



**REGULAR MEETING OF THE WHITESIDE COUNTY BOARD  
FEBRUARY 16, 2016 – 6:30 PM  
LEC CONFERENCE ROOM - 400 N. CHERRY, MORRISON, ILLINOIS  
CHAIR: JAMES C. DUFFY  
AGENDA**

- 1. A CALL TO ORDER BY THE CHAIR.**
- 2. ROLL CALL BY CLERK.**
- 3. PLEDGE OF ALLEGIANCE.**
- 4. READING AND APPROVAL OF THE JOURNAL.**
- 5. STANDING RESOLUTIONS AND ACKNOWLEDGMENTS**
- 6. COMMUNICATION**
  - IEPA Notice of Application for Permit to Manage Waste 12/16/15 & 1/25/16**
- 7. PLANNING AND ZONING ACTION ITEMS.**
- 8. COMMENTS FROM THE PUBLIC.**
- 9. REPORT FROM COUNTY OFFICERS.**
- 10. COMMITTEE REPORTS AND RECOMMENDATIONS.**
- 11. UNFINISHED BUSINESS.**
- 12. NEW BUSINESS.**
- 13. ADJOURNMENT.**

## **PUBLIC WORKS COMMITTEE - Mr. McGinn, Chair**

The Public Works Committee met in the County Board room at 7:45 pm on Tuesday, November 17, 2015. Members present were: Glenn Frank, Doug Wetzell, Junior Campos and Tom Ausman. Others present: Russ Renner. The Committee discussed a date for the tour of County projects. The tour was set for Dec. 3<sup>rd</sup>, 2015.

There being no other business the meeting adjourned at 7:50 pm.

The Public Works Committee met at the County Highway Office at 1:30 P.M. on Tuesday, February 2, 2016. Members present were: Bill McGinn, Glenn Frank, Tom Ausman & Doug Wetzell. Fidencio Campos, Jr., was absent from the meeting. Others in attendance were: Jim Duffy-County Board Chairman, Joel Horn-County Administrator, Stu Richter-Planning & Zoning Administrator, Russ Renner-County Engineer and Andrea Dalton-Executive Secretary.

1. Chairman McGinn called the meeting to order.
2. Routine Business:
  - a. The Budgetary Status Reports for December 2015 & January 2016 were presented for review and approval. Township Motor Fuel Tax claims were also presented for approval. Motion was made by Ausman and seconded by Frank to approve the claims as presented. The vote was unanimous.
  - b. Public Comment – There was no one present wishing to make comment at this meeting.
  - c. Planning and Zoning:
    - (1) Stu Richter presented the Building Report for December 2015 & January 2016 (See #1-2).
    - (2) Mr. Richer told the Committee there is nothing for the Planning & Zoning Action Items portion of the County Board’s February 16, 2016 agenda.
    - (3) The Planning & Zoning Commission will meet on February 18, 2016 to hear a Variance request from Tom Graff to allow a 20’ flag lot “pole” rather than the required 25’ in Genesee Township. Mr. Ausman is scheduled to attend the meeting.
    - (4) Mr. Richter told the Committee there will be a conference call on February 22, 2016, from 2:00 to 3:30 PM to discuss the Rock River Flood Mapping Update for the Meredosia levies.
3. Old Business: Nothing at this time.
4. New Business:
  - a. Resolution - For the Award of 2016 General County Letting (from letting on 01/15/16). Motion was made by Wetzell and seconded by Frank to recommend approval of the Resolution for the Award of 2016 General County Letting to all bidders for Groups 1 - 6 and to Illowa Culvert & Supply Company for Group 7, the low bidders of the various groups. The vote was all ayes. (See #3-5)

**MOTION: To approve the Resolution for the Award of the 2016 General County Letting (materials) to the respective bidders for the various groups as presented.**

- b. Resolution - For the Award of 2016 Sign Letting (from letting on 01/15/16). Motion was made by Ausman and seconded by Frank to recommend approval of the Resolution for the Award of 2016 Sign Letting to Vulcan Signs for Groups 1 & 5, to Decker Supply, Inc. for Group 2, to Tapco for Group 6, to Newman Signs, Inc. for Groups 3 & 4 and to Warning Lights of Southern IL for Group 7, the low bidders of the various groups. The vote was all ayes. (See #6-10)

Groups 1 & 5 - Vulcan Signs  
Group 2 - Decker Supply, Inc.  
Groups 3 & 4 - Newman Signs, Inc.  
Groups 6 - Tapco  
Group 7 - Warning Lights of Southern IL

**MOTION: To approve the Resolution for the Award of 2016 Signs to the respective bidders for the various groups, as presented.**

- c. Petition for County Aid – Sec. 15-36131-BA-BR Clyde Twp. (Round Grove Rd.) Motion was made by Wetzell and seconded by Ausman to recommend approval of the Petition for County Aid as presented. The vote was all ayes. (See #11-12)

**MOTION: To approve the Petition for County Aid – Sec. 15-36131-BA-BR Clyde Township (Round Grove Rd.) as presented.**

- d. Petition for County Aid – Sec. 15-54121-BA-BR Prophetstown Twp. (Lomax Rd.) Motion was made by Wetzell and seconded by Ausman to recommend approval of the Petition for County Aid as presented. The vote was all ayes. (See #13-14)

