



**REGULAR MEETING OF THE WHITESIDE COUNTY BOARD  
DECEMBER 15, 2015 – 6:30 PM  
LEC CONFERENCE ROOM - 400 N. CHERRY, MORRISON, ILLINOIS  
CHAIR: JAMES C. DUFFY  
AGENDA**

- 1. A CALL TO ORDER BY THE CHAIR.**
- 2. ROLL CALL BY CLERK.**
- 3. PLEDGE OF ALLEGIANCE.**
- 4. READING AND APPROVAL OF THE JOURNAL.**
- 5. STANDING RESOLUTIONS AND ACKNOWLEDGMENTS**
  - Resolution of Congratulations Brayden Hamblen – Rock Falls High School Boys Cross Country**
  - Resolution of Condolence for the family of Dawn Graham**
- 6. COMMUNICATION**
  - IEPA Notice of Application for Permit to Manage Waste 11/20/15**
- 7. PLANNING AND ZONING ACTION ITEMS.**
- 8. COMMENTS FROM THE PUBLIC.**
- 9. REPORT FROM COUNTY OFFICERS.**
- 10. COMMITTEE REPORTS AND RECOMMENDATIONS.**
- 11. UNFINISHED BUSINESS.**
- 12. NEW BUSINESS.**
- 13. ADJOURNMENT.**

## **PUBLIC WORKS COMMITTEE - Mr. McGinn, Chair**

The Public Works Committee met at the County Highway Office at 1:30 P.M. on Tuesday, December 1<sup>st</sup>, 2015. Members present were: Bill McGinn, Glenn Frank, Fidencio Campos, Jr., Tom Ausman & Doug Wetzell. Others in attendance were: Jim Duffy-County Board Chairman, Sue Britt-County Board member, Joel Horn-County Administrator, Stu Richter-Planning & Zoning Administrator, Russ Renner-County Engineer and Andrea Dalton-Executive Secretary.

1. Chairman McGinn called the meeting to order.
2. Routine Business:
  - a. The Budgetary Status Report for November 2015 was presented for review and approval Township Motor Fuel Tax claims were also presented for approval. Motion was made by Ausman and seconded by Campos, Jr. to approve the claims as presented. The vote was unanimous.
  - b. Public Comment – There was no one present wishing to make comment at this meeting.
  - c. Planning and Zoning:
    - (1) Stu Richter presented the Building Report for November, 2015 (See #1).
    - (2) Mr. Richter told the Committee there is nothing for the “Planning and Zoning Action Items” portion of the County Board’s December 15, 2015 agenda.
    - (3) The Planning and Zoning Commission will not meet in December.
    - (4) Mr. Frank is scheduled to attend the next meeting of the Planning & Zoning Commission meeting on Thursday, January 21<sup>st</sup>, 2016.
    - (5) The 2016 meeting schedule was presented for review (#2).
3. Old Business: Nothing at this time.
4. New Business:
  - a. Resolution – Sec. 16-CS195-00-AC Appropriation of Funds for the Payment of the County Engineer’s Salary. A motion was made by Ausman and seconded by Wetzell to approve the Resolution for the County Engineer’s Salary in the amount of \$113,700, which is 100% of the state recommended salary for Whiteside County, effective January 1, 2016. The state increase is 1.0% above the previous year. The vote was all ayes. (See #3-5)

**MOTION: To recommend approval of the Resolution Appropriating Funds for the payment of the County Engineer’s Salary – Sec. 16-CS195-00-AC as presented.**

5. Informational Items:
  - a. Airport Board:
    - (1) The minutes from the November 12<sup>th</sup>, 2015 meeting of the Whiteside County Airport Board were presented for review. (See #6-9)

- (2) The date for the M & M Christmas Open House will be Wednesday, Dec. 16<sup>th</sup>, 2015 @ 5:00 P.M. at the airport. All County and Airport Board members are invited along with all pilots and customers.
- (3) Wetzell is scheduled to attend the next meeting on Thurs. Dec. 17<sup>th</sup>, 2015 @ 5:00 P.M. meeting at the airport.
- (4) McGinn is scheduled to attend the Thurs. Jan. 21<sup>st</sup>, 2016 meeting of the Airport Board.
- (5) The 2016 meeting schedule was presented for review (See #10).

b. Landfill: Reports & Informational Items:

- (1) The Landfill Inspection Form (See #11) and the Leachate Report for November were presented for review. Leachate collection decreased significantly from the previous month. Mr. Renner stated that the old leachate tank has been removed and the ground work for the new leachate tank has been started. The proposed manhole and related work will be completed in the spring.

