



**REGULAR MEETING OF THE WHITESIDE COUNTY BOARD
TUESDAY, MAY 21, 2019 – 6:30 PM
LEC CONFERENCE ROOM - 400 N. CHERRY, MORRISON, ILLINOIS
CHAIR: JAMES C. DUFFY
AGENDA**

- 1. A CALL TO ORDER BY THE CHAIR.**
- 2. ROLL CALL BY CLERK.**
- 3. PLEDGE OF ALLEGIANCE.**
- 4. READING AND APPROVAL OF THE JOURNAL.**
- 5. STANDING RESOLUTIONS AND ACKNOWLEDGMENTS:**
 - a. Resolution of Retirement for James Conklen**
 - b. Resolution of Retirement for Paul VanderVinne**
 - c. Resolution of Retirement for Barry DeJarnatt**
 - d. Resolution of Condolence for the Eugene Kovarik family**
 - e. Resolution of Condolence for the Lawrence Sikkema family**
 - f. Resolution of Condolence for the Bill Abbott family**
 - g. Resolution of Condolence for the Ronald Marlier family**
 - h. Resolution of Condolence for the Gail Goodell family**
- 6. COMMUNICATION:**
 - a. From IEPA 4/11/19 RE: Sterling Steel Co LLC**
 - b. From IEPA 4/26/19 RE: Notice of Application for Permit to Manage Waste**
- 7. BUILDING AND ZONING ACTION ITEMS: The following Petitions were presented and discussed for consideration, to be presented to the Full Board from the Building and Zoning Board:**
 - a. Petition of Jim Henrekin for a special use in the A-1 Agricultural District to allow for an event venue at 28650 Hahnaman Road, Deer Grove. Motion was made by Ausman and seconded by Frank to forward the Petition to the Full Board. The vote was all ayes. (See #1-9)**

MOTION: To take from the table the Resolution for a special use in the A-1 Agricultural District for an event venue at 28650 Hahnaman Road, Deer Grove.

MOTION: To approve a Resolution for a special use in the A-1 Agricultural District to allow for an event venue at 28650 Hahnaman Road, Deer Grove.

b. Petition of Jeff Spencer to reclassify property located at 20440 Waller Road, Fulton, from A-1 Agricultural District to I-1 Light Industrial District. Motion was made by Ausman and seconded by Frank to forward the Petitions to the Full Board. The vote was all ayes.

MOTION: To take from the table the Resolution to reclassify property located at 20440 Waller Road, Fulton, from A-1 Agricultural District to I-1 Light Industrial District.

MOTION: To approve the Resolution to reclassify property located at 20440 Waller Road, Fulton, from A-1 Agricultural District to I-1 Light Industrial District.

8. COMMENTS FROM THE PUBLIC.

9. REPORT FROM COUNTY OFFICERS.

10. COMMITTEE REPORTS AND RECOMMENDATIONS.

11. UNFINISHED BUSINESS.

12. NEW BUSINESS.

13. ADJOURNMENT.

PUBLIC WORKS COMMITTEE - Mr. McGinn, Chair

The Public Works Committee met in the Hearing Room of the Law Enforcement Center at 6:15 pm on Tuesday April 16, 2018 prior to the County Board meeting. Members present were: Bill McGinn, Glenn Frank, Doug Wetzell, Larry Russell and Tom Ausman. Others present were: Joel Horn.

1. Mr. McGinn informed the committee of the need to recommend to the county board approval of the Federal Aid Agreement and Appropriation Resolution for Fulfs Road - Road Improvement Project (Section 18-00231-00-RS). He informed the committee this a 5.13 mile stretch of Fulfs Road between Coleta Road and Highway 40. The total estimated cost of the project is \$1.1 million, we would be responsible for 20%. The resolution allows for some over-runs with a maximum of \$250,000. Mr. Ausman moved the resolution and agreement be presented to the full board for approval, seconded by Mr. Frank, motion carried. **(This was acted on at the April Board meeting)**

There being no other business the meeting adjourned at 6:20 pm.

The Public Works Committee met at the County Highway Office at 1:30 p.m. on Tuesday, May 7, 2019. Members present were: Bill McGinn, Glenn Frank, Tom Ausman, Doug Wetzell and Larry Russell. Others in attendance were: Jim Duffy-County Board Chairman, Suzan Stickle-Building & Zoning Administrator, Sue Britt-County Board Member, Joel Horn-County Administrator, Russ Renner-County Engineer, Risa Weets-Office Manager, and Jennifer Greeley. Chairman McGinn called the meeting to order.

1. ROUTINE BUSINESS:
 - a. Township Motor Fuel Tax & Budgetary Status Reports for April, 2019 were presented for review and approval. Motion was made by Ausman and seconded by Wetzell to approve the items as presented. The vote was all ayes.
2. BUILDING & ZONING REPORT:
 - a. Suzan Stickle, Building & Zoning Administrator distributed the Building Report for April, 2019 to the Committee for their review. (See #10)
 - b. Ms. Stickle informed Committee seven Solar Farms in Whiteside County won renewable energy credits in the state auction.
 - c. There will not be a Planning & Zoning Commission meeting in May.
3. AIRPORT BOARD REPORT:
 - a. The regular Airport Board minutes from March 21st were presented for review (See #11-15). Larry Russell will attend the Airport Board meeting on May 16th @ 5:00 p.m.
4. SPECIAL SERVICE AREA #2 REPORT:
 - a. The quarterly report for January – March, 2019 was presented to the Committee for review (See #16).
 - b. Mr. Renner updated the Committee on the groundwater leaking into the lift station in front of the Walmart Distribution Center (WDC). The lift station is currently being pumped down so Martin Excavating can perform the repairs. Walmart has agreed to pay for all repairs.