**MOTION: To approve the Petition for County Aid – Sec. 15-54121-BA-BR Prophetstown Twp. (Lomax Rd.) as presented.**

- e. Resolution – Water Sampling Analysis at the Landfill (from letting held earlier on 02/02/16). Bids were received from 6 agencies for quarterly sampling and analytical services at the Whiteside County Landfill. Motion was made by Ausman and seconded by Frank to recommend approval of the Award of the Water Sampling Analysis at the Landfill to the low bidder, PDC Laboratories, Inc. of Peoria, IL. The 1 year contract begins immediately after approval by the full board and includes the option to renew for a second year at the same price, if agreed-to by both parties. The vote was all ayes. (See #15-16)

**MOTION: To approve the Resolution for the Award of the Water Sampling Analysis at the Landfill to the low bidder, PDC Laboratories, Inc. of Peoria, IL, as presented.**

- 5. Informational Items:
  - a. Airport Board:

- (1) The minutes from the December 17<sup>th</sup>, 2015 & January 14<sup>th</sup>, 2015 meetings of the Whiteside County Airport Board were presented for review. (See #17-24)
- (2) Frank is scheduled to attend the next meeting on Thursday, February 18<sup>th</sup>, 2016 @ 5:00 P.M. meeting at the airport.

b. Landfill: Reports & Informational Items:

- (1) The Landfill Inspection Form (See #25) for January 2016 were presented for review. No report was done in December 2015. Mr. Renner stated that the new leachate tank, which has been under construction since November, should be up and running by the end of the week. No leachate has been collected for several months and Mr. Renner stated that he anticipates a large amount will be collected once the system is functional.

**LEACHATE – MONTHLY TOTAL COMPARISON (In Gallons)**

	CY'09	CY'10	CY'11	CY'12	CY'13	CY'14	CY'15	CY '16
JAN	87,303	181,573	00,000	162,339	60,007	-0-	0	0
FEB	90,173	175,999	00,000	118,613	47,846	5,993	0	
MAR	101,499	198,662	00,000	174,550	11,262	29,990	0	
APR	77,826	180,842	00,000	72,132	-0-	11,818	0	
MAY	203,734	47,209	251,633	48,180	6,067	-0-	33,165	
JUN	230,541	17,934	278,599	42,031	-0-	29,847	0	
JUL	131,790	00,000	194,816	35,699	-0-	59,492	18,844	
AUG	73,016	00,000	241,695	47,160	29,938	36,163	36,024	
SEP	67,078	00,000	168,947	17,971	72,264	6,010	78,190	
OCT	235,963	00,000	81,080	54,178	84,451	30,002	114,273	
NOV	308,891	00,000	120,034	30,012	22,733	3,886	53,963	
DEC	183,512	00,000	137,859	17,961	17,746	0	0	
Total =	1,064,325	1,791,326	802,219	1,474,683	352,314	213,181	334,459	

- (2) Mr. Renner informed the Committee that he recently received information about a recycling presentation for students in grades K - 8. The company doing the presentation requested sponsorship for presenting the program to schools in the County. Mr. Renner felt that it would only be fair if it was offered to every school in the County and he wasn't sure how much the program costs or what they were requesting. Mr. Renner suggested just focusing on the middle school age. The Committee suggested that Mr. Renner research the matter further and also contact the Regional Office of Education for their input. The County Engineer will report back next month with his findings.

c. Special Service Area #2:

- (1) The Quarterly Report for October '15 – December '15 was presented for review. Usage was down significantly for the quarter as well as for the entire year. (See #26)

d. Miscellaneous:

- (1) Mr. Renner updated the Committee on several items of interest. The new Freightliner tandem dump truck was recently delivered and is in use.
  - (2) The County Engineer stated that MFT funds were recently released by the state following a long hold up due to lack of a budget agreement. Mr. Renner stated that the County Engineer's association is trying to get legislation proposed that would separate the MFT funds from the state budget to prevent a similar situation from happening in the future.
6. There was no additional business at this time and a motion to adjourn was made by Ausman and seconded by Wetzell. The vote was unanimous and the meeting was adjourned at 1:50 P.M.

Meeting Date: The next regular meeting – March 1, 2016 at 1:30 PM, Highway Office

**MOTION: To place on file the Public Works Committee's meeting report, December & January claims reports and related informational items, as presented.**

**LANDFILL COMMITTEE - Mr. Ausman, Chair**

The Committee convened at the Prairie Hill Recycling and Disposal Facility meeting room on Monday, January 25<sup>th</sup>, 2016 at 9:00 a.m. Members Present: Mr. Ausman, Mr. Glazier, Mr. Crandall and Mr. Wetzell. Others Present: Mr. Duffy, Mr. Wiersema, Mr. Johnston, Mr. Renner and Mr. Horn.

Meeting was called to order at 9:00 AM.

