



**REVISED**  
**REGULAR MEETING OF THE WHITESIDE COUNTY BOARD**  
**TUESDAY, SEPTEMBER 20, 2016 – 6:30 PM**  
**LEC CONFERENCE ROOM - 400 N. CHERRY, MORRISON, ILLINOIS**  
**CHAIR: JAMES C. DUFFY**  
**AGENDA**

1. **A CALL TO ORDER BY THE CHAIR.**
2. **ROLL CALL BY CLERK.**
3. **PLEDGE OF ALLEGIANCE.**
4. **READING AND APPROVAL OF THE JOURNAL.**
5. **STANDING RESOLUTIONS AND ACKNOWLEDGMENTS:**
  - **Resolution of Condolence for the Carol Fitzgerald family**
6. **COMMUNICATION.**
7. **PLANNING AND ZONING ACTION ITEMS:**
  - **MOTION: To approve a Special Use for Julie Prescott (owner) and Harry and Emily Blomstrand (purchasers) to allow continuance of the use of a mobile home for Mr. Blomstrand's Mother in Montmorency Township. (See #1-11)**
8. **COMMENTS FROM THE PUBLIC.**
9. **REPORT FROM COUNTY OFFICERS.**
10. **COMMITTEE REPORTS AND RECOMMENDATIONS.**
11. **UNFINISHED BUSINESS.**
12. **NEW BUSINESS.**
13. **ADJOURNMENT.**

## **PUBLIC WORKS COMMITTEE - Mr. McGinn, Chair**

The Public Works Committee met at the County Highway Office at 1:30 P.M. on Tuesday, September 6<sup>th</sup>, 2016. Members present were: Bill McGinn, Glenn Frank, Tom Ausman, Fidencio Campos, Jr. and Doug Wetzell. Others in attendance were: Jim Duffy-County Board Chairman, Sue Britt-County Board member, Joel Horn-County Administrator, Stu Richter-Planning & Zoning Administrator, Russ Renner-County Engineer and Andrea Dalton-Executive Secretary.

1. Chairman McGinn called the meeting to order.
2. Routine Business:
  - a. The Budgetary Status Report for August 2016 was presented for review and approval. Township Motor Fuel Tax claims were also presented for approval. Motion was made by Ausman and seconded by Wetzell to approve the items as presented. The vote was unanimous.
  - b. Public Comment – There was no one present wishing to make comment at this meeting.
  - c. Planning and Zoning:
    - (1) Stu Richter presented the Building Report for August 2016 (See #12).
    - (2) Mr. Richter told the Committee that there is one item for the “Planning and Zoning Action Items” portion of the County Board’s September 20, 2016 agenda.
    - (3) The Planning and Zoning Commission will meet on the September 15<sup>th</sup> to hear a Variance request for Rita Kelly to allow the construction of an enclosed seating area on the top of their existing boathouse at 1413 Shore Acres Road, Rock Falls, in Coloma Township. Mr. Wetzell is scheduled to attend this meeting.
    - (4) Mr. Richter told the Committee that:
      - (a) The committee reviewed Planning and Zoning’s Consultants and Service Contract Expense portion of the FY17 budget.
      - (b) Mr. Richter told the committee that the county’s Annual Community Rating System (CRS) report has been reviewed by the Insurance Service Organization (ISO). He has been informed that the county passed its review and is good in the program for another year.
      - (c) Mr. Richter after talking with Gary Camarano, our Economic Development Director and Mr. Duffy it was felt that the county should adopt some policies for solar farms.
      - (d) Mr. Richter told the committee that he had a call from Patrick Smith of Geronimo Energy regarding the Green River Wind Farm. They have had discussions with Mr. Greg Wahl and they may be ready to proceed. Mr. Richter warned that due to the excessive time since their Special Use ran out (one year), this may have to go back to public hearings and start over. Mr. Smith said that he would have their legal counsel contact our States Attorney

about the best way to proceed. Mr. Smith asked if there had been any recent contact with the Walnut Ridge Wind Farm. Mr. Richter informed him that there has been no recent contact.

- (e) Mr. Richter told the committee that he had a call this morning from a representative of Cypress Renewables asking for the jurisdiction and zoning for a property West of Sterling.

3. Old Business:

- a. Committee member Ausman reported on a call he received recently concerning an ongoing drainage issue on Bourbon Street in Coloma Township. Other Committee members also reported receiving similar calls regarding the drainage problem and noted that complaints have been ongoing for several years. Mr. Renner informed the Committee on the progress of addressing the problem and the drainage laws that cover these issues. He stated that a meeting has been scheduled for September 13<sup>th</sup> to discuss the issue with the residents. Mr. Renner, the Highway Commissioner and Assistant State's Attorney Tom Senneff will attend the meeting. Mr. Renner noted that this is not a county problem but the county is assisting the road district in resolving the issue. Mr. Renner will report back at the next meeting.

