenance Items

Maintenance Operation	Maint Eng Category	Insp. Req.	Material Categories/ Point of Delivery or Work Performed by an Outside Contractor	Unit	Quantity	Unit Cost	Cost	Total Maintenance Operation Cost
Pavement Marking	I	Yes	Yellow Paint	Gal	4,062	\$8.00	\$32,496.00	\$32,496.00
Pavement Marking	I	Yes	White Paint	Gal	5,586	\$8.25	\$46,084.50	\$46,084.50
Pavement Marking	I	No	Glass Beads	Lbs	45,844	\$0.37	\$16,962.28	\$16,962.28
Snow Removal	I	No	Salt	Ton	6,110	\$69.93	\$427,272.30	\$427,272.30
Signs	I	No	Signs/Posts/Barricades	L-Sum	1	\$20,000.00	\$20,000.00	\$20,000.00
Seal Coating	IIB	Yes	HFRS-2/HFE 90/HFP	Ton	310	\$400.00	\$124,000.00	\$124,000.00
Seal Coating	IIB	Yes	CA-16 (Chips)	Ton	3,000	\$10.00	\$30,000.00	\$30,000.00
Agg. Surf Crse	IIB	No	CA-6/10	Ton	4,000	\$6.70	\$26,800.00	\$26,800.00
Agg. Surf Crse	IIB	No	CA-1	Ton	100	\$7.10	\$710.00	\$710.00
Agg. Surf Crse	IIB	No	CA-3	Ton	100	\$7.10	\$710.00	\$710.00
Agg. Surf Crse	IIB	No	Commercial Road Rock	Ton	5,450	\$5.50	\$29,975.00	\$29,975.00
Bit. Patch Mix	IIB	No	Cold Patch	Ton	100	\$95.00	\$9,500.00	\$9,500.00
HMA		No	Hot Mix Asphalt	Ton	100	\$60.00	\$6,000.00	\$6,000.00
Total Operation Cost								\$770,510.08

Estimate of Maintenance Costs Summary

Maintenance	MFT Funds	Other Funds	Estimated Costs
Local Public Agency Labor	\$300,000.00		\$300,000.00
Local Public Agency Equipment	\$300,000.00		\$300,000.00
Materials/Contracts(Non Bid Items)	\$770,510.08		\$770,510.08
Materials/Deliver & Install/Request for Quotations (Bid Items)			
Formal Contract (Bid Items)			
Maintenance Total	\$1,370,510.08		\$1,370,510.08

Estimated Maintenance Eng Costs Summary

Maintenance Engineering	MFT Funds	Other Funds	Total Est Costs
Maintenance Engineering			
Material Testing			
Advertising			
Bridge Inspection Engineering			
Maintenance Engineering Total			
Total Estimated Maintenance	\$1,370,510.08		\$1,370,510.08

Remarks

35

WHITESIDE COUNTY RECORDER SEMI-ANNUAL REPORT

FEES EARNED AND DEPOSITED WITH TREASURER

MONTH	CASH RECEIPTS	RECORDING	RHSPTS	REVENUE STAMPS	MISC	UCC'S
JUNE	\$54,858.20	\$22,728.00	\$5,481.00	\$23,025.75	\$3,423.45	\$200.00
JULY	\$53,326.26	\$21,519.00	\$4,869.00	\$22,635.75	\$4,182.51	\$120.00
AUG	\$53,676.10	\$21,377.00	\$5,148.00	\$22,923.75	\$3,907.35	\$320.00
SEPT	\$56,415.55	\$21,866.00	\$5,112.00	\$24,486.75	\$4,750.80	\$200.00
OCT	\$63,594.75	\$25,561.00	\$5,823.00	\$28,332.75	\$3,678.00	\$200.00
NOV	\$50,852.50	\$20,854.00	\$4,743.00	\$20,844.75	\$4,250.75	\$160.00
TOTAL	\$332,723.36	\$133,905.00	\$31,176.00	\$142,249.50	\$24,192.86	\$1,200.00

SPECIAL FUNDS

DOC STORAGE	GIS	SURPLUS FEES	MONTHLY TOTAL
\$3,964.90	\$9,960.00	\$40,933.30	\$54,858.20
\$4,097.91	\$9,255.00	\$39,973.35	\$53,326.26
\$3,946.55	\$9,705.00	\$40,024.55	\$53,676.10
\$3,808.68	\$9,480.00	\$43,126.87	\$56,415.55
\$4,352.20	\$11,040.00	\$48,202.55	\$63,594.75
\$4,153.29	\$8,955.00	\$37,744.21	\$50,852.50
\$24,323.53	\$58,395.00	\$250,004.83	\$332,723.36

Total for all fees deposited with the County Treasurer for the period shown below \$332,723.36.

