

## COUNTY OFFICES COMMITTEE - Mr. Arduini, Chair

The County Offices Committee met on September 9, 2016 at 2:30 PM in Room 108. Those present were Jim Arduini, Marty Koster, John Espinoza and Ruth Stanley. Also present were Jim Duffy, Joel Horn, Dawn Young, Robin Brands, Lauren Lee, Connie Landheer, Tim Berogan and Lori Keppen.

1. The claims and budget status reports were reviewed. Mrs. Stanley made a motion to approve the reports with Mr. Espinoza seconding the motion. All voted in favor.
2. County Recorder Dawn Young presented her FY17 budget requests along with a change to Fund 78 from the previous month. A motion was made by Mrs. Stanley to forward the amended Recorder budgets to the Finance Committee. It was seconded by Mr. Koster. All voted in favor.
3. Chief Deputy Connie Landheer presented the County Clerk's FY17 budget requests. A motion was made to forward the County Clerk's budget to the Finance Committee by Mrs. Stanley. It was seconded by Mr. Espinoza. All voted in favor.
4. County Assessor Robin Brands handed out the following as informational items:
  - a. 2016 Tentative Abstract
  - b. 2016 Tentative State Multiplier
  - c. 2106 Assessment Notices Mailing Date & Publication Dates
  - d. 2016 Board of Review Filing Deadline Dates
  - e. 2016 Township Factors
  - f. The GIS Sales from 7/29/16 – 9/8/16 were \$599.88. There were 10 address directories sold for \$100.
  - g. Lauren Lee gave an update on the aerial flight project. She had reviewed 9000 tiles of photography for any distortion. The project deadline is still on track for the end of this month.
  - h. The Assessor's FY17 budget requests were presented. It was noted office supplies should be increased due to new computers. Also, Lauren Lee would be attending the ESRI conference in California. A motion was made to forward the amended Assessor's budget to the Finance Committee by Mrs. Stanley. It was seconded by Mr. Koster. All voted in favor.
5. Tim Berogan of Management Services presented the FY17 budget request. A motion was made to forward the Management Services budget to the Finance Committee by Mrs. Stanley. It was seconded by Mr. Espinoza. All voted in favor.

The meeting adjourned at 3:15 PM on a motion from Mrs. Stanley and seconded by Mr. Espinoza.

Meeting Date: The next regular meeting – October 3, 2016 at 2:30 PM Room 108, Courthouse

**MOTION: To place on file the County Offices Committee's meeting report, August claims reports and related informational items, as presented.**