5. COUNTY HIGHWAY REPORT:

- a. The Landfill Leachate Report and Inspection Report for April were presented for review (See #17-18).
- b. Mr. Renner presented the Committee with three quotes for a new commercial mower. Peabody's had the lowest quote of \$10,036.00 for a Grasshopper zero turn mower minus a trade-in allowance of \$4,113.00 for the 2000 John Deere mower. A motion was made by Frank and seconded by Ausman to approve the purchase of a new Grasshopper mower from Peabody's. The vote was all ayes.
- c. Mr. Renner informed the Committee that the Civil Engineer hired in February resigned. Linda Blumhoff suspended her retirement with IMRF and will work full-time until a permanent replacement can be hired.
- d. Mr. Renner informed the Committee on the progress of hiring a Mechanic. The position has been advertised and 6 applicants will be interviewed on Thursday May 9th, 2019.
- e. Mr. Renner informed the Committee of the upcoming retirement party for Paul VanderVinne, Jim Conklen, Barry DeJarnatt & Risa Weets, Thursday May 16th from 1 pm – 3pm.
- f. Mr. Renner updated the Committee on upcoming bridge projects on Millard and Stropes Roads. Renner stated that it appears that both projects will be pushed back to next year.
- g. Mr. Renner informed the Committee that the Federal project for the Fulfs Road cold in-place recycling was held on April 26th and Martin Excavating of Oregon, IL was the apparent low bidder. Repairs to a culvert need to be completed before the project begins and the County Engineer is in the process of getting it repaired.
- h. Resolution #19-55000-01-GM, Sterling Township – resurfacing various roads. A motion was made by Wetzell and seconded by Frank to recommend approval of the Resolution for the award of #19-55000-01-GM to Civil Constructors, Inc. of Freeport, IL for the low bid of \$304,481.70. The vote was all ayes. (See #19-20).

MOTION: To approve the Resolution & Award for Section #19-55000-01-GM – Sterling Twp. – Resurfacing various roads to Civil Constructors, Inc., of Freeport IL, as presented.

- i. The Chair advised the Committee to move into Executive Session to perform a Semi-Annual Review of past Executive Session minutes. According to 5 ILCS 120/2 (c) (21), a motion was made by Frank and seconded by Ausman to move into Executive Session. A roll call vote was taken and the vote was all ayes. The Committee entered into Executive Session at 2:04 p.m. The Committee returned to open session at 2:07 p.m.

A motion was made by Ausman and seconded by Frank to release today's Executive Session minutes.

There was no additional business so a motion to adjourn was made by Ausman and seconded by Wetzell. The vote was all ayes and the meeting was adjourned at 2:08 p.m.

Meeting Date: The next regular meeting – Tuesday, June 4, 2019 at 1:30 PM, Highway Office

MOTION: To place on file the Public Works Committee’s meeting report, April 2019 claim reports and related informational items, as presented.

LANDFILL COMMITTEE – Mr. Ausman, Chair

The Committee convened at the Prairie Hill Recycling and Disposal Facility meeting room on Monday, April 15, 2019 at 9:00 a.m. Members Present: Mr. Ausman, Mr. Crandall, Mr. Glazier, and Mr. Wetzell. Others Present: Mr. Duffy, Mr. Wiersema, Mr. Deets and Mr. Horn.

Meeting was called to order at 9:00 a.m.

1. Prairie Hill Recycling and Disposal Facility Reports. Mr. Wiersema presented the following:
 - a. A summarized 1st Quarter Activity Report for Fiscal Year ‘19. (See #21-22) The full report is available for review at the County Clerk’s Office. He also submitted the 1st Qtr. payment totaling \$118,527.59.
 - b. Historical data:

	2017		2018		2019(YTD)	
Tipping Fees	Tons (in thous)	Fees	Tons (in thous)	Fees	Tons (in thous)	Fees
Original Area	8	\$ 572,280*	116	\$ 572,280*	31	\$ 66,233
Expanded Area	152	\$ 398,489	135	\$ 337,246	12	\$ 52,295
Total	160	\$ 970,769	251	\$ 909,526	43	\$ 118,528

* Guaranteed minimum payment.

- c. Mr. Glazier asked if Waste Management was experiencing difficulties finding an outlet for recyclables. Mr. Wiersema indicated that China is currently rejecting exports that do not meet a certain standard for contamination. Mr. Wiersema indicated that they are experiencing a 30 – 40% contamination rate. He indicated we need to retrain people to clean their recyclables. He sees a change coming in the next few years. He also thinks there will be continued pressure to change the packaging.

2. Health Department Inspection Reports:
 - a. Mr. Deets submitted the 1st Quarter Waste Activity Inspection Report (See #23-25). There were 6 problems in 883 loads, mostly tires.

Committee adjourned at 9:15 a.m.

MOTION: To place on file the Committee's report, Quarterly Prairie Hill RDF Activity reports, Quarterly Waste Activity Inspection Reports and related informational items, as presented.