I, Dawn M. Young, Recorder, in and for the County of Whiteside, State of Illinois, respectfully submit this report of all fees received by my office, and the deposit of the same with the Whiteside County Treasurer from June 1 through November 30, 2019.

I solemnly swear that the foregoing report is, in all respects, just and true according to my best knowledge and belief. Dated this 2nd day of December, 2019.

Dawn M. Young
Dawn M. Young, Recorder
Whiteside County



Signed and sworn to before me, this 2nd day of December, 2019.

Penny Vankampen
Notary Public



Regional Office of Education November Committee Report

Compliance Assistance

Mr. Tennyson is working with five of our school district on their compliance work. Every one of our districts has to complete their compliance work and update it in the state system every five years. Mr. Tennyson is helping the superintendents upload their board policies into the system to show that they are in compliance with all Illinois School Code rules and regulations.

National Threat Assessment Center Training

Mr. Tennyson was invited to Soldier Field on 12-12-19 to attend a Secret Service Presentation of their recent targeted school violence study. They studied all incidents of targeted school violence from 2008 and 2017 and came out with some basic recommendations:

- Districts should establish threat assessment procedures.
- Districts should establish a multidisciplinary threat assessment team.
- Districts should establish a district wide reporting system and train all students and staff on the system.
- Districts should develop individualized assessment plans for students that have been identified as needing assistance.
- Districts should create and promote a safe school climate where they empower students to share their concerns.

Alternative Schools

Mr. Morris and Mr. Tennyson attended the Directors meeting for Alternative Schools in Springfield on 11-19-19. They were able to speak with principals of other alternative schools about what has been going well at the Center For Change and collaborate on things that are working well in other buildings.

School Inspections

We are continuing with our school safety inspections to help ensure that all of our schools are safe for the students and faculty members. In November we inspected Sterling, Byron, Rock Falls Elementary, Rock Falls High School, and Meridian with Morrison, Eswood and River Bend School Districts scheduled for the first two weeks in December. We have also inspected St. Mary's and St. Anne's schools in Dixon and St. Mary's and Newman in Sterling as well as St. Andrew's in Rock Falls. We are waiting on some work to be finished before we inspect Amboy schools. We have a final walk through on the work that has been done at Amboy Central scheduled for December 12th. In as many districts as possible we walk through with the local fire departments

Family Educator Program

ROE 47 has family parent educators working with the preschool programs in Amboy and Rock Falls. These educators are paid through the school district's Preschool For All grant. Michelle Potthoff works part time in the Amboy program and Diana Merdian is full time in the Rock Falls program. The Family Educator coordinates family involvement in the schools. So far they have had a Touch a Truck Family night, Grandparents Day with 350 grandparents and students in attendance. (30% increase from last year), NIU Blockfest Day with 96 people in attendance over two days increasing gross motor skills in their children, and a University of Illinois Extension Fall Daytime workshop (43 attended the morning session and 48 attended the afternoon session).

Our educators have also set vision and hearing screenings in November with 82% of the students screened (an increase of 46% from last year).

We have had an influx of McKinney Vinto (homeless or displaced) Families this year. Diana has been working extensively with each family to help with transportation, food, housing, Thanksgiving assistance, and Christmas assistance. The Regional Office of Education provided assistance to six separate families by providing gas cards, snow pants, snow boots, and food.

This year we are excited to announce we will host the Sauk Valley Food Bank at Riverdale Preschool. Families will be able to sign up to receive food through the food bank at our location. If the family does not have transportation the Family Educator and volunteers will deliver the food to the families.

The work that we are providing to families is simple. We are helping families with their basic needs. When we help the parents provide for their families we are able to support families through stressful transitions. They are able to spend their time with their children which then bears the fruit in the classroom.

Professional Development

November – 260 Participants

- 11/5 Mentor Training (Day 3) @ ROE #47
- 11/5 Amboy ESSA @ Amboy
- 11/6 National Board Certified Cohort @ SVCC
- 11/7 Counselor/Social Worker Networking Session @ SVCC
- 11/8 Paw Paw SIP Day @ Paw Paw
- 11/10 PLCs @ Tampico Elementary

- 11/11 Rochelle ESSA @ Rochelle
- 11/12 Polo Grade Level Meeting @ Polo
- 11/13 Polo Math @ Aplington School; Polo
- 11/13 New Teacher Cadre @ SVCC
- 11/13 National Board Certified Cohort @ ROE #47
- 11/14 Paw Paw Math Observation & Planning Meeting @ Paw Paw
- 11/15 Principal Evaluator Competency Skill Building (Admin. Acad) @ ROE #47
- 11/15 PASS Networking Sessions (Math & ELA) @ SVCC
- 11/18 Science @ Rochelle Middle School
- 11/20 Deanery Institute Day @ Newman High School
- 11/21 Principal Meeting @ SVCC
- 11/22 RtI Networking Session @ SVCC
- 11/25 Engaging in Continuous School Improvement @ SVCC
- 11/26 Paw Paw ESSA @ Paw Paw

