

WHITESIDE CARROLL
ENTERPRISE ZONE
MANAGEMENT ORGANIZATION
MEETING

PUBLIC COMMENT SPEAKER SLIP
_____, 20____

DATE _____

TIME _____

NAME _____

ORGANIZATION _____

PHONE _____

EMAIL _____

ON WHAT TOPIC YOU WILL SPEAK?

ALL PUBLIC COMMENT SPEAKERS WILL BE ALLOWED 5 MINUTES
TO ADDRESS THE ZONE MANAGEMENT ORGANIZATION

WHITESIDE CARROLL ENTERPRISE ZONE
PROPOSED PROCEDURE FOR
FOR PUBLIC COMMENT

PUBLIC COMMENT?

- Each regular business meeting of the board and its various committees includes a public comment period in which any citizen may make a statement regarding an item on a past, present or future board or committee open-session agenda, or a matter of general policy over which the board or committee has jurisdiction. 30 minutes will be set aside for public comment.

SIGN-UP

- A speaker must complete a speaker slip prior to the start of the meeting.
- There will be a 5 minute time limit for each speaker.

Rules governing the manner in which the public may address the Whiteside Carroll Enterprise Zone Management Organization:

1. Requests to address the organization shall be submitted in writing prior to the meeting by person, mail or email in a letter format to the Zone Administrator.
2. Comments shall be limited to five minutes per person. Total time allotted to public comment shall not exceed 15 minutes without the consent of the organization Chairman.
3. Comments shall be directed to the organization and not to individual members.
4. Comments shall be presented in a professional demeanor and not in a threatening, profane, vulgar or abusive manner.
5. Comments shall be limited to topics that are relevant to the business matters of the Enterprise Zone Management Organization.
6. Any materials to be distributed to the organization members shall be submitted to the administrator's office prior to the meeting. Preferably at least 24 hours in advance to make sure there are enough copies for all board members.
7. It shall be the decision of the organization Chairman if it is appropriate to respond to a question and which Board member will respond. Individuals who engage in repetitive comments/questions will be asked to refrain and/or yield the floor.
8. In the interest of allowing all viewpoints to be heard the organization Chairman may ask speakers expressing similar viewpoints to elect one person from the group to speak on their behalf.
9. Public comment shall not be allowed on those agenda items coming to the Enterprise Zone Management Organization from a public hearing where sworn testimony was taken. Those wishing to comment on these items should attend and speak at the public hearings.