

## **COUNTY OFFICES COMMITTEE - Mr. Arduini, Chair**

The County Offices Committee met on August 1, 2016 at 2:30 PM in Room 108. Those present were Jim Arduini and Marty Koster. Absent were John Espinoza and Ruth Stanley. Also present were Jim Duffy, Sue Britt, Joel Horn, Dana Nelson, Dawn Young, Lauren Lee, John Maas and Lori Keppen.

1. The claims and budget status reports were reviewed. Mr. Koster made a motion to approve the reports with Mr. Duffy seconding the motion. All voted in favor.
2. County Clerk Dana Nelson presented her consultant/service contracts, capital fixed assets and grant budget requests for FY17. The Committee concurred with her budget requests.
3. County Recorder Dawn Young presented her consultant/service contracts and capital fixed assets for FY17. The Committee concurred with her budget request.
4. County Assessor's Office was represented by Lauren Lee.
  - a. GIS Sales from 6/2/16 – 7/27/16 were \$393.30.
  - b. Mrs. Lee explained to the Committee why she would like to join ESRI Community Maps. After discussion, the Committee's consensus agreed for her to join, which was at no cost to the county.
  - c. The Assessor's consultant/service contracts budget request for FY17 were presented. The Committee concurred with the budget request.
5. Management Services Administrator John Maas presented his consultant/service contracts and capital fixed assets for FY17. The Committee concurred with his budget request.

The meeting adjourned at 3:00 PM on a motion by Mr. Koster and seconded by Mr. Duffy.

Meeting Date: The next regular meeting – Friday, September 9, 2016 at 2:30 PM Room 108,  
Courthouse

**MOTION: To place on file the County Offices Committee's meeting report, July claims reports and related informational items, as presented.**