

COUNTY OFFICES COMMITTEE - Mr. Arduini, Chair

The County Offices Committee meeting was held on February 1, 2016 at 2:30 PM in Room 108 at the Courthouse. Those present were James Arduini, Marty Koster, John Espinoza. Ruth Stanley was absent. Also present were Jim Duffy, Sue Britt, Joel Horn, Robin Brands, John Maas, and Lori Keppen.

1. Supervisor of Assessments.

- a. Assessor Brands gave an update on her office staff. She will be advertising for a part-time position.
- b. In November, the County Board approved the intergovernmental agreement for cooperative multi-county digital orthophotography project. Lauren Lee presented the bid opening from 1/8/16 (See #32) with the recommendation of Surdex Corporation in the amount of \$46,372.00. Mrs. Lee advised doing a cooperative saved \$10,000. Mr. Koster made a motion to accept the bid proposal from Surdex Corporation, pending the State's Attorney's approval. The motion was seconded by Mr. Espinoza. All voted in favor.

MOTION: To approve the digital orthophotography project proposal from Surdex Corporation in the amount \$46,372.00, as presented.

- c. Lauren Lee presented the memorandum of agreement with Northern Illinois University (See #33-36). This is the same agreement used last year for an intern and the price remained the same at \$7,000. Mr. Espinoza made a motion to approve the agreement with Northern Illinois University, as presented. Mr. Koster seconded the motion and all voted in favor.
2. The Committee requested Mr. Maas attend the meeting in reference to the payment of Devnet claims. Mr. Maas will bring next month the contract and scheduled quarterly payments.
3. Chairman Duffy gave an update on the issue of unifying Recorder and GIS fees state wide.
4. The claims for November, December and January were reviewed. Mr. Koster made a motion to approve. Mr. Espinoza seconded the motion. All voted in favor.

Mr. Espinoza made a motion to adjourn with a second from Mr. Koster. All voted ayes. The meeting adjourned at 3:00 PM.

Meeting Date: The next regular meeting –March 4, 2016 at 2:30 PM Room 108, Courthouse

MOTION: To place on file the County Offices Committee's meeting report, November, December & January claims reports and related informational items, as presented.