1. Prairie Hill Recycling and Disposal Facility Reports. Mr. Wiersema presented the following:
  - a. A summarized 4<sup>th</sup> Quarter Activity Report for Fiscal Year '15. (See #27-28) The full report is available for review at the County Clerk's Office. He also submitted the 4<sup>th</sup> Qtr. Payment totaling \$98,426.76. Since the volume has fallen below the guaranteed amount he also submitted a catchup payment of \$279,504.97.
  - b. Historical data:

	2013		2014		2015	
	Tons (in thous)	Fees	Tons (in thous)	Fees	Tons (in thous)	Fees
Original Area	346	\$637,995	254	\$572,280*	54	\$572,280*
Expanded Area	139	\$361,186	191	\$369,859	235	\$262,811
<b>Total</b>	<b>485</b>	<b>\$999,181</b>	<b>445</b>	<b>\$942,139</b>	<b>289</b>	<b>\$ 835,091</b>

\* Guaranteed minimum payment.

- c. Mr. Wiersema indicated they are still getting Special Waste from a single source. Mr. Crandall asked Mr. Wiersema to explain what makes up special Waste. Mr. Wiersema explained there are several categories of waste within special waste such as hazardous waste, non-hazardous, medical, etc. We are not talking about hazardous (WMI is not equipped to handle hazardous waste). The type of waste we are talking about would be things like ground up non-metallic auto parts from the scrapyards, sand blasting sand, etc.
  - d. Mr. Ausman inquired about the conversion of the methane gas. Mr. Wiersema indicated they are still on the list but still waiting.
  - e. Mr. Wiersema reminded the committee the landfill has been open for 20 years with no increase in fees. At some point this year he will probably come to the committee with a request to increase fees.
2. Health Department Inspection Reports:
- a. Mr. Johnston submitted the 4<sup>th</sup> Quarter Waste Activity Inspection Report (See #29-31). Out of 993 loads inspected there were 4 problems.

Committee adjourned at 9:22 A.M.

**Meeting dates: April 18<sup>th</sup>, 2016; July 18<sup>th</sup>, 2016; October 17<sup>th</sup>, 2016; January 23<sup>rd</sup>, 2017 at 9 a.m. in the Prairie Hill Recycling center.**

**MOTION: To place on file the Committee's report, Quarterly Prairie Hill RDF Activity reports, Quarterly Waste Activity Inspection Reports and related informational items, as presented.**

#### **COUNTY OFFICES COMMITTEE - Mr. Arduini, Chair**

The County Offices Committee meeting was held on February 1, 2016 at 2:30 PM in Room 108 at the Courthouse. Those present were James Arduini, Marty Koster, John Espinoza. Ruth Stanley was absent. Also present were Jim Duffy, Sue Britt, Joel Horn, Robin Brands, John Maas, and Lori Keppen.

- 1. Supervisor of Assessments.
  - a. Assessor Brands gave an update on her office staff. She will be advertising for a part-time position.
  - b. In November, the County Board approved the intergovernmental agreement for cooperative multi-county digital orthophotography project. Lauren Lee presented the bid opening from 1/8/16 (See #32) with the recommendation of Surdex Corporation in the amount of \$46,372.00. Mrs. Lee advised doing a cooperative saved \$10,000. Mr. Koster made a motion to accept the bid proposal from Surdex Corporation, pending the State's Attorney's approval. The motion was seconded by Mr. Espinoza. All voted in favor.

**MOTION: To approve the digital orthophotography project proposal from Surdex Corporation in the amount \$46,372.00, as presented.**

- c. Lauren Lee presented the memorandum of agreement with Northern Illinois University (See #33-36). This is the same agreement used last year for an intern and the price remained the same at \$7,000. Mr. Espinoza made a motion to approve the agreement with Northern Illinois University, as presented. Mr. Koster seconded the motion and all voted in favor.
2. The Committee requested Mr. Maas attend the meeting in reference to the payment of Devnet claims. Mr. Maas will bring next month the contract and scheduled quarterly payments.
3. Chairman Duffy gave an update on the issue of unifying Recorder and GIS fees state wide.
4. The claims for November, December and January were reviewed. Mr. Koster made a motion to approve. Mr. Espinoza seconded the motion. All voted in favor.

Mr. Espinoza made a motion to adjourn with a second from Mr. Koster. All voted ayes. The meeting adjourned at 3:00 PM.

Meeting Date: The next regular meeting –March 4, 2016 at 2:30 PM Room 108, Courthouse

**MOTION: To place on file the County Offices Committee’s meeting report, November, December & January claims reports and related informational items, as presented.**

**HEALTH AND SOCIAL SERVICES COMMITTEE - Mrs. Nelson, Chair**

The Health & Social Services Committee met on February 3<sup>rd</sup>, 2016 at 6:30 p.m. in Room 117 at the Courthouse. Members present were Nelson, Jacoby, Hamilton, Crandall and Celestino. Others present were Bob Sondgeroth, Beth Fiorini, Janice McCoy and Joel Horn.

