

COUNTY OFFICES COMMITTEE - Mr. James Arduini, Chair

The County Offices Committee met on October 5, 2015 at 2:30 PM in Room 108 at the Courthouse. Those present were James Arduini, Marty Koster, John Espinoza and Ruth Stanley. Also present were Jim Duffy, Joel Horn, Robin Brands, Lauren Lee, and Lori Keppen.

1. The claims for September were reviewed. Mr. Espinoza moved their approval, Mr. Koster seconded, motion carried.
2. Supervisor of Assessments.
 - a. Assessor Robin Brands gave informational updates on 2015 Tentative Abstract, 2015 Assessment Notices Mailing Date & Publication Dates, 2015 Board of Review Filing Deadline Dates, and 2015 Township Factors.
 - b. The 2015 Tentative State Multiplier was released (See #15).
 - c. The GIS sales from 9/4/15 – 10/2/15 were \$112.38
 - d. Lauren Lee advised the committee of a GIS request from “Here Maps”. This request is for site addresses and road center line data which will be used for navigations purposes, such as your Garmin devices. Mrs. Lee advised the cost would be \$2,600 but has not received a response back from “Here Maps”. Mrs. Lee wanted the committee to be aware this company could not sign the licensing agreement as it will be used for commercial use. A motion was made by Mrs. Stanley to concur with this request for a cost of \$2,600 and acknowledged “Here Map” could not sign the licensing agreement. Mr. Koster seconded the motion. All voted in favor.
 - e. The warranty on the GIS server purchased three years ago with E-911 as run out. To renew this warranty for an additional two years would cost more than purchasing a new server with a warranty for five years per Management Services. A request was made to revise the 2016 budget request to include the purchase of a new server at an approximate cost of \$6,500.00 which would be shared with E-911 (GIS share would be \$3,500). Mrs. Stanley made a motion to revise the 2016 budget request to include the purchase of a new server at a cost not to exceed \$6,500.00 and to forward this amendment to the Finance Committee. The motion was seconded by Mr. Koster and all voted in favor.
 - f. Robin Brands highlighted facts and figures on the township government costs. Mrs. Brands will bring more detail information back to the committee next month.

There being no further business Mr. Espinoza made a motion to adjourn with Mr. Koster seconding the motion. The meeting adjourned at 3:13 PM.

Meeting Date: The next regular meeting – November 2, 2015 at 2:30 PM Room 108, Courthouse

MOTION: To place on file the County Offices Committee’s meeting report, September claims reports and related informational items, as presented.