



**REGULAR MEETING OF THE WHITESIDE COUNTY BOARD
TUESDAY, NOVEMBER 19, 2019 – 6:30 PM
LEC CONFERENCE ROOM - 400 N. CHERRY, MORRISON, ILLINOIS
CHAIR: JAMES C. DUFFY
AGENDA**

- 1. A CALL TO ORDER BY THE CHAIR.**
 - 2. ROLL CALL BY CLERK.**
 - 3. PLEDGE OF ALLEGIANCE.**
 - 4. READING AND APPROVAL OF THE JOURNAL.**
 - 5. STANDING RESOLUTIONS AND ACKNOWLEDGMENTS:**
 - a. Resolution of Condolence for the Barry DeJarnatt family**
 - b. Resolution of Condolence for the Robert Bradley family**
 - c. Resolution of Retirement for Darlene Hook**
 - d. Resolution of Retirement for Beth Fiorini**
 - e. Resolution of Retirement for Mary Sue Puckett**
 - f. Resolution of Retirement for the Robert VanDeVelde family**
 - 6. COMMUNICATION:**
 - a. Thank you from Rock River Hospice**
 - 7. BUILDING AND ZONING ACTION ITEMS: (See #1-7)**
 - a. Petition of Suzan Stickle, Building and Zoning Administrator, for text amendments for Chapter 39 – Zoning, Planning and Development Ordinance. Motion was made by Russell and seconded by Frank to recommend approval of the Petition approved by the Planning and Zoning Commission. The vote was all ayes.**

Motion was made by Russell and seconded by Frank to recommend the Petition approved by the Planning and Zoning Commission along with the recommended amendments to improve enforceability. The vote was all ayes.
- MOTION: To approve an ordinance for text amendments for Chapter 39 - Zoning, Planning and Development Ordinance to identify and allow the use of intermodal shipping containers for accessory on-site storage use only.**

- b. Petition of Suzan Stickle, Building and Zoning Administrator, for Amendment to the 2015 International Building Codes, if the text amendments Ordinance for the Zoning, Planning and Development Ordinance is approved. Motion was made by Ausman and seconded by Frank to recommend approval of Ordinance Amending the 2015 International Building Codes.**

MOTION: To approve an ordinance amending the 2015 International Building Codes to identify and allow the use of intermodal shipping containers for accessory on-site storage use only.

8. COMMENTS FROM THE PUBLIC.

9. REPORT FROM COUNTY OFFICERS.

10. COMMITTEE REPORTS AND RECOMMENDATIONS.

11. UNFINISHED BUSINESS.

12. NEW BUSINESS.

13. ADJOURNMENT.

PUBLIC WORKS COMMITTEE - Mr. McGinn, Chair

The Public Works Committee met at the County Highway Office at 1:30 p.m. on Tuesday, November 5, 2019. Members present were: Bill McGinn, Glenn Frank, Tom Ausman, Doug Wetzell and Larry Russell. Others in attendance were: Jim Duffy-County Board Chairman, Joel Horn-County Administrator, Suzan Stickle-Building & Zoning Administrator, Sue Britt-County Board Member, Drew Wilkens-Whiteside County Airport Board Member, Darin Heffelfinger-Whiteside County Airport Manager, Russ Renner-County Engineer and Jennifer Greeley-Office Manager. Chairman McGinn called the meeting to order.

1. ROUTINE BUSINESS:

- a. Township Motor Fuel Tax & Budgetary Status Reports for October, 2019 were presented for review and approval. Motion was made by Ausman and seconded by Russell to approve the items as presented. The vote was all ayes.

2. BUILDING & ZONING REPORT:

- A. Suzan Stickle, Building & Zoning Administrator distributed the Building Report for October, 2019 to the Committee for their review (See #8).
- b. Bill McGinn is scheduled to attend the next Planning and Zoning Commission meeting on November 21st at 6:30 p.m.
- c. 2020 Committee Member attendance schedule for Planning & Zoning Commission meetings was presented for review and approval. Motion was made by Ausman and seconded by Wetzell to approve the schedule as presented. The vote was all ayes. (See #9)

3. AIRPORT BOARD REPORT:

- a. The regular Airport Board minutes from the September 12, 2019 meeting were presented for review (See #10-15).
- b. Doug Wetzell will attend the Airport Board meeting on November 14th @ 5:00 p.m.
- c. Discussion was held with Darin Heffelfinger regarding drainage districts.
- d. 2020 Committee Member attendance schedule for Airport Board meetings was presented for review and approval. Motion was made by Ausman and seconded by Wetzell to approve as modified. The vote was all ayes. (See #16)