COUNTY OFFICES COMMITTEE - Mr. Arduini, Chair

The County Offices Committee met on May 6, 2019 in Room 108 at the Courthouse. Members present were Jim Arduini, John Espinoza, Marty Koster, and Ruth Stanley. Others present were Dawn Young, Robin Brands, Lauren Lee, Chris Tennyson, Joel Horn and Lori Keppen.

1. Chair Jim Arduini called the meeting to order at 2:30 PM. The monthly claims and budget status reports for April 2019 were reviewed. Ruth Stanley made a motion to approve the monthly reports. Marty Koster seconded the motion. All voted in favor.
2. Recorder Dawn Young
 - a. The Committee was advised of a new link in the GIS mapping which will link the pin number to the Recorder's tapestry.
 - b. The Recorder's Office will have an insert in the tax bills this year. The insert is an alert on property fraud. The flier explains how you can register at the Recorder's office, so if any documents with your name on it are recorded in Whiteside County you will be alerted. (See #26)
 - c. Dawn Young gave an update on her office staff advising she would like to advertise for a full time position. It was noted her budget will not need additional funding for this position. The Committee concurred on her request.
3. Assessor Robin Brands
 - a. Informational items were provided for the committee. Those were the 2018 Activity Report and 2018 Final Equalization Factor (See #27-30).
 - b. The Supervisor of Assessments will have an insert in the tax bills. This insert will advise taxpayers of the Homestead exemptions. Robin Brands advised their office was notified by the Governor's office, Whiteside County is in the disaster proclamation area. The Assessments office will have forms for structure damage done by the flooding which will affect their property assessment. An example would be if a garage washed away during the flooding.
 - c. The GIS sales for 2/5/19 – 5/3/19 is \$588.30. This includes costs from the Push Pin Change Report. The City of Rock Falls was the only municipality which requested this information.
 - d. Lauren Lee presented two GIS data requests for the fee to be waived.
 - (1) An archaeologist studying at the University of Iowa requested aerial images for his research project. This is on private property and the normal cost would be \$520. Discussion was held on the request. Marty Koster made a motion to waive the fee for this request. The motion was seconded by Ruth Stanley. All voted in favor and the motion passed.
 - (2) The Bureau Valley School District's transportation department requested addresses and road center points, on a small section of Whiteside County which is in their school district. This information will be used for more efficient and safer school bus routes. John Espinoza made a motion to waive the fee for this request. The motion was seconded by Marty Koster. All voted in favor and the motion passed.
 - e. Lauren Lee advised she is working on a presentation to ask for a GIS cost study be done. The last study was done in 2011. At that time 9,900 were being filed annually. The past four years 7,200 have been filed annually. Other items of concern is software fees being increased, aerial flights being done more often, along with more projects being done for county departments.

Dawn Young advised per the state statutes a cost study could be done for the GIS, Recorder, Sheriff, and Circuit Clerk. The County Recorder advised she is interested in a formal cost studying being done instead of an in-house study which was done in 2011.

Joel Horn advised the Circuit Clerk is presenting an Ordinance this month where the state has set standard fee's across the board for all counties.

4. ROE

- a. Chris Tennyson gave the May monthly report which highlights the Education Outreach Program (See #31-32). Information was also given on school safety programs Chris Tennyson attended.

A motion to adjourn was made by John Espinoza and seconded by Ruth Stanley. All voted in favor. The meeting adjourned at 3:03 PM.

Meeting Date: The next regular meeting – June 3, 2019 at 2:30 PM, Room 108, Courthouse

MOTION: To place on file the County Offices Committee's meeting report, April 2019 claim reports and related informational items, as presented.

HEALTH AND SOCIAL SERVICES COMMITTEE - Mrs. Nelson, Chair

The Health & Social Services Committee met on May 8, 2019 at 6:30 p.m. in Room 117 at the Courthouse. Members present were Nelson, Jacoby, Crandall and Lee. Others present were Beth Fiorini, Phil Jass (incoming Public Health Administrator), Veronica Skaredzinski, Katherine Nelson, Joel Horn, Emily Taylor, Tori McDaniel, Jim Duffy and Rachel Crandall.

1. Motion was made and seconded to approve the claims. Motion carried.
2. Health Department
 - a. Mrs. Fiorini introduced Phil Jass, the incoming Public Health Administrator. Mr. Jass gave the committee a summary of his background and qualifications.
 - b. Mrs. Fiorini informed the committee Lee County had awarded the Whiteside County Health Department with their Friend of Public Health award.
 - c. Mrs. Fiorini reported the most recent renovations at the Rock Falls location are now complete.
 - d. Mrs. Fiorini indicated they should be moving Environment Health to the Highway building sometime in the middle of June.
 - e. Mrs. Fiorini let the committee know the Health Department has been providing Medical care for the inmates for two weeks now. It seems to running well so far.
 - f. Mrs. Fiorini informed the committee they are losing one of their dentists.
 - g. Mrs. Fiorini informed the committee the CDC will be moving their trailers into their packing lot next week.
 - h. Mrs. Fiorini reported they have hired a Spanish speaking Licensed Clinical Social Worker(LCSW).
 - i. Mrs. Fiorini informed the committee the non-competitive grant for Integrated Behavioral Health in the amount of \$145,000 has been submitted.