WHITESIDE COUNTY COURT SERVICES

November 2019

ADULT DIVISION

PRE-SENTENCE INVESTIGATIONS	Ordered: 2 Pending: 5
ACTIVE SUPERVISION	Beginning: 480 New: 34 Closed: <u>35</u> Ending: 479
ADMINISTRATIVE CASELOAD	363
TOTAL CASELOAD	842
DRUG COURT CLIENTS	15
DOC COMMITMENTS	1
TRANSFERRED CASES	16
VIOLATIONS REPORTED	13
PUBLIC SERVICE WORK	Beginning: 297 New: 26 Closed: <u>10</u> Ending: 313
	Hours Completed: 1228

JUVENILE DIVISION

SOCIAL INVESTIGATIONS	Completed: 0
ACTIVE SUPERVISION	Beginning: 36 New: 0 Closed: <u>3</u> Ending: 33
ADMINISTRATIVE CASELOAD	5
TOTAL CASELOAD	38
INTAKE SCREENINGS	1
DOC COMMITMENTS	0
TRANSFERRED CASES	0
VIOLATIONS REPORTED	2
PUBLIC SERVICE WORK	Beginning: 22 New: 0 Closed: <u>1</u> Ending: 21
	Hours Completed: 58

ELECTRONIC MONITOR HOME DETENTION

EMHD	Beginning: 11
	New: 4
	Closed: <u>4</u>
	Ending: 11

FEES COLLECTED

RESTITUTION	\$ 6,411.94
EMHD	\$ 1,207.00
PROBATION FEES	\$ 18,525.65
CARE KEEP	\$ 1,800.00

PLACEMENTS

Juveniles

Total Days

Cost Per Day

Total Cost

Arrowhead Ranch:	0	0	\$ 147.39	\$ 0.00
Focus House:	0	0	\$ 136.00	\$ 0.00
Mary Davis Home:	6	102	\$ 125.00	\$ 12,750.00
			Medical & Incidentals:	\$ 404.00
			TOTAL:	\$ 13,154.00

JUDICIARY COMMITTEE REPORT

FY19 Totals xxx **Nov-19** **Oct-19** **Sep-19** **Aug-19** **Jul-19** **Jun-19** **May-19** **Apr-19** **Mar-19** **Feb-19** **Jan-19** **Dec-18**

TOTAL DEPOSITS for month													
	\$3,249,350.22	\$208,864.93	\$315,574.63	\$251,720.39	\$270,370.17	\$281,667.88	\$275,272.96	\$309,699.41	\$264,167.89	\$330,930.39	\$265,934.34	\$347,174.69	\$226,972.54
ACH (online payments-govpay)	\$119,430.38	\$7,302.00	\$13,898.00	\$7,613.50	\$13,332.00	\$10,356.50	\$5,842.89	\$9,072.00	\$13,615.00	\$12,090.00	\$8,067.99	\$14,251.50	\$7,989.00
**number of transactions	1343	91	129	104	112	120	78	122	115	138	104	128	102
ACH (online payments-efile)	\$670,454.00	\$46,593.50	\$65,077.00	\$62,309.00	\$62,855.50	\$56,388.00	\$62,764.00	\$59,501.50	\$53,792.50	\$59,559.00	\$45,488.50	\$46,859.50	\$49,266.00
**number of pay e-filing transactions	5490	435	511	505	487	446	438	438	406	573	338	371	541
**number of total e-filing transactions	35688	2915	3089	3014	3362	2926	3700	2760	2995	2785	2531	2562	2531
Easy 2 (epilex & epay)	\$650,651.54	\$45,358.80	\$60,831.56	\$55,659.90	\$51,765.50	\$56,816.58	\$57,961.58	\$49,683.23	\$44,256.66	\$69,957.64	\$50,447.93	\$59,708.31	\$48,203.85
**number of transactions	6673	462	574	561	565	625	526	589	549	681	529	646	366
****total pay transactions for the month	28948	2037	2346	2324	2385	2432	2290	2373	2330	2636	2198	2428	2269

TOTAL CHECKS issued for month \$1,899,831.81 \$266,262.63 \$247,531.64 \$270,332.17 \$238,683.55 \$236,993.43 \$244,555.41 \$283,905.89 \$287,094.39 \$232,308.34 \$281,528.69 \$230,693.54