4. New Business:

- a. Ordinance – Establishment of an Altered Speed Zone – Sinnissippi Park Rd. between Woodlawn Rd. & East 13<sup>th</sup> Street. (City of Sterling) Motion was made by Ausman and seconded by Wetzell to approve the Ordinance as presented. The vote was all ayes. (See #13-19)

**MOTION: To approve the Ordinance for the Establishment of an Altered Speed Zone – Sinnissippi Park Rd. between Woodlawn Rd. & East 13<sup>th</sup> Street as presented.**

5. Informational Items:

a. Airport Board

- (1) The minutes from the August 18<sup>th</sup>, 2016 meeting of the Whiteside County Airport Board were presented for review. (See #20-23)
- (2) McGinn is scheduled to attend the Thursday, September 15<sup>th</sup>, 2016 meeting at the airport.
- (3) The budget was presented and discussed for CFY'17 along with Capitalized Fixed Assets and Service Contracts.

b. Landfill: Reports & Informational Items:

- (1) The Landfill Inspection Form (See #24) and the Leachate Report for August 2016 were presented for review. Leachate collection was up significantly due in part to the heavy rains during the month of August.

**LEACHATE – MONTHLY TOTAL COMPARISON (In Gallons)**

	CY'09	CY'10	CY'11	CY'12	CY'13	CY'14	CY'15	CY '16
JAN	87,303	181,573	00,000	162,339	60,007	-0-	0	0
FEB	90,173	175,999	00,000	118,613	47,846	5,993	0	12,000
MAR	101,499	198,662	00,000	174,550	11,262	29,990	0	90,129
APR	77,826	180,842	00,000	72,132	-0-	11,818	0	17,868
MAY	203,734	47,209	251,633	48,180	6,067	-0-	33,165	82,873
JUN	230,541	17,934	278,599	42,031	-0-	29,847	0	42,041
JUL	131,790	00,000	194,816	35,699	-0-	59,492	18,844	70,025
AUG	73,016	00,000	241,695	47,160	29,938	36,163	36,024	116,921
SEP	67,078	00,000	168,947	17,971	72,264	6,010	78,190	
OCT	235,963	00,000	81,080	54,178	84,451	30,002	114,273	
NOV	308,891	00,000	120,034	30,012	22,733	3,886	53,963	
DEC	183,512	00,000	137,859	17,961	17,746	0	0	
Total =	1,064,325	1,791,326	802,219	1,474,683	352,314	213,181	334,459	431,857

c. Special Service Area #2:

- (1) The Quarterly Report for April' 16 – June '16 was presented for review. Usage was up significantly from the previous quarter. (See #25)
- (2) The budget was presented and discussed for CFY'17 along with Capitalized Fixed Assets and Service Contracts.

d. Miscellaneous:

- (1) The final review of Capitalized Fixed Assets and Service Contracts for CFY '17 was addressed by Mr. Renner and discussed with the Committee with a few minor changes from last month. The CFY'17 budgets were presented and discussed by the Committee for the various funds as noted:

- Fund 01 - General Fund - Zoning
- Fund 09 - County Highway Fund
- Fund 10 - Public Works Waste Disposal Fund
- Fund 12 - County Bridge Fund
- Fund 13 - Matching Tax Fund
- Fund 14 - County Motor Fuel Tax Fund
- Fund 23 - County Airport Fund
- Fund 62 - SSA#2 Sanitary Sewer Fund

A motion to refer all of the budgets to the Finance Committee as presented was made by Ausman and seconded by Campos. The vote was all ayes.

- (2) Project updates were given by the County Engineer. Prophet Road resurfacing, Stern Road bridge and the Mathew Road bridge projects have been completed. Sealcoating work has been completed and striping should be completed soon.
- (3) The County Engineer reported that a fuel letting will be held on Monday, September 19<sup>th</sup>, at 10:00 AM. A special committee meeting will be held on Tuesday, September 20<sup>th</sup>, at 6:15 P.M. (prior to the County Board meeting) to review the fuel bids and forward them to the board for approval.
- (4) The Chair advised the Committee to move into Executive Session (closed session) pursuant to 5 ILCS120/2/c(1) to review the evaluation of the County Engineer. A motion was made by Frank and seconded by Ausman to move into Executive Session. A roll call vote was taken and the votes were all ayes. Those in attendance were members: McGinn, Frank, Ausman, Campos and Wetzell. Others present were Joel Horn, Sue Britt, Jim Duffy, Russ Renner and Andrea Dalton. The Committee entered into Executive Session at approximately 2:50 P.M.

At approximately 2:57 P.M., a motion was made by Frank and seconded by Wetzell to return to open session. A roll call vote was taken and the votes were all ayes. The Committee agreed by consensus to place the evaluation on file with the County Administrator. The closed session minutes may be reviewed again in March of 2017.

e. Other items:

- (1) There was no additional business at this time and a motion to adjourn was made by Wetzell and seconded by Ausman. The vote was unanimous and the meeting was adjourned at 3:00 P.M.
- (2) A special Public Works meeting will be held on **Tuesday, September 20<sup>th</sup>, 2016 @ 6:15 P.M.** in the County Board room just prior to the regular board meeting. The purpose of the meeting is to review fuel bids from the bid letting held earlier in the day.