- j. Mrs. Fiorini reported the competitive grant for a handicap accessible dental suite has been completed. She indicated this is a very competitive.
3. University of Illinois Extension
 - a. Veronica Skaredzinski submitted the annual report.
 - b. Ms. Skaredzinski reviewed the SNAP Ed program with the committee. She informed them that they now focus more on Nutritional and Wellness education. She provided the members with a handout outlining the programs. This will be included in the board members packets at the next board meeting.
 4. Senior Citizen Levy
 - a. The committee reviewed the senior centers application. Ms. McDaniel reviewed new programming they are putting on this year. She informed the committee they are focusing more on wellness.
 - b. The committee reviewed Hospice's request for funding with Ms. Taylor. Ms. Taylor indicated they have had a substantial increase in transportation cost. Consequently, their funding request would be used mainly for transportation and medical supply costs.
 - c. The committee discussed the requests for funding from all agencies. Mr. Horn indicated they have requests totaling \$232,800 and available funding of \$228,000. In order to start the discussion Mr. Horn presented a spreadsheet with a column showing funding levels if each agency received the same percentage increase with \$500 left in contingency (See #33). After a brief discussion Mr. Jacoby moved the committee recommend agencies be awarded equal percentage increases with a \$500 contingency, seconded by Crandall, motion carried.

MOTION: To approve the 2019 Senior Citizen Levy awards to various agencies serving seniors totaling \$228,500, as presented.

Meeting adjourned at 8:45 pm.

Meeting Date: The next regular meeting – June 5, 2019 at 6:30 PM Rm 117, Courthouse

Committee Tour: June 19, 2019 at 9:00 AM, meet at Karen Nelson's house

MOTION: To place on file the Health & Social Services Committee's meeting report, April 2019 claim reports, and related informational items, as presented.

JUDICIARY COMMITTEE - Mr. Milby, Chair

The Judiciary Committee met on May 8, 2019 in Room 108 at the Courthouse. Members present were Katherine Nelson, Kurt Glazier and Cynthia Mead. Bill Milby was absent. Others present were Jim Duffy, Kevin Johnson, Mark Holldorf, Sue Costello, Joel Horn, and Lori Keppen.

1. Vice-Chair Katherine called the meeting to order at 4:00 PM. The monthly claims and budget status reports for April 2019 were reviewed. Kurt Glazier made a motion to approve the monthly reports. Cynthia Mead seconded the motion. All voted in favor.
2. Court Services
 - a. Kevin Johnson presented the monthly report (See #34).
3. Public Defender

- a. Mark Holldorf reviewed the monthly report.

Category	February	March	April
Number of Defendants	438	438	438
Number of new appointments	40	46	63
Number of defendants taken by private counsel	5	4	3
Number of defendant resolved	35	42	46
Number of defendants at end of month	438	438	452
Bond reductions	0	0	0
Plea agreements	29	37	37
Felony	13	15	20
Misdemeanors	16	22	17
Open pleas	2	0	1
Felony	2	0	1
Misdemeanors	0	0	0
Jury trials	0	0	0
Bench trials	0	0	0
Sentence hearings	4	2	4
Felony	2	2	4
Misdemeanors	2	0	0
Dismissed cases	2	3	5
Juvenile appearance in court	148	167	184

4. Circuit Clerk

- a. Sue Costello presented her monthly report (See #35). There was one grand jury this month. During the month 42.3% of the money received was from some kind of “e” transaction.
- b. IT computer upgrades were finished in the Sterling office. The Morrison office is partially completed.
- c. Sue Costello reviewed and answered questions on the Criminal and Traffic Assessment Act.

Sue Costello will be attending the Chief’s meeting May 22nd to review the CTAA. Also several officials from Whiteside County will be attending an AOIC training for CTAA on June 4th.

Kurt Glazier made a motion to forward the Ordinance Amending the Whiteside County Fee Schedule – Circuit Clerk to the County Board for approval at their June meeting. The motion was seconded by Cynthia Mead. All voted in favor. (See #36-39)

MOTION: To lay over the approval of the Ordinance Amending the Whiteside County Fee Schedule – Circuit Clerk.

- d. Sue Costello updated the Committee on several employee changes in her office. Since this was not listed on the committee agenda, no action could be taken. This will be reviewed at next month’s meeting.
5. Joel Horn advised of a joint meeting between the county board and the Farm Bureau board of directors on June 27th at 6:00 PM. Please notify the Farm Bureau office if you will be attending.

A motion to adjourn was made by Cynthia Mead and seconded by Kurt Glazier. All voted in favor. The meeting adjourned at 5:15 PM.

Meeting Date: The next regular meeting – June 5, 2019 at 4:00 PM Rm 108, Courthouse

MOTION: To place on file the Judiciary Committee’s meeting report, April 2019 claims reports and related informational items, as presented.

PUBLIC SAFETY COMMITTEE - Mrs. Britt, Chair

The Public Safety Committee meeting was held on May 9, 2019 in Room 108 at the Courthouse. The meeting was called to order by Sue Britt at 3:00 PM. Members present were Sue Britt, Paul Cunniff, Fidencio Hooper-Campos and Linda Pennell. Also present were John Booker, Terry Costello, Mark Holldorf, Joel Horn, Neil Johnson and Lori Keppen.