WHITESIDE COUNTY \$1,909,609.16 \$178,189.42 \$166,760.97 \$185,330.64 \$161,697.85 \$149,792.58 \$144,180.16 \$168,728.47 \$164,826.86 \$139,655.11 \$170,793.31 \$146,745.17

of this total -- portions received

Circuit Clerk Budgets													
**Circuit Clerk Fees	\$491,653.71	\$64,166.82	\$83,252.42	\$65,427.72	\$85,385.53	\$76,768.96	\$71,090.30	\$67,399.21	\$65,568.35	\$70,417.35	\$55,928.81	\$68,369.13	\$58,807.20
**Court Automation	\$165,989.80	\$41,864.82	\$52,667.30	\$55,293.47	\$53,771.68	\$42,671.38	\$33,652.29	\$34,465.70	\$36,583.61	\$39,197.06	\$29,713.88	\$39,110.64	\$32,660.88
**Court Records Storage	\$165,622.88	\$9,028.31	\$12,674.11	\$12,594.06	\$13,052.23	\$15,692.12	\$18,284.62	\$16,020.34	\$14,002.36	\$15,164.02	\$12,737.02	\$14,079.78	\$12,656.83
**Circuit Clerk Operation	\$17,062.01	\$9,134.20	\$12,577.10	\$12,402.04	\$13,207.15	\$15,547.68	\$18,229.02	\$16,033.64	\$14,021.08	\$15,061.97	\$12,682.00	\$14,162.61	\$12,564.39
**E Citations	\$12,252.00	\$1,973.50	\$2,374.40	\$2,276.40	\$2,909.47	\$874.03	\$311.70	\$313.20	\$344.40	\$423.20	\$306.40	\$400.10	\$305.10

Judge Authority Budgets (7/1/19)													
State's Attorney Budgets (7/1/19)	\$52,766.90	\$8,664.86	\$12,555.21	\$11,710.95	\$10,729.77	\$9,106.11							
Public Defender Budgets (7/1/19)	\$22,677.46	\$4,118.51	\$5,873.86	\$4,696.69	\$4,459.93	\$3,528.47							
Sheriff Budgets (7/1/19)	\$17,793.72	\$3,672.30	\$3,002.03	\$3,367.66	\$3,815.48	\$3,596.25							
**Fines and Fees	\$209,304.23	\$27,770.10	\$49,368.52	\$35,913.44	\$54,008.49	\$42,293.68							
Probation Services Budgets (7/1/19)	\$462,038.51	\$16,154.20	\$34,453.72	\$20,440.22	\$38,942.98	\$25,636.23	\$40,811.55	\$40,232.73	\$58,049.08	\$53,761.90	\$48,393.03	\$65,277.80	\$50,435.07
**Probation	\$179,945.68	\$24,566.03	\$24,137.38	\$26,644.51	\$26,933.94	\$26,064.38							
***Restitution	\$116,347.89	\$38,343.65	\$18,004.71	\$18,109.51	\$18,151.18	\$17,632.69	\$13,368.59	\$12,241.10	\$14,045.37	\$14,960.02	\$13,757.13	\$10,303.50	\$11,028.23

SHERIFF'S Department													
STERLING	\$31,291.93	\$0.00	\$0.00	\$0.00	\$0.00	\$480.00	\$3,640.39	\$4,250.38	\$4,399.88	\$5,493.16	\$3,487.12	\$4,750.53	\$4,790.47
ROCK FALLS	\$92,918.69	\$6,562.67	\$8,083.71	\$7,337.26	\$9,610.92	\$7,248.53	\$7,328.77	\$8,383.38	\$5,608.19	\$11,136.28	\$8,794.78	\$6,798.60	\$6,025.60
IL STATE TREASURER	\$53,530.28	\$3,599.52	\$5,370.45	\$5,042.38	\$5,076.85	\$3,185.23	\$3,136.97	\$5,609.06	\$3,686.61	\$6,260.99	\$3,145.46	\$5,425.54	\$4,012.72
	\$610,817.51	\$32,189.59	\$51,806.31	\$47,085.05	\$48,490.67	\$37,057.40	\$51,389.07	\$50,410.19	\$65,658.08	\$62,944.21	\$52,461.93	\$62,482.57	\$48,842.44

JURY INFORMATION													
Jury Fees paid	\$23,950.00	\$0.00	\$1,125.00	\$2,150.00	\$0.00	\$5,050.00	\$8,200.00	\$775.00	\$0.00	\$0.00	\$0.00	\$2,125.00	\$2,175.00
Number of Jury Trials	8	1	0	1	1	0	1	2	0	0	0	1	1
Number of Jury Trial Days	29	2	0	1	3	0	6	11	0	0	0	3	3
Grand Jury days	1	0	0	0	0	0	0	0	1	0	0	0	0