4. SPECIAL SERVICE AREA #2 REPORT:

- a. Quarterly report presented for review and approval. Motion was made by Wetzell and seconded by Ausman to approve the report as presented. The vote was all ayes. (See #17)

5. COUNTY HIGHWAY REPORT:

- a. The Landfill Leachate Report and Inspection Report for October were presented for review. Motion was made by Ausman and seconded by Russell to approve the items as presented. The vote was all ayes. (See #18-19)
- b. The following Petitions & Resolutions were presented and discussed for consideration, to be presented to the Full Board:

- (1) Resolution – For the Award of 2019-2020 Farm Ground Rental Letting. Motion was made by Wetzell and seconded by Russell to recommend approval of Resolution for the 2019-2020 Farm Ground Rental Letting to Nate Vock pending Mr. Vock paying certain monies owed from the 2018-2019 Rental Agreement by December 31, 2019. (See #20-21).

MOTION: To approve the Resolution for the 2019-2020 Farm Ground Rental Letting as modified.

- (2) Petition for County Aid – Sec. 19-46115-00-DR Hume Twp. (Blue Goose Rd). Motion was made by Ausman and seconded by Frank to recommend approval of the Petition for County Aid as corrected. The vote was all ayes. (See #22-23)

MOTION: To approve the Petition for County Aid – Sec. 19-46115-00-DR Hume Township (Blue Goose Road) as corrected.

- (3) Petition for County Aid – Sec. 19-46116-00-DR Hume Twp. (Luther Road). Motion was made by Ausman and seconded by Frank to recommend approval of the Petition for County Aid as corrected. The vote was all ayes. (See #24-25)

MOTION: To approve the Petition for County Aid – Sec. 19-46115-00-DR Hume Twp. (Luther Road) as corrected.

- (4) Petition for County Aid – Sec. 19-58124-00-DR Ustick Twp. (Kruger Road). Motion was made by Frank and seconded by Russell to recommend approval of the Petition for County Aid as presented. The vote was all ayes. (See #26-27)

MOTION: To approve the Petition for County Aid – Sec. 19-58124-00-DR Ustick Twp. (Kruger Road) as presented.

- (5) Mr. Renner requested that a 2000 Dump Truck (Co. Unit #29 – Inv. #800273) be declared surplus. A motion was made by Wetzell and seconded by Ausman to declare the 2000 Dump Truck surplus.

MOTION: To declare the 2000 Dump Truck surplus, as presented.

- c. Mr. Renner updated the Committee on the salt bin roof project. Winter Construction was the low bidder at \$117,000.
- d. Mr. Renner informed the Committee that the Junior Engineering Technician resigned and is beginning the process of looking for his replacement.
- e. Mr. Renner updated the Committee on the Transportation Funding Bill.
- f. Discussion was held regarding the Fall Tour scheduled for December 6th.
- g. The Chair advised the Committee to move into Executive Session to perform a Semi-Annual Review of past Executive Session minutes. According to 5 ILCS 120/2 (c) (21), a motion was made by Frank and seconded by Ausman to move into Executive Session. A roll call vote was taken and the vote was all ayes. The Committee entered into Executive Session at 2:07 p.m. The Committee returned to open session at 2:09 p.m.

A motion was made by Ausman and seconded by Russell to release today's Executive Session minutes.

6. There was no additional business so a motion to adjourn was made by Russell and seconded by Ausman. The vote was all ayes and the meeting was adjourned at 2:10 p.m.

Meeting Date: The next regular meeting - December 3, 2019 at 1:30 PM, Highway Office

MOTION: To place on file the Public Works Committee’s meeting report, October 2019 claim reports and related informational items, as presented.

LANDFILL COMMITTEE - Mr. Ausman, Chair

The Committee convened at the Prairie Hill Recycling and Disposal Facility meeting room on Monday, October 21, 2019 at 9:00 a.m. Members Present: Mr. Ausman, Mr. Crandall and Mr. Glazier. Others Present: Mr. Duffy, Mr. Wiersema, Mr. Deets, Mr. Renner and Mr. Horn.

Meeting was called to order at 9:00 a.m.

1. Prairie Hill Recycling and Disposal Facility Reports. Mr. Wiersema presented the following:
 - a. A summarized 3rd Quarter Activity Report for Fiscal Year ‘19. (See #28-29) The full report is available for review at the County Clerk’s Office. He also submitted the 3rd Quarter payment totaling \$166,843.78.
 - b. Historical data:

	2017		2018		2019 (YTD)	
Tipping Fees	Tons (in thous)	Fees	Tons (in thous)	Fees	Tons (in thous)	Fees
Original Area	8	\$ 572,280*	116	\$ 572,280*	126	\$ 407,896*
Expanded Area	152	\$ 398,489	135	\$ 337,246	46	\$ 158,742
Total	160	\$ 970,769	251	\$ 909,526	172	\$ 566,638

* Guaranteed minimum payment.

