

The County Board of Whiteside County, Illinois, convened in the County Board room at the Law Enforcement Center in Morrison on Tuesday, October 18, 2016 at 6:30 p.m. Notice of the meeting was given to all Board Members and was posted in the County Clerk's office.

Mr. Duffy, Chairman, called the board meeting to order and directed the Clerk to call the roll. On roll call members: William Abbott, James Arduini, Thomas Ausman, Daniel Bitler, Sue Britt, Fidencio Campos, Jr., Shane Celestino, Doug Crandall, James Duffy, John Espinoza, Glenn Frank, Kurt Glazier, Mark Hamilton, Eugene Jacoby, Martin Koster, William McGinn, William Milby, Karen Nelson, Katherine Nelson, Ruth Stanley, Howard Bud Thompson, Glenn Truesdell, Robert VanDeVelde, Doug Wetzell and Steve Wilkins (25) were present; members: Robert Bradley and Paul Cunniff were absent.

Mr. Duffy led the Board in the Pledge of Allegiance to the Flag.

Motion by Mr. Abbott that the County Clerk dispense with the reading of the minutes of the meeting of September 20, 2016, and that these minutes, with the correction, and sent to the members, be approved. Seconded by Mr. Ausman. Motion carried.

Terry Costello, Assistant State's Attorney, read a statement from Trish Joyce, State's Attorney. She thanked everyone for their prayers and positive thoughts after her accident. She stated that her staff was attending to the daily activities and that she was hoping to be back to work in a week or two.

Representatives from Extension were present and handed out cookies to the Board Members and thanked them for their support.

Mr. Duffy announced a change of order in the agenda.

Mr. Truesdell presented the following Resolution:

RESOLUTION NO. 1

Recognizing the contribution of the Multicraft Extended Internship Program Board in meeting the challenges of the workskills gap by developing a skilled and talented workforce in the Whiteside County Region

WHEREAS, manufacturing has, and continues to be an important part of our local economy, employing over 12% of our local workforce; and

WHEREAS, there exists a workskills gap on both a national and local level that hinders the growth and viability of our manufacturing sector; and

WHEREAS, while there are programs that seek to address this issue, the problem continues; and

WHEREAS, several of our local manufacturers, including Astec Mobile Screens, Borg Warner, Crest Foods, Etnyre International, Fulton Corp., FRANTZ Manufacturing, Genesis III, Menk USA, Raynor, Spectrum Brands, Timken Drives and Walmart Distribution Center have, in collaboration with Sauk Valley Community College, and the Whiteside Area Career Center, developed the Multicraft Extended Internship Program, a workforce development program that provides an outstanding opportunity for select students to obtain valuable work experience, and get paid, while earning their two year applied associates degree in the Multicraft Technology Program at Sauk Valley Community College; and

WHEREAS, this program shows the value of collaboration, community involvement and the strength of a regional response to a critical problem, and should be a model for other programs that address critical issues in the community;

NOW, THEREFORE BE IT RESOLVED, that the Whiteside County Board of the State of Illinois, recognizes and commends the Multicraft Extended Internship Program Board, Sauk Valley Community College, the Whiteside Community Career Center, and their partners,

AND FURTHER, that the Whiteside County Board strongly encourages future collaborations and efforts to address problems and issues critical to the economic vitality and quality of life in the community.

Motion by Mr. Truesdell to adopt the foregoing Resolution recognizing the Multicraft Extended Internship Program Board, as presented. Motion carried. Mr. Camarano, Economic Development Coordinator, introduced representatives from Sauk Valley Community College, Walmart Distribution Center and Frantz Manufacturing.

Mr. Truesdell presented the following Resolution:

RESOLUTION NO. 2

Recognizing October 26, 2016, as "Manufacturing Day" in Whiteside County

WHEREAS, manufacturing is an important part of our national and local economies; and

WHEREAS, during the month of October, communities across the country observe National Manufacturing Day, a day in which local and regional manufacturers are recognized and acknowledged for their contributions to the economic vitality and quality of life in their communities and our nation; and

WHEREAS, manufacturing, in particular, plays an important role in the Whiteside County economy, employing over 12% of the County's workforce, and providing good, family sustaining jobs;

NOW, THEREFORE BE IT RESOLVED, that the Whiteside County Board of the State of Illinois, recognizes October 26, 2016, as "Manufacturing Day" in Whiteside County and encourages individuals, businesses and governmental organizations to participate in the Manufacturing Day events around the county;

AND FURTHER, that the Whiteside County Board strongly recognizes, acknowledges and appreciates the contributions that our manufacturers make to the economic vitality and quality of life in our region.