1. Motion was made by Celestino, seconded by Hamilton, to approve the claims. Motion carried.
2. University of Illinois Extension
  - a. Mrs. McCoy distributed her quarterly highlights report (will be distributed at Board meeting).
  - b. Mrs. McCoy highlighted several items including the Saturday Master Gardener program, a webinar regarding the Budget Crisis, the SNAP Ed program, Child Care university, Annie’s Project (a program targeting women in farming), etc.
  - c. Mrs. McCoy indicated they will be holding a leadership retreat at Camp McCormick April 8<sup>th</sup> and 9<sup>th</sup> and expect 50 – 60 kids.
  - d. Mrs. McCoy informed the committee they are working on contingency plans in anticipation of potential impacts resulting from the budget crisis.
3. Health Department

- a. Mrs. Fiorini informed the committee the state budget impasse is mainly affecting the environmental health division. The Federally Qualified Health Clinic continues to be funded.
- b. Mrs. Fiorini informed the committee of several staff changes and the challenges that is presenting.
- c. Behavioral Health
  - (1) The new building is up and running.
  - (2) Several Substance abuse programs have been initiated including the Sebuxone program that is being done in cooperation with the Probation Dept. and the Safe Passage program which provides treatment for heroin addicts which is a program done in cooperation with Law Enforcement.
  - (3) Whiteside County Health Department is applying for a Children's Mental Health grant from the Illinois Children's Health Foundation of Northern Illinois on behalf of a number of county agencies, including the YMCA, YWCA, CGHMC, Sinnissippi, LSSI, Head Start, the University of Illinois Extension Council , and the health department to address parenting, bullying and opioid use in pregnant women in Whiteside County. The grant awardees will be announced in September.
  - (4) Mr. Hamilton asked Mrs. Fiorini what if any steps we are taking regarding the Zeka virus. Mrs. Fiorini indicated this mainly impacts pregnant women travelling to certain areas. The committee briefly discussed the most recent developments.
  - (5) The committee reviewed the proposed ordinance amending the procurement policy. Mr. Horn explained this is necessary to comply with federal grant requirements. We will be reviewing our procurement policy county-wide with the auditors and will likely have further revisions. Mr. Celestino moved the approval of the amendments to the procurement policy as presented, Mr. Crandall seconded, motion carried. (See #37)

**MOTION: To approve an ordinance amending the County's procurement policy as presented.**

#### 4. Regional Office of Education

- a. Mr. Sondgeroth submitted his monthly reports for January and February (See #38-40).
- b. Mr. Sondgeroth briefed the committee on the new laws pertaining to discipline (suspension, expulsion, etc.). He indicated if students are suspended schools must provide an opportunity for the student to complete classwork and prepare a transition plan to re-enter the classroom among other things.
- c. Mr. Sondgeroth also went over the new concussion law. He indicated this doesn't just apply to athletes. This is for any student of any age that has a concussion.
- d. Mr. Sondgeroth indicated the state was approximately 6 months behind and they are not receiving any money for administration of the office. They typically receive approximately \$60,000.

- e. Mr. Jacoby moved the quarterly report of official acts be placed on file, Mr. Hamilton seconded, motion carried. (See #41-42)

5. Mental Health Board

- a. Mr. Jacoby reported the Mental Health board will meet on March 22, 2016 at 4:00 PM.
- b. Mr. Jacoby reported the new director at Hospice is Emily Taylor.

6. Senior Citizen

- a. Mr. Horn informed the committee he will be sending out the letter requesting applications for funding later this month.

Meeting adjourned at 7:50 PM.

Meeting Date: The next regular meeting – March 2, 2016 at 6:30 PM Room 117, Courthouse

**MOTION: To place on file the Health and Social Services Committee’s meeting report, Regional Office of Education Reports of Official Acts, December and January claims reports and other informational items as presented.**

**JUDICIARY COMMITTEE - Mr. Wilkins, Chair**

The Judiciary Committee met on February 3, 2016 in Room 108 at the Courthouse. Members present were Wilkins, Milby, Glazier and Katherine Nelson. Others present were James Duffy, Kevin Johnson, Sue Ottens, Sue Costello, Jim Heuerman Joel Horn, and Lori Keppen.

1. Mr. Steve Wilkins called the meeting to order at 4:00 PM.
2. The monthly claims and budget status reports were reviewed. Katherine Nelson made a motion to approve the monthly reports. Kurt Glazier seconded the motion. All voted ayes.
3. Court Services.
  - a. Kevin Johnson distributed the monthly reports (See #43-44).
  - b. Mr. Johnson advised he was appointed to the IL Supreme Court Probation Policy Advisory Board for a two year term.
  - c. Discussion was held on the June 2016 National Drug Court Conference/Training in Anaheim, California. Kevin Johnson advised Judge Hauptman would like four people to attend from Whiteside County. The expenses would be paid from Fund 34, not the General Fund. Bill Milby made a motion to send up to four employees to attend the National Drug Court Conference in Anaheim, California. Katherine Nelson seconded the motion and all voted in favor.
4. Circuit Clerk.
  - a. Sue Ottens introduced Sue Costello, Chief Deputy and they both presented the monthly reports:

	<b>November</b>	<b>December</b>	<b>January</b>
Total Fines	\$62,753.50	134,833.49	67,641.04
Total Fines Paid to County	\$37,279.65	108,951.91	44,298.52

Clerk's Fees	\$23,589.19	34,658.14	30,016.18
County 38.675% Fee	\$7,833.25	9,853.69	8,732.91
Sheriff's Fees	\$1,745.80	2,562.85	2,352.11
State's Attorney Fees	\$2,980.18	2,507.54	1,986.65
Bailiff's Fees	\$8,676.90	9,997.27	9,435.53
Public Defender & GAL Fee	\$1,741.88	3,171.00	1,809.15
Juror Fees Paid	\$0	6,650.00	1,100.00
Number of Trials	0	3	1
Number of Trial Days	0	4	1
Grand Jury Days	0	0	0
Payment from SC Services	\$25.00	\$25.00	25.00
Payments collected by Clk for def's in collection with SC Services	\$0	\$75.00	\$0
Commutative Total	\$38,109.46	\$38,209.46	38,234.46

b. Discussion was held on E Filing and E Citations. Ms. Ottens recommended we start collecting the E-Citatioan fee to build up funds to pay for this project. An Ordinance will be prepared for the March meeting.