- c. Mr. Wiersema reported the gas wells are being installed. He reminded the committee there will be no projects this year or next.

2. Health Department Inspection Reports:

- a. Mr. Deets submitted the 3rd Quarter Waste Activity Inspection Report (See #30-32). There were 6 problems in 1,263 loads.

Committee adjourned at 9:15 a.m.

Next Meeting Date - January 13, 2020 at 9:00 AM, Prairie Hill Recycling and Disposal Facility

MOTION: To place on file the Committee's report, Quarterly Prairie Hill RDF Activity reports, Quarterly Waste Activity Inspection Reports and related informational items, as presented.

COUNTY OFFICES COMMITTEE - Mr. Arduini, Chair

The County Offices Committee met on November 4, 2019 at 2:30 PM in Room 108 at the Courthouse. Members present were James Arduini, John Espinoza and Ruth Stanley. Marty Koster was absent. Others present were Jim Duffy, Robin Brands, Chris Tennyson, Joel Horn and Lori Keppen.

1. The monthly claims and budget status reports were reviewed. John Espinoza made a motion to approve the September 2019 and October 2019 monthly reports. Ruth Stanley seconded the motion. All voted in favor.
2. Supervisor of Assessments
 - a. Robin Brands presented the 2019 Tentative Multiplier (See #33).
 - b. The GIS sales for 9/9/19 – 10/31/19 were \$2,572.10
3. ROE
 - a. Chris Tennyson reviewed his monthly report with the committee (See #34-36).

A motion to adjourn was made by John Espinoza and seconded by Ruth Stanley. All voted in favor. The meeting adjourned at 2:45 PM.

MOTION: To place on file the County Offices Committee's meeting report, September 2019 and October 2019 claim reports and related informational items, as presented.

Meeting Date: The next regular meeting – December 2, 2019 at 2:30 PM, Room 108, Courthouse

HEALTH AND SOCIAL SERVICES COMMITTEE - Mrs. Nelson, Chair

The Health & Social Services Committee met on November 1, 2019 at 3:00 p.m. in Room 108 at the Courthouse. Members present were Nelson, Jacoby and Hamilton. Absent were Crandall and Lee. Others present were Joel Horn, Beth Fiorini, Cheryl Lee, Janice McCoy, James Garcia and Toni Jones.

1. The monthly claims and budget status reports were reviewed. Mr. Jacoby made a motion to approve the October 2019 monthly reports. Mr. Hamilton seconded the motion. All voted in favor.
2. University of Illinois Extension
 - a. Ms. McCoy reviewed her calendar of events which will be distributed on board night.
3. Health Department
 - a. Beth Fiorini presented her monthly report (See #37).
 - b. Senator Neil Anderson will be at the Health Department on 11/7/19 at 2:00 PM.
 - c. The Committee viewed commercials on WIC, BH Holiday and Vaping. It was noted Illinois is one of the worse states for vaping.

- d. Discussion was held on Shady Nook area and the challenges the Health Department is having with the area. Many houses are condemned. Over 400 tickets have being given out by the Environmental Department.
- e. The Committee received Chapter 6 – Animals, Exhibit A (See #38-54). The State’s Attorney advised there needed to be some changes to this Ordinance.

After discussion, Mr. Hamilton made a motion to approve the amending of Chapter 6 Animals, Exhibit A, Ordinance. The motion was seconded by Mr. Jacoby. All voted in favor.

MOTION: To approve the amending changes for Chapter 6 Animals, Exhibit A, Ordinance, as presented.

- f. Karen Nelson advised Beth Fiorini had received the Lifetime Recognition Award from Illinois Primary Health Care Association.

4. Veterans Assistance Commission

- a. The Committee reviewed the 2020 budget request.

5. Mental Health Board

- a. The Committee reviewed the 9/23/19 minutes (See #55).

A motion to adjourn was made by Mr. Hamilton and seconded by Mr. Jacoby. All voted in favor. The meeting adjourned at 4:04 PM.

Meeting Date: The next regular meeting – December 4, 2019 at 6:30 PM Room 117, Courthouse

MOTION: To place on file the Health & Social Services Committee’s meeting report, October 2019 claims reports and related informational items, as presented.

JUDICIARY COMMITTEE - Mr. Milby, Chair

The Judiciary Committee met on November 6, 2019 in Room 108 at the Courthouse. Members present were Bill Milby, Katherine Nelson, and Cynthia Mead. Kurt Glazier was absent. Others present were Kevin Johnson, Mark Holldorf, Sue Costello, Joel Horn, and Lori Keppen.