CREDIT COLLECTION PARTNERS													
Payments from CCP	\$19,170.18	\$2,684.31	\$2,340.98	\$1,222.28	\$1,185.13	\$1,437.05	\$1,840.79	\$2,814.58	\$1,420.96	\$936.28	\$471.92	\$312.74	\$312.74
Credit Collections collected by Clerk	\$24,201.82	\$1,682.14	\$3,216.28	\$1,944.28	\$1,439.89	\$2,135.43	\$1,572.31	\$2,308.05	\$1,942.44	\$3,790.67	\$1,841.37	\$1,644.36	\$684.60
Total - FY2019	\$43,372.00	\$4,366.45	\$5,557.26	\$3,166.56	\$2,625.02	\$3,572.48	\$4,148.84	\$4,752.63	\$3,363.40	\$5,581.95	\$2,713.29	\$2,357.10	\$1,000.34
Previous Balance	\$92,967.47	\$87,410.21	\$84,243.65	\$81,280.60	\$77,950.04	\$74,950.68	\$70,801.84	\$66,044.82	\$59,833.19	\$57,055.54	\$54,939.26	\$53,941.92	\$53,941.92
Ending Total (starting from Jan 2017)	\$97,333.92	\$92,967.47	\$87,410.21	\$84,243.65	\$81,280.60	\$77,960.04	\$74,950.68	\$70,801.84	\$66,044.82	\$59,833.19	\$57,055.54	\$54,939.26	\$53,941.92

41

<u>DEPARTMENTAL BUDGET</u>	** <u>Budget Line Item</u>	** <u>Nov-19</u>	
<u>Circuit Clerk Budgets</u>			
Circuit Clerk Fees	01.07.210.41230	\$41,864.82	
Court Automation	16.07.213.41145	\$9,028.31	
Clerk Op	20.07.210.41145	\$2,215.99	
Court Records Storage	37.07.216.41145	\$9,134.20	
Circuit Clerk - E Citations	64.07.218.41242	\$1,923.50	
			\$64,166.82
<u>Judge Authority Budgets</u>			
Court Administration	01.07.211.41240	\$5,420.86	
County Reimbursement	01.07.211.41280	\$25.00	
Law Library	21.07.214.41145	\$3,219.00	
			\$8,664.86
<u>State's Attorney Budgets</u>			
State's Attorney Fees	01.03.220.41145	\$3,654.51	
Victim Impact	01.03.220.41155	\$160.00	
State's Atty Records Auto	54.03.224.41145	\$304.00	
			\$4,118.51
<u>Public Defender Budgets</u>			
Public Defender	01.07.230.41150	\$3,364.30	
Public Defender GAL fees	01.07.230.41150	\$200.00	
Public Defender Records Auto	53.07.231.41145	\$108.00	
			\$3,672.30
<u>Sheriff Budgets</u>			
Sheriff - Fines and Fees	01.03.340.41145	\$16,154.20	
Sheriff - FTA Warrant Fee	01.03.340.41230	\$70.00	
Sheriff - Periodic Imprismnt	01.03.340.41230	\$0.00	
Sheriff - Police Vehicle Fund	01.03.340.41230	\$0.00	
Sheriff - Sheriff Fees	01.03.340.41230	\$1,273.00	
Sheriff - Traffic (county fees)	01.03.340.41230	\$498.11	
Sheriff - Judicial Security	01.03.340.41235	\$8,560.56	
Sheriff - DUI Fund	22.03.340.41145	\$765.00	
Sheriff - Arrestees Medical	25.03.346.41145	\$273.53	
Sheriff - Drug Enforcement	26.03.345.41100	\$12.50	
Sheriff - E Citation	72.03.340.41242	\$113.20	
			\$27,720.10
<u>Probation Services Budgets</u>			
Transfer Fee	01.07.210.41230	\$125.00	
Care/Keep	01.07.240.41180	\$1,800.00	
Civil Citation-Drug Addiction	01.07.245.41145	\$30.00	
Drug Crt/Prob Solving Court	01.07.245.41154	\$1,120.50	
Reimb Drug Ct PSF	01.07.245.41280	\$335.00	
DV Surveillance	34.07.241.41145	\$0.00	
Lab Analysis	34.07.241.41145	\$1,604.88	
Risk Assessment	34.07.241.41145	\$0.00	
Probation/Court Services	34.07.241.41145	\$18,343.65	
Home Confinement	34.07.241.41195	\$1,207.00	
			\$24,566.03
<u>TOTAL</u>		<u>\$132,908.62</u>	

