

Whiteside County Board of Health Minutes
Regular Meeting: May 24, 2011

A celebration for Dr. Richard Vandermyde took place at the start of the meeting, marking his retirement from the board of health. Vandermyde, a retired physician from Morrison, served on the board for 14 years. This was his last board meeting. The board of health presented Vandermyde with a commemorative clock and card.

The meeting was called to order at 7:15 p.m. Members present: Cindy Schott, Howard Melchi, Carol Fitzgerald, Gene Jacoby, Dr. Richard Vandermyde and Dr. Mark Mench. Also present: Beth Fiorini, Marcia Widolff, Cynthia Weisel, Connie Ruiz, Spencer Schein and Lynne Schweppe, Kim Good, Vanessa Scott, Kelly Cavazos, Darci Ludwig, Sue Drey, Gene Johnston, Theresa Kimmel, and Dr. Denise Smith.

Carol Fitzgerald made a motion to approve the Jan. 25 2011 and March 22, 2011 board meeting minutes, seconded by Howard Melchi. The board approved unanimously.

Correspondence

Beth Fiorini reported receiving 1) a letter from State's Attorney Gary Spencer regarding a new protocol for county officers to contact his office for information, and 2) two thank you notes, one for Jennifer Kutz in nutrition and one for Bridgette Vasquez in family case management.

Administrator's report

Beth Fiorini reported on: 1) an Animal Control report, 2) hiring Dr. Flonnie Dowell, an internist, who is scheduled to start work at the end of July, 3) hiring Dr. Albert Vo, DDS, who will be starting the end of June, 3) an update on Geothermal energy enforcement, indicating the State's Attorney's Office said the health department could enforce on school property, in opposition to Whiteside County Regional Office of Education Director Gary Steinert's position, and 4) EDR (Electronic Dental Records) went live Monday, May 23, and EHR (Electronic Health Records) will go live the beginning of July.

Committee reports:

Finance: Howard Melchi reported the following:

Public Health Fund: April 1, 2011	Beginning Balance	\$ 1,905,021.04
	Receipts	\$ 608,957.14
	Expenses	\$ 536,195.99
April 30, 2011	Ending Balance	\$ 1,977,782.19

Animal Control Fund: April 1, 2011	Beginning Balance	\$ 67,358.62
	Receipts	\$ 31,659.69
	Expenses	\$ 17,939.44
April 30, 2011	Ending Balance	\$ 81,078.44

Howard Melchi made a motion to place the Finance Report of file as presented, seconded by Gene Jacoby. The motion passed unanimously.

Personnel: (Under Regular Business)
By-laws: (Under Old Business)

Old Business: (the following were discussed, but not passed at the March meeting)

1. Howard Melchi made a motion to pass the End-of-Year Whiteside Home Care Report, seconded by Dr. Richard Vandermyde. The board approved unanimously.

2. Carol Fitzgerald made a motion to pass the Health Department's Annual Report, seconded by Gene Jacoby. The board approved unanimously.

3. Dr. Mench made a motion to approve the slate of officers as presented: Cindy Schott, President; Howard Melchi, Vice President; and Carol Fitzgerald, Secretary. Gene Jacoby seconded the motion. The board approved unanimously.

4. Carol Fitzgerald made a motion to pass the updates to the Personnel Policy

Book (see attachment.) Discussion followed with Fiorini answering questions. The motion was, seconded by Howard Melchi. The board approved unanimously.

Regular Business: Carol Fitzgerald made a motion to approve the June 2011 pay raises as presented. Discussion followed with Fiorini answering questions. The Resolution with addendums is attached. The motion was seconded by Howard Melchi. The board approved unanimously.

New Business: A motion was made by Dr. Richard Vandermyde to approve a \$25 fee for infectious disease education for tattoo operators, seconded by Howard Melchi. The board approved unanimously.

Howard Melchi made a motion for Fiorini to explore options for a plan composed of placing a rail or changing the sidewalk contour, not to exceed \$2,500, to reduce the number of falls outside of the dental office and give feedback to the Board of Health through e-mail. Discussion took place with Fiorini showing the BOH the area and answering questions. Carol Fitzgerald seconded the motion. The board approved unanimously.

The meeting was adjourned at 8:10 p.m.

Respectfully Submitted,

Beth Fiorini,
Public Health Administrator