

COUNTY OFFICES COMMITTEE - Mr. James Arduini, Chair

The County Offices Committee met on September 4, 2015 at 2:30 PM in Room 108 at the Courthouse. Those present were James Arduini, Marty Koster, John Espinoza and Ruth Stanley. Also present were Jim Duffy, Joel Horn, Dana Nelson, Dawn Young, Robin Brands, Lauren Lee, John Maas, and Lori Keppen.

1. The claims for August were reviewed. Mr. Espinoza moved their approval, Mr. Koster seconded, motion carried.
2. County Clerk.
 - a. The Dana Nelson presented budget requests for FY16. Due to the two elections her budgets were higher. Mr. Koster made a motion to forward these budgets to the Finance Committee. Mrs. Stanley seconded the motion. All voted in favor.
 - b. The County Clerk gave updates on register/vote same day. Along with the mailing of 38,000 voter registration cards.
3. County Recorder.
 - a. Dawn Young requested a transfer of \$20,000 from the General Fund to purchase Revenue Stamps. It was noted this line item is totally funded through revenue stamp sales. Each dollar of revenue stamps purchased, an additional .50 is deposited to the General Fund. Mrs. Stanley made a motion to forward this request to the Finance Committee. Mr. Espinoza seconded the motion and all voted ayes.
 - b. County Recorder Dawn Young advised her budget requests for FY16 were the same as last year. Mrs. Young also commended the County Board and her committee on their procedure of working with Department Heads on the budget process. Mrs. Stanley made a motion to forward this budget to the Finance Committee. Mr. Espinoza seconded the motion. All voted in favor.
4. Supervisor of Assessments.
 - a. Robin Brands advised the committee of SB107 that Governor Rauner signed into law which expanded the Disable Veterans Standard Homestead Exemption. Any veteran with above 70% disability is tax exempt. Requirements, forms, news publication were discussed, along with the impact this will have on the County.
 - b. The GIS sales from 8/3/15 – 9/3/15 were \$195.
 - c. Assessor Brands presented her FY16 budget requests which were basically the same. Mrs. Stanley made a motion to forward these budgets to the Finance Committee. Mr. Koster seconded the motion. All voted in favor.
5. Management Services Administrator.
 - a. John Maas presented his budget requests for FY16. Mr. Espinoza made a motion to forward this budget to the Finance Committee. Mr. Koster seconded the motion. All voted in favor.

There being no further business Mr. Espinoza made a motion to adjourn with Mr. Koster seconding the motion. The meeting adjourned at 3:42 PM.

Meeting Date: The next regular meeting – October 5, 2015 at 2:30 PM Room 108, Courthouse

MOTION: To place on file the County Offices Committee’s meeting report, August claims reports and related informational items, as presented.