

EMPLOYMENT OPPORTUNITY

OFFICE: WHITESIDE COUNTY CLERK

POSITION: DEPUTY COUNTY CLERK
PART-TIME (20 - 25 hours per week)

PAY GRADE: Twenty-six (26)

DUTIES: General office skills. Must be able to relate well with the general public. Must have a good understanding of the geography of Whiteside County. Will require intermittent strenuous physical activity. Must be able to fulfil job requirements outlined in job description available from County Clerk's Office.

QUALIFICATIONS: High School diploma or equivalent and one year of general office work experience.

APPLY TO: Dana Nelson
Whiteside County Clerk
200 East Knox
Morrison IL 61270

CLOSING DATE: January 20, 2008