5. Public Defender.

a. The Committee reviewed the monthly report:

Category	November	December	January
Number of Defendants	287	289	284
Number of new appointments	32	41	36
Number of defendants taken by private counsel	3	4	6
Number of defendant resolved	27	42	38
Number of defendants at end of month	289	284	275
Bond reductions	2	3	0
Plea agreements	22	29	28
Felony	7	19	16
Misdemeanors	15	10	12
Open pleas	2	3	0
Felony	0	3	0
Misdemeanors	2	0	0
Jury trials	0	0	0
Bench trials	0	1	0
Sentence hearings	4	7	5
Felony	2	2	4
Misdemeanors	2	5	1
Dismissed cases	1	6	6
Juvenile appearance in court	132	125	103
Clients in Substance Abuse Treatment	1	1	0

A motion to adjourn was made by Kurt Glazier and seconded by Katherine Nelson. All voted in favor. The meeting adjourned at 4:26 PM.

Meeting Date: The next regular meeting –March 2, 2016 at 4:00 PM Room 108, Courthouse

**MOTION: To place on file the Judiciary Committee’s meeting report, December & January claims reports and related informational items, as presented.**

**PUBLIC SAFETY COMMITTEE - Mrs. Britt, Chair**

The Public Safety Committee meeting was held on February 4, 2016 in Room 108 at the Courthouse. The meeting was called to order at 3:00 PM. Members present were Britt, Thompson, Bradley and Cunniff. Also present were James Duffy, Sheriff Wilhelmi, Trish Joyce, Joe McDonald, Joel Horn and Lori Keppen.

1. The claims and budget status reports were reviewed. Mr. Cunniff made a motion to approve the claims. Mr. Bradley seconded. All voted in favor.
2. Coroner.
  - a. Joe McDonald presented his monthly report:

	November	December	January
Number of Cases	32	40	40
Autopsies	1	3	6
Permits	21	20	24
Revenue	\$755	\$850	\$1500

- b. The Coroner and Committee discussed indigent burials, along with DNA testing.
  - c. Discussion was held on the CGH morgue cooler. CGH ordered two stainless steel body carts and was requesting the County pay half. The Coroner advised he will be paying this expense out of his autopsy line.
3. Sheriff’s Report.
  - a. Sheriff Wilhelmi presented the monthly report:

	November	December	January
<b>CIVIL PROCESS – REVENUE</b>	<b>\$5,459.00</b>	<b>\$7,894.00</b>	<b>\$8,103.00</b>
Papers Served	212	282	221
Sheriff Sales	4	9	9
<b>MISCELLANEOUS FEES</b>			
Circuit Clerk – Police Vehicle Fund	\$361.50	\$276.00	\$437.50
DUI Fund	\$1,265.00	\$1,324.00	\$2,285.00
Drug Fund	\$46.13	\$45.00	\$106.88
PI Fees	\$840.00	\$1,045.00	\$960.00
Sheriff Fees	\$3,499.32	\$1,745.80	\$2,562.85
Police Reports	\$122.00	\$62.00	\$211.00
Prisoners Trust Fund	\$540.09	\$502.54	\$334.56
Lectronic – monthly rent	\$75.00	\$75.00	\$75.00
Warrant Fees	\$140.00	\$140.00	\$280.00
Subpoena Fees	\$0	\$0	\$0
Sheriff Surplus	\$0	\$0	\$0
Fingerprints – 1 @ \$10	\$30.00	\$10.00	\$0
Hearing Room Rental	\$0	\$25.00	\$0
Leslie Geisler Munger– transport prisoners	\$0	\$0	\$0
SSA Treasury Deposit	\$0	\$400.00	\$0

Miscellaneous Rebate	\$0	\$0	\$0
Sterling Park District – reimburse	\$0	\$0	\$495.00
K-9 Donation	\$0	\$232.00	\$0
Community State Bank – car payoff	\$0	\$0	\$55.42
ESDA Reimbursement	\$0	\$0	\$0
Witness Fees	\$0	\$0	\$0
<b>MISCELLANEOUS TOTAL</b>	<b>\$6,919.04</b>	<b>\$5,882.34</b>	<b>\$7,803.21</b>
<b>GRAND TOTAL</b>	<b>\$12,378.04</b>	<b>\$13,776.34</b>	<b>\$15,906.21</b>

	Nov			Dec			Jan		
	Male	Female		Male	Female		Male	Female	
Beginning Census	66	22		70	16		74	16	
Admissions	74	27		87	27		83	23	
Releases	70	33		83	27		96	19	
Ending Census	70	16		74	16		61	20	
Average Daily			84			93			92
Meals Served			7,617			8,749			8,620
Number Accidents			66			30			48
Patrol Miles			30,758			34,333			32,075

b. The Sheriff requested a separate credit card for the Maintenance Department. This card is to purchase only maintenance parts and supplies with a \$5,000 card limit. Mr. Thompson made a motion to approve the purchase of a credit card for the Maintenance Department. Mr. Bradley seconded the motion. All voted in favor and motion passed.

