

## **JOB OPENING**

### **PART-TIME POSITION: Victim/ Witness Assistant**

Position Location: Whiteside County State's Attorney's Office  
101 East Third Street, Sterling, Illinois

Pay: \$15.68 per hour

Hours: 22 per week/ 44 per pay period (Monday through Friday 8:30 a.m. to 12:30 p.m. and, additionally, Tuesday from 1:30 p.m. to 3:30 p.m.)

Job Summary: Work with all staff in the Whiteside County State's Attorney's Office to develop, direct, and implement specific services for victims of, and witnesses to, crimes in Whiteside County, including, providing information and notification, providing emotional support during the court process, accompaniment to court as needed, make referrals and cooperate with social service agencies, maintain accurate statistics for completion of grant reporting.

Send application to: Whiteside County State's Attorney  
200 East Knox Street  
Morrison, IL 61270

Closing Date: March 10, 2017