



**REGULAR MEETING OF THE WHITESIDE COUNTY BOARD  
TUESDAY, OCTOBER 17, 2017 – 6:30 PM  
LEC CONFERENCE ROOM - 400 N. CHERRY, MORRISON, ILLINOIS  
CHAIR: JAMES C. DUFFY  
AGENDA**

- 1. A CALL TO ORDER BY THE CHAIR.**
- 2. ROLL CALL BY CLERK.**
- 3. PLEDGE OF ALLEGIANCE.**
- 4. READING AND APPROVAL OF THE JOURNAL.**
- 5. STANDING RESOLUTIONS AND ACKNOWLEDGMENTS:**
  - a. Resolution of Condolence for the family of Wanda Swanson**
- 6. COMMUNICATION.**
- 7. PLANNING AND ZONING ACTION ITEMS:**
  - a. Approval of a rezoning for Michael and Linda Schafer, 21985 Waller Rd, Fulton, IL 61252, from B-1 to R-1 in Fulton Township. Their home was included in the B-2 zoning for their fish market and they want to get the home properly zoned. (See #1-5)**

**MOTION: To approve the rezoning for Michael and Linda Schafer, 21985 Waller Road, Fulton IL from B-1 to R-1.**
  - b. Approval of a Special Use for Laurie and Steve Schroeder, 21823 Clark Rd, Chadwick, IL 61014, in Genesee Township. The Special Use is to allow the placement of a mobile home as a temporary, second home on their property for the use of Laurie's parents only. (See #6-9)**

**MOTION: To approve the Special Use for Laurie and Steve Schroeder, 21823 Clark Rd, Chadwick, IL.**
- 8. COMMENTS FROM THE PUBLIC:**
  - a. 4-H**
- 9. REPORT FROM COUNTY OFFICERS.**
- 10. COMMITTEE REPORTS AND RECOMMENDATIONS.**
- 11. UNFINISHED BUSINESS.**
- 12. NEW BUSINESS.**
- 13. ADJOURNMENT.**

## **PUBLIC WORKS COMMITTEE - Mr. McGinn, Chair**

The Public Works Committee met at the County Highway Office at 1:30 P.M. on Tuesday, October 3rd, 2017. Members present were: Bill McGinn, Glenn Frank, Tom Ausman, Doug Wetzell and Larry Russell. Others in attendance were: Jim Duffy-County Board Chairman, Sue Britt and Bill Milby - County Board members, Joel Horn-County Administrator, Jerry Ratajczak – Planning & Zoning Commission Chair, Heather Lindstrom-Planning & Zoning Office, Russ Renner-County Engineer and Risa Weets-Office Manager.

1. Chairman McGinn called the meeting to order.
2. ROUTINE BUSINESS:
  - a. Township Motor Fuel Tax claims & Budgetary Status Reports for September, 2017 were presented for review and approval. Motion was made by Ausman and seconded by Wetzell to approve the items as presented. The vote was unanimous.
  - b. The Building Report for the Building and Zoning Department (See #10), Airport Board 9/14/17 meeting minutes (See #11-18), and the closed Landfill Reports (See #19) were presented and reviewed. There were no comments at this time.
  - c. PLANNING & ZONING REPORT:
    - (1) Heather Lindstrom presented the Building Report for September 2017 and the Planning & Zoning Commission 9/21/17 minutes (See #20-28).
    - (2) Heather told the Committee there are two items for the “Planning and Zoning Action Items” portion of the County Board’s October 17, 2017 meeting.
    - (3) There is one hearing scheduled for October 19, 2017, Planning and Zoning Commission meeting. Glenn Frank is scheduled to attend this meeting.
      - (a) Wendling Quarries Inc., 3660 Palmer Rd, Fulton, IL; Doug & Joanne Eads (owners), Wendling Quarries Inc., (purchasers) of property located North of 3660 Palmer Rd and East of 14687 & 14598 Kennedy Rd, Fulton, IL 61252.
    - (4) Other
      - (a) Budget: Under service contracts we are adding \$50,000 for Inspections to be done by either the City of Sterling or Rock Falls Inspector or a hired inspector for new Commercial & Industrial structures. We will be reimbursed by the applicant during the permit process.
      - (b) Assessor project update: Responses in September have resulted in \$1,516.00 in permit fees and \$1,850.00 in penalties. The total from May through September is \$7,931.00 in permit fees and \$7,030.00 in penalties.
      - (c) Nothing for November PCZ meeting yet.
      - (d) From September’s county board meeting, Mr. Richter presented proposed changes to the flood regulations. Some changes are just “housekeeping” items, but one major change turns the public hearing process for flood variances back over to the Planning and Zoning Commission. As proposed, the county board

would still have the final say in approval of flood variances based on the PZC's findings and recommendation(s). (See #29-31)