- 1. Chair Bill Milby called the meeting to order at 4:00 PM.
- 2. The monthly claims and budget status reports for October 2019 were reviewed. Cynthia Meads made a motion to approve the monthly reports. Katherine Nelson seconded the motion. All voted in favor.
- 3. Court Services
 - a. Kevin Johnson presented the monthly report (See #56). Discussion was held on Arrowhead Ranch lowering their juvenile placement fee.
 - b. Due to juvenile placement costs exceeding their budget for this year. Kevin Johnson requested a transfer from contingency for the amount of \$5,000 to get bills paid for the remaining month in CY19. A motion was made by Katherine Nelson to forward to the Finance Committee a request for a transfer of \$5,000 from contingency to institutional foster care. The motion was seconded by Cynthia Mead. All voted in favor.

4. Public Defender

- a. Mark Holldorf presented the monthly report. They closed 61 cases for the month but they received 62 new cases.

Category	August	September	October
Number of Defendants	485	500	503
Number of new appointments	72	49	62
Number of defendants taken by private counsel	3	6	5
Number of defendant resolved	54	40	56
Number of defendants at end of month	500	503	504
Bond reductions	0	0	2
Plea agreements	46	34	48
Felony	22	28	16
Misdemeanors	24	16	32
Open pleas	1	2	2
Felony	1	2	1
Misdemeanors	0	0	1
Jury trials	0	0	0
Bench trials	0	1	1 not guilty
Sentence hearings	1	2	4
Felony	1	0	2
Misdemeanors	0	2	2
Dismissed cases	7	4	3
Juvenile appearance in court	182	152	220 partial report

- b. The Committee received a resignation letter from conflict attorney Brian Brim.

Mark Holldorf presented a contract for hiring Sydney R. Stubblefield as a Conflict Attorney for his office. A motion was made by Cynthia Mead to approve the contract for the conflict attorney retro-active to 10/17/19. Katherine Nelson seconded the motion. All voted in favor. (See #57-59)

MOTION: To approve the contract for the conflict attorney retro-active to 10/17/19, as presented.

5. Circuit Clerk

- a. Sue Costello presented her monthly report (See #60-61). During the month 44.3% of the money received was from some kind of “e” transaction. There was no jury trials for the month. Collection payments were higher than last month.
- b. All 56 delinquent fees for a total of \$14,345 has been paid.
- c. The Sterling Office was updated with new furniture and had increased office space.
- d. Staff updates were given.

A motion to adjourn was made by Katherine Nelson and seconded by Cynthia Mead. All voted in favor. The meeting adjourned at 4:37 PM.

Meeting Date: The next regular meeting – December 4, 2019 at 4:00 PM Room 108, Courthouse

MOTION: To place on file the Judiciary Committee’s meeting report, October 2019 claims reports and related informational items, as presented.

WAGE & SALARY COMMITTEE - Mr. Milby, Chair

The Wage & Salary Committee met on Tuesday, October 29, 2019 at 6:30 p.m. in Room 117 at the Courthouse. Members present were Milby, Cunniff, Espinoza, Bitler, and Duffy. Also present were County Administrator Joel Horn, Sue Costello, and Amy Robbins.

1. Chairman Milby called the meeting to order.
2. Mr. Horn presented the following three scenarios for the Committee to consider for wage increases for non-union employees:
 - a. A 3.0% increase with a minimum of \$.75/hour. This would result in an approximate cost to the County of \$157,039 annually and an average increase in an employee’s wage of 3.8%.
 - b. A flat 3.5% increase across the board. This would result in an approximate cost to the County of \$143,451 annually.
 - c. A \$.75/hour increase for all employees. This would result in an approximate cost to the County of \$143,773 annually and an average increase in an employee’s wage of 3.51%.

Mr. Horn’s recommendation was the scenario of a 3% increase and a minimum of \$0.75 per hour. Mr. Horn noted that the CPI for the Midwest is only 1.4% higher over the year however with the difficulty of hiring and the upcoming minimum wage increase it is necessary. The committee also discussed how the planned wage study and yearly increases will make the hiring and minimum wage problems manageable. After discussion by the Committee, a motion was made by Bitler, seconded by Cunniff, to recommend to the full Board a 3% increase with a minimum of \$0.75/hour for all non-union employees effective the first full pay period in December 2019. All voted in favor of the motion.

MOTION: To approve a 3% increase with a minimum of \$0.75 per hour to all non-union employees effective the first full pay period in December 2019.

3. Mr. Horn presented a Pay Schedule with a 4% increase on the minimums and maximums for County Fiscal Year 2020 for non-union employees and for Attorney Pay Bands. A motion was made by Cunniff, seconded by Espinoza, to recommend to the full Board the approval of the Pay Schedules with a 4% increase for County Fiscal Year 2020 as presented. All voted in favor of the motion (See #62).