1. The monthly claims and budget status reports were reviewed. Paul Cunniff made a motion to approve the April 2019 monthly reports. Linda Pennell seconded the motion. All voted in favor.
2. State’s Attorney
 - a. Terry Costello presented the monthly and juvenile case statistic reports (See #40-41).

	February	March	April
Felony convictions	17	18	35
Misdemeanor convictions	3	27	13
Traffic convictions	86	85	78
DUI convictions	3	5	5
Juvenile Adjudications (delinquency, child abuse etc)	1	3	1
Juvenile Permanency/Reviews	18	22	38
Found not guilty(felony,traffic,misd jury/bench trials)	1	0	1

There were 26 defendants convicted of felony crimes in April 2019. Among the felony convictions were: 10 Violations of Probation, 1 Residential Burglary, 1 Aggravated Battery, 4 Unlawful Failure to Register Sex Offender, 1 Possession of Stolen Vehicle, 7 Unlawful Possession Methamphetamine, 2 Unlawful Delivery Methamphetamine, 3 Unlawful Possession Controlled Substance, 1 Unlawful Delivery Controlled Substance, 3 DUI and 2 DLWR.

This report does NOT include statistics for bond reduction hearings, Sexual Dangerous Persons petitions, post-trial petitions, post-conviction petitions, mental health petitions, Statutory Summary Suspension hearings, Petitions to Revoke Probation hearings, suppression hearings, and other motion and pretrial hearings.

- b. The Committee was advised of office updates.
3. Sheriff’s Report
 - a. Sheriff Booker presented the monthly report.

	February	March	April
CIVIL PROCESS – REVENUE	\$5,827.00	\$5,303.00	\$5,361.00
Papers Served	187	251	210
Sheriff Sales	6	3	4

MISCELLANEOUS FEES			
Circuit Clerk – Police Vehicle Fund	\$192.00	\$206.50	\$356.50
DUI Fund	\$549.50	\$430.00	\$933.00
Drug Fund	\$37.50	\$37.50	\$293.84
PI Fees	\$844.00	\$480.00	\$670.00
Sheriff Fees	\$2,647.73	\$2,081.92	\$3,077.02
E-Citation	\$59.80	\$41.20	\$92.80
Sex Offender Registration Fee	\$300.00	\$500.00	\$560.00
Police Reports	\$225.27	\$207.43	\$164.52
Prisoners Trust Fund	\$630.71	\$486.16	\$652.58
Lectronic – monthly rent	\$75.00	\$75.00	\$75.00
Radio Billing	\$0	\$3,960.00	\$0
Susana Mendoza – Prisoner Transports	\$0	\$0	\$1,186.85
SSA Treasury Direct Deposit	\$600.00	\$0	\$0
Warrant Fees	\$490.00	\$280.00	\$140.00
Fingerprints – 1 @ \$10	\$0	\$0	\$0
Hearing Room Rental	\$0	\$0	\$25.00
Restitution – Champion Booking Dmgs	\$25.00	\$25.00	\$25.00
Exelon (ESDA IPRA Reimbursement)	\$721.64	\$0	\$0
Bimbo Bakeries Refund	\$108.93	\$0	\$0
MISCELLANEOUS TOTAL	\$7,506.78	\$8,810.71	\$8,252.11
GRAND TOTAL	\$13,333.78	\$14,113.71	\$13,613.11

	Feb			Mar			Apr		
	Male	Female		Male	Female		Male	Female	
Beginning Census	60	11		67	8		64	11	
Admissions	64	25		68	25		81	33	
Releases	57	28		71	22		82	28	
Ending Census	67	8		64	11		63	16	
Average Daily			77			77			80
Meals Served			6,607			7,219			7,272
Number Accidents			39			28			28
Number of Calls/Logs			929			1,049			1,130
Patrol Miles			35,124			33,180			34,911

- b. The Sheriff distributed three bids on a roof replacement over the second floor jail roof along with a ladder for roof access (See #42-44). Paul Cunniff made a motion to approve the bid from Sterling Commercial Roofing to replace the second floor roof and the ladder installation not to exceed \$75,000. Linda Pennell seconded the motion. All voted in favor and motion passed.

MOTION: To approve the bid from Sterling Commercial Roof to replace the second floor jail roof and ladder installation not to exceed \$75,000, as presented.

- c. Sheriff Booker gave informational data on the following:
- Proposal for the 708 Mental Health Board grant
 - Revisions to the Impound Ordinance
 - Sheriff's Sales
 - Jail Floor Painting

- Staff Openings and Wages

- d. Discussion was held on the canine transfer to Erie (See #45-46). Fidencio Hooper-Campos made a motion to approve the Intergovernmental Agreement for the transfer of the canine to Erie Police Department. Paul Cunniff seconded the motion. All voted in favor and motion passed.

MOTION: To approve the Intergovernmental Agreement for the transfer of the canine to Erie Police Department.

- e. Sheriff Booker advised the transition of inmate medical services being provided by the Health Department has gone well.

4. Coroner

- a. Joe McDonald reviewed the monthly report.

	February	March	April
Number of Cases	45	44	43
Autopsies	2	2	3
Permits Issued	35	29	33
Revenue	\$1,450 all permits	\$450 (1 report rest were permits)	\$2700 (\$150 reports, \$900 from billing previous months permits, 6 permits outstanding)

- 5. The County Administrator advised board members to contact the Farm Bureau if they will be attending the joint meeting on June 27th. Also if any board member wants a Comprehensive Plan to contact him.