**ANTICIPATED MOTION: To award annual fuel bid, as presented.**

Meeting Date: The next regular meeting – October 4, 2016 at 1:30 PM, Highway Office

**MOTION: To place on file the Public Works Committee’s meeting report, August claims reports and related informational items, as presented.**

**COUNTY OFFICES COMMITTEE - Mr. Arduini, Chair**

The County Offices Committee met on September 9, 2016 at 2:30 PM in Room 108. Those present were Jim Arduini, Marty Koster, John Espinoza and Ruth Stanley. Also present were Jim

Duffy, Joel Horn, Dawn Young, Robin Brands, Lauren Lee, Connie Landheer, Tim Berogan and Lori Keppen.

1. The claims and budget status reports were reviewed. Mrs. Stanley made a motion to approve the reports with Mr. Espinoza seconding the motion. All voted in favor.
2. County Recorder Dawn Young presented her FY17 budget requests along with a change to Fund 78 from the previous month. A motion was made by Mrs. Stanley to forward the amended Recorder budgets to the Finance Committee. It was seconded by Mr. Koster. All voted in favor.
3. Chief Deputy Connie Landheer presented the County Clerk's FY17 budget requests. A motion was made to forward the County Clerk's budget to the Finance Committee by Mrs. Stanley. It was seconded by Mr. Espinoza. All voted in favor.
4. County Assessor Robin Brands handed out the following as informational items:
  - a. 2016 Tentative Abstract
  - b. 2016 Tentative State Multiplier
  - c. 2106 Assessment Notices Mailing Date & Publication Dates
  - d. 2016 Board of Review Filing Deadline Dates
  - e. 2016 Township Factors
  - f. The GIS Sales from 7/29/16 – 9/8/16 were \$599.88. There were 10 address directories sold for \$100.
  - g. Lauren Lee gave an update on the aerial flight project. She had reviewed 9000 tiles of photography for any distortion. The project deadline is still on track for the end of this month.
  - h. The Assessor's FY17 budget requests were presented. It was noted office supplies should be increased due to new computers. Also, Lauren Lee would be attending the ESRI conference in California. A motion was made to forward the amended Assessor's budget to the Finance Committee by Mrs. Stanley. It was seconded by Mr. Koster. All voted in favor.
5. Tim Berogan of Management Services presented the FY17 budget request. A motion was made to forward the Management Services budget to the Finance Committee by Mrs. Stanley. It was seconded by Mr. Espinoza. All voted in favor.

The meeting adjourned at 3:15 PM on a motion from Mrs. Stanley and seconded by Mr. Espinoza.

Meeting Date: The next regular meeting – October 3, 2016 at 2:30 PM Room 108, Courthouse

**MOTION: To place on file the County Offices Committee's meeting report, August claims reports and related informational items, as presented.**

## **HEALTH AND SOCIAL SERVICES COMMITTEE - Mrs. Nelson, Chair**

The Health & Social Services Committee met on Sept. 7<sup>th</sup>, 2016 at 6:30 p.m. in Room 117 at the Courthouse. Members present were Nelson, Jacoby, Hamilton and Celestino. Others present were Beth Fiorini, Joan Saunders, Jim Duffy, Joel Horn, Katherine Nelson, Sue Britt and Janice McCoy.

1. Motion was made and seconded to approve the claims. Motion carried.
2. University of Illinois Extension
  - a. Ms. McCoy submitted the Quarterly Highlights newsletter. A copy will be distributed to the board members at the County Board meeting.
  - b. The committee reviewed the Extension budget as well as the minutes of the U of I Extension Advisory committee and their recommendation to increase the levy to \$200,000. Mr. Horn reminded the committee the levy had been reduced four years ago from \$209,000 to \$100,000 in order to draw down the balance that had been built up in the fund. They had almost 2 years of reserves built up. He indicated a levy of \$200,000 with the match from the state would cover the expenses for Whiteside County. The Advisory committee felt it is time to raise the levy enough so that Extension breaks even given the uncertainty with the state. After a brief discussion Mr. Jacoby moved the budget be forwarded to the finance committee with a levy recommendation of \$200,000, Mr. Hamilton seconded, motion carried.
3. Health Department
  - a. Mrs. Fiorini informed the committee they are looking into the possibility of expanding the Dental waiting room into the parking lot directly to the east of the Dental building. They would lose several parking spots and the cost would be approximately \$50,000 more. She will bring this to the Board of Health and the CHC governing board for their recommendations as well as getting input from the County Board. The project is in the budget for 2017.
  - b. Mrs. Fiorini informed the committee the Federal Clinic received a grant for \$107,000 for patient care. They will be hiring another Care Coordinator and an IT person to focus on Electronic Medical Records (EHR).
  - c. Mrs. Fiorini indicated the Public Health funding was included in the Stop Gap budget and they have received funding for 2016.
  - d. Mrs. Fiorini informed the committee there will be a bid opening on 9/8/16 for the generator bids.
  - e. Mrs. Fiorini indicated there have been positive tests in all location within the county for West Nile.
  - f. Mrs. Fiorini introduced Joan Saunders in the Infectious Disease division of Public Health. Ms. Saunders went over the areas they deal with in Infectious Disease
    - i. Immunizations including school vaccinations, travel vaccinations, flu vaccines, etc.
    - ii. Lead testing for 1 and 2 years olds and the Head Start program.

