



WHITESIDE COUNTY

ENTERPRISE ZONE & ECONOMIC DEVELOPMENT

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Approved Minutes

**MINUTES
WHITESIDE CARROLL COUNTY
ENTERPRISE ZONE
MANAGEMENT ORGANIZATION
April 8, 2014**

CALL TO ORDER

Chairman Pannier called to order the regular quarterly meeting of the Whiteside Carroll County Enterprise Zone Management Organization at 9:00 a.m. on April, 8, 2014 in the County Board Room of the Whiteside County Law Enforcement Center Building, 400 N. Cherry Street, Morrison, Illinois.

EZMO members in attendance were: Heather Sotelo, Bill Robinson, Bill Wescott, Robbin Blackert, Les Mitchell, Bud Thompson, Everett Pannier, Glen Kuhlemier, Paul Engwall, Heather Bennett, Jim Duffy, Larry Russell, Skip Lee and Scott Shumard. Also in attendance were Betty Steinert Enterprise, Zone Administrator; Sandy Prescott, Secretary and guest Randy Balk, Director of the Rock Falls Community Development Corporation.

Absent members were Carl Bates, Michael Blean, Tim Crady, Kevin Reibel, Heather Sotelo, Steven Swanson, Tony McCombie, and Vicky Trager.

APPOINTMENTS/REAPPOINTMENTS

Heather Sotelo mad a motion to accept the slate as set forth; Ed Cannon, Fulton City Administrator (Fulton) to fulfill the unexpired term of Randy Balk 2011-2014 and the re-appointment of Les Mitchell (Village of Thomson) 2013-2016. Jim Duffy seconded and the motion carried, unanimously.

PUBLIC COMMENT

Chairman Pannier called for any public comment. There was none.

APPROVAL OF MINUTES

Chairman Pannier called for a motion to approve the distributed minutes dated October 8, 2013 Motion to approve minutes was made by Bud Thompson, second by Glen Kuhlemier. Motion carried, unanimously.

ADMINISTRATORS FISCAL YEAR 2013 PROJECT AND FINANCIAL REPORTS

Fiscal year Reported	# of Projects	Investment	Jobs Created	Fees Collected
12/01/12-11/31/13	41	\$17,377,513	101	\$45,234.51

A motion was made by Bill Robinson to approve the submitted Administrator’s Project Report FY2013, second by Les Mitchell. The motion carried, unanimously.

FISCAL YEAR 2013 BALANCE OF FUNDS REPORT

Ms. Steinert gave a report on the FY2013 balance of funds as follows: A reminder that all funds are also balanced by the Whiteside County Treasurer and are a part of the annual county audit. EZMO total fund balance for as of 11/30/2013 was \$351,095.19 of which \$20,449.50 are Jo/Carroll Enterprise Zone funds

with remaining balance of Whiteside Carroll EZMO funds being \$330,645.69; with \$160,000 being deposited in a money market account at Freedom Bank, Sterling and \$191,095.19 at The National Bank in Morrison. After review Glen Kuhlemier made a motion to approve the FY2013 funds as report, second by Bill Wescott. Motion carried, unanimously.

FY2013 EXPENDITURE REPORT FOR REIMBURSEMENT TO WHITESIDE COUNTY

Ms. Steinert gave a summation of the expenses for FY 2013 with a comparison from FY 2012 attached. After review and discussion a motion to approve the administrators Enterprise Zone reimbursement Report of \$70,348.00 to Whiteside County and to disburse funds in the amount of \$70,348.00 to Whiteside County was made by Bill Wescott with a second by Les Mitchell. The motion carried, unanimously.

PROPOSED FISCAL YEAR 2014 BUDGET

Ms. Steinert reported on a few increases for 2014 such as insurance costs and possible raises, if offered by the county. There was discussion on the amount for insurance being enough to cover the 2014 increases. Jim Duffy shared that the increase will be sizable for health insurance and suggested that the increased amount should be \$16,000 for that line item. An error in a formula, in one cell, caused other totals to be incorrect on what was presented to the board. After discussion it was determined that the total Budget for approval for 2014 should be \$133,588.00 with the Enterprise Zone at \$78,888.50 and the County portion being \$ 54,669.50. A motion was made to approve the FY2014 Budget with a corrected budget to be presented at the next EZMO meeting in July with the increased amount for insurance. A second was made by Robbin Blackert. The motion carried, unanimously.

ADMINISTRATORS QUARTERLY PROJECT AND FINANCIAL REPORTS

Quarterly Report	# of Projects	Investment	Jobs Created	Fees Collected
12/01/13-03/31/14	3	\$2,623,517.00	14	\$7,702.66

A motion was made to approve the submitted Administrator’s Quarterly Project Report and Quarterly Fees Collected report by Bud Thompson with a second by Bill Wescott. The motion carried, unanimously.

Ms. Steinert reported that the EZMO total fund balance as of March 31, 2014 being \$358,717.85 of which \$20,449.50 belongs to JoCarroll Enterprise Zone. Remaining fund for use by the Whiteside Carroll EZMO is \$379,167.35. Split of those funds is \$160,000.00 deposited in a money market account at Freedom Bank, Sterling with remaining in a checking account at The National Bank, Morrison.

A motion was made by Bud Thompson to approve Administrator's Fees Collected, Fund Balance and Fund Investments Reports, second by Bill Wescott. The motion carried, unanimously.

OLD BUSINESS

UPDATES ON APPLICATIONS FOR ADDITION OF TERRITORY

Ms. Steinert reported that she has received approved additions of territory for Coz-E Corners, Lee Wayne Plaza and Kunes Country Auto. All submitted applications were successful and received within two weeks or less from DCEO.

Ms. Steinert spoke of new reporting requirements and procedures for contractors and project owners and how much time they can take if there are a lot of contractors on the job.

The IKE Comprehensive Plan is in its final stages. A draft will be presented to the public on May 6th at the Ryberg Auditorium in Sterling and May 8th at the Odell Public Library Community Center. Both meetings are set at 6:30 p.m. Ms. Steinert encouraged everyone to attend and share their input.

Ms. Steinert gave an update on the new Enterprise Zone application process. Enterprise Zones will not be allowed to extend their expiration dates as before. Everyone will apply as new Enterprise Zone through a competitive process. Our Zone expires December 31, 2018. We will have to apply no later than December 31, 2016. By law forty-nine zones will have to apply by December 31, 2014. Betty stated that she predicts that there will be approximately 100 applicants this first round competing for 47 zone openings. She suggests we do not apply this year as we have time and with so many expiring and new ones who are applying, we need to see how it all plays out. As of today's meeting no finalized application has been published. Ms. Steinert shared how many zones are having consultants write their applications and that they are charging from \$40,000 to as much as \$80,000 with no way to guarantee success of an approved zone. Ms. Steinert will, once again, need input from all communities for the Enterprise Zone application process. She feels this winter will be the time to start the Whiteside Carroll Enterprise Zone application. The EZMO may need to expend some funds to obtain the demographic information needed.

NEW BUSINESS

REQUEST FOR ADDITION(S) OF TERRITORY

Ms. Steinert reported that there were no requests at this time.

ADJOURNMENT

There being no other business Chairman Pannier called for a motion to adjourn the meeting of the Whiteside County Enterprise Zone Management Organization. Jim Duffy made a motion, second by Larry Russell. The motion carried, unanimously and the meeting was adjourned at 9:57 a.m.