**LEACHATE – MONTHLY TOTAL COMPARISON (In Gallons)**

	CY'09	CY'10	CY'11	CY'12	CY'13	CY'14	CY'15
JAN	87,303	181,573	00,000	162,339	60,007	-0-	0
FEB	90,173	175,999	00,000	118,613	47,846	5,993	0
MAR	101,499	198,662	00,000	174,550	11,262	29,990	0
APR	77,826	180,842	00,000	72,132	-0-	11,818	0
MAY	203,734	47,209	251,633	48,180	6,067	-0-	33,165
JUN	230,541	17,934	278,599	42,031	-0-	29,847	0
JUL	131,790	00,000	194,816	35,699	-0-	59,492	18,844
AUG	73,016	00,000	241,695	47,160	29,938	36,163	36,024
SEP	67,078	00,000	168,947	17,971	72,264	6,010	78,190
OCT	235,963	00,000	81,080	54,178	84,451	30,002	114,273
NOV	308,891	00,000	120,034	30,012	22,733	3,886	53,963
DEC	183,512	00,000	137,859	17,961	17,746	0	
Total =	1,064,325	1,791,326	802,219	1,474,683	352,314	213,181	334,459

c. Special Service Area #2: Nothing at this time

d. Miscellaneous:

- (1) The county tour is scheduled for Thursday, December 3<sup>rd</sup>, 2015. The Committee will meet at the Highway Office for an 8:00 AM departure. The county van will be used for the tour.
- (2) Mr. Renner reported on an issue involving the drainage ditch on county owned property near the Wal-Mart Distribution Center. He stated that a beaver dam is restricting the water flow and will need to be removed. The County Engineer and foreman will investigate the matter further and take appropriate action. Mr.

Renner stated that there is approximately 7 acres of county owned land adjacent to the drainage ditch that could possibly be rented out as farm ground, however some type of access would need to be added to access to the land. The Committee will view the area on their upcoming tour.

6. There was no additional business at this time and a motion to adjourn was made by Ausman and seconded by Frank. The vote was unanimous and the meeting was adjourned at 2:00 P.M.

Meeting Date: The next regular meeting – February 2, 2016 at 1:30 PM, Highway Office

**MOTION: To place on file the Public Works Committee’s meeting report, November claims reports and related informational items, as presented.**

#### **COUNTY OFFICES COMMITTEE - Mr. James Arduini, Chair**

There was no meeting.

Meeting Date: The next regular meeting –February 1, 2016 at 2:30 PM Room 108, Courthouse

#### **HEALTH AND SOCIAL SERVICES COMMITTEE - Mrs. Nelson, Chair**

The Health & Social Services Committee met on December 2, 2015 at 6:30 p.m. in Room 117 at the Courthouse. Members present were Nelson, Jacoby, Hamilton, Crandall and Celestino and. Others present were Katherine Nelson, Beth Fiorini, Janice McCoy and Joel Horn.

1. Motion was made by Celestino, seconded by Hamilton, to approve the claims. Motion carried.
2. Health Department
  - a. Mrs. Fiorini informed the committee the clinic has to be recertified every 5 years. They have just been recertified.
  - b. The new building is essentially complete. We are waiting for the occupancy permit. The 2 new behavioral therapists are scheduled to begin Dec. 31<sup>st</sup>.
  - c. One of the requirements the Feds are imposing on the clinic is that they offer extended hours. In order to meet those requirements the clinic is considering opening early and staying open late one day a week and opening Saturdays as needed.
  - d. Mrs. Fiorini reported the nitrate levels for the Erie water supply tested high so there are restrictions on the drinking water for pregnant women and children under the age of six months. (See #12-14)
  - e. Mrs. Fiorini reported on the legislative luncheon.
  - f. Mrs. Fiorini informed the committee the state approved the IPlan for our county. The priorities for the next five years are Depression and Anxiety, Obesity and Cancer. The full report is available upon request.

The committee asked if the Health Dept. had security procedures in place for active shooters. Mrs. Fiorini indicated they are working with area Law Enforcement to develop a policy and are considering installing bullet proof glass in the reception areas.

3. Regional Office of Education
  - a. Mr. Sondgeroth submitted his monthly report (See #15).
4. University of Illinois Extension
  - a. Mrs. McCoy distributed several handouts including a schedule of upcoming events (See #16-18).
  - b. Mrs. McCoy highlighted several items including the Health Jam KSB Hospital tour, the webinar for child care providers, Youth leadership retreat, upcoming educational webinars and Master Gardener program.

