

MEETING ANNOUNCEMENT

Regular Meeting: The Whiteside County Board of Health

Date: January 26th @ 7:00 pm

Location: Rock Falls Facility

*The Finance Committee will meet at 6:30 pm

- I. Call to order
- II. Approval of the November Meeting Minutes
- III. Correspondence
- IV. Administrator's Report
- V. Committee Reports:
 1. Finance Committee (Melchi)
 2. Personnel Committee (Other Business)
 3. By-Laws (None)
- VI. Regular Business:
 1. Review End of Year Financial Reports
 2. Forgiveness of Bad Debt
 3. 2016 Fee Schedule: changes in Animal Control, Immunizations & Environmental
- VII. Other Business:
 1. Restructure Public Health titles
 2. Search Committee for CEO/PHA retirement
- VIII. Adjournment

Light refreshments will be served

Whiteside County Board of Health Minutes
Regular Meeting: January 26, 2016

The meeting was called to order at 7:02 p.m. Members present: Howard Melchi, Dr. Mench, Karen Nelson, Dr. Whittaker, Rick Cavazos, Cindy Schott and Dr. Smith. Also present: Beth Fiorini, Lauri Meier, Gene Johnston and Vanessa Scott.

Dr. Smith made a motion to approve the November 2015 board meeting minutes as presented, seconded by Rick Cavazos. The motion passed unanimously

Correspondence: Beth Fiorini shared: 1) 2 thank you cards, 2) a notification from IDPH that we could no longer get free adult vaccines from the State, 3) approval of the WIC correction plan, 4) approval of DHS audited financial statements for SFY 2014, and 5) newspaper article about the CHC addition.

Executive Director's Report: Fiorini shared: 1) Dr. Yemm has retired from Dental Director and is working part-time; Dr. Willwert has taken his place as Dental Director, 2) an update on the new behavioral health programs including substance abuse therapy and MAT, 3) an update on the progress of the new bullet-proof windows and walls in the waiting areas, and 4) an upcoming Operational Site Visit scheduled in March.

Committee reports: *Finance:* Howard Melchi reported the following:

Public Health Fund:	December 1, 2015	Beginning Balance	\$ 1,219,457.10
		Receipts	\$ 710,294.44
		Expenses	\$ 788,402.31
	December 31, 2015	Ending Balance	\$ 1,141,349.23

Animal Control Fund:	December 1, 2015	Beginning Balance	\$ 227,265.31
		Receipts	\$ 17,241.52
		Expenses	\$ 28,504.25
	December 31, 2015	Ending Balance	\$ 216,502.25

Howard Melchi made a motion to place the Finance Report on file as presented, seconded by Dr. Whittaker. The motion passed unanimously.

Personnel: (none)

By-laws: (none)

Regular Business:

1. Howard Melchi made the motion to place on file the End-of-Year reports for Public Health and Animal Control, seconded by Rick Cavazos.. Fiorini answered questions. The motion passed unanimously.
2. Howard Melchi made the motion to place on file "Debt Forgiveness" as presented, seconded by Dr. Smith. Fiorini answered question. The motion passed unanimously.
3. Howard Melchi made a motion to approve the 2016 Fee Schedule, seconded by Rick Cavazos. Discussion followed and Fiorini and staff answered questions. The motion passed unanimously.

Other business

1. Fiorini talked about the restructuring of the public health staff, including staff titles related to no state income for grant in FY16 and reduces numbers of staff. Fiorini answered questions.
2. Cindy Schott led a discussion about partnering with the CHC Governing Council to form a search committee for the PHA/CEO. More to follow.

The meeting was adjourned at 8:07 p.m.

Respectfully Submitted,



Beth Fiorini, Public Health Administrator



WHITESIDE COUNTYBOARD OF HEALTH

<u>MEMBER</u>	<u>BUSINESS</u>	<u>RESIDENCE</u>	<u>TERM ENDS</u>
CINDY SCHOTT, RN, MS President Chair, By-laws	School Nurse Sterling High School 815/625-6800	3207 Mineral Springs Rd. Sterling, IL 61081-7956 815-499-8572 cschott@sps5.org	June 2016
HOWARD MELCHI Vice President Chair, Finance	Retired	30299 Prairie Street Rock Falls, IL 61071 815/499-7703 hmmoose45@hotmail.com	June 2017
CAROL FITZGERALD Secretary Chair, Personnel	Retired	2407 16 th Avenue Sterling, IL 61081 815/625-6872 cfitzgerald50@comcast.net	June 2018
KAREN NELSON Finance	Retired	1906 New High St Rock Falls, IL 61071 815/625-7343 jnelknel@comcast.net	Until reappointed
RICK CAVAZOS Finance	Retired	1005 Sunset Drive Rock Falls, IL 61071 815/499-4168 rickcavazos@comcast.net	June 2017
MARK MENCH, MD By-laws	CGH Medical Center 100 E. LeFevre Rd. Sterling, IL 61081 815/625-0400 x 5519	1906 19 th Ave. Sterling, IL 61081-1626 815/626-6257 markmench@comcast.net	June 2018
ROBERT WHITTAKER, DMD, MD. Personnel	-10 West 3 rd St. Sterling, IL 61081 815/632-5300	1407 Avenue F Sterling, IL 61081 815/632-9505 Robert.Whittaker@cghmc.com	June 2016
Dr. DENICE SMITH Personnel	507 S. 4 th Street Clinton, IA 52732 563-241-4000	19264 Hillside Rd. Morrison, IL 61270 563/210-2388 denicesmith97@gmail.com	June 2017

EXECUTIVE STAFF

Public Health Administrator

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Morrison 815-772-7411
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Whiteside County Veterinarian

Robert Hahn
14993 Lyndon Road
Morrison, IL 61270

Telephone: 815/772-4047

Whiteside County Board of Health Minutes
Regular Meeting: November 24, 2015

The meeting was called to order at 7:10 p.m. Members present: Howard Melchi, Dr. Mench, Rick Cavazos, Cindy Schott, and Dr. Smith. Also present: Beth Fiorini, Lauri Meier, and Vanessa Scott.

Howard Melchi made a motion to approve the September 2015 board meeting minutes as presented, seconded by Dr/Smith. The motion passed unanimously

Fiorini took the BOH members on a tour of the new building addition.

Correspondence: Beth Fiorini shared: 1) IDPH compliance letter for the WCHD IPLAN requirements, 2) a newspaper article on the WCHCP "Soup Kitchen" legislator's luncheon, and 3) two thank you notes.

Executive Director's Report: Beth Fiorini shared: 1) staffing changes in the health department and the clinic, 2) the continued situation with no state budget and the effects on the health department, 3) the behavioral health services expansion plan, and 4) the expanded clinic/behavioral health hours to start in January.

Committee reports: The Finance Report for October will be done by the Finance Committee in December along with November's report.

Personnel: (none)

By-laws: (none)

Regular Business: None

The meeting was adjourned at 7:40 p.m.

Respectfully Submitted,



Beth Fiorini,
Public Health Administrator