

PUBLIC WORKS COMMITTEE - Mr. McGinn, Chair

The Public Works Committee met at the County Highway Office at 1:30 p.m. on Tuesday, October 1, 2019. Members present were: Bill McGinn, Glenn Frank, Tom Ausman, and Larry Russell. Others in attendance were: Jim Duffy-County Board Chairman, Joel Horn-County Administrator, Suzan Stickle-Building & Zoning Administrator, Sue Britt-County Board Member, Drew Wilkens-Whiteside County Airport Board Member, Darin Heffelfinger-Whiteside County Airport, Russ Renner-County Engineer, Jennifer Greeley-Office Manager and Kyle Folk. Chairman McGinn called the meeting to order.

1. ROUTINE BUSINESS:
 - a. Township Motor Fuel Tax & Budgetary Status Reports for September, 2019 were presented for review and approval. Motion was made by Ausman and seconded by Russell to approve the items as presented. The vote was all ayes.
2. PUBLIC COMMENT: Mr. Kyle Folk made public comments.
3. BUILDING & ZONING REPORT:
 - a. Suzan Stickle, Building & Zoning Administrator distributed the Building Report for September, 2019 to the Committee for their review. (See #17)
 - b. Ms. Stickle reviewed the Building & Zoning CY'20 budget request. Motion was made by Ausman and seconded by Russell to forward the Building & Zoning budget to the Finance Committee. The vote was all ayes.
 - c. Discussion was held regarding recreational cannabis.
 - d. The Planning and Zoning Commission meeting on October 17, 2019 @ 6:30 p.m. has been cancelled.
4. AIRPORT BOARD REPORT:
 - a. The regular Airport Board minutes from the August 15, 2019 meeting were presented for review. (See #18-24)
 - b. Mr. Wilkens informed the Committee of a possible upcoming event, War Birds that would be held July 17th through July 19th, 2020 at the Whiteside County Airport.
 - c. Larry Russell will attend the Airport Board meeting on October 11th @ 5:00 p.m.
5. SPECIAL SERVICE AREA #2 REPORT:
 - a. The City of Sterling informed Mr. Renner that it appears that while the State of Illinois employees were mowing along Route 30, they hit several manhole frames near K's corner knocking them off center. This caused water to run in. The City of Sterling is considering placing rings under the frames to make them more visible and to prevent the lids from being hit again.
6. COUNTY HIGHWAY REPORT:
 - a. The Landfill Leachate Report and Inspection Report for September were presented for review (See #25-26).
 - b. Mr. Renner informed the Committee that a Maintenance Worker has been hired. Dan Deter began full time employment on Monday, September 23rd.

- c. Mr. Renner brought up for discussion the Fall County Highway Tour. The date of the tour is to be determined.
- d. Mr. Renner presented the Committee with three quotes for new survey equipment. Precision Midwest had the lowest quote of \$23,478.07. It is anticipated that the survey equipment purchased jointly with Lee County Highway Department. A motion was made by Ausman and seconded by Frank to approve the purchase of a new survey equipment from Precision Midwest. The vote was all ayes. (See #27-31)
- e. Mr. Renner informed the Committee that requests for bids for the Maintenance Buildings Improvement Project will be advertised tomorrow (10/2) with bids due back on October 15th. Mr. Renner stated that while the goal was to have the plans completed by tomorrow it has been difficult due to other obligations and will not have them ready by tomorrow. Mr. Renner stated that he is concerned about not providing sufficient time for contractors to bid the work prior to the October 15th date which would have allowed for approval of the award at the County Board meeting; however, waiting until the next County Board meeting will push back the commencement of the work into the winter. Part of the work includes constructing a roof over the salt bins which is needed since the current roof is damaged from the wind. Mr. Renner requested that the County give the County Engineer the authority to award the project up to a certain limit (\$150,000 as budgeted) so that adequate plans can be prepared and bidding period be sufficient without having to delay the award. Motion was made by Ausman and seconded by Russell authorizing the County Engineer to approve the bid for the project up to \$150,000. The vote was all ayes.

MOTION: To authorize the County Engineer to approve the bid for the Salt Bin Roof project up to \$150,000.

- f. Mr. Renner reviewed the Highway Department's CY'20 budget request. Motion was made by Frank and seconded by Ausman to forward the Highway Department's budget to the Finance Committee. The vote was all ayes.
- g. The Chair advised the Committee to move into Executive Session. According to 5 ILCS 120/2 (c) (1), a motion was made by Frank and seconded by Ausman to move into Executive Session. A roll call vote was taken and the vote was all ayes. The Committee entered into Executive Session at 2:35 p.m. The Committee returned to open session at 3:09 p.m.

There was no additional business so a motion to adjourn was made by Frank and seconded by Ausman. The vote was all ayes and the meeting was adjourned at 3:10 p.m.

Meeting Date: The next regular meeting - Tuesday, November 5, 2019 at 1:30 PM, Highway Office

MOTION: To place on file the Public Works Committee's meeting report, September 2019 claim reports and related informational items, as presented.