MOTION: To approve a 4% increase to the pay plan effective December 1, 2019 as presented.

4. There being no further business, a motion was made by Cunniff, seconded by Bitler, to adjourn the meeting. All voted in favor of the motion. The meeting adjourned at 6:47 p.m.

MOTION: To place on file the Wage & Salary Committee’s meeting report and related informational items, as presented.

PUBLIC SAFETY COMMITTEE - Mrs. Britt, Chair

The Public Safety Committee meeting was held on November 7, 2019 in Room 108 at the Courthouse. The meeting was called to order by Sue Britt at 3:00 PM. Members present were Sue Britt, Fidencio Hooper-Campos, Paul Cunniff and Linda Pennell. Also present were Jim Duffy, John Booker, Terry Costello, Joel Horn and Lori Keppen.

1. The monthly claims and budget status reports were reviewed. Fidencio Hooper-Campos made a motion to approve the October 2019 monthly reports. Linda Pennell seconded the motion. All voted in favor.
2. State’s Attorney
 - a. The Committee reviewed the monthly and juvenile case statistic reports (See #63-64).

	August	September	October
Felony convictions	25	29	26
Misdemeanor convictions	18	11	17
Traffic convictions	115	85	87
DUI convictions	8	4	11
Juvenile Adjudications (delinquency, child abuse etc)	7	4	3
Juvenile Permanency/Reviews	13	13	50
Found not guilty(felony,traffic,misd jury/bench trials)	1	0	1

There were 21 defendants convicted of felony crimes in October 2019. Among the felony convictions were: 7 Violations of Probation, 1 Theft, 1 Retail Theft, 1 Criminal Trespass Residence, 1 Aggravated Battery, 1 Unlawful Video Taping, 3 Unlawful Failure to Register Sex Offender, 3 Unlawful Possession Controlled Substance, 1 Unlawful Delivery Controlled Substance, 1 Possession Methamphetamine, 5 DUI and 1 DLWR.

This report does NOT include statistics for bond reduction hearings, Sexual Dangerous Persons petitions, post-trial petitions, post-conviction petitions, mental health petitions, Statutory Summary Suspension hearings, Petitions to Revoke Probation hearings, suppression hearings, and other motion and pretrial hearings.

- b. Terry Costello requested a Resolution of Retirement be done for Mary Sue Puckett who will be retiring from his office.
3. Sheriff’s Report
 - a. Sheriff Booker presented the monthly report.

	August	September	October
CIVIL PROCESS – REVENUE	\$8,468.00	\$10,063.50	\$7,048.50
Papers Served	257	210	195
Sheriff Sales	10	11	3
MISCELLANEOUS FEES			
Police Vehicle Fund	\$40.00	\$120.00	\$88.00
DUI Fund	\$504.00	\$625.00	\$730.00
Drug Fund	\$72.50	\$12.50	\$62.50
PI Fees	\$480.00	\$80.00	\$140.00
Sheriff Fees	\$894.22	\$1,070.00	\$1,997.00
E-Citation	\$60.35	\$143.65	\$128.00
Fines & Fees	\$25,636.23	\$38,942.98	\$20,440.22
Traffic Fees	\$5,042.49	\$1,546.22	\$942.82

Judicial Security	\$9,692.39	\$11,020.14	\$11,025.90
Arrestees Medical	\$281.50	\$378.00	\$359.00
Police Reports	\$164.60	\$181.32	\$264.50
Prisoners Trust Fund	\$622.38	\$636.06	\$733.85
Sex Offender Registration Fee	\$800.00	\$650.00	\$500.00
Contract Credit – Advanced Corr Health	\$189.63	\$0	\$0
Lectronic – monthly rent	\$75.00	\$75.00	\$75.00
Warrant Fees	\$70.00	\$70.00	\$0
Susana Mendoza (transports)	\$0	\$368.55	\$0
Fingerprints – 1 @ \$10	\$0	\$0	\$0
Witness Fees	\$0	\$0	\$83.92
Hearing Room Rental	\$0	\$0	\$0
Restitution – Champion Booking Dmgs	\$0	\$0	\$25.00
MISCELLANEOUS TOTAL	\$44,625.29	\$55,919.42	\$37,595.71
GRAND TOTAL	\$53,093.29	\$65,982.92	\$44,644.21