- iii. Communicable diseases such as salmonella, whooping cough, etc. The initial report would come from someone's physician with follow-up by the Health Dept.
  - iv. Food borne illness investigation. If it becomes an outbreak the Environmental division would also be involved.
  - v. STD investigations, again reported by the physician with follow-up by the Health Dept.
  - vi. Ms. Saunders also talked to the committee about the state of ZIKA within our County and the state. She indicated the mosquito that carries the virus does exist in IL but there have been no cases in IL involving ZIKA carried by mosquitos. All of the cases in IL have involved people who traveled to Florida or regions with the Zika virus.
- g. The committee reviewed the Health Department budget with Mrs. Fiorini. After a brief discussion Mr. Jacoby moved the budget be forwarded to the Finance Committee, Mr. Celestino seconded, motion carried.
  - h. Approve the proposed fee increases for environmental health to go into effect 1/1/17. (See #26-32)

**MOTION: To approve the proposed increase in environmental fees, as presented.**

4. Veterans Assistance Commission

- a. Mr. Horn informed the committee he had spoken to Mr. Woodard and asked if he would be willing to brief the County Board on the activities of the VAC later this year. Mr. Woodard indicated he would. Mr. Horn will coordinate a date with Mr. Woodard, most likely in November or December.
- b. The committee reviewed the VAC budget. Mr. Celestino moved the budget be forwarded to the Finance Committee, Mr. Hamilton seconded, motion carried.

5. Regional Office of Education

- a. Mr. Sondgeroth submitted his monthly report (See #33).
- b. The committee reviewed the budget for the ROE. Mr. Celestino moved the budget be forwarded to the Finance Committee, Mr. Jacoby seconded, motion carried.

6. Mental Health Board

- a. The committee reviewed the minutes of the 8/24/16 meeting. (See #34-35)
- b. The committee reviewed the 708 board budget. Mr. Horn indicated the board had asked to increase the levy to \$829,500. The Finance committee had given authorization to increase the levy up to \$845,000. Mr. Hamilton moved the budget be forwarded to the Finance Committee, Mr. Celestino seconded, motion carried.

7. Senior Citizen Levy

- a. The committee reviewed the Senior citizen budget. Mr. Hamilton moved the budget be forwarded to the Finance Committee, Mr. Jacoby seconded, motion carried.

8. The committee discussed having a facilities tour. They will discuss this at a future meeting when all members are present.

Meeting adjourned at 8:05 p.m.

Meeting Date: The next regular meeting – October 5, 2016 at 6:30 PM Room 117, Courthouse

**MOTION: To place on file the Health and Social Services Committee’s meeting report, August claims report and related informational items, as presented.**

**JUDICIARY COMMITTEE - Mr. Wilkins, Chair**

The Judiciary Committee met on September 7, 2016 in Room 108 at the Courthouse. Members present were Wilkins, Milby, Glazier and Katherine Nelson. Others present were Jim Duffy, Sue Britt, Kevin Johnson, Sue Ottens, Sue Costello, Jim Heuerman, Joel Horn, and Lori Keppen.

1. Mr. Steve Wilkins called the meeting to order at 4:00 PM.
2. The monthly claims and budget status reports were reviewed. Katherine Nelson made a motion to approve the monthly reports. Bill Milby seconded the motion. All voted ayes.
3. Court Services
  - a. Kevin Johnson presented the monthly report (See #36).
  - b. The Committee reviewed the FY17 budget requests. It was noted most of the expenses for this office is not paid out of the general fund.
4. Circuit Clerk
  - a. Sue Costello presented the monthly report (See #37-38).
  - b. Sue Ottens and Sue Costello gave an update on the E-Filing meetings. There are three different phases to this process. Whiteside County will be in Phase I. It is unknown what the costs of this system will be. Revised estimates were discussed and put into the FY17 consultant/service contracts.
  - c. The Committee reviewed the FY17 budget requests. The Committee would like to see funds put into the budget for bar coding.
5. Public Defender
  - a. Jim Heuerman presented the monthly report:

Category	June	July	August
Number of Defendants	317	303	311
Number of new appointments	37	51	60
Number of defendants taken by private counsel	6	2	6
Number of defendant resolved	45	41	32
Number of defendants at end of month	303	311	333
Bond reductions	2	2	0
Plea agreements	33	29	24
Felony	14	19	10
Misdemeanors	19	10	14

Open pleas	5	0	7
Felony	1	0	2
Misdemeanors	4	0	5
Jury trials	0	0	0
Bench trials	1	0	1
Sentence hearings	6	7	2
Felony	5	1	0
Misdemeanors	1	6	2
Dismissed cases	6	5	5
Juvenile appearance in court	132	120	200
Clients in Substance Abuse Treatment	0	1	1

b. The Committee reviewed the FY17 budget requests.