**MOTION: To adopt the proposed changes to the flood regulations to the county board's October meeting, as presented.**

d. AIRPORT BOARD REPORT:

(1) Tom Ausman will attend the Airport Board meeting on October 19<sup>th</sup> @ 5:00 p.m.

e. SPECIAL SERVICE AREA #2 REPORT: Nothing to report at this time.

f. COUNTY HIGHWAY REPORT:

(1) Mr. Renner distributed a memo to the Committee regarding recent changes made by the Illinois Department of Transportation to local funding and discussed the effect of the changes. Funds that were paid from the State's General Fund in the past are now coming from I.D.O.T.'s budget. Because of that, I.D.O.T. has decreased County MFT's consolidated allotment and Township MFT's needy township allotment by 50%. This decrease will most likely remain in effect with future consolidated and needy township revenue.

(2) Mr. Renner gave a final summary of the Kelly Park Bridge project that was built by Mr. Renner and the City of Morrison.

(3) High School Physics class. He also distributed a picture of the completed bridge for the Committee to view.

3. OLD BUSINESS: Nothing at this time.

4. NEW BUSINESS:

a. A Resolution Requesting Consent of the Department of Transportation for the Reappointment of the Incumbent for County Engineer was reviewed by the Committee. Motion was made by Frank and seconded by Ausman to present the Resolution to the full board. (See #32)

**MOTION: To recommend approval of the Resolution Requesting Consent of the Department of Transportation for the Reappointment of the Incumbent as County Engineer, as presented.**

5. MISCELLANEOUS:

a. The Chair advised the Committee to move into Executive Session to discuss the search for a Zoning & Planning Administrator and also to perform a Semi-Annual Review of past Executive Session minutes. According to 5 ILCS 120/2 (c) (1) and 5 ILCS 120/2 (c) (21), a motion was made by Frank and seconded by Ausman to move into Executive Session. A roll call vote was taken and the votes were all ayes. The Committee entered into Executive Session at 1:39 p.m. The Committee returned to open session at 2:03 p.m.

A motion was made by Frank and seconded by Ausman to release the Executive Session minutes from March 1, 2016 and April 5, 2016.

A motion was made by Frank and seconded by Ausman to release today's Executive Session minutes.

There was no additional business at this time so a motion to adjourn was made by Frank and seconded by Wetzell. The vote was unanimous and the meeting was adjourned at 2:21 p.m.

Meeting Date: The next regular meeting – November 7, 2017 at 1:30 PM, Highway Office

**MOTION: To place on file the Public Works Committee’s meeting report, September Claim reports and related informational items, as presented.**

### **COUNTY OFFICES COMMITTEE - Mr. Arduini, Chair**

The County Offices Committee met on October 2, 2017 at 2:30 p.m. in Room 108 at the Courthouse. Members present were Jim Arduini, Marty Koster, John Espinoza and Ruth Stanley. Others present were Jim Duffy, Sue Britt, Dawn Young, Robin Brands, Bob Sondgeroth Joel Horn, and Lori Keppen.

1. Monthly claims were reviewed. John Espinoza made a motion to approve the claims and budget reports. Ruth Stanley seconded the motion. All voted in favor and motion carried.
2. County Recorder
  - b. Dawn Young advised the States Attorney was still reviewing the resolution on House Bill 306. She is looking to present the resolution at the November meeting.
3. Supervisor of Assessments
  - a. The GIS sales for 9/2/17 – 9/29/17 were \$81.00 along with two address books being sold for \$20.
  - b. Robin Brands advised the GIS website had more hits than the court website. Lauren Lee will give an update next month.
4. Regional Office of Education
  - a. Bob Sondgeroth presented his monthly report (See #33).

The meeting adjourned at 3:04 PM by a motion from Ruth Stanley and seconded by John Espinoza.

