

## COUNTY OFFICES COMMITTEE - Mr. Arduini, Chair

The County Offices Committee met on May 1, 2017 at 2:30 p.m. in Room 108 at the Courthouse. Members present were Jim Arduini, Marty Koster and John Espinoza. Ruth Stanley was absent. Others present were Jim Duffy, Bob Sondgeroth, Robin Brands, Lauren Lee, Joel Horn, and Lori Keppen.

1. Monthly claims were reviewed. John Espinoza made a motion to approve the claims and budget reports. Marty Koster seconded the motion. All voted in for and motion carried.
2. Supervisor of Assessments:

- a. Robin Brands advised of a project she is working on using the 2016 aerial photos and comparing them to the 2011 photos. Her findings have showed several buildings are either demolished or a building permit was not given to build. Assessor Brands is working with the Zoning office and Township assessors on reassessments or fines due these errors. So far, she has completed 5 townships with 131 errors. This project will take most of the year to complete.

- b. Parts are no longer available for a copier, which was originally obtained from the Recorder's office years ago. Since the GIS printer had been purchased in 2011, it was decided to purchase a new copier/printer/scanner for the GIS department.

John Maas, Robin Brands and Lauren Lee worked with Advanced Systems, who currently have the County's copier business, for a replacement. They found a replacement costing \$8,500. Since nothing was budgeted for this replacement, Advanced Systems advised they would offer \$300 for nine months until the new budget was in place. Mrs. Brands advises she is paying this fee out of the GIS Fund.

- c. GIS Sales from 4/1/17 – 4/30/17 are \$108.50.

- d. Lauren Lee reported back to the committee with a recommendation for GIS data fees (See #15). After discussion, John Espinoza moved to lay over the fee schedule to the June board meeting. The motion was seconded by Marty Koster. All voted in favor.

**MOTION: To lay over the GIS data fee schedule, as presented.**

3. Regional Office of Education.

- a. Mr. Sondgeroth submitted his monthly report (See #16-17) and Report of Official Acts for January-March 2017 (See #18-19).

The meeting adjourned at 2:54 PM by a motion from John Espinoza and seconded by Marty Koster.

Meeting Date: The next regular meeting – June 5, 2017 at 2:30 PM, Room 108, Courthouse

**MOTION: To place on file the County Offices Committee's meeting report, April claims report and related informational items, as presented.**