

COUNTY OFFICES COMMITTEE: Mr. James Arduini, Chair

The County Offices Committee met on August 4, 2014 at 2:30 PM in Room 108 at the Courthouse. Those present were James Arduini, John Espinoza, and Martin Koster. Ruth Stanley was absent. Also present were Jim Duffy, Joel Horn, Dana Nelson, Dawn Young, Robin Brands, Lauren Lee, John Maas, Sue Britt, Jim Britt and Lori Keppen.

1. Claims for June and July were reviewed, Mr. Espinoza moved their approval, Mr. Koster seconded, motion carried.
2. a. Dana Nelson, County Clerk recommended the approval of a maintenance agreement with GBS for election equipment. This is an annual contract. Due to three more pieces of equipment which had been purchased the contract has gone up \$810. Mr. Koster made a motion to approve the agreement, with Mr. Espinoza seconding the motion. All voted in favor. (See #28)
b. The CFY15 service contracts requests were reviewed.
3. Dawn Young, County Recorder reviewed her CFY15 service contract requests which were the same as last year.
4. a. Robin Brands, Assessor advised the GIS sales for 6/2/14 – 7/31/14 were \$785.
b. The CFY15 service contracts were reviewed, it was noted requests were lower than last year.
5. a. John Maas, Management Services Administrator reviewed his CFY15 service contracts and fixed assets requests. Items reviewed were upgrading the I Fiber, replacing the 2004 Ford vehicle, purchasing a new server.
b. Management Services provided assistance to the following:
 - Senior Center's new phone center.
 - April House, technical support along with reducing the phone bill.
- c. Discussion was held on purchasing Email Archiver. Mr. Maas will continue to evaluate and report back to the committee.

There being no other business, Mr. Koster made a motion to adjourn and Mr. Espinoza seconded. The meeting adjourned at 3:18 PM.

Meeting Date: The next regular meeting – September 5, 2014 at 2:30 PM Room 108, Courthouse

MOTION: To place on file the County Offices Committee's meeting report, June & July claims reports, and related informational items, as presented.