

**WHITESIDE COUNTY SHERIFF'S OFFICE  
JOB OPENING**

**SECRETARY**

This is a full time union position, 40 hours per week, starting pay is \$11.00 per hour with benefits.

This job involves data entry, filing, answering phones, and assisting the general public.

A High School diploma and computer experience is required.

Must be 21 years or older to apply. The successful applicant must pass a background investigation and drug screen.

Deadline for applications will be May 8, 2009.