Meeting adjourned at 7:00 pm.

Meeting Date: The next regular meeting – February 3, 2016 at 6:30 PM Room 117, Courthouse

**MOTION: To place on file the Health and Social Services Committee’s meeting report, November claims report and related informational items, as presented.**

**JUDICIARY COMMITTEE - Mr. Wilkins, Chair**

The Judiciary Committee met on December 2, 2015 in Room 108 at the Courthouse. Members present were Wilkins, Milby, Glazier and Katherine Nelson. Others present were Kevin Johnson, Sue Ottens, Joel Horn, Lori Keppen and Sauk Valley College students Sydney Moser and Madison Hans.

1. Mr. Steve Wilkins called the meeting to order at 4:00 PM.
2. The monthly claims and budget status reports were reviewed. Kurt Glazier made a motion to approve the monthly reports. Bill Milby seconded the motion. All voted ayes.
3. Court Services.
  - a. Kevin Johnson distributed the monthly report (See #19).
4. Circuit Clerk.
  - a. Sue Ottens presented monthly report:

	<b>September</b>	<b>October</b>	<b>November</b>
Total Fines	\$71,655.65	\$67,961.37	\$62,753.50
Total Fines Paid to County	\$51,260.66	\$42,310.33	\$37,279.65
Clerk’s Fees	\$29,919.29	\$24,154.96	\$23,589.19
County 38.675% Fee	\$9,596.12	\$9,719.91	\$7,833.25
Sheriff’s Fees	\$2,484.14	\$2,499.32	\$1,745.80
State’s Attorney Fees	\$2,580.87	\$2,935.44	\$2,980.18
Bailiff’s Fees	\$11,046.47	\$9,931.80	\$8,676.90
Public Defender & GAL Fee	\$2,977.18	\$4,515.60	\$1,741.88
Juror Fees Paid	\$5,525.00	\$6,100.00	\$0
Number of Trials	2	3	0

Number of Trial Days	4	5	0
Grand Jury Days	0	0	0
Payment from SC Services	\$120.00	\$25.00	\$25.00
Payments collected by Clk for def's in collection with SC Services	\$0	\$0	\$0
Commutative Total	\$38,059.46	\$38,084.46	\$38,109.46

b. Sue Ottens advised the committee she would be retiring at the end of her term. Sue Costello, her Chief Deputy was running uncontested for Circuit Clerk.

5. Public Defender.

a. The Committee reviewed the monthly report:

Category	September	October	November
Number of Defendants	317	303	287
Number of new appointments	42	44	32
Number of defendants taken by private counsel	2	5	3
Number of defendant resolved	54	55	27
Number of defendants at end of month	303	287	289
Bond reductions	4	0	2
Plea agreements	38	47	22
Felony	21	28	7
Misdemeanors	17	19	15
Open pleas	5	9	2
Felony	5	4	0
Misdemeanors	0	5	2
Jury trials	3 - not guilty	0	0
Bench trials	0	0	0
Sentence hearings	8	3	4
Felony	8	2	2
Misdemeanors	0	1	2
Dismissed cases	5	5	1
Juvenile appearance in court	163	80	132
Clients in Substance Abuse Treatment	0	2	1

A motion to adjourn was made by Katherine Nelson and seconded by Bill Milby. All voted in favor. The meeting adjourned at 4:17 PM.

Meeting Date: The next regular meeting –February 3, 2016 at 4:00 PM Room 108, Courthouse

**MOTION: To place on file the Judiciary Committee’s meeting report, November claims reports and related informational items, as presented.**

**PUBLIC SAFETY COMMITTEE - Mrs. Britt, Chair**

The Public Safety Committee meeting was held on December 3, 2015 in Room 108 at the Courthouse. The meeting was called to order at 3:00 PM. Members present were Britt, Thompson, Bradley and Cunniff. Also present were Sheriff Wilhelmi, Trish Joyce, Joe McDonald, Joel Horn, Neil Johnson and Lori Keppen.