**MOTION: To authorize the Sheriff to apply for a credit card, with a \$5,000 card limit for the Maintenance Department.**

4. State’s Attorney:

a. Trish Joyce reviewed her monthly and juvenile case statistic reports (See #45-46).

	November	December	January
Felony convictions	7 *	44	35
Misdemeanor convictions	30	43	30
Traffic convictions	123	172	114
DUI convictions	10	18	17
Juvenile Adjudications (delinquency, child abuse etc)	3	7	4
Juvenile Permanency/Reviews	17	22	16
Found not guilty(felony,traffic,misd jury, bench trial	0	1	2

\*Please note – Felony convictions are lower due to no felony pretrial conferences held in November due to the holidays.

December 2015

There were 32 defendants convicted of felony crimes in December 2015. Among the felony convictions were: 3 Violations of Probation, 2 Criminal Damage Property, 5 Burglary, 4 Theft, 1 Identity Theft, 2 Domestic Battery, 2 Aggravated Battery, 1 Non-consensual Dissemination of Private Sexual Images, 1 Violation of Sex Offender Registration, 1 Resisting, 1 Possession of Methamphetamines, 1 Unlawful Delivery of Cannabis, 1 Unlawful Possession of Cannabis, 4 Unlawful Possession of Controlled Substance, 10 DUI and 5 DWLR.

January 2016

There were 23 defendants convicted of felony crimes in January 2016. Among the felony convictions were: 7 Violations of Probation, 6 Burglary, 1 Residential Burglary, 1 Theft, 2 Aggravated Battery, 1 Unlawful Restraint, 1 Unlawful Possession Weapon Felon, 1 Possession of Methamphetamines, 2 Unlawful Delivery of Cannabis, 4 Unlawful Delivery Controlled Substance, 1 Unlawful Possession of Controlled Substance, 6 DUI and 2 DWLR.

This report does NOT include statistics for bond reduction hearings, Sexual Dangerous Persons petitions, post-trial petitions, post-conviction petitions, mental health petitions, Statutory Summary Suspension hearings, Petitions to Revoke Probation hearings, suppression hearings, and other motion and pretrial hearings.

- b. State's Attorney Joyce gave updates on the April House Dueling Piano fundraiser 4/2/16, along with revised legislation on Drug Courts.
- c. Discussion was held on the salary reimbursements not being paid by the State of Illinois. Trish Joyce advised a resolution authorizing Whiteside County to file suit against the State of Illinois for nonpayment would need to be made by the Board to start the proceeding. Mr. Thompson made a motion for a resolution be prepared authorizing Whiteside County to file suit against the State of Illinois for failure of reimbursing county officials salaries. Mr. Cunniff seconded the motion. All voted in favor.

**Note: Motion withdrew, see Executive Committee minutes.**

A motion to adjourn was made by Mr. Cunniff and seconded by Mr. Bradley. The meeting adjourned at 4:22 PM.

Meeting Dates: The next regular meeting –March 3, 2016 at 3:00 PM Room 108, Courthouse

**MOTION: To place on file the Public Safety Committee's meeting report, December & January claims reports and related informational items, as presented.**

#### **FINANCE COMMITTEE - Mr. Truesdell, Chair**

The Finance Committee met on Monday, February 08, 2016 at 1:00 p.m. in Room 108 at the Courthouse. Members present were Truesdell, Abbott, VanDeVelde, and Bitler. Also present were Board Chair Jim Duffy, County Administrator Joel Horn, Public Transportation Director Tori McDaniel, County Treasurer Darlene Hook and Deb Workman.

1. The monthly Claims and Budget reports were presented for December 2015 and January 2016. A motion was made by VanDeVelde, seconded by Bitler to approve the monthly claims reports as presented. All voted in favor of the motion.
2. Mr. Horn and Mr. Duffy provided information on the search for a new Enterprise Zone Director. The Enterprise Zone has held interviews and Mr. Horn was given the authority to negotiate with a candidate up to a certain dollar amount. The Enterprise Zone is scheduled to meet later this week to hire this candidate with approval of the County Board. A motion was made by VanDeVelde, seconded by Abbott, to approve the hire of an Enterprise Zone Director pending the recommendation of the Enterprise Zone Board. All voted in favor of the motion.