	Aug			Sep			Oct		
	Male	Female		Male	Female		Male	Female	
Beginning Census	70	12		70	15		73	13	
Admissions	72	34		71	20		86	22	
Releases	72	31		68	22		82	22	
Ending Census	70	15		73	13		77	13	
Average Daily			82			86			92
Meals Served			7,863			7,905			8,782
Number Accidents			23			21			38
Number of Calls/Logs			1,139			1,095			1,129
Patrol Miles			34,912			34,635			36,105

b. Sheriff Booker discussed the following:

- (1) Benefits of having a full time deputy for civil process
- (2) Sending three to police academy in January
- (3) Attended 911 Seminar
- (4) Shooting Range is being used more and repairs are needed
- (5) Sheriff's Department SWAT team will consist of county and west end agencies. Sterling and Rock Falls will have their agencies as another SWAT team.
- (6) Discussed updates in the Law Library
- (7) Discussed Morrison Health Department building
- (8) No carpet bids available yet for the EBCF project

c. Sheriff Booker asked who is in charge of the buildings for the county. Board Chairman Jim Duffy and County Administrator Joel Horn advised the Sheriff is in charge of the buildings according to state statute. The County Board does have a say in how the courthouse is used.

After much discussion the Sheriff and Board Chairman will work together so all departments will communicate better on office equipment disposals etc.

Sheriff Booker advised the maintenance staff is short staffed for cleaning the Sterling Offices. It has been a problem to clean the Sterling Offices during working hours when staff is present. State’s Attorney Terry Costello advised his staff needs to be present when cleaning is done due to confidential information in their office. After discussion, it was agreed between the State’s Attorney and Sheriff the Sterling Offices only need to be cleaned three days a week.

- d. Sheriff Booker discussed the radio cost-sharing issues with other agencies in the county. A county plan for these costs needs to be set by May 2020.

4. Coroner

- a. The Committee reviewed the Coroner’s report.

	August	September	October
Number of Cases	35	54	50
Autopsies	1	3	2
Permits Issued	20	33	29
Revenue	\$1,300 (\$50 reports, \$800 from billing, \$450 from current permits. Six permits state aid no fee collected)	\$1,800 (\$50 reports, \$900 from billing, \$850 from current permits)	\$1,125 (1 report \$75, 1 permit was IPA)

There being no further business a motion to adjourn was made by Paul Cunniff seconded by Linda Pennell. The meeting adjourned at 4:15 PM.

Meeting Date: The next regular meeting – December 5, 2019 at 3:00 PM Room 108, Courthouse

MOTION: To place on file the Public Safety Committee’s meeting report, September 2019 claims reports and related informational items, as presented.

FINANCE COMMITTEE – Mr. Truesdell, Chair

The Finance Committee met on Friday, November 8, 2019 at 1:00 p.m. in Room 108 at the Courthouse. Members present were Bitler and Thompson. Also present were Board Chair Duffy, Jeff Young from Gallagher, Economic Development/Enterprise Zone Administrator Gary Camarano, County Administrator Joel Horn, Penny VanKampen, Sandy Prescott and Amy Robbins.

- 1. Mr. Young from Gallagher presented the renewal bids for Workers’ Compensation and Property & Liability coverages for the County with a 5% overall increase. Considering the increase in property and staffing at the health department, a 5% increase is outstanding.

Also included in the bid is cyber liability with a cost of \$5,200. This liability has a \$50,000 deductible however Mr. Young presented a different stand-alone option through Gallagher for \$3,000 more with a \$10,000 deductible.

After discussion, a motion was made by Thompson, seconded by Duffy, to recommend to the full Board accepting the bid from Bitco for Workers’ Compensation and the cost of \$241,927 and ICRMT for Property & Liability coverage, including the stand-alone cyber liability with Gallagher, at the cost of \$402,517 for the year beginning 12/1/19. All voted in favor of this motion. (See #65)

MOTION: To accept the bid from Bitco for Workers' Compensation coverage at a cost of \$241,927 and ICRMT for Property & Liability coverage at a cost of \$402,517, including stand-alone cyber liability, for the year beginning 12/1/19.

2. The Committee reviewed the monthly claims and budget reports. A motion was made by Thompson, seconded by Duffy, to approve the monthly claims and budget reports as presented. All voted in favor of the motion.
3. Penny VanKampen presented the monthly Temporary Investment Report and Summary of Fund Balance Report for October 2019.
4. Sandy Prescott met with the committee to give an update for Public Transportation. Mrs. Prescott stated ridership is up 3% from last year. As for the building update, the two appraisals are with IDOT and are only a few thousand dollars apart in cost. We are awaiting approval.
5. Gary Camarano updated the committee on Enterprise Zone projects, a recent 5G meeting, upcoming NIU Summit, and an upcoming Worker Attraction meeting. The Tampico Area Wide Public Forum, held November 6th, was a success and various ideas were discussed for how the donated building can be used to improve the community's quality of life. Lastly, Mr. Camarano informed the committee on his involvement with corporate hanger surveys/possibilities.
6. Mr. Horn presented a request from the Judiciary Committee for a transfer in the amount of \$5,000 for housing juveniles for institutional foster care. A motion was made by Thompson, seconded by Duffy, to approve the transfer as presented.
7. The mileage reimbursements and per diems for County Board members were reviewed and approved. (A copy will be available for inspection on board night.) A motion was made by Thompson, seconded by Duffy, to place on the agenda for Board action the October 2019 mileage and travel reimbursements for County Board members in the amount of \$776.40. All voted in favor of the motion.