Motion by Mr. Truesdell to adopt the foregoing Resolution recognizing October 26, 2016 as Manufacturing Day in Whiteside County, as presented. Motion carried. Mr. Camarano, Economic Development Coordinator, introduced representatives from Sauk Valley Community College and Frantz Manufacturing.

Mr. McGinn presented the following Resolution:

RESOLUTION NO. 3

SUPPLEMENTAL
County Maintenance Resolution
Sec. #09-00000-00-GM

RESOLVED, by the County board of Whiteside County, that \$62,496.13 is appropriated from the Motor Fuel Tax allotment for the maintenance on county or State highways and meeting the requirements of the Illinois Highway Code, and be it further

RESOLVED, that maintenance sections or patrols be maintained under the provision of said Illinois Highway Code beginning January 1, 2009 and ending December 31, 2009, and be it further

RESOLVED, that the County Engineer/County Superintendent of Highways shall, as soon as practicable after the close of the period as given above, submit to the Department of Transportation, on forms furnished by said Department, a certified statement showing expenditures from and balances remaining in funds authorized for expenditure by said Department under this appropriation, and be it further

RESOLVED, that the County Clerk is hereby directed to transmit two certified copies of this resolution to the district office of the Department of Transportation.

Motion by Mr. McGinn to recommend approval of the Supplemental County Maintenance Resolution Sec. #09-00000-00-GM, as presented. Motion carried.

Mr. McGinn presented the following Resolution:

RESOLUTION NO. 4

SUPPLEMENTAL
County Maintenance Resolution
Sec. #13-00000-00-GM

RESOLVED, by the County board of Whiteside County, that \$1,844.48 is appropriated from the Motor Fuel Tax allotment for the maintenance on county or State highways and meeting the requirements of the Illinois Highway Code, and be it further

RESOLVED, that maintenance sections or patrols be maintained under the provision of said Illinois Highway Code beginning January 1, 2013 and ending December 31, 2013, and be it further

RESOLVED, that the County Engineer/County Superintendent of Highways shall, as soon as practicable after the close of the period as given above, submit to the Department of Transportation, on forms furnished by said Department, a certified statement showing expenditures from and balances remaining in funds authorized for expenditure by said Department under this appropriation, and be it further

RESOLVED, that the County Clerk is hereby directed to transmit two certified copies of this resolution to the district office of the Department of Transportation.

Motion by Mr. McGinn to recommend approval of the Supplemental County Maintenance Resolution Sec. #13-00000-00-GM, as presented. Motion carried.

Motion by Mr. McGinn to place on file the Public Works Committee's meeting report, and related informational items, as presented. Motion carried.

Motion by Mrs. Nelson to place on file the Health and Social Services Committee's meeting report, September claims reports and related informational items, as presented. Motion carried.

Motion by Mr. Wilkins to approve the out of state travel for two employees to attend a Domestic Violence conference held in Indianapolis, IN. Motion carried.

Motion by Mr. Wilkins to lay over the Resolution setting the Juror pay at \$25 a day inclusive of mileage, effective December 1, 2016. Motion carried. Mr. Thompson asked for the amount that other counties were paying their jurors per day. Mr. Horn stated that he would have the information for next month.

Motion by Mr. Wilkins to place on file the Judiciary Committee's meeting report, September claims reports and related informational items, as presented. Motion carried.

Motion by Mrs. Britt to place on file the Public Safety Committee's meeting report, September claims reports and related informational items, as presented. Motion carried.

Motion by Mr. Truesdell to lay over the County Fiscal Year Financial Documents including the Annual Budget Resolution, Appropriation Ordinance, and an Ordinance Authorizing and Allocating Aggregate and Individual Levies, as presented. Motion carried.

Motion by Mr. Truesdell to lay over the Special Service Area #1 Annual Budget Resolution, Appropriation Ordinance and Ordinance Authorizing and Allocating Aggregate and Individual Levies, as presented. Motion carried.

Motion by Mr. Truesdell to lay over the Special Service Area #2 Annual Budget Resolution, Appropriation Ordinance and Ordinance Authorizing and Allocating Aggregate and Individual Levies, as presented. Motion carried.

Motion by Mr. Truesdell to place on file the Finance Committee's meeting report, September claims reports, and related informational items, as presented. Motion carried.

Mr. Duffy announced the appointment of Dale W. Green as Trustee of the Fulton Fire Protection District. Motion by Mr. Truesdell that the foregoing appointment be confirmed. Motion carried.

