

Whiteside County Board of Health Minutes
Regular Meeting: July 23, 2013

The meeting was called to order at 7 p.m. Members present: Howard Melchi, Rick Cavazos, Carol Fitzgerald, Dr. Mench, and Dr. Smith. Also present: Beth Fiorini, Marcia Widolff, Lauri Meier, Theresa Friel-Draper, and Lynne Schweppe.

Dr. Smith made a motion to approve the May 2013 board meeting minutes, seconded by Rick Cavazos. The board approved unanimously.

Correspondence:

Beth Fiorini shared two thank you cards and a letter to the editor written by the Community Health Clinic Governing Council Chair congratulating the CHC staff for an excellent federal review.

Administrator's report:

Fiorini updated the board on the following: 1) hiring Theresa Friel-Draper as Assistant Public Health Administrator, 2) the Affordable Care Act and hiring two Navigators to assist patients apply for Expanded Medicaid or the Insurance Exchange Program, 3) the CHC federal audit and recommendations, 4) the CHC grant renewal process, 5) the initiation of Meaningful Use into the dental department, 6) the new security alarm systems in the Rock Falls and Morrison buildings, and, 7) Animal Control's time schedule for building the additional garage.

Committee reports:

Finance: Howard Melchi reported the following:

Public Health Fund: June 1, 2013	Beginning Balance	\$	1,822,923.29
	Receipts	\$	637,136.31
	Expenses	\$	527,187.06
June 30, 2013	Ending Balance	\$	1,932,872.54

Animal Control Fund: June 1, 2013	Beginning Balance	\$	196,905.90
	Receipts	\$	25,904.96
	Expenses	\$	16,958.97
June 30, 2013	Ending Balance	\$	205,851.89

Rick Cavazos made a motion to place the Finance Report on file as presented, seconded by Dr. Mench. The motion passed unanimously.

Personnel: (Under Regular Business)

By-laws: (Under Regular Business and Other Business)

Regular Business:

1. Fiorini reviewed the income and expense projections for this year. She explained the two new income sources of "Built Environments Grant" and the "Navigator Outreach Grant" and predicted that the health department will not need a re-appropriation this year.

2. Carol Fitzgerald shared the with the Board the Public Health Administrator's evaluation which was completed by herself and Donna Bausman, Chair of the Governing Council, with input from other BOH members. Carol Fitzgerald made a motion to approve the administrator's Evaluation as presented, seconded by Dr. Mench. The motion passed unanimously.

Other Business:

1. Carol Fitzgerald made a motion to approve the updated Assistant Public Health Administrator's job description as presented, seconded Dr. Mench. Fiorini answered questions. The motion passed unanimously.
2. Carol Fitzgerald made a motion to approve the new Navigator/Assistor's job description as presented, seconded Rick Cavazos. Fiorini answered questions. The motion passed unanimously.

The meeting was adjourned at 7:35 p.m.

Respectfully Submitted,



Beth Fiorini,
Public Health Administrator