Meeting Date: The next regular meeting – November 6, 2017 at 2:30 PM, Room 108, Courthouse

**MOTION: To place on file the County Offices Committee’s meeting report, September claims report and related informational items, as presented.**

### **HEALTH AND SOCIAL SERVICES COMMITTEE - Mrs. Nelson, Chair**

The Health & Social Services Committee met on October 4<sup>th</sup>, 2017 at 6:30 p.m. in Room 117 at the Courthouse. Members present were Mrs. Nelson, Mr. Jacoby, Mr. Celestino, Mr. Crandall and Mr. Hamilton. Others present were Joel Horn, Jim Duffy, Janice McCoy and Sue Britt.

1. Monthly claims were reviewed and approved.

2. Health Department
  - a. Mr. Horn informed the committee the dental expansion is complete and open.
3. University of Illinois Extension
  - a. Ms. McCoy distributed several handouts and the Calendar of Events. Copies will be distributed on board night. Ms. McCoy went over several upcoming events with the committee.
  - b. Ms. McCoy informed the committee Mr. Black will be conducting a Horticulture class at Challand middle school.
4. Mental Health Board
  - a. Mr. Jacoby reported that the next meeting of the board will be 10/10/17 at 4:00 pm in the new Hospice of the Rock River Valley facility.
5. Veterans Assistance Commission
  - a. Monthly reports for July and August reviewed (See #34-35)

Meeting adjourned at 6:50 PM.

Meeting Date: The next regular meeting – November 8, 2017 at 6:30 PM Rm 117, Courthouse

**MOTION: To place on file the Health and Social Services Committee’s meeting report, Veterans Assistance Commission monthly reports, September claims report and related informational items, as presented.**

**JUDICIARY COMMITTEE - Mr. Milby, Vice-Chair**

The Judiciary Committee met on October 4, 2016 in Room 108 at the Courthouse. Members present were Bill Milby, Kurt Glazier and Katherine Nelson. Others present were Jim Duffy, Sue Britt, Kevin Johnson, Jim Heuerman, Joel Horn, and Lori Keppen.

1. Mr. Milby called the meeting to order at 3:57 PM.
2. The monthly claims and budget status reports were reviewed. Kurt Glazier made a motion to approve the monthly reports. Katherine Nelson seconded the motion. All voted ayes.
3. Court Services
  - a. Kevin Johnson presented the monthly report for August (See #36). It was noted there were 9 individuals in detention.
  - b. Drug Court received certification process approval.
4. Public Defender
  - a. Jim Heuerman presented the monthly report for August.

Category	July	August	September
Number of Defendants	348	371	374
Number of new appointments	47	49	53

Number of defendants taken by private counsel	3	5	1
Number of defendant resolved	21	41	30
Number of defendants at end of month	371	374	396
Bond reductions	0	0	2
Plea agreements	17	32	27
Felony	7	14	15
Misdemeanors	10	18	12
Open pleas	5	6	5
Felony	5	4	4
Misdemeanors	0	2	1
Jury trials	1-not guilty	0	0
Bench trials	0	0	0
Sentence hearings	3	7	2
Felony	2	3	0
Misdemeanors	1	4	2
Dismissed cases	1	2	2
Juvenile appearance in court	110	163	152

5. Circuit Clerk

a. The Circuit Clerk was on vacation. The committee reviewed her monthly report and staffing comparison report. (See #37)

6. The County Administrator gave an update on the budget process. Our department's heads have kept their expenses down but the State has not been paying revenues in 2017. It was noted, the Circuit Clerk moved some of her employee wages to be paid out of the General Fund, along with the reduction of Personal Property Tax from the State we are looking at a deficit of \$754,000 in 2018.

A motion to adjourn was made by Katherine Nelson and seconded by Kurt Glazier. All voted in favor. The meeting adjourned at 4:18 PM.

Meeting Date: The next regular meeting – November 8, 2017 at 4:00 PM Rm 108, Courthouse

**MOTION: To place on file the Judiciary Committee's meeting report, September claims reports and related informational items, as presented.**

**PUBLIC SAFETY COMMITTEE - Mrs. Britt, Chair**

The Public Safety Committee meeting was held on October 5, 2017 in Room 108 at the Courthouse. The meeting was called to order by Sue Britt at 3:00 PM. Members present were Britt, Cunniff, and Pennell. Bradley was absent. Also present were Jim Duffy, Joe McDonald, Sheriff Kelly Wilhelmi, Tom Senneff, Joel Horn, and Lori Keppen.