6. Court Administration and Law Library FY17 budget requests were presented by Joel Horn.
7. A motion was made by Bill Milby to forward all five budget requests to the Finance Committee as presented. Katherine Nelson seconded the motion. Motion passed unanimously.

A motion to adjourn was made by Kurt Glazier and seconded by Katherine Nelson. All voted in favor. The meeting adjourned at 5:16 PM.

Meeting Date: The next regular meeting – October 5, 2016 at 4:00 PM Room 108, Courthouse

**MOTION: To place on file the Judiciary Committee’s meeting report, August claims reports and related informational items, as presented.**

**PUBLIC SAFETY COMMITTEE - Mrs. Britt, Chair**

The Public Safety Committee met on Tuesday, August 16th, 2016 6:15 p.m. in the Hearing Room of the Law Enforcement Center prior to the County Board meeting. Members present were Britt, Thompson, Cunniff and Bradley. Others present were: Sheriff Wilhelmi and Joel Horn.

1. Mr. Wilhelmi reminded the committee of the issues we are having with the roof of the Morrison Courthouse. He indicated the roof needs to be replaced before winter. He presented 3 bids - Sterling Commercial Roofing: \$124,280; Freeport Industrial Roofing: \$134,900; Jim Giese Commercial Roofing: \$141,060. A motion was made by Thompson and seconded by Bradley to accept and approve the low bid from Sterling Commercial, motion carried. **(This was acted on at the Aug. 16<sup>th</sup>, 2016 board meeting.)**
2. Mr. Wilhelmi informed the committee he would be trading in several vehicles and purchasing a new Chevy Tahoe from the State bid. The total purchase price would be \$26,768. After trading in the other vehicles the net cost would be around \$17,000. Mr. Cunniff moved the approval of the purchase from the state bid, Mr. Bradley seconded. Motion carried 3-1.
3. There being no further business the meeting adjourned at 6:20 p.m.

The Public Safety Committee meeting was held on September 8, 2016 in Room 108 at the Courthouse. The meeting was called to order by Sue Britt at 3:00 PM. Members present were Britt, Bradley, Thompson and Cunniff. Also present were Jim Duffy, Joe McDonald, Sheriff Kelly Wilhelmi, Trish Joyce, Terry Costello, Joel Horn, Neil Johnson and Lori Keppen.

1. The claims and budget status reports were reviewed. Mr. Thompson made a motion to approve the claims. Mr. Bradley seconded the motion. All voted in favor.
2. Coroner
  - a. The Committee reviewed the FY17 budget request and the monthly report:

	June	July	August
Number of Cases	36	36	43
Autopsies	3	4	0
Permits	25	17	24
Revenue	\$1000	\$775	\$1025

3. Sheriff's Report.
  - a. Sheriff Wilhelmi presented the monthly report:

	June	July	August
<b>CIVIL PROCESS – REVENUE</b>	<b>\$8,240.00</b>	<b>\$6,728.00</b>	<b>\$4,559.00</b>
Papers Served	219	193	288
Sheriff Sales	12	4	3
<b>MISCELLANEOUS FEES</b>			
Circuit Clerk – Police Vehicle Fund	\$269.50	\$170.50	\$393.00
DUI Fund	\$2,300.00	\$622.00	\$150.00
Drug Fund	\$405.01	\$31.88	\$55.89
PI Fees	\$490.00	\$1,045.00	\$1,365.00
Sheriff Fees	\$2,544.00	\$2,821.50	\$2,581.00
Police Reports	\$140.00	\$132.00	\$278.00
Prisoners Trust Fund	\$455.80	\$466.54	\$581.74
E-Citation	\$0	\$0	\$42.00
Lectronic – monthly rent	\$75.00	\$75.00	\$75.00
Warrant Fees	\$280.00	\$280.00	\$280.00
SSA Treasury Direct Deposit	\$0	\$0	\$600.00
Fingerprints – 1 @ \$10	\$20.00	\$0	\$0
Hearing Room Rental	\$0	\$0	\$0
ComEd Reimbursement	\$0	\$0	\$140.17
Restitution (Mitchel squad damages)	\$25.00	\$25.00	\$25.00
Leslie Geisler Munger (transports)	\$0	\$31.00	\$2,271.15
Restitution (Walker squad damage)	\$0	\$0	\$50
Restitution(Lopez DUI recovery)	\$0	\$50.00	\$0
Climco Recycling	\$0	\$0	\$0
JCPenny Reimbursement	\$23.21	\$0	\$0
<b>MISCELLANEOUS TOTAL</b>	<b>\$7,027.52</b>	<b>\$5,750.42</b>	<b>\$10,237.95</b>
<b>GRAND TOTAL</b>	<b>\$15,267.52</b>	<b>\$12,478.42</b>	<b>\$14,796.95</b>

	June			July			August		
	Male	Female		Male	Female		Male	Female	
Beginning Census	51	13		59	14		64	15	
Admissions	91	36		103	24		89	25	
Releases	83	35		98	23		87	23	
Ending Census	59	14		64	15		66	17	
Average Daily			73			78			83
Meals Served						7,176			7,854
Number Accidents			26			33			30
Patrol Miles			42,035			30,364			unavailable

- b. Sheriff Wilhelmi presented his FY17 budget requests.
- c. Discussion was held on the courthouse roof being replaced next week.