STATISTICS 2019

September Totals	
1st App - JA	10
1st App - JD	5
1st App - J	1
1st App/Plea Agreement	1
1st App - TR & CM	0
1st App - PTR	0
Stipulation	5
Adjudicatory Hearing	6
VOP Hearing	0
PTC/Status - JA	25
PTC/Status - TR & CM	3
PTC/Status - JD	20
PTC/Plea - JD	3
PTC/TR & CM plea	0
PTC/Status - J	1
PTC/Plea - J	2

October Totals	
1st App - JA	12
1st App - JD	8
1st App - J	0
1st App/Plea Agreement	0
1st App - TR & CM	0
1st App - PTR	0
Stipulation	8
Adjudicatory Hearing	3
VOP Hearing	0
PTC/Status - JA	53
PTC/Status - TR & CM	0
PTC/Status - JD	18
PTC/Plea - JD	3
PTC/TR & CM plea	0
PTC/Status - J	0
PTC/Plea - J	1

November Totals	
1st App - JA	2
1st App - JD	5
1st App - J	0
1st App/Plea Agreement	1
1st App - TR & CM	0
1st App - PTR	0
Stipulation	4
Adjudicatory Hearing	2
VOP Hearing	0
PTC/Status - JA	40
PTC/Status - TR & CM	3
PTC/Status - JD	30
PTC/Plea - JD	1
PTC/TR & CM plea	0
PTC/Status - J	1
PTC/Plea - J	0

STATISTICS 2019

Motions - JA	0
Motions - JD	0
PTR Hearing	0
Trial/Sentencing	1
Permanency/Review	13
Court Review - JA	0
Court Review - JD	2
Shelter Care	12
Detention Hearing	2
Dispositional Hearing	5
# of POA s	89
# of cases w/GAL Fees	2
# of cases w/Restitution	0
# victims for Restitution	0
GAL Fees \$	\$300.00
Restitution \$	\$0.00
Reimbursement \$	\$1,410.00

Motions - JA	2
Motions - JD	0
PTR Hearing	0
Trial/Sentencing	1
Permanency/Review	50
Court Review - JA	0
Court Review - JD	1
Shelter Care	7
Detention Hearing	5
Dispositional Hearing	8
# of POA s	77
# of cases w/GAL Fees	2
# of cases w/Restitution	0
# victims for Restitution	0
GAL Fees \$	\$500.00
Restitution \$	\$0.00
Reimbursement \$	\$12,590.00

Motions - JA	2
Motions - JD	0
PTR Hearing	1
Trial/Sentencing	0
Permanency/Review	29
Court Review - JA	0
Court Review - JD	1
Shelter Care	8
Detention Hearing	2
Dispositional Hearing	4
# of POA s	72
# of cases w/GAL Fees	0
# of cases w/Restitution	0
# victims for Restitution	0
GAL Fees \$	\$0.00
Restitution \$	\$0.00
Reimbursement \$	\$0.00

44



COUNTY OF WHITESIDE, ILLINOIS

Whiteside County Courthouse ♦ 200 East Knox Street ♦ Morrison, Illinois 61270
 Voice: 815 / 772 - 5100 ♦ Fax: 815 / 772 - 5252
www.whiteside.org

Administrator's Office

Joel Horn, County Administrator

JHorn@whiteside.org

Staff

Deborah Workman
 Administrative Assistant

Lori Keppen
 Executive Secretary

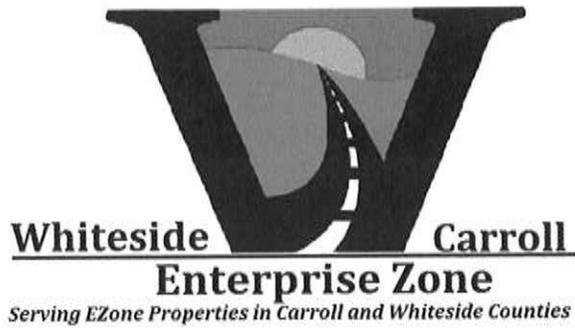
Lynn Dykstra
 Principal Clerk

Date: Monday, November 18, 2019
 To: Finance Committee
 From: Joel Horn, County Administrator
 Subject: Interfund Transfers

The following is a list of Interfund transfers to be executed prior to the fiscal year end for your approval:

From	Amount	To	Comments
Fund 10 - Public Works	<=\$535,000	Fund 01 - County Corporate	Transfer from Landfill Fund
Fund 04 - Capital Fund	\$15,000	Fund 31 - Senior Citizen Fund	Senior Cit. Grant
Fund 04 - Capital Fund	\$2,178	Fund 01 - County Corporate	Reimbursement for Canine Exp.
Fund 02 - Tort	\$23,040	Fund 01 - County Corporate	Salary reimbursement - Admin
Fund 18 - SSA 1	\$180,000	Fund 03 - SSA1 Cap Impr	Fund purchase of Ambul.
Fund 26 - Drug Prevention	\$21,000	Fund 01 - County Corp.	Salary reimbursement
Fund 18 - SSA 1	\$2,000	Fund 01 - County Corp.	Administrative expense
Fund 16 - Cir. Clrk. Automation	\$19,781.43	Fund 01 - County Corp.	Reim. for Emp. share of Health Ins.
Fund 04 - Capital Fund	<=\$235,000	Fund 01 - County Corporate	Reim. for Capital Impr. Projects
Fund 34 - Prob Serv Fund	\$30,337.23	Fund 01 - County Corp.	Reim. for Drug Court costs.
Fund 37 - Cir. Clrk Rec. Stor.	\$8,936.40	Fund 01 - County Corp.	Reim. for Emp. share of Health Ins.

45



PROJECTS FY19, DECEMBER 1, 2018 THROUGH NOVEMBER 30, 2019

# OF PROJECTS	TOTAL INVESTMENT	JOBS CREATED	JOBS RETAINED	CURRENT # OF JOBS
19	\$37,816,447.00	430	0	1,749

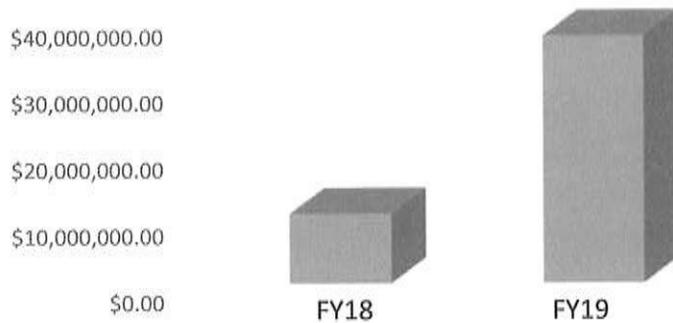
1	\$60,000.00	Carroll County
18	\$37,756,447.00	Whiteside County

PROJECTS FY18, DECEMBER 1, 2017 THROUGH NOVEMBER 30, 2018

# OF PROJECTS	TOTAL INVESTMENT	JOBS CREATED	JOBS RETAINED	CURRENT # OF JOBS
13	\$10,546,100.00	9	0	636

1	\$136,000.00	Carroll County
12	\$10,410,100.00	Whiteside County

INVESTMENT COMPARISON CHART



**WHITESIDE COUNTY
RESOLUTION #**

A resolution of and by Whiteside County, IL, supporting the creation of the statistical boundaries of the Mississippi River Ports of Eastern Iowa and Western Illinois.

WHEREAS, the collection of waterborne commerce statistics pertaining to rivers, harbors, and waterways and the compilation and publication of such data by the U.S. Army Corps of Engineers are required by federal law; and

WHEREAS, creation of the statistical boundaries of the Mississippi River Ports of Eastern Iowa and Western Illinois would more accurately reflect the local waterborne commerce activity and increase tonnage recorded by the Waterborne Commerce Statistics Center of the U.S. Army Corps of Engineers Navigation and Civil Works Decision Support Center, ranking the Port among the inland ports in the United States further supporting local economic development; and

WHEREAS, the proposed creation of the statistical boundaries will provide the opportunity for marketing and investment opportunities which could lead to job creation and economic growth for Whiteside County, IL; and

NOW, THEREFORE BE IT RESOLVED that Whiteside County, IL, supports the port statistical boundary creation of the Mississippi River Ports of Eastern Iowa and Western Illinois between Mississippi River mile 361.5 and river mile 583.0 to include the entire riverfront of Whiteside County from river mile 512.3 to river mile 524.8 on the Mississippi River. Said support extends for statistical purposes only and not to any waterways organization or further control of the Mississippi River nor does the port designation impact any existing or future public port, terminal, or economic development authorities.

PASSED AND APPROVED THIS 17th DAY OF DECEMBER, 2019.

James C. Duffy, Chair

Attested by: Dana Nelson, County Clerk



RESOLUTION # _____

**Whiteside County Board Schedule of Regular Meetings
- Calendar Year 2020 -**

WHEREAS, Section 2-38 of the Whiteside County Code states, in part, that, "The regular and adjourned monthly meetings of the (Whiteside) county board will be held on the third Tuesday of each month ..."; and,

WHEREAS, said section of the Whiteside County Code further states the regular meetings of this body politic will be held, "... at a time designated by the county board, in the meeting room of the county law enforcement center..."; and,

WHEREAS, the Opens Meetings Act requires the Whiteside County Board to, "... give public notice of the schedule of regular meetings at the beginning of each calendar or fiscal year and shall state the regular dates, times, and places of such meetings ...".