1. The claims and budget status reports were reviewed. A motion was made by Linda Pennell and seconded by Paul Cunniff to approve the claims report. All voted in favor.

2. Coroner

a. Joe McDonald presented his monthly report.

	<b>July</b>	<b>August</b>	<b>September</b>
Number of Cases	53	52	47
Autopsies	4	2	2
Permits	32	22	27
Revenue	\$675 (\$125 in reports)	\$1525 (\$75 in reports)	\$5254(\$800 permits \$4454 Comptroller check)

### 3. State's Attorney

#### a. Tom Senneff the monthly and juvenile case statistic report (See #38-39).

	<b>July</b>	<b>August</b>	<b>September</b>
Felony convictions	15	23	24
Misdemeanor convictions	17	14	21
Traffic convictions	88	150	128
DUI convictions	4	9	10
Juvenile Adjudications (delinquency, child abuse etc)	2	8	8
Juvenile Permanency/Reviews	10	17	22
Found not guilty(felony, traffic, misd jury, bench trial)	3	4	0

There were 20 defendants convicted of felony crimes in September 2017. Among the felony convictions were: 5 Violations of Probation, 1 Forgery, 1 Theft, 2 Possession of Stolen Vehicle, 1 Burglary, 1 Robbery, 1 Resisting Officer, 1 Failure to Report Accident, 1 Unlawful Possession of Cannabis, 2 Possession of Methamphetamines, 2 Unlawful Possession of Controlled Substance, 1 Unlawful Delivery of Controlled Substance, 4 DUI and 1 DLWR.

This report does NOT include statistics for bond reduction hearings, Sexual Dangerous Persons petitions, post-trial petitions, post-conviction petitions, mental health petitions, Statutory Summary Suspension hearings, Petitions to Revoke Probation hearings, suppression hearings, and other motion and pretrial hearings.

### 4. Sheriff's Report

#### a. Sheriff Wilhelmi presented the monthly report:

	<b>July</b>	<b>August</b>	<b>September</b>
<b>CIVIL PROCESS – REVENUE</b>	<b>\$10,007.00</b>	<b>\$7,581.00</b>	<b>\$6,187.00</b>
Papers Served	202	225	206
Sheriff Sales	9	9	7
<b>MISCELLANEOUS FEES</b>			
Circuit Clerk – Police Vehicle Fund	\$260.00	\$293.50	\$108.00
DUI Fund	\$1,285.60	\$2,047.00	\$1,198.00
Drug Fund	\$85.70	\$88.13	\$75.00
PI Fees	\$1,100.00	\$720.00	\$840.00
Sheriff Fees	\$2,549.30	\$2,636.55	\$2,196.75
Police Reports	\$65.00	\$173.00	\$343.00
Prisoners Trust Fund	\$473.46	\$559.86	\$480.40
Sex Offender Registration Fee	\$400.00	\$600.00	\$400.00
E-Citation	\$96.00	\$67.20	\$50.00
Lectronic – monthly rent	\$75.00	\$75.00	\$75.00
Warrant Fees	\$140.00	\$420.00	\$280.00
SSA Treasury Direct Deposit	\$400.00	\$0	\$800.00

Witness Fees		\$0	\$30.00	\$0
Fingerprints – 1 @ \$10		\$0	\$0	\$0
Hearing Room Rental		\$0	\$0	\$50.00
Climco – recycled material		\$0	\$29.90	\$0
Susana Mendoza (transports 2015-17)		\$0	\$0	\$6,495.30
Rebates		\$10.00	\$30.00	\$0
Clothing Reimb (Cady,Dykstra,Long)		\$0	\$0	\$50.23
Color Copies – Cheryl Bush		\$0	\$1.50	\$0
<b>MISCELLANEOUS TOTAL</b>		<b>\$6,940.06</b>	<b>\$7,771.64</b>	<b>\$13,441.68</b>
<b>GRAND TOTAL</b>		<b>\$16,947.06</b>	<b>\$15,352.64</b>	<b>\$19,628.68</b>
	<b>July</b>		<b>Aug</b>	<b>Sept</b>
	Male	Female	Male	Female
Beginning Census	61	9	63	10
Admissions	82	44	96	28
Releases	80	43	92	29
Ending Census	63	10	67	9
Average Daily			72	82
Meals Served			6,836	7,721
Number Accidents			30	35
Patrol Miles			38,639	37,009

A motion to adjourn was made by Paul Cunniff and seconded by Linda Pennell. All voted in favor. The meeting adjourned at 3:36PM.