4. State's Attorney:

- a. Trish Joyce advised the committee she had applied for Judge Hauptman's position.
- b. Trish Joyce presented monthly and juvenile case statistic reports (See #39-40).

	June	July	August
Felony convictions	33	28	21
Misdemeanor convictions	24	26	41
Traffic convictions	128	147	133
DUI convictions	10	15	8
Juvenile Adjudications (delinquency, child abuse etc)	7	8	3
Juvenile Permanency/Reviews	22	15	27
Found not guilty(felony, traffic, misd jury, bench trial)	3	1	5

There were 16 defendants convicted of felony crimes in August 2016. Among the felony convictions were: 6 Violations of Probation, 1 Theft, 1 Burglary, 1 Aggravated Battery/Pregnant, 1 Domestic Battery, 1 Escape, 1 Aggravated Fleeing, 2 Felon Possession of Weapon, 1 Deface Firearm, 1 Unlawful Possession of Prescription Form, 1 Unlawful Possession of Controlled Substance, 2 DUI and 2 DLWR.

This report does NOT include statistics for bond reduction hearings, Sexual Dangerous Persons petitions, post-trial petitions, post-conviction petitions, mental health petitions, Statutory Summary Suspension hearings, Petitions to Revoke Probation hearings, suppression hearings, and other motion and pretrial hearings.

- c. State's Attorney Joyce introduced First Assistant Terry Costello. They have been working together on the FY17 budget requests which were presented to the Committee. The Committee requested the grant funds be taking out of the budget request.

A motion was made by Mr. Thompson and seconded by Mr. Bradley to forward the Coroner, Sheriff and States Attorney's budget to Finance Committee with the amendment of grant monies to the appropriate department. All voted in favor.

A motion to adjourn was made by Mr. Bradley and seconded by Mr. Thompson. All votes ayes. The meeting adjourned at 4:24 PM.

Meeting Dates: The next regular meeting – October 6, 2016 at 3:00 PM Rm 108, Courthouse

**MOTION: To place on file the Public Safety Committee’s meeting report, August claims reports and related informational items, as presented.**

**FINANCE COMMITTEE - Mr. Truesdell, Chair**

The Finance Committee met on Monday, September 12, 2016 at 1:00 p.m. in Room 108 at the Courthouse. Members present were Truesdell, Abbott, VanDeVelde, and Bitler. Also present were Board Chair Jim Duffy, Treasurer Darlene Hook, Economic Development and Enterprise Zone Coordinator Gary Camarano, Public Transportation Director Tori McDaniel, County Administrator Joel Horn and Deb Workman.

1. The Committee reviewed the monthly claims and budget reports. A motion was made by Bitler, seconded by VanDeVelde, to approve the monthly claims as presented. All voted in favor of the motion.
2. County Treasurer
  - a. Treasurer Darlene Hook reviewed her monthly Temporary Investments Report and Summary of Fund Balance Report with the Committee.
  - b. Resolutions were presented for three properties (one is in Fulton Township, one in Hopkins Township, and one is in Coloma Township) that have had their delinquent taxes purchased by a private buyer for a total of \$2,355.60. If these Resolutions are approved, the properties will be placed back on the tax rolls. A motion was made by VanDeVelde, seconded by Bitler, to recommend adoption of the Resolutions authorizing the County to execute deeds of conveyance on the County’s interest or the cancellation of the appropriate Certificates of Purchase, as the case may be, on said properties. All voted in favor of the motion. (See #41-43)

**MOTION: To approve the Resolution authorizing the County to execute a deed of conveyance of the County’s interest or cancellation of the appropriate Certificates of Purchase, as the case may be, on certain property known as Fulton Township, Permanent Parcel #01-33-131-005.**

**MOTION: To approve the Resolution authorizing the County to execute a deed of conveyance of the County’s interest or cancellation of the appropriate Certificates of Purchase as the case may be, on certain property known as Hopkins Township, Permanent Parcel #10-15-203-013.**

**MOTION: To approve the Resolution authorizing the County to execute a deed of conveyance of the County’s interest or cancellation of the appropriate Certificates of Purchase, as the case may be, on certain property known as Coloma Township, Permanent Parcel #11-31-453-003.**

- c. The Treasurer reviewed her Treasurer’s budget in the Corporate Fund (01) and the budget for the Tax Sale Automation Fund (29). She noted in the Treasurer’s budget revenue is decreasing by \$25,000 in Surplus Fees because the County is no longer able to charge fees to Drainage Districts and tax sales in error. In the Automation Fund

expenses in the Service Contract line are increased \$14,000 for micro filming that hasn't been done in 3 years.

