



WHITESIDE COUNTY
ECONOMIC DEVELOPMENT & ENTERPRISE ZONE
SERVING EZONE PROPERTIES IN CARROLL AND WHITESIDE COUNTIES

MINUTES
WHITESIDE CARROLL
ENTERPRISE ZONE
MANAGEMENT ORGANIZATION

January 9, 2018

CALL TO ORDER

Chairman Pannier called to order the regular meeting of the Whiteside Carroll County Enterprise Zone Management Organization at 1:30 p.m. on January 9, 2018 in the County Board Room of the Whiteside County Law Enforcement Center Building, 400 N. Cherry Street, Morrison, Illinois.

EZMO members in attendance were: Robbin Blackert, Jim Duffy, Dale Eizenga, Kimberly Ewoldsen, Chris Lain, George Logan, Les Mitchel, Everett Pannier, Scott Shumard, Dale Sikkema, Bud Thomson, Vicky Trager, and William Wescott. Also in attendance were Ben Adolph, Kristine Hill, Sara Purdom ,Gary Camarano, Enterprise Zone Administrator and Sandy Prescott, Administrative Assistant.

PUBLIC COMMENT

Chairman Pannier called for public comment. There was none.

APPOINTMENT/REAPPOINTMENT

The board welcomes two new permanent members to the EZMO. Kristine Hill, Mayor of Tampico and Galen Wirth, Village President of Milledgeville. (Mr. Wirth was unable to attend today due to a family emergency). Presented as appointments were Ben Adolph; Milledgeville, (term to expire 2021) and Sara Purdom; Savanna (fulfilling the vacant, unexpired term to expire 2020). Bud Thomson made the motion to accept the appointments, seconded by Dale Eizenga. Motion carried, unanimously.

APPROVAL OF MINUTES

Chairman Pannier called for a motion to approve the distributed minutes dated October 10, 2017. Motion to approve minutes was made by William Wescott, second by George Logan, Jr. Motion carried, unanimously.

ADMINISTRATORS FY17 PROJECT AND FINANCIAL REPORTS

Projects Recorded FY17 (12/1/2016-11/30/2017)

FY17 Projects Report	# of Projects	Investment	Jobs Created	Fees Collected
12/01/2016-11/30/2017	21	\$33,481,316.00	240	\$72,565.32

Administrator Camarano shared a scorecard for the past three (3) years of Enterprise Zone statistics showing a marked increase in all areas.

Balance of Funds FY17

Administrator Camarano reported that the Enterprise Zone fund balance as of November 30, 2017 was \$195,219.65; at The Farmer's National Bank. Jo Carroll Enterprise Zone maintains funds in the amount of \$15,647.03 leaving a balance of expendable funds in the amount of \$179,572.62 in the Whiteside Carroll Account. Interest for the FY17 was in the amount of \$979.29 and collected fees of \$73,544.61 with disbursements of \$152,226.27. Funds are balanced with the Whiteside County treasurer's office.

Chairman Pannier called for a motion to approve the FY17 Project's Recorded, Fees collected and Balance of FY17 Funds reports. A motion was made by Vicky Trager; second by Kim Ewoldsen. Motion carried, unanimously.

EXPENDITURE REPORT FOR REIMBURSEMENT TO WHITESIDE COUNTY

There was much discussion on expenditures for FY17. When preparing the report, Administrator Camarano was approached by Joel Horn, County Administrator that there has not been clarity in what the Enterprise Zone and the County are actually responsible for. There was recorded discussion on splits in the Enterprise Zone Special Meeting minutes dated September 8, 2003. It was agreed that the split would be 65% Enterprise Zone and 35% Whiteside County for both the administrator and assistant. The splits in past budgets only reflected this split in the administrator's position and some office expenses. There will need to be an actual contract drafted to clarify the budget and all responsibilities. Expenses will be revisited in August at county budget time.

The expenses seemed much higher than in the past with some of the corrections to the true expenses. They are. After discussion Chairman Pannier called for a motion. Bill Wescott made the motion to approve the FY17 Year End Expenditure Report and reimbursement to the county in the amount of \$87,295.35. The motion was seconded by Les Mitchell and the motion carried, unanimously.

BUDGET FY18

The increased budget is due to the same need for an agreement with the county to clarify what exactly is expected from each entity. In good faith, a truer reflection of what the Enterprise Zone is actually budgeting for was projected. After discussion Chairman Pannier called for a motion. Vicky Trager mad the motion to approve the FY18 Budget, seconded by William Wescott. Motion carried, unanimously.

OLD BUSINESS

OTHER

Administrator Camarano shared that the new zone has gone into effect as of January 1, 2018. The office is in process of enacting the changes and closing of the previous zone. This will necessitate a change in the DevNet program which tracks all activity for reporting of the zone activities. DevNet will need to be contacted to implement changes so that the previous zone can still be tracked and a new set up for the Whiteside Carroll Enterprise Zone (2018) can begin to chart successes.

Ordinances and Resolutions for Taxing Bodies will be going out. The office will be updating records as to who will receive and approve these documents.

NEW BUSINESS

WHITESIDE CARROLL BY-LAWS

New By-Laws will need to be enacted for the Whiteside Carroll Enterprise Zone (2018). There was some discussion on the number needed for a quorum. The Whiteside County assistant State's Attorney had given clarification on this subject to the administrator when he reviewed the By-Laws. Other areas that were improved upon were discussed. One change was requested to clarify meetings. Page 3, Article IV, Meetings; 1. Frequency; the words "prior to" needs to be added to say "The EZMO Board of Directors shall meet within 20 days *prior to* the end of each quarter being January 31, April 30, July 31, and October 31." There being no

further discussion on the By-Laws, Chairman Pannier called for a motion to approve the By-Laws with the one change of adding the wording "*prior to*", as drafted. The motion was made by Bud Thomson and seconded by George Logan, Jr. Motion carried, unanimously.

BUSINESS RETENTION AND EXPANSION, ECONOMIC GARDENING

Core visitations are moving past intro stage, looking for second stage "Home Grown" businesses.

OTHER

In each packet is a Members Contact Information with board terms sheet. Board members were asked to review their information and if any changes needed to be made, please contact the office so we may correct the information.

Each community who was represented at today's meeting was able to share some of the upcoming events and positive happenings in their communities.

ADJOURMENT

There being no other business Chairman Pannier called for a motion to adjourn the meeting of the Whiteside Carroll Enterprise Zone Management Organization. Bud Thompson made the motion, second by George Logan, Jr. The motion carried, unanimously and the meeting was adjourned at 2:27 p.m. The next EZMO meeting will be April 10, 2018.