- 6. The June meeting will begin at 1:30 PM instead of 3:00 PM.

There being no further business a motion to adjourn was made by Paul Cunniff and seconded by Fidencio Hooper-Campos. The meeting adjourned at 3:55 PM.

Meeting Dates: The next regular meeting – June 6, 2019 at **1:30 PM** Rm 108, Courthouse

MOTION: To place on file the Public Safety Committee’s meeting report, April 2019 claims reports and related informational items, as presented.

FINANCE COMMITTEE – Mr. Truesdell, Chair

Insurance Committee:

The Insurance Committee met on Wednesday, April 24, 2019 at 10:00 a.m. in Room 117 at the Courthouse. Members present were Truesdell, Arduini, Thompson, and Milby. Employee representatives present were Kim Good, Andrew Swanstrom and Jason McDearmon. Also present were Board Chair Jim Duffy, Ray Rice, Todd Soma, and Michael Parsons, all brokers from Gallagher Williams-Manny, County Administrator Joel Horn, Public Health Administrator Beth Fiorini and Amy Robbins.

- 1. Mr. Rice presented the Blue Cross Blue Shield renewal quotes for the County’s self-funded health insurance product. The medical plan’s renewal increase of 9.6% stems from a 6% trend inflation and 3% based on claims and the upcoming full year of self-insurance. Looking at

the premium rate equivalents, the committee recommended not smoothing the rates to create a 6.9% increase over all insurance types but rather use the recommended rates per insurance type. Mr. Duffy questioned raising rates to guarantee coverage of the Group Health Insurance Fund. Mr. Horn stated the current premium covers the expected cost and we have approximately \$1,000,000 in the fund currently which would cover the difference between the expected and maximum annual cost in a worst case scenario. Mr. Rice requested other aggregate and stop-loss quotes, which will be presented to Finance Committee before making a final decision, however since the current year is immature with only 9-10 months of claim activity, we do not expect the quotes to come back favorable. A motion was made by Thompson, seconded by Arduini, to recommend the medical/dental renewal with Blue Cross Blue Shield with an expected cost of \$3,889,675.45 and a 6.5% overall increase in calculated premiums effective July 1, 2019. All voted in favor of the motion.

2. The committee reviewed the vision insurance quotes including BCBS renewal, Dearborn National, and Eye Med. Mr. Rice explained moving to Dearborn would create a \$1.00 decrease in the TPA administrative costs which would lower the overall cost by \$2,800. After discussion of the providers, a motion was made by Arduini, seconded by Milby, to recommend the 4 year contract with Superior at a 4% increase. All voted in favor of the motion.
3. There being no further business, a motion was made by Thompson, seconded by Arduini, to adjourn. All voted in favor of the motion. The meeting adjourned at 11:18 a.m.

The Finance Committee met on Monday May 13, 2019 at 1:00 p.m. in Room 108 at the Courthouse. Members present were Truesdell, Bitler, VanDeVelde, and Thompson. Also present were Board Chairman Duffy, County Treasurer Darlene Hook, Economic Development/Enterprise Zone Administrator Gary Camarano, County Administrator Joel Horn, WIPFLI Auditor Matt Schueler, Sandy Prescott and Amy Robbins.

1. The Committee reviewed the monthly claims and budget reports. A motion was made by Thompson, seconded by VanDeVelde, to approve the monthly claims and budget reports as presented. All voted in favor of the motion.
2. County Treasurer Darlene Hook presented the monthly Temporary Investment Report and Summary of Fund Balance Report for April 2019. After distributing the 2018 and 2019 Tax Comparison Reports, Mrs. Hook reviewed previous due dates, total bills mailed, and extension amounts. Mrs. Hook also demonstrated how to log onto the County website and look at all tax information by person/property, how to pay property taxes, and the new GIS program showing various tax information such as total tax collected and upcoming due dates.
3. Matt Schueler, Auditor for WIPFLI, presented the November 30, 2018 Whiteside County Audit. Mr. Schueler reported a clean opinion for the Financial Report, no findings concerning the Federal Awards, and the General Fund is healthy. Looking at the Statement of Net Position, the total assets increased from \$71,120,323 in 2017 to \$73,439,383 in 2018. The net pension liability improved from \$12.3 million to almost \$4.8 million and the Regular pension is 95% funded while the SLEP pension is 92% funded. Mr. Schueler noted that the County has fund balances available for 177 days with is down from 196 in 2017.

After reviewing the November 30, 2018 audit, a motion as made by Bitler, seconded by VanDeVelde, to accept the Audit as presented. All voted in favor of the motion.

MOTION: To accept the 2018 Audit as presented.

4. Sandy Prescott updated the Committee on Public Transportation. We received all payments for FY 2019 and submitted the 4th quarter advance for DOAP. The ridership is up 4% compared to last year. Two appraisals were conducted on the potential land for the new building. Upon results of the appraisal, a value will be determined and brought to the committee for review. Sandwiches for Support will be held this Friday. The committee reviewed the proposed grant agreement, ordinance, and special warranty. A motion was made by VanDeVelde, seconded by Bitler, to approve the proposed Resolution Authorizing Execution and Amendment of Section 5311 Grant Agreement, the Public Transportation Applicant Ordinance, and the Acceptance of the Special Warranty as presented. All voted in favor of the motion. (See #47-49)

MOTION: To approve the proposed Resolution Authorizing Execution and Amendment of Section 5311 Grant Agreement as presented.