MOTION: To approve the October 2019 mileage and travel reimbursement items for County Board members in the amount of \$776.40 (must be a roll call vote).

8. Last month, Mr. Horn presented the FY20 County Fiscal Year Documents including the Annual Budget Resolution, appropriation Ordinance and Ordinance Authorizing and Allocating Aggregate and Individual Levies which were laid over.

MOTION: To approve the County Fiscal Year Financial Documents including the Annual Budget Resolution, Appropriation Ordinance, and an Ordinance Authorizing and Allocating Aggregate and Individual Levies, as presented.

The Special Service Area #2 Annual Budget Resolution, Appropriation Ordinance and Ordinance Authorizing and Allocating Aggregate and Individual Levies were laid over last month.

MOTION: To approve the Special Service Area #2 Annual Budget Resolution, Appropriation Ordinance and Ordinance Authorizing and Allocating Aggregate and Individual Levies, as presented.

The Special Service Area #1 Annual Budget Resolution, Appropriation Ordinance and Ordinance Authorizing and Allocating Aggregate and Individual Levies which were laid over last month.

MOTION: To approve the Special Service Area#1 Annual Budget Resolution, Appropriation Ordinance and Ordinance Authorizing and Allocating Aggregate and Individual Levies, as presented.

9. There being no further business, a motion was made by Duffy, seconded by Thompson, to adjourn the meeting at 2:08 pm. All voted in favor of the motion.

Meeting Date: The next regular meeting –December 9, 2019 at 1:00 PM, Room 108, Courthouse

MOTION: To place on file the Finance Committee’s meeting report, October 2019 claims reports and related informational items, as presented.

SPECIAL SERVICE AREA # 1 COMMITTEE: Mr. VanDeVelde, Chair

The Ambulance Committee met at 5:00 pm on Monday, October 21, 2019 at the CGH board room. Members present: Espinoza, Nelson (Katherine), Jacoby and Glazier. Others present: Horn, Duffy, Ryan Venema, Cindy Zander and Dr. Steinke, President, CGH.

1. Mr. Venema submitted his report and the financials for the 3rd Quarter of 2019 (See #66-70).
2. Mr. Horn presented the budget documents for the upcoming year. He noted there would be no change in the levy or in the subsidy to CGH for the cost of running the service. The County Board will vote on the proposed budget at its November meeting.

There being no further business the committee adjourned at 5:21 pm.

Next Meeting Date - January 13, 2020 at 5:00 PM, CGH Board Room

MOTION: To place on file the Committee's report and related informational items, as presented.

EXECUTIVE COMMITTEE – Mr. Duffy, Chair

The Executive Committee met on Tuesday, November 12, 2019 at 6:30 p.m. in Room 117 at the Courthouse. Members present were Duffy, Truesdell, Arduini, Britt, McGinn, Milby, and Karen Nelson. Also present were Katherine Nelson, Tom Ausman, Administrator Joel Horn, Amy Robbins, and Airport Board Representatives Dave Koster, Chris King, and Darin Heffelfinger.

1. Dave Koster, Chris King, and Darin Heffelfinger spoke briefly about their request for a one-time waiver to host alcoholic beverages at the War-Birds event in July 2020. Guidelines have been put into place including who can participate, timeframe, and transportation of participants. After discussion, a motion was made by Britt, seconded by McGinn, to approve the request for a one-time waiver regarding a Hospitality tent for the War-Birds event in July of 2020.

MOTION: To approve the request for a one-time waiver of County Code Section 2-275 (3) prohibiting Alcoholic Beverages on County property and allow a Hospitality tent for the War-Birds event in July of 2020.

2. A motion was made by Arduini, seconded by Karen Nelson, to place the following Resolutions on the agenda for Board action. All voted in favor of the motion.
 - a. A Resolution of Condolence will be presented in memory of Barry DeJarnatt, retired Highway Maintenance Worker of 25 years.

MOTION: To adopt Resolution of Condolence in memory of Barry DeJarnatt as presented.

- b. A Resolution of Condolence will be presented in memory of Robert Bradley, former Whiteside County Board Member.