Meeting Dates: The next regular meeting – November 9, 2017 at 3:00 PM Rm 108, Courthouse

**MOTION: To place on file the Public Safety Committee’s meeting report, September claims reports and related informational items, as presented.**

### **FINANCE COMMITTEE - Mr. Truesdell, Chair**

The Finance Committee met on Friday, October 6, 2017 at 1:00 p.m. in Room 108 at the Courthouse. Members present were Truesdell, VanDeVelde, Bitler and Thompson. Also present were Board Chair Jim Duffy, Board member Sue Britt, County Treasurer Darlene Hook, Economic Development/Enterprise Zone Director Gary Camarano, Executive Director of the Whiteside County Senior Center Tori McDaniel, County Administrator Joel Horn and Deb Workman.

1. The Committee reviewed the monthly claims and budget reports. A motion was made by Thompson, seconded by VanDeVelde, to approve the claims and budget reports as presented. All voted in favor of this motion.
2. County Treasurer Darlene Hook presented the monthly Temporary Investment Report and Summary of Fund Balance Report.
3. Resolutions were presented by the Treasurer on eleven (11) properties in Sterling, Lyndon, Montmorency, Portland and Coloma Townships that have had their delinquent taxes purchased by a private buyer for a total of \$47,489.34. If these Resolutions are approved,



the properties will be placed back on the tax rolls. A motion was made by VanDeVelde, seconded by Bitler, to recommend the adoption of the Resolutions authorizing the County to execute deeds of conveyance on the County's interest or the cancellation of the appropriate Certificates of Purchase, as the case may be, on said properties. All voted in favor of the motion. (See #40-50)

**MOTION: To approve the Resolution's authorizing the County to execute a deed of conveyance of the County's interest or cancellation of the appropriate Certificates of Purchase, as the case may be, on certain property known as, Permanent Parcel #11-21-310-006, #11-20-254-010, #11-20-281-009, #11-20-352-006, #11-22-260-002, #11-22-260-003, #11-28-127-001, #15-16-487-001, #17-10-351-019, #20-01-201-004, #11-30-351-001.**

4. Tori McDaniel reported NOSA for our federal funds has been accepted. We are waiting for NOSA for state funds and then contracts for our federal and state funds to complete the paperwork for FY 18. These documents should be received in the next couple of weeks. Reimbursement is held up until we have executed contracts. Funds probably won't be received until November, which is not unusual. Mrs. McDaniel reported an anonymous donation of \$1,000.00 was received for the transit system. She also reported Sauk Valley Community College and CGH Health Foundation placed new WRAPS on vehicles. Two part-time drivers have been hired. They have to pass their physicals and when that is done they will begin training. Ridership numbers should go back up once these new drivers are trained and working. Being a driver short, last quarter there were 251 denials. Mrs. McDaniel reported on her IPTA conference in Springfield and the seminar on TAM requirements. (See #51)
5. Mr. Camarano brought the Committee up to date on programs and projects in his department. As requested at the last Finance Committee meeting, he brought additional information regarding his budget request. He explained how an additional person working 10 hours per week for a total cost of \$12,500.00 for the year would aid his office and area communities. It is anticipated the additional person will be from another local government and many of the projects will overlap. A motion was made by Thompson, seconded by VanDeVelde, to approve the budget for Enterprise Zone/Economic Development for the amount requested with a reduction in Staff Wages line item of \$12,500.00 and the amount of \$12,500.00 being moved to Service Contracts. Mr. Horn stated moving the \$12,500.00 to Service Contracts would enable the drafting of an intergovernmental agreement for the additional staff person. All voted in favor of the motion.
6. Mr. Horn presented for review the Tentative Levies for FY18. IMRF and Social Security have been increased due to increased staff. Tort has been increased to cover costs for a special attorney to handle the Wind Farm case. The Levies are increasing 6.53% which will require a Truth in Taxation Hearing at the November Board meeting. Mr. Horn presented the Income & Expense Projections for the Corporate Fund for CFY17. He projected a deficit of \$185,000.00, but the deficit is closer to \$205,000.00. State Revenue was \$500,000.00 less than anticipated which explains the deficit. Mr. Horn presented the Budget Requests for CFY18 for the Corporate Fund. He is projecting a deficit of \$754,000.00. We will be losing the revenue of personal property replacement tax from the State and the Circuit Clerk has had several employees being paid from special funds and

these employees will now be paid by the Corporate Fund again. These changes explain the reason for the deficit projection. Also presented were the Fund projections for CFY 2017 and the Fund Requests for CFY 2018 for all appropriated funds. A motion was made by Thompson, seconded by Bitler, to approve and place on the Board agenda for lay over the budget documents as presented. All voted in favor of the motion.