Mr. Duffy announced the reappointment of Dustin D. Hook as Drainage Commissioner of the Johnson Creek Levee & Drainage District of Whiteside and Carroll Counties. Motion by Mr. Truesdell that the foregoing reappointment be confirmed. Motion carried.

Mr. Duffy announced the reappointment of Dustin D. Hook as Drainage Commissioner of the Johnson Creek Levee & Drainage Subdistrict #1 of Whiteside and Carroll Counties. Motion by Mr. Truesdell that the foregoing reappointment be confirmed. Motion carried.

Mr. Duffy announced the reappointment of Kurt Wirth as Drainage Commissioner of the Sharon Levee & Drainage District. Motion by Mr. Truesdell that the foregoing reappointment be confirmed. Motion carried.

Motion by Mr. Truesdell to lay over the Ordinance establishing the reimbursement of all travel, meal, and lodging expenses of officers and employees, as presented. Joel Horn, County Administrator, gave a brief explanation of the Ordinance. On the call of the question, the motion was declared carried.

Motion by Mr. Truesdell to lay over the Resolution establishing the Risk Management Plan, as presented. Motion carried.

Mr. Truesdell presented the following Ordinance:

ORDINANCE NO. 5

Amend Disposal Policy

WHEREAS, the County of Whiteside, Illinois (the "County") is a duly organized and existing County of the State of Illinois; and

WHEREAS, the County is now operating under the provisions of the Illinois Counties Code, as supplemented and amended; and

WHEREAS, there is a Whiteside County Code (the "Code"), adopted on September 20th, 2016, subject to revision by Ordinance and Resolution of the Whiteside County Board from time to time; and,

WHEREAS, the County Board wishes to amend its disposal policy to allow surplus equipment to be sold to other units of government at fair market price,

THEREFORE, BE IT ORDAINED, BY THE WHITESIDE COUNTY BOARD, that:

Paragraph 1. Chapter 2 Administrator, Sec. 2-393. Disposition of surplus fixed assets. be amended as follows:

- (a) Disposition of surplus fixed assets shall be effectuated and managed by the management services administrator.
- (b) Surplus Fixed Assets may be sold to another government agency at fair market price.
- (bc) Disposition thresholds.
 - (1) Surplus fixed assets with an original purchase price not exceeding \$10,000.00 may be disposed in a method selected by the management services administrator. The method shall be "market-driven," open, accountable (requiring the endorsement of the county administrator or his designee) and cost-effective. Examples include silent auctions conducted at the courthouse or elsewhere, public auction, the soliciting of sealed bids, or trade-in for like equipment. The responsibility of disposition may be delegated to another department head.
 - (2) Surplus fixed assets with an original purchase price of \$10,000.00 or more and not exceeding \$30,000.00, may be disposed in a method selected by the parent committee. The method shall be "market-driven," open, accountable and cost-effective. Examples include public auction, the soliciting of sealed bids, or trade-in for like equipment.
 - (3) Surplus fixed assets with an original purchase price greater than \$30,000.00 shall be disposed by public auction or by a method selected by the county board.
- (dc) Unsuccessful auctions/sealed bids. In the event a surplus fixed asset is not liquidated, despite attempts to liquidate, as discussed above, the management services administrator may dispose of the surplus fixed asset in any of the methods listed below:
 - (1) As a gift to any unit or entity of government, school district, a board grantee, a not-for profit corporation for a use in the county, or a private school. In the event two or more parties are interested in the same surplus fixed asset, preference will be given to the above list, in descending order.
 - (2) If, after reasonable effort, a surplus fixed asset cannot be gifted pursuant to subsection (c)(1) of this section, the management services administrator is hereby authorized to declare the surplus fixed asset as "no value" and is further authorized to dispose of the surplus fixed asset in any method he deems fit.
- (ed) Deposit of liquid assets. In the event a surplus fixed asset is liquidated to cash, the cash asset shall be deposited into the appropriated fund which originally bore the expense of the purchase, minus expenses related to disposition.

Paragraph 2. This Ordinance and every provision thereof shall:

Section 1. Be considered separable and the invalidation of any provision(s) shall not affect the validity of the remainder.

Section 2. Supersede any other Ordinance or Resolutions or parts thereof, in conflict herewith.

Section 3. Go into effect immediately upon passage.

Motion by Mr. Truesdell to approve the Ordinance amending the Disposal Policy, as presented. Motion carried.