MOTION: To approve the Public Transportation Applicant Ordinance as presented.

MOTION: To approve the Acceptance of the Special Warranty as presented.

5. Gary Camarano presented his monthly update on Economic Development and Enterprise Zone. Mr. Camarano stated we currently have more jobs available than unemployed people in Whiteside County. An AARP report was recently received by Mr. Camarano ranking Whiteside County 16th in the state, tying with 12 others, as a great place to live. Mr. Camarano feels we could improve a couple areas and send in corrected information to place us in the top ten. Mr. Camarano is working on a mapping session with the City of Morrison. The TV show, Ghost Hunters, contacted Mr. Camarano on potential ghost sites in the county. The commercial Mr. Camarano recently presented will begin showing on various channels at the end of May and beginning of June. The conference he just attended in DC was great and brought back more information to review and begin using.
6. Mr. Horn presented the County Group Insurance information which includes a 6.5% increase for the employees with no change in the plan. Our insurance agent requested additional quotes but they did not receive any. A motion was made by Thompson, seconded by VanDeVelde, to approve the Ordinance amending the County's Group Insurance as presented. All voted in favor of the motion. (See # 50-52)

MOTION: To approve the County Group Insurance Ordinance as presented.

7. The Wellness Committee is showing an increase in participation and requested using sick time to volunteer for events held for the County such as blood drives. After some discussion, Joel stated he would bring more information to the committee next month.
8. Mr. Horn received an IMRF leave protection request for an employee whose wife is having medical issues and will be off work for three months. A motion was made by Bitler, seconded by Thompson, to approve the IMRF leave protection as presented.

MOTION: To approve the IMRF leave protection request as presented.

9. The mileage reimbursements and per diems for County Board members were reviewed and approved. (A copy will be available for inspection on board night.) A motion was made by Thompson, seconded by VanDeVelde, to place on the agenda for Board action the April 2019 mileage and travel reimbursements for County Board members in the amount of \$1,217.16. All voted in favor of the motion.

MOTION: To approve the April 2019 mileage and travel reimbursement items for County Board members in the amount of \$1,217.16. (Must be a roll call vote).

10. There being no further business, a motion was made by Bitler, seconded by VanDeVelde to adjourn the meeting at 2:25 pm.

Meeting Date: The next regular meeting – June 10, 2019 at 1:00 PM, Rm 108, Courthouse.

MOTION: To place on file the Finance Committee’s meeting report, April 2019 claims reports and related informational items, as presented.

SPECIAL SERVICE AREA # 1 COMMITTEE: Mr. VanDeVelde, Chair

The Ambulance Committee met at 5:00 PM on Monday, April 15, 2019 in the CGH board room. Members present: Bob VanDeVelde, John Espinoza, Gene Jacoby, Katherine Nelson and Kurt Glazier. Others present: Mr. Horn, Mr. Duffy, Dr. Paul Steinke and Ryan Venema.

1. Mr. Venema reviewed his quarterly report (See #53-54).
2. Mr. Venema noted they are finally fully staffed.
3. Mr. Venema reported to the committee they will be replacing their cardiac monitors. The current monitors are 8 years old and have outlived their useful lives.
4. Mr. Venema reviewed the financials with the committee. Mr. Venema highlighted the increase in billing rates. He indicated historically that has been estimated around 2% and charged to the Ambulance service accordingly. They have looked at the actual cost which is around 3% and made a catch up adjustment. (See #55-56)
5. Mr. Venema briefed the committee about vehicle replacement. He noted that the next time they replace a vehicle they plan on doing a remount. He indicated they are looking at the possibility of keeping a spare the next time they are due to replace a vehicle. If they had a spare it could be placed in service while they remount the boxes. This process take a couple months and it may be better to have a spare that can be used rather than relying on Foster Coach for a loaner. He will keep the committee apprised going forward.

There being no further business the committee adjourned at 5:20 PM.

Meeting Date: The next meeting – July 15, 2019 at 5:00 PM in the CGH Board Room.

MOTION: To place on file the Ambulance Committee’s meeting reports and related informational items, as presented.

EXECUTIVE COMMITTEE – Mr. Duffy, Chair

The Executive Committee met on Tuesday, May 14, 2019 at 6:30 p.m. in Room 117 at the Courthouse. Members present were Duffy, Truesdell, Arduini, Britt, McGinn, Karen Nelson, and Katherine Nelson. Also present were Board Members Ausman and VanDeVelde, State's Attorney Terry Costello, Recorder Dawn Young, Circuit Clerk Sue Costello, Administrator Joel Horn, and Amy Robbins.

1. A motion was made by Karen Nelson, seconded by Britt, to place the following Resolutions on the agenda for Board action. All voted in favor of the motion.

- a. A Resolution of Retirement will be presented for James Conklen. Mr. Conklen is retiring after 39 years of service as a mechanic at the Highway Department.

MOTION: To adopt Resolution of Retirement for James Conklen as presented.

b. A Resolution of Retirement will be presented for Paul VanderVinne. Mr. VanderVinne is retiring after 40 years of service as a mechanic at the Highway Department.