**MOTION: To confirm the appointment of an Enterprise Zone Director/Economic Development Coordinator.**

3. Public Transportation Director

- a. Tori McDaniel met with the Committee and reported on Public Transportation. The State of IL has released 1st Quarter DOAP and 5311 payments. She also requested in advance the 2<sup>nd</sup> Quarter DOAP payment. All monies were received in December 2015. Advance payments have also been request for 2<sup>nd</sup> Quarter 5311 and 3<sup>rd</sup> Quarter DOAP. Her plan is to continue requesting funds in advance until the State has a budget.
  - b. Mrs. McDaniel reported she has started contacting agencies and municipalities for support letters in preparation for FY 17 grants.
  - c. Workers Compensation claims have become an issue for the Senior Center. Currently the Senior Center's premium has increased significantly due to claims history. Public Transportation may run a deficit this year of \$25,000.00 because of the work comp premium increase. More local match funds are being sought to cover this deficit.
  - d. The date for the Toast to Transit fund raiser will hopefully be changed to August 6<sup>th</sup> this year rather than in October. Mrs. McDaniel is trying to work things out with the United Way in order to do this.
  - e. The Adopt-A-Rider program raised \$2,705.35 which equals 1,352 rides for riders in need.
  - f. The YWCA service contract has been amended to include more students for transport to after school programs. A new service contract entered into with Court Services will assist individuals in getting to needed treatments.
  - g. Mrs. McDaniel also reported that ridership is starting to increase once again. Many trips were lost this year due to agencies cutting back on the amount of trips they were paying for on behalf of their clients as well as our furlough time. (See #47-48)
  - h. Mrs. McDaniel reported she had received an e-mail from IDOT that Public Transportation would be able to move forward on a new building.
4. County Treasurer Darlene Hook met with the Committee. The Committee reviewed and approved her monthly Temporary Invest Report and Summary of Fund Balance Report.
5. A motion was made by Abbott, seconded by Bitler, to enter into closed session pursuant to 5 ILCS 120/2/c (12) to discuss the settlement of claims as provided in the Tort Immunity Act. On a roll call vote with Truesdell, Abbott, VanDeVelde, and Bitler all voting in favor of the motion, the Committee entered into closed session at 1:40 p.m. The Committee returned to open session at 1:46 p.m. No action was taken.
6. The Committee reviewed and approved per diems and mileage reimbursement for County Board members.
7. There being no further business, the meeting adjourned at 1:50 p.m.

Meeting Date: The next regular meeting – March 7, 2016 at 1:00 PM Room 108, Courthouse

**MOTION: To place on file the Finance Committee's meeting report, December & January claims reports and related informational items, as presented.**

**SPECIAL SERVICE AREA # 1 COMMITTEE: Mr. VanDeVelde, Chair**

The ambulance committee met at 6:00 pm on December 15<sup>th</sup>, 2015 in the Law Enforcement Center hearing room prior to the County Board meeting. Members present were, VanDeVelde, Espinoza, Glazier, Katherine Nelson, and Jacoby. Others present from the county were Joel Horn, Sue Britt and Jim Duffy. Present from CGH was Ryan Venema, manager of pre-Hospital care.

1. Mr. Horn informed the committee the final price for the new ambulance came is over the approved purchase price. The final cost is \$161,954.33 (See #49). The Board had approved the purchase not to exceed \$160,000. The over-run was due mainly to two factors. The new ambulance will need to be equipped with a new radio system instead of using the one from the old vehicle since we are keeping the old ambulance and the rebate was less than we had anticipated. Mr. Horn indicated since the purchase was approved by the board the change order would need to be approved by the board. Ms. Nelson moved the committee recommend the approval of a change order to increase the authorized purchase price to \$161,954.33. Mr. Jacoby seconded, motion carried. **(This was acted on at the 12/15/15 County board meeting).**
2. Mr. Horn reminded the committee they had instructed Mr. Venema to locate a suitable place to house the spare ambulance. After an exhaustive search Mr. Venema has determined the best option is to lease space from Mr. Atilano located next door to the Rock Falls Ambulance garage. He indicated it has been difficult to find a suitable space due to the specialized requirements, the garage needs a 12 ft. door, it needs to be secure due to the drugs and equipment in the vehicle and it needs to be heated. Mr. Atilano's will make modifications in order to meet these requirements. He has offered 2 options. The first would be a two year lease at \$800/mo., the second would be a 5 year lease at \$725/mo.. Both Mr. Horn and Mr. Venema are recommending the 2 year lease. They are also recommending we start looking at other options such as expanding the Rock Falls garage to house the extra vehicle since this price seems rather high. Mr. Horn reminded the committee this would be within their authority and would not require board approval. Mr. Glazier moved the approval of a 2 year lease with Mr. Atilano at \$800/mo. pending the review by the States Attorney's office. Ms. Nelson seconded, motion carried (See #50-53).

There being no other business the meeting adjourned at 6:15 pm.

The ambulance committee met at 5:00 pm on Monday, January 25<sup>th</sup>. 2016 at the CGH board room. Members present: Espinoza, Nelson (Katherine), Jacoby, Glazier, and Van De Velde. Others present: Horn, Duffy, Ryan Venema, Director of CGH emergency services, Randy Davis, VP of support services.

1. Mr. Venema, briefed the committee on the ambulance response times and they continue to maintain the established standard guide lines for response times, (See #54-55). He advised us on the delivery of the new ambulance which was delivered recently. IDPH will do an

inspection on 1/26/16. The new ambulance will go into service pending license approval. Truck #26, will be downgraded to BSL (basic life support) and will be available for use in transport of medical emergencies. He also discussed the finalization of the lease on the building in Rock Falls to house the ambulance #26 for support services.