Mr. Truesdell presented the following Ordinance:

ORDINANCE NO. 6

Management Services Name Change to Information Technologies

WHEREAS, the County of Whiteside, Illinois (the "County") is a duly organized and existing County of the State of Illinois; and

WHEREAS, the County is now operating under the provisions of the Illinois Counties Code, as supplemented and amended; and

WHEREAS, there is a Code of Ordinances of Whiteside County, Illinois ("the Code"), adopted on September 20th, 2016, subject to revision by Ordinance and Resolution of the Whiteside County Board from time to time; and,

WHEREAS, the County Board desires to change the name of the Management Services Department,

THEREFORE, BE IT ORDAINED, BY THE WHITESIDE COUNTY BOARD, that:

Paragraph 1. Chapter 1 GENERAL PROVISIONS: Sec. 1-2. Definitions and rules of construction generally (c.) be amended as follows:

add: Management Services Department. All references to the Management Services Department shall mean the Information Technologies Department (IT Department).

add: Management Services Administrator. All references to the Management Services Administrator shall mean the Information Technologies Director (IT Director).

Paragraph 2. This Ordinance and every provision thereof shall:

Section 1. Be considered separable and the invalidation of any provision(s) shall not affect the validity of the remainder.

Section 2. Supersede any other Ordinance or Resolutions or parts thereof, in conflict herewith.

Section 3. Go into effect December 1st, 2016.

Motion by Mr. Truesdell to approve the foregoing Ordinance changing the department name of Management Services, as presented. Motion carried.

Mr. Truesdell presented the following Ordinance:

ORDINANCE NO. 7

Redefine Eligible Part-Time employees

WHEREAS, the County of Whiteside, Illinois (the "County") is a duly organized and existing County of the State of Illinois; and

WHEREAS, the County is now operating under the provisions of the Illinois Counties Code, as supplemented and amended; and

WHEREAS, there is a Code of Ordinances of Whiteside County, Illinois ("the Code"), adopted on September 20th, 2016, subject to revision by Ordinance and Resolution of the Whiteside County Board from time to time; and,

WHEREAS, the Affordable Care Act (ACA) requires all employees working more than 30 hours per week be offered Health Insurance; and,

WHEREAS, the County Board desires to amend its definition of "Eligible part-time employees" to reflect current Federal Law,

THEREFORE, BE IT ORDAINED, BY THE WHITESIDE COUNTY BOARD, that:

Paragraph 1. APPENDIX C PERSONNEL PRACTICES, Sec. 3-320 be amended as follows:

Sec. 3-320. Group health and life insurance. (~~Also See Chapter 2~~) A group insurance program, consisting of a group health insurance program and a group life insurance program shall be made available as a

benefit to eligible employees, as defined in the regulations. A group health insurance program shall be made available as a benefit for eligible retired employees, including eligible retired elected department heads.

(2) DEFINITIONS. All definitions regarding the group insurance program described by contracts between the Board and the insurers shall, in all cases, take precedence. In addition to the aforementioned definitions, the following terms and definitions shall also apply.

D. "Eligible Part-Time Employee" shall mean an employee of the public agency known as Whiteside County, hired on or after July 1, 2002, with an approved work time of ~~64~~ 60 hours per pay period, or more, but less than 70 hours per pay period. In addition, employees of the public agency known as Whiteside County hired before July 1, 2002 who have an approved work time of 40 hours or more, up to ~~64~~ 60 hours per pay period as of June 30, 2002 shall also be considered eligible part-time employees.

Paragraph 2. This Ordinance and every provision thereof shall:

Section 1. Be considered separable and the invalidation of any provision(s) shall not affect the validity of the remainder.

Section 2. Supersede any other Ordinance or Resolutions or parts thereof, in conflict herewith.

Section 3. Go into effect immediately upon passage.

Motion by Mr. Truesdell to approve the foregoing Ordinance redefining eligible part time employees, as presented.
Motion carried.

Mr. Truesdell presented the following Ordinance:

ORDINANCE NO. 8

Committee Reassignments

WHEREAS, the County of Whiteside, Illinois (the "County") is a duly organized and existing County of the State of Illinois; and

WHEREAS, the County is now operating under the provisions of the Illinois Counties Code, as supplemented and amended; and

WHEREAS, there is a Code of Ordinances of Whiteside County, Illinois ("the Code"), adopted on October 18th, 2018, subject to revision by Ordinance and Resolution of the Whiteside County Board from time to time; and,

WHEREAS, the County Board desires to reorganize certain committee and reporting assignments ,

THEREFORE, BE IT ORDAINED, BY THE WHITESIDE COUNTY BOARD, that:

Paragraph 1. Certain sections of Chapter 2 Administration, Article I. In General be amended as follows:

Sec. 2-117. County offices committee.