**MOTION: To lay over the County Fiscal Year Financial Documents including the Annual Budget Resolution, Appropriation Ordinance, and an Ordinance Authorizing and Allocating Aggregate and Individual Levies, as presented.**

**MOTION: To lay over the Special Service Area #2 Annual Budget Resolution, Appropriation Ordinance and Ordinance Authorizing and Allocating Aggregate and Individual Levies, as presented.**

**ANTICIPATED MOTION: To lay over the Special Service Area #1 Annual Budget Resolution, Appropriation Ordinance and Ordinance Authorizing and Allocating Aggregate and Individual Levies, as presented.**

7. The mileage reimbursements and per diems for County Board members were reviewed and approved. (A copy will be available for inspection on board night.) A motion was made by Bitler, seconded by VanDeVelde, to place on the agenda for Board action the September 2017 mileage and travel reimbursements for County Board members in the amount of \$970.38. All voted in favor of the motion.

**MOTION: To approve September 2017 mileage and travel reimbursements items for County Board members in the amount of \$970.38 (must be a roll call vote).**

8. Board Chair Jim Duffy spoke briefly to the Committee about correspondence he had received asking the County to join in a class action lawsuit regarding the opioid/heroin crisis.

9. There being no further business, a motion was made by VanDeVelde, seconded by Bitler, to adjourn the meeting. All voted in favor of the meeting. The meeting adjourned at 2:12 p.m.

Meeting Date: The next regular meeting – November 13, 2017 at 1:00 PM, Rm 108, Courthouse

**MOTION: To place on file the Finance Committee’s meeting report, September claims reports and related informational items, as presented.**

#### **EXECUTIVE COMMITTEE - Mr. Duffy, Chair**

#### **ALL STANDING COMMITTEES WILL MEET AFTER THE BOARD MEETING**

The Executive Committee met on Tuesday, October 10, 2017 at 6:30 p.m. in Room 117 at the Courthouse. Members present were Duffy, McGinn, Arduini, Karen Nelson, Milby, Britt and Truesdell. Also present were Board member Katherine Nelson, Public Health Administrator Beth Fiorini, County Administrator Joel Horn and Deb Workman.

1. A Resolution of Condolence was presented in memory of former County Board member Wanda Swanson. Ms. Swanson served on the County Board from May 1980 thru December

1988. A motion was made by Truesdell, seconded by Britt, to place this Resolution of Condolence on the Board agenda. All voted in favor of the motion.

**MOTION: To adopt Resolution of Condolence in memory of former County Board member Wanda Swanson.**

2. Discussion was held regarding a possible policy on e-cigarettes and vaping. Representative Tony McCombie and Senator Neil Anderson have been invited to meet with the Executive Committee but have not been able to attend any of our meetings. Representative McCombie supplied a letter of regret and some information regarding the Smoke-Free Illinois Act and other Illinois municipalities that have passed ordinances restricting the use of e-cigarettes in public places. Most of these municipalities are in the “collar county” area of the State. It does not appear that the State has any immediate plans for legislation on e-cigarettes. After some discussion no action was taken by the Executive Committee on this issue.
3. All Standing Committees reported.
4. Mr. McGinn reported to the Committee that interviews for the Planning and Zoning Administrator position have been scheduled for Wednesday, October 18, 2017. Three applicants will be interviewed and the interviews will begin at 5:30 p.m. in Room 117 at the Courthouse.
5. Mrs. Nelson reported to the Committee on some concerns she had regarding on how the Mental Health Board is interpreting the Mental Health Act. Although the awards to agency have been settled for the coming year, she is concerned with future years and how applications will be accepted and awards made.
6. Mr. Horn informed the Committee that the dental expansion at the Health Department has been completed ahead of schedule and under budget.
7. Mr. Horn discussed the budget documents during the Finance Committee report.
8. Chairman Duffy discussed with the Committee a Zoning issue involving Liberated Arms, LLC. It appears that parts of this property are currently zoned A-1 & C-1. Mr. Richter researched this issue and was unable to determine if this was what had been requested or if the maps were simply drawn up wrong. The zoning needs to be corrected and the entire property should be zoned C-1. The fee of \$1,000.00 can be waived for the rezoning by a recommendation by the Board Chair to the full Board for action if financial hardship can be shown by the property owners. Mr. Duffy explained he had asked for and received a copy of the 2016 tax documents for Liberated Arms, LLC. Based on these documents the business shows a loss of \$14,000.00. It is Mr. Duffy’s recommendation that the zoning fee be waived for the re-zoning of the property owned by Liberated Arms, LLC. A motion was made by Truesdell, seconded by Britt, to accept Chairman Duffy’s recommendation and place this request on the agenda for Board action. All voted in favor of the motion.