MOTION: To adopt Resolution of Retirement for Paul VanderVinne as presented.

- c. A Resolution of Retirement will be presented for Barry DeJarnatt. Mr. DeJarnatt retired from the Highway Department after 25 years of service.

MOTION: To adopt Resolution of Retirement for Barry DeJarnatt as presented.

- d. A Resolution of Condolence will be presented for Eugene Kovarik, father of Karl Kovarik.

MOTION: To adopt Resolution of Condolence for Eugene Kovarik as presented.

- e. A Resolution of Condolence will be presented for former Whiteside County Board Member, Lawrence Sikkema.

MOTION: To adopt Resolution of Condolence for Lawrence Sikkema as presented.

- f. A Resolution of Condolence will be presented for former Whiteside County Board Member, Bill Abbott.

MOTION: To adopt Resolution of Condolence for Bill Abbott as presented.

- g. A Resolution of Condolence will be presented for former Whiteside County Board Member, Ronald Marlier.

MOTION: To adopt Resolution of Condolence for Ronald Marlier as presented.

2. Mr. Duffy requested the committee discuss a resolution for Gail Goodell as he was on the Zoning board for many years. A motion was made by Truesdell, seconded by Karen Nelson to place on the agenda a Resolution of Condolence for Gail Goodell. All voted in favor of the motion.

MOTION: To adopt Resolution of Condolence for Gail Goodell family as presented.

3. Chairman Duffy noted the following communications:

- a. IEPA letter dated 4/11/19 regarding Sterling Steel Co LLC
- b. IEPA letter dated 4/26/19 regarding a Notice of Application for Permit to Manage Waste

4. All Standing Committees, the Landfill Committee, and Special Services Area #1 reported.
5. During the Building and Zoning Action items, Mr. Horn stated Kurt Dreger requested no action be taken on his petition this month.
6. Recorder Dawn Young presented a request to the Committee to hire a full-time employee instead of a part-time employee due to a current retiree and the expectation of another retiree in 2020. Mr. Horn reminded the committee we still have a soft hiring freeze in place and any addition to staffing levels requires the approval of the Executive Committee. Currently the Recorder's office has a staffing level of 2 full-time employees and 1 part-time employee. A motion was made by Arduini, seconded by Karen Nelson, to approve the hire of a full-time employee in the Recorder's office (which would bring the staffing level to 3 full-time employees). The Committee discussed the issue further and a roll call vote was taken with the motion being defeated by a 4-3 vote (Duffy – N, Arduini – Y, Britt – N, McGinn – N, Karen Nelson – Y, Truesdell – N, Katherine Nelson (as proxy for Milby) – Y).
7. A motion was made by McGinn, seconded by Truesdell, to have the following appointments placed on the agenda for Board action. All voted in favor of the motion.
 - a. Reappointment of Mike Winckler as Trustee of Erie Fire Protection District.

MOTION: To confirm the reappointment of Mike Winckler as Trustee of Erie Fire Protection District as presented.

- b. Appointment of Alan Connelly to the Spring Valley Presbyterian Cemetery Association.

MOTION: To confirm the appointment of Alan Connelly to the Spring Valley Presbyterian Cemetery Association as presented.

- c. Appointment of David M. Murphy to the Fulton Flood Control District.

MOTION: To confirm the appointment of David M. Murphy to the Fulton Flood Control District as presented.

- d. Reappointment of Jeff Brown to the Merit Commission.

MOTION: To confirm reappointment of Jeff Brown to the Merit Commission as presented.

- e. Reappointment of Paul Beswick, Mark Schuler, and Gary Gibbs to Morrison Hospital District.

MOTION: Reappointment of Paul Beswick, Mark Schuler, and Gary Gibbs to Morrison Hospital District as presented.

- f. Appointment of Mark VonHolten to the Planning & Zoning Board.

MOTION: Appointment of Mark VonHolten to the Planning & Zoning Board as presented.

8. The Committee reviewed the monthly claims and budget reports. A motion was made by Britt, seconded by Arduini, to approve the claims and budget reports as presented. All voted in favor of the motion.
9. Mrs. Karen Nelson informed the Committee UCCI is holding a meeting next Monday and reminded them of the Golf Outing/Meeting being held on July 22nd-23rd.

10. There being no further business, a motion was made by Katherine Nelson, seconded by Arduini, to adjourn the meeting. All voted in favor of the motion. The meeting adjourned at 7:42 p.m.

Joint Meeting with Farm Bureau

Date: Thursday, June 27

* Place: Triple P BBQ, 3312 W Rock Falls Rd, Rock Falls

* Time: 6:00 p.m.

* RSVP by June 13

* Farm Bureau office (M-Th, 9am-2pm): (815) 772-2165

* Matt Lillpop (cell phone): (815) 441-8572

* Email: whitesidecountyfarmbureau@gmail.com

<mailto:whitesidecountyfarmbureau@gmail.com>

Next Regular Meeting:	Executive Committee:	06/11/19
	County Board	06/18/19
Compensation and Reimbursements:	Payroll Check Print Date:	06/07/19
	Reimbursement Check Print Date:	06/03/19

MOTION: To place on file the Executive Committee's meeting report, April 2019 claims reports and related informational items, as presented.