He also discussed the lead time for the next ambulance replacement in 2017, a 325 day build time to replace unit G23. A motion was made by Jacoby, seconded by Espinoza to authorize the purchase of a new ambulance not to exceed \$175,000. All members voted in the affirmative to proceed with the authorization (See #56) note: in the past we have been able to do re-mount of a new chassis, but Horton the (manufacturer) is now manufacturing a fully pre-engineered truck and the pricing is more advantageous to purchase a pre-engineered unit versus a re-mount.

**MOTION: To approve the purchase of a new ambulance not to exceed \$175,000, as presented.**

2. Randy Davis briefed the committee on the status of the fiscal year-end financial reports, relating to the ambulance revenue & expenses (See #57-58) for the year 2015. You will note that net revenues are up for the year end while the net after expenses is down, primarily due to health insurance and workers comp.
3. Upon concluding our business session, Ryan Venema conducted for the members a tour of the new ambulance. The new truck is fitted with the new power lift system which will be a great asset to the medical personnel handling accident victims or other medical emergencies. He also advised us that currently all other units are being re-fitted with the new power lift systems. All members were greatly impressed with the new ambulance and all of its features.
4. The date of the next ambulance committee meeting is Monday, April 18th, 2016 at 5:00 pm in the CGH board room.

There being no further business the committee adjourned at 6:30 pm.

**MOTION: To place on file the Special Services Area #1 Committee's meeting report and related informational items, as presented.**

#### **EXECUTIVE COMMITTEE - Mr. Duffy, Chair**

#### **ALL STANDING COMMITTEES WILL MEET AFTER THE BOARD MEETING**

The Executive Committee met on Tuesday, February 9, 2016 at 6:30 p.m. in Room 117 at the Courthouse. Members present were Duffy, McGinn, Arduini, Karen Nelson, Wilkins, and Truesdell. Sue Britt was absent. Also present were Board members Tom Ausman, Bob VanDeVelde, and Katherine Nelson, County Administrator Joel Horn and Deb Workman.

1. Chairman Duffy noted two IEPA Notices of Application for Permit to Manage Waste dated 12/16/15 and 1/25/16 had been received.

2. All Standing Committees, the Landfill Committee, Special Service Area #1 Committee and the Ad-hoc Building Code Committee reported.
3. During the County Offices report a brief discussion was held on the issue of uniform fees state wide for the Recorder and GIS fees.
4. Mr. Horn noted that a correction needed to be made in the Public Safety minutes. At the meeting State's Attorney Trish Joyce advised she would be presenting a Resolution authorizing Whiteside County to file suit against the State of Illinois for nonpayment of salary reimbursements. Following the meeting the County received payment in full of owed salary reimbursements. This motion now needs to be removed from the agenda. A motion was made by Truesdell, seconded by Nelson, to remove the motion from the Public Safety minutes regarding the Resolution to file suit against the State of Illinois. All voted in favor of the motion.
5. Mr. Horn provided copies of minutes from the Ad-hoc Building Code Committee meetings to the Committee (See #59-61). Mr. Duffy reported that the Committee has a theory to work with, but details still need to be worked out. The Committee is planning to hold hearings on the Code as early as May of this year.
6. Mr. Duffy noted that the Small Business Development Center has hired a Director. He is currently meeting with local government officials to find out what their concerns and needs are. To date there has been no grant approval from the State.
7. Mr. Duffy explained to the Committee that several meetings had been held with Sterling Today regarding the Eastern Branch Court Facility. The State approved the project. There has been an engineering issue regarding an emergency exit involving the Court Services office area. The issue has been resolved, however, we need to adopt an Easement Agreement. A motion was made by Wilkins, seconded by Arduini, to place an anticipated motion on the Agenda for an Easement Agreement. All voted in favor of the motion.

**ANTICIPATED MOTION: To adopt the Easement Agreement for the Eastern Branch Court Facility, as presented.**

8. Mr. Duffy presented the following appointments. A motion was made by Truesdell, seconded by Wilkins, to place the following appointments on the agenda for Board action. All voted in favor of the motion.

- a. Virginia Ray will be reappointed to the Planning and Zoning Board.

**MOTION: To confirm the reappointment of Virginia Ray to the Planning and Zoning Board.**

- b. Nancy Padilla and David Owens will be reappointed to the Mental Health Board.

**MOTION: To confirm the reappointments of Nancy Padilla and David Owens to the Mental Health Board.**

- c. Jerry Ratajczak will be reappointed as Chairman of the Zoning Board.

**MOTION: To confirm the reappointment of Jerry Ratajczak as Chairman of the Zoning Board.**

d. Patricia Brummel as Commissioner to the Cat Tail Drainage District.

**MOTION: To confirm the appointment of Patricia Brummel as Commissioner to the Cat Tail Drainage District.**

9. Mr. Duffy noted that there is a vacancy on the Mental Health Board. He reported Michael Spain has resigned from that Board. Mr. Duffy stated he is doing some research prior to making an appointment for that vacancy.

10. There being no further business, the meeting adjourned at 7:31 p.m.

Next Regular Meeting:	Executive Committee:	03/08/16
	County Board	03/16/16

Compensation and Reimbursements:	Payroll Check Print Date:	03/04/16
	Reimbursement Check Print Date:	06/06/16

**MOTION: To place on file the Executive Committee's meeting report, December & January claims reports and related informational items, as presented.**