3. Economic Development Director

- a. Mr. Camarano gave updates to the Committee on several projects he has been working on. He also made them aware that he will be at a conference on Sept. 15<sup>th</sup> regarding a State wide retention plan.
- b. Mr. Camarano presented the Ordinance Establishing the Whiteside Carroll Enterprise Zone – Enterprise Zone Designation – Property Tax Abatement. This Ordinance needs to be passed by the County and attached to the Enterprise Zone Application that will be submitted to the State. This Ordinance shall be in effect from the date of and after passage, approval and publication, recording and upon certification of the new Enterprise Zone designated by the Illinois Department of Commerce and Economic Opportunity, according to law. Failure to receive certification of the Zone by the Department will render this Ordinance null and void. After discussion on this Ordinance a motion was made by Bitler, seconded by VanDeVelde, to place this Ordinance on the Board agenda for adoption as presented. All voted in favor of the motion. (See #44-49) **note: Addendum A will be on file with the County Clerk.**

**MOTION: To adopt the Ordinance Establishing the Whiteside Carroll Enterprise Zone, County of Whiteside Enterprise Zone Designation Property Tax Abatement as presented.**

- c. Addendum “B” Whiteside Carroll Enterprise Zone Intergovernmental Agreement was presented to be placed on the Board agenda for adoption. This document needs to be passed by several other units of government and will also be attached to our Enterprise Zone application. A motion was made by Abbott, seconded by VanDeVelde, to place this document as presented on the agenda for Board action. All voted in favor of the motion. (See #50-58)

**MOTION: To adopt Addendum “B” Whiteside Carroll Enterprise Zone Intergovernmental Agreement as presented.**

- d. Mr. Camarano presented his Economic Development budget from the Corporate Fund (01) and Hotel-Motel Tourism Tax Fund (49) budget. He noted that in the Economic Development budget the Advertising/Legal Notices line has increased because of anticipated marketing at trade shows.

4. Public Transportation Director

- a. Tori McDaniel met with the Committee and gave an update on Public Transportation. Ridership increased in August, however, she noted that last year in August there was a furlough day and this year they provided assistance to the YWCA when they had a bus breakdown, so the increase may not be as large when those things are considered.
- b. She noted the fund raiser brought in \$5,169.21. She also explained a fundraiser that is being tried with Bergner's.
- c. The new vehicle was due in August and has not yet been received.

- d. All drivers have completed their drug and alcohol refresher course and will soon be attending an 8 hour training session reviewing passenger assistance, emergency preparedness and defensive driving. This training is provided by the RTAC.
  - e. She has received the FY17 grant contract. The changes are related to the new GATA requirements. State and Federal grants used to have joint contract and that will no longer be the case. Each grant will have a separate contract.
  - f. The Public Transportation budget (69) has changed very little. Mrs. McDaniel continues to leave a portion of funding for the building grant in hopes that we can move forward with that this year.
5. Mr. Horn presented to the Committee a request from the Airport for an additional \$80,000 in expenditures. The Airport has received approval for a grant in the amount of \$80,000 and did not allow in the budget for this expenditure. A budget transfer will be made to cover this expenditure. The additional funds are needed for the drainage and runway project. A motion was made by VanDeVelde, seconded by Bitler, to approve this budget transfer. All voted in favor of the motion.
  6. Mr. Horn presented the following budgets for Committee review: From the Corporate Fund (01): County Board and County Administrator, Tort Liability Fund (02), SSA#1 Capital Improvement Fund (03), Capital Improvement & Replacements Fund (04), Social Security Fund (15), IMRF Fund (17), SSA#1 (18), Liability Reserve Fund (30), and Group Health Insurance Fund (38).

Mr. Horn noted in the Administrator's budget that the revenue increase received as reimbursement from Health and Highway for health insurance costs is also reflected in the expense line for Health Insurance. In the Tort Liability Fund (02) the levy is being increased \$104,000.00. This is in anticipation of increases in Work Comp and General Liability Insurance. We are going out to bid for the Work Comp premium and will have quotes in November to review. In the SSA#1 Capital Improvement Fund (03) there is an increase of \$180,000 to cover the cost of a new ambulance. We are replacing one a year at this time. Capital Fund (04) is funded with revenue from gaming. This year we received \$97,000, but that included part of the previous year's revenue. The revenue for FY 17 is projected a little lower. Social Security Fund (15) has an increase in the levy of \$200,000. We were running very close this year and decided to bump it up. SSA#1(18), the Committee has not yet met, but these are the numbers that will be recommended to them. 911 Services are going through a conversion right now and the costs should be lower. However, there is an increase in the Building Improvement line for the Rock Falls garage expansion. The Group Health Insurance Fund (38) the major expense being health insurance is approaching \$4,000,000.

7. Mr. Horn then gave the Committee information on the Tentative Levies for FY 2017, Income and Expense Projections for the Corporate Fund for FY 2016, Revenue Projections and Budget Requests for the Corporate Fund for FY 2017, and a Summary of Budget Requests for all Appropriated Funds for FY 2016 and FY 2017.