MOTION: To adopt Resolution of Condolence in memory of Robert Bradley as presented.

- c. A Resolution of Retirement will be presented to Darlene Hook. Mrs. Hook is retiring after 31 years of service to Whiteside County.

MOTION: To adopt Resolution of Retirement for Darlene Hook as presented.

- d. A Resolution of Retirement will be presented to Beth Fiorini. Mrs. Fiorini is retiring after 29 years of service to Whiteside County.

MOTION: To adopt Resolution of Retirement for Beth Fiorini as presented.

- e. A Resolution of Retirement will be presented to Mary Sue Puckett. Mrs. Puckett is retiring after 18 years of service to Whiteside County.

MOTION: To adopt Resolution of Retirement for Mary Sue Puckett as presented.

- f. A Resolution of Condolence will be presented in memory of Robert VanDeVelde, current Whiteside County Board Member.

MOTION: To adopt Resolution of Condolence in memory of Robert VanDeVelde as presented.

3. All Standing Committees, Landfill, and Special Service Area #1 reported.
4. During the Public Works Committee report, the committee discussed the text amendments for the intermodal shipping containers. These exact amendments will be included in the board packet for review.
5. A motion was made by Truesdell, seconded by Arduini, to place the following appointments on the agenda for Board action. All voted in favor of the motion.
 - a. Reappointment of Kurt Wirth as Drainage Commissioner of the Sharon Levee and Drainage District.

MOTION: To approve the Reappointment of Kurt Wirth as Drainage Commissioner of the Sharon Levee and Drainage District.

- b. Reappointment of Robert Coers as Drainage Commissioner of the Meredosia Levee and Drainage District.

MOTION: To approve the Reappointment of Robert Coers as Drainage Commissioner of the Meredosia Levee and Drainage District.

- c. Appointment of Richard Egan to the Hahnman Drainage District #3.

MOTION: To approve the Appointment of Richard Egan to the Hahnaman Drainage District #3.

- d. Reappointment of Michael Cady, Karl Kovarik, and Doug Wetzell to the Tampico Rural Fire Protection District.

MOTION: To approve the Reappointment of Michael Cady, Karl Kovarik, and Doug Wetzell to the Tampico Rural Fire Protection District.

- e. Appointment of James G. Balk to fill out the term of resigning Charles L. Letcher as Trustee to the Fulton Flood Control District.

MOTION: To approve the Appointment of James G. Balk to fill out the term of resigning Charles L. Letcher as Trustee to the Fulton Flood Control District.

- f. Reappointment of Betty Steinert to the Quad Cities Regional Economic Development Authority.

MOTION: To approve the Reappointment of Betty Steinert to the Quad Cities Regional Economic Development Authority.

- g. Appointment of a compensation committee which will include three board members, two department heads, and one supervisor.

MOTION: To approve the Appointment of a compensation committee.

- 6. Mr. Duffy informed the committee of the recent article in the Daily Gazette of Sterling annexation proposals.
- 7. The Committee reviewed the monthly claims and budget reports. A motion was made by Britt, seconded by Milby, to approve the claims and budget reports as presented. All voted in favor of the motion.
- 8. Mr. Horn presented Compensation Study bid comparisons to the committee for review. After discussion, Mr. Horn recommended accepting the Carlson Dettman bid of \$43,500. A motion was made by Truesdell, seconded by Karen Nelson, to recommend accepting the Carlson Dettman Compensation Study bid in the amount of \$43,500. All voted in favor of the motion.

MOTION: To accept the Compensation Study bid from Carlson Dettman in the amount of \$43,500.

- 9. Mr. Horn requested direction from the County Board concerning the Planning and Zoning Commission and recreational cannabis. Since the board will decide the policy issue regarding whether or not the county should allow the sale of recreational cannabis, the zoning committee only creates/presents ordinances and what zoned areas could allow dispensaries. A motion was made by Milby, seconded by Truesdell, to direct the Planning and Zoning Commission develop an ordinance concerning which zoned areas dispensaries could be allowed in the County. All voted in favor of the motion except Karen Nelson.

MOTION: To direct the Planning and Zoning Commission to develop an ordinance allowing recreational cannabis dispensaries within the appropriate zoning classifications in the County.

10. There being no further business, a motion was made by Britt, seconded by Arduini, to adjourn the meeting. All voted in favor of the motion. The meeting adjourned at 7:58 p.m.

Next Regular Meeting:	Executive Committee:	12/10/19
	County Board	12/17/19

Compensation and Reimbursements:	Payroll Check Print Date:	12/06/19
	Reimbursement Check Print Date:	12/16/19

MOTION: To place on file the Executive Committee’s meeting report, October 2019 claims reports and related informational items, as presented.