The county offices committee:

- (1) In terms of budget-building, accountability reporting and chain of communication to the board, serves as parent committee to the county clerk, county recorder, the regional office of education, and the assessments supervisor and the management services administrator.

Sec. 2-118. Health and social services committee.

(a) The health and social services committee:

- (1) In terms of budget-building, accountability reporting and chain of communication to the board, serves as the parent committee for the public health administrator, the superintendent of the ~~regional office of education~~, the mental health board, the veterans' assistance commission, and the state university cooperative extension board.
- (2) Serves as liaison between the county health department and the board and is available for consultation with the county board of health all phases of public health.
- (3) Inspects the condition of and reviews space utilization at the health department ~~and regional office of education~~ annually.

- (4) Periodically reviews the health department and regional office of education fixed asset spending plan that has been approved in the annual budget.
- (5) Periodically reviews the health department and the regional office of education repair and replacements and improvements plan as approved in the annual budget.

Sec. 2-239. County administrator

(12) Oversight of other administrators. The county administrator is charged with oversight of the day-to-day activities of the economic development coordinator and enterprise zone administrator and the planning and zoning administrator.

Sec. 2-241. Management services administrator.

(c) ~~Oversight of other administrators. The management service administrator is charged with oversight of the day to day activities of the economic development coordinator and enterprise zone administrator and the planning and zoning administrator.~~

(cd) Support staff. The management services administrator is authorized to employ such technicians, assistants and support staff as may be authorized by the board.

Sec. 2-244. Economic development coordinator and enterprise zone administrator.

(a) The economic development coordinator and enterprise zone administrator shall:

- (1) Be responsible jointly to the enterprise zone management organization and the management services administrator county administrator.

Sec. 2-245. Planning and zoning administrator.

It is the intention of the board to provide planning and zoning functions congruent with and authorized by state law and the locally adopted county zoning regulations. The day-to-day activities related to these functions shall be carried out by the planning and zoning administrator, who shall:

- (1) Be appointed by and be accountable to the board relating to performance and monthly reporting.
- (2) Report to the ~~management services administrator~~ county administrator in the areas of scheduling, administrative support and other day-to-day activities.

Paragraph 2. This Ordinance and every provision thereof shall:

- Section 1. Be considered separable and the invalidation of any provision(s) shall not affect the validity of the remainder.
- Section 2. Supersede any other Ordinance or Resolutions or parts thereof, in conflict herewith.
- Section 3. Go into effect December 1st, 2016.

Motion by Mr. Truesdell to approve the foregoing Ordinance making committee reassignments, as presented. Motion carried.

Motion by Mr. Truesdell to place on file the Executive Committee's meeting report, September claims reports and related informational items, as presented. Motion carried.

Motion by Mr. Thompson that this meeting be adjourned, the Board to meet again on Tuesday, November 15, 2016 at 6:30 p.m. Seconded by Mr. Wilkins. Motion carried. The meeting adjourned at 7:48 p.m.

Dana Nelson
Whiteside County Clerk

INDEX

Appointment - Dale W. Green to the Fulton Fire Protection Dist.; Pg. JJ487
Appointment - Dustin D. Hook to the Johnson Creek Levee & Drainage Dist.; Pg. JJ487
Appointment - Dustin D. Hook to the Johnson Creek Levee & Drainage Subdistrict #1.; Pg. JJ487
Appointment - Kurt Wirth to the Sharon Levee & Drainage Dist.; Pg. JJ487
County Code - Ord. #5 re: Amend Disposal Policy; Pg. JJ488
County Code - Ord. #6 re: Management Services name changed to Information Technologies; Pg. JJ489
County Code - Ord. #7 re: Redefine Eligible Part-Time Employees; Pg. JJ489
County Code - Ord. #8 re: Committee Reassignments; Pg. JJ490
Economic Development - Res. #1 re: Multicraft Extended Internship Program; Pg. JJ485
Economic Development - Res. #2 re: Manufacturing Day; Pg. JJ486
Highway Dept. - Res. #3 re: Supplemental County Maintenance #09-00000-00-GM; Pg. 486
Highway Dept. - Res. #4 re: Supplemental County Maintenance #13-00000-00-GM; Pg. 486
Travel - Out of state travel approved for Domestic Violence Conference in Indiana; Pg. 487