THEREFORE, BE IT RESOLVED BY THE WHITESIDE COUNTY BOARD, the following:

Section 1. During calendar year 2020 the Whiteside County Board will convene at the Meeting Room at the Whiteside County Law Enforcement Center, at 6:30 PM, on the following dates:

1. February 18
2. March 19 (Thursday)
3. April 21
4. May 19
5. June 16
6. July 21
7. August 18
8. September 15
9. October 20
10. November 17
11. December 15

Section 2. During calendar year 2020 the Standing Committees of the Whiteside County Board will convene according to the schedule shown in Exhibit 1.

FURTHERMORE, BE IT RESOLVED that the meeting schedules may be altered, in order to comply with the Open Meetings Act, or to accommodate unusual contingencies. In the event this schedule is changed, notice of change will be posted and distributed pursuant to law.

ADOPTED THIS 17th DAY OF DECEMBER, A.D. 2019.

James C. Duffy, Chair

ATTEST:

Dana Nelson, County Clerk



Standing Committee Regular Meetings - Calendar Year 2020

EXECUTIVE COMMITTEE

Room 117 – Courthouse 6:30 PM

02/11/20	07/14/20
03/10/20	08/11/20
04/14/20	09/08/20
05/12/20	10/13/20
06/09/20	11/10/20
	12/08/20

FINANCE COMMITTEE

Room 108 – Courthouse 1:00 PM

02/10/20	07/13/20
03/09/20	08/10/20
04/13/20	09/04/20 Friday
05/11/20	10/09/20 Friday
06/08/20	11/09/20
	12/07/20

PUBLIC WORKS COMMITTEE

County Highway Department – 1:30 PM

02/04/20	07/07/20
03/03/20	08/04/20
04/07/20	09/01/20
05/05/20	10/06/20
06/02/20	11/03/20
	12/01/20

PUBLIC SAFETY COMMITTEE

Room 108 – Courthouse 3:00 PM

02/06/20	07/09/20
03/05/20	08/06/20
04/09/20	09/03/20
05/07/20	10/08/20
06/04/20	11/05/20
	12/03/20

JUDICIARY COMMITTEE

Room 108 – Courthouse 4:00 PM

02/05/20	07/08/20
03/04/20	08/05/20
04/08/20	09/02/20
05/06/20	10/07/20
06/03/20	11/04/20
	12/02/20

COUNTY OFFICES COMMITTEE

Room 108 – Courthouse 2:30 PM

02/03/20	07/06/20
03/02/20	08/03/20
04/06/20	09/04/20 Friday
05/04/20	10/05/20
06/01/20	11/02/20
	12/04/20 Friday

**HEALTH & SOCIAL SERVICES
COMMITTEE**

Room 117 – Courthouse 6:30 PM

02/05/20	07/08/20
03/04/20	08/05/20
04/08/20	09/02/20
05/06/20	10/07/20
06/03/20	11/04/20
	12/02/20



COUNTY OF WHITESIDE, IL
RESOLUTION NO. _____
ESTABLISHING THE HOLIDAY SCHEDULE FOR
CALENDAR YEAR 2020

WHEREAS, observed county holidays are determined by the Whiteside County Board; and

WHEREAS, the County Board's Executive Committee has recommended a 13-day Holiday Schedule based on past practice.

NOW, THEREFORE, BE IT RESOLVED, BY THE WHITESIDE COUNTY BOARD, THAT:

Section 1. The Holiday Schedule for Calendar Year 2020 is established, as follows:

	Holiday	Day	Date
1	New Year's Day	Tuesday	January 1, 2020
2	Martin Luther King, Jr. Day	Monday	January 20, 2020
3	Presidents' Day	Monday	February 17, 2020
4	Good Friday	Friday	April 10, 2020
5	Memorial Day	Monday	May 25, 2020
6	Independence Day	Friday	July 3, 2020
7	Labor Day	Monday	September 7, 2020
8	Columbus Day	Monday	October 12, 2020
9	Veterans' Day	Wednesday	November 11, 2020
10	Thanksgiving Day	Thursday	November 26, 2020
11	Thanksgiving Friday	Friday	November 27, 2020
12	Christmas Holiday (1 st Day)	Thursday	December 24, 2020
13	Christmas Holiday (2 nd Day)	Friday	December 25, 2020

Section 2. This Resolution and every provision thereof shall:

- a. Be considered separable and the invalidation of any provision(s) shall not affect the validity of the remainder.
- b. Supersede any other Resolutions or parts thereof, in conflict herewith.
- c. Take effect immediately, upon its adoption.

PASSED, APPROVED AND ADOPTED THIS 17th DAY OF DECEMBER, A.D. 2019.

BY AND FOR THE WHITESIDE COUNTY BOARD

James C. Duffy, Chair

ATTEST:

Dana Nelson, Clerk