**MOTION: To approve the waiving of the rezoning fee of \$1,000.00 for Liberated Arms, LLC.**

9. A motion was made by Truesdell, seconded by Arduini, to place the following reappointments and appointments on the Board agenda for action. All voted in favor of the motion.

- a. Dustin Pierceson will be reappointed as Drainage Commissioner of Drainage District No. Two of the Towns of Tampico and Hahnaman.

**MOTION: To confirm the reappointment of Dustin Pierceson as Drainage Commissioner of Drainage District No. Two of the Towns of Tampico and Hahnaman.**

- b. Keith Holesinger will be reappointed as Drainage Commissioner of Summit Drainage District.

**MOTION: To confirm the reappointment of Keith Holesinger as Drainage Commissioner of Summit Drainage District.**

- c. Howard Melchi, Rick Cavazos, and Dr. Sarah Mathew will be reappointed to the Whiteside County Board of Health.

**MOTION: To confirm the reappointments of Howard Melchi, Rick Cavazos, and Dr. Sarah Mathew to the Whiteside County Board of Health.**

- d. Cynthia Mead will be appointed to fill the vacancy on the Whiteside County Board with the resignation of Steve Wilkins.

**MOTION: To confirm the appointment of Cynthia Mead to the Whiteside County Board.**

- e. Thomas Boerjan will be appointed to fill the vacancy on the Planning and Zoning Commission with the resignation of Bob Bubbers.

**MOTION: To confirm the appointment of Thomas Boerjan to the Planning and Zoning Commission.**

10. The monthly claims and budget reports were reviewed. A motion was made by Britt, seconded by Karen Nelson, to approve the claims and budget reports as presented. All voted in favor of the motion.

11. Mr. Horn presented an Ordinance amending the Board Rules. This amendment would reduce the required number of committee chairs from each district from 2 to 1. A motion was made by Truesdell, seconded by Britt, to place this Ordinance on the Board agenda for layover and action at the November Board meeting. All voted in favor of this motion. (See #52)

**MOTION: To lay over the proposed Ordinance amending the Board Rules, as presented.**

12. Mr. Horn presented an Ordinance changing the Planning and Zoning name to Building and Zoning. A motion was made by Milby, seconded by McGinn, to place this Ordinance on the Board agenda for layover and action at the November Board meeting. All voted in favor of this motion. (See #53)

**MOTION: To lay over the proposed Ordinance changing Planning and Zoning to Building and Zoning, as presented.**

13. Chairman Duffy discussed with the Committee the request by the Chairman of the Planning and Zoning Commission to make a change in the composition of the Planning and Zoning Commission. Mr. Duffy reported on what the County Code requires and what the State requires. It was the consensus of the Executive Committee to have Mr. Horn come up with

a couple of different ways to set up the Planning and Zoning Commission for consideration by the Executive Committee.

14. Karen Nelson reported briefly on the program for the upcoming UCCI meeting.
15. There being no further business a motion was made by Karen Nelson, seconded by Britt, to adjourn the meeting. All voted in favor of the motion. The meeting adjourned at 8:15 p.m.

Next Regular Meeting:	Executive Committee:	11/14/17
	County Board	11/21/17

Compensation and Reimbursements:	Payroll Check Print Date:	10/27/17
	Reimbursement Check Print Date:	10/23/17

**MOTION: To place on file the Executive Committee’s meeting report, September claims reports and related informational items, as presented.**