

Whiteside County Board of Health Minutes
Regular Meeting: May 22, 2012

The meeting was called to order at 7 p.m. Members present: Cindy Schott, Howard Melchi, Dr. Mark Mench, Dr. Robert Whittaker, Carol Fitzgerald, Gene Jacoby, and Dr. Denice Smith. Also present: Beth Fiorini, Marcia Widolff, Gene Johnston, Dan Wells, and Spencer Schein.

Howard Melchi made a motion to approve the March 27, 2012 board meeting minutes, seconded by Carol Fitzgerald. The board approved unanimously.

Correspondence

Beth Fiorini shared with the board: 1) three thank you notes and a “good work” email from IDPH for staff who worked on the food-borne outbreak, 2) an article regarding the Pertussis and reported on the Pertussis outbreak, 3) an IBCCP report, and 4) the 2011 Independent County Audit which found no deficiencies at Whiteside County Health Department.

Administrator’s report

Beth Fiorini shared with the board: 1) an update on the staff parking lot, with a architectural drawing showing about 150 parking spaces, 2) an update on potential Medicaid cuts in the state legislature and cuts in public health grants, 3) recruitment efforts to replace Dr. Bondy, 4) an update on the *Reduce the Screen Time* grant that the health department got from the Public Health Institute, and 5) an update on the project with CGH Medical Center to share ED and hospitalization reports through the EHR system.

Committee reports:

Finance: Howard Melchi reported the following:

Public Health Fund: April 1, 2012	Beginning Balance	\$ 1,828,499.72
	Receipts	\$ 624,026.35
	Expenses	\$ 613,410.93
April 30, 2012	Ending Balance	\$ 1,839,115.14

Animal Control Fund: April 1, 2012	Beginning Balance	\$ 157,366.40
	Receipts	\$ 32,608.79
	Expenses	\$ 42,835.97
April 30, 2012	Ending Balance	\$ 147,139.22

Howard Melchi made a motion to place the Finance Report on file as presented, seconded by Gene Jacoby. The motion passed unanimously.

Personnel: (Under Regular Business)
By-laws: (Under Regular Business)

Regular Business:

- 1) Howard Melchi made a motion to approve the slate of officers as presented, Dr. Denice Smith seconded the motion. Slate is as follows: Cindy Schott, President; Howard Melchi, Vice-President; and Carol Fitzgerald, Secretary. The motion passed unanimously.
- 2) Carol Fitzgerald made a motion to pass the June 2012 pay raises as presented, effective June 11, 2012, seconded by Howard Melchi. Discussion followed and Fiorini answered questions. The motion passed unanimously.

New Business:

- 1) Carol Fitzgerald made a motion to limit the number of temporary food permits an organization or person can have to five per year, seconded by Howard Melchi. A discussion followed and Johnston answered questions. The motion passed unanimously.
- 2) Howard Melchi made a motion to limit PSDS Permits to one year including all previous permits, seconded by Dr. Mark Mench. A discussion followed and Johnston answered questions. The motion passed unanimously.
- 3) Howard Melchi made a motion to purchase a tractor mower for no more than \$2,000, seconded by Cindy Schott. A discussion followed that included talk about a shed to house the mower. The mower motion was rescinded by Melchi when it was decided to contract with a mowing service this summer and to revisit the purchase of a mower and shed next year.
- 4) Howard Melchi made a motion to purchase a 100KW generator not to exceed \$20,000 of cost to the health department which is over and above the Emergency Preparedness grant amount of \$22,000 designated for purchase of the generator (making the total amount to purchase, prepare and install the generator not to exceed \$42,000), seconded by Dr. Mark Mench. Wells gave a presentation on different options for purchasing and installing a generator. Fiorini and Wells answered questions. The motion passed unanimously.

The meeting was adjourned at 8:25 p.m.

Respectfully Submitted,

Beth Fiorini,
Public Health Administrator