It was noted that the Levies for FY 2017 are 6.35% which means a Truth in Taxation hearing will need to be held. Any time the levies increase over 5% a hearing must be held.

Last year at this time the projections for the Corporate Fund (01) was a deficit balance of \$400,000. We are now projecting a surplus balance of \$167,000.

Mr. Horn explained next month will be the final review of the budget. The budget will be presented at the October 2016 Board meeting and laid over for adoption at the November 2016 Board meeting.

8. The per diems and mileage reimbursements for County Board members were reviewed and approved.
9. There being no further business, a motion was made by Bitler, seconded by Abbott, to adjourn the meeting. All voted in favor of the motion. The meeting adjourned at 3:00 p.m.

Meeting Date: The next regular meeting – **Friday, Oct 7, 2016 at 9:00 AM** Rm 108, Courthouse

**MOTION: To place on file the Finance Committee’s meeting report, August claims reports and related informational items, as presented.**

### **EXECUTIVE COMMITTEE - Mr. Duffy, Chair**

#### **ALL STANDING COMMITTEES WILL MEET AFTER THE BOARD MEETING**

The Executive Committee met on Tuesday, September 13, 2016 at 6:30 p.m. in Room 117 at the Courthouse. Members present were Duffy, McGinn, Arduini, Karen Nelson, Wilkins, Britt, and Truesdell. Also present were County Administrator Joel Horn and Deb Workman.

1. A Resolution of Condolence will be presented in memory of Carol Fitzgerald. She served on the Board of Health and the Community Health Clinic Board for many years. A motion was made by Truesdell, seconded by Wilkins, to place the Resolution of Condolence in memory of Carol Fitzgerald on the Board agenda. All voted in favor of the motion.

**MOTION: To adopt Resolution of Condolence in memory of Carol Fitzgerald.**

2. All Standing Committees reported.
3. Steven K. Bull will be appointed as Trustee of the Fulton Fire Protection District.

**MOTION: To confirm the appointment of Steven K. Bull as Trustee of the Fulton Fire Protection District.**

4. Charles L. Letcher will be appointed to the Fulton Flood Control District.

**MOTION: To confirm the appointment of Charles L. Letcher to the Fulton Flood Control District.**

5. Traci Banks-Geiger will be appointed to the Mental Health Board.

**MOTION: To confirm the appointment of Traci Banks-Geiger to the Mental Health Board.**

6. Paul Young will be reappointed to the Whiteside and Rock Island Drainage & Levy District.

**MOTION: To confirm the reappointment of Paul Young to the Whiteside and Rock Island Drainage & Levy District.**

7. The monthly claims and budget reports were presented to the Committee for review. A motion was made by Britt, seconded by Arduini, to approve the reports as presented. All voted in favor of the motion.
8. Mr. Horn informed the Committee that budget documents for County Fiscal Year 2017 will be presented next month based on what has been discussed at Committee meetings and at tonight's meeting.
9. Mr. Horn presented four Ordinances for adoption that would be updating the County Code. The Ordinance amending the disposal policy would now reflect our current policy. An Ordinance will change the name of the Management Services Department to Information Technologies. The Ordinance redefining Eligible Part-Time Employees will now put us in compliance with the Affordable Care Act requirements. The Ordinance making Committee reassignments would change the Committee assignment for the Regional Office of Education from the Health & Social Services Committee to the County Offices Committee. A motion was made by Truesdell, seconded by Arduini, to place the four Ordinances on the agenda for layover and Board action in Oct. All voted in favor of the motion.(See#59-65)

**MOTION: To layover the Ordinance amending the Disposal Policy as presented.**

**MOTION: To layover the Ordinance changing the Department name of Management Services as presented.**

**MOTION: To layover the Ordinance redefining eligible part time employees as presented.**

**MOTION: To layover the Ordinance making Committee Reassignments as presented.**

10. Mr. Horn reported it is anticipated that we will be closing soon on the Lawrence Building project.

11. To approve the Ordinance adopting a new code for Whiteside County, IL. (See #66-67)

**MOTION: To approve the Ordinance adopting a new code for Whiteside County, IL, as presented.**

12. There being no further business, a motion was made by Wilkins, seconded by Nelson, to adjourn the meeting. All voted in favor of the motion. The meeting adjourned at 7:25 p.m.

Next Regular Meeting:	Executive Committee:	10/11/16
	County Board	10/18/16
Compensation and Reimbursements:	Payroll Check Print Date:	09/30/16
	Reimbursement Check Print Date:	11/07/16

**MOTION: To place on file the Executive Committee's meeting report, August claims reports and related informational items, as presented.**

**LANDFILL COMMITTEE: Mr. Ausman, Chair**

**MOTION: To approve a proposed increase of in-county gate fees to \$20/ton inclusive of all fees and surcharges effective Jan. 1, 2017, with the fee to be increased by 3% annually for each of the succeeding 5 years.**