

**Whiteside County Sheriff's Office
Is accepting applications for**

Full Time Custodian

Starting Pay \$12.00 an hour
40 hrs per week

Work Location(s) Whiteside County Courthouse, Morrison

Performs routine janitorial duties and around the Whiteside County Courthouse and Juvenile Building in Morrison and occasionally Eastern Branch Court Security in Sterling.

PRIMARY DUTIES AND RESPONSIBILITIES

Vacuum, Sweeps, dusts, mops floors, shampoo carpets
Scrubs, strip, wax, and buff floors.
Dusts and polishes furniture, door kicks, baseboards
Clean and sanitize restrooms, de-lime fixtures, fills dispensers
Washes windows, Venetian blinds, door glass, mirrors and walls
Empties trash cans and recycle bins
Occasionally shovels snow, spreads salt if needed for evening meeting
Performs related duties as assigned by supervisor

QUALIFICATIONS:

High school diploma or equivalent required.
Must be able to work with minimal supervision
Valid Driver's License
Ability to lift 40 lbs

Applications can be picked up at the Sheriff's Office, 400 N. Cherry St., Morrison, IL or printed from the Whiteside County website whiteside.org
Deadline for applications is April 29, 2019 at 4:00 p.m.