1. The claims and budget status reports were reviewed. Mr. Cunniff made a motion to approve the claims. Mr. Bradley seconded. All voted in favor.
2. Sheriff's Report.
  - a. Sheriff Wilhelmi presented the monthly report:

	September	October	November
<b>CIVIL PROCESS – REVENUE</b>	<b>\$4,050.00</b>	<b>\$5,840.00</b>	<b>\$5,459.00</b>
Papers Served	242	257	212
Sheriff Sales	4	6	4
<b>MISCELLANEOUS FEES</b>			
Circuit Clerk – Police Vehicle Fund	\$400	\$238.50	\$361.50
DUI Fund	\$1,895.00	\$1,730.00	\$1,265.00
Drug Fund	\$50.63	\$270.25	\$46.13
PI Fees	\$1,360.00	\$590.00	\$840.00
Sheriff Fees	\$2,550.18	\$2,484.14	\$3,499.32
Police Reports	\$30.00	\$91.00	\$122.00
Prisoners Trust Fund	\$595.52	\$493.61	\$540.09
Lectronic – monthly rent	\$75.00	\$75.00	\$75.00
Warrant Fees	\$140.00	\$310.00	\$140.00
Subpoena Fees	\$0	\$0	\$0
Sheriff Surplus	\$0	\$0	\$0
Restitution – Ristau	\$0	\$610.00	\$0
Fingerprints – 1 @ \$10	\$10.00	\$20.00	\$30.00
Restitution – Mitchell	\$25.00	\$0	\$0
Hearing Room Rental	\$25.00	\$0	\$0
Leslie Geisler Munger– transport prisoners	\$0	\$0	\$0
SSA Treasury Deposit	\$400.00	\$1,200.00	\$0
Miscellaneous Rebate	\$0	\$0	\$0
ESDA Reimbursement	\$0	\$0	\$0
Witness Fees	\$25.00	\$0	\$0
ThyssenKrupp Elevator Reimbursement	\$0	\$3,100.00	\$0
<b>MISCELLANEOUS TOTAL</b>	<b>\$7,581.33</b>	<b>\$11,212.50</b>	<b>\$6,919.04</b>
<b>GRAND TOTAL</b>	<b>\$11,631.33</b>	<b>\$17,052.50</b>	<b>\$12,378.04</b>

	Sept			Oct			Nov		
	Male	Female		Male	Female		Male	Female	
Beginning Census	80	25		68	22		66	22	
Admissions	82	37		92	26		74	27	
Releases	94	40		94	26		70	33	
Ending Census	68	22					70	16	
Average Daily			103			92			84
Meals Served			9,357			8,603			7,617
Number Accidents			22			42			66
Patrol Miles			37,261			39,414			30,758

3. Coroner.
  - a. Joe McDonald presented his monthly report:

	<b>September</b>	<b>October</b>	<b>November</b>
Number of Cases	32	49	32
Autopsies	4	5	1
Permits	19	24	21
Revenue	\$1300	\$650	\$755

- b. The Coroner thanked the committee for the investment of the cooler at CGH as it has been used a lot this past year. Mr. McDonald continues to try and find the precise vehicle he requires for his office.
- c. Mr. McDonald commended the States Attorney’s Office for their continued efforts for locating funding when the county has an abandoned body. Whiteside County has a total of three abandonments this year.

4. State’s Attorney:

- a. Trish Joyce reviewed her monthly and juvenile case statistic reports (See #20-21).

	<b>September</b>	<b>October</b>	<b>November</b>
Felony convictions	44	59	7 *
Misdemeanor convictions	64	43	30
Traffic convictions	141	165	123
DUI convictions	17	12	10
Juvenile Adjudications (delinquency, child abuse etc)	3	5	3
Juvenile Permanency/Reviews	18	8	17
Found not guilty(felony,traffic,misd jury, bench trial	5	3	0

\*Please note – Felony convictions are lower due to no felony pretrial conferences held in November due to the holidays.

There were 7 defendants convicted of felony crimes in November 2015. Among the felony convictions were: 4 Violation of Probation, 1 Unlawful Possession of Cannabis, 1 Unlawful Possession of Controlled Substance, and 1 DUI.

This report does NOT include statistics for bond reduction hearings, Sexual Dangerous Persons petitions, post-trial petitions, post-conviction petitions, mental health petitions, Statutory Summary Suspension hearings, Petitions to Revoke Probation hearings, suppression hearings, and other motion and pretrial hearings.

- b. Due to the State not providing funding, a local request from ISP regarding a donation for Cellbrite training was requested of the State’s Attorneys in each of the counties utilizing this technology. The current local Cellbrite officer is no longer available and a new agent needs to be trained. Since Whiteside County is one of the more frequent users of this technology, States Attorney Joyce would like to make a contribution from the Drug Asset Forfeiture Fund in the amount of \$962.40. The Committee concurred.
- c. Updates were given on the Offender Initiative Program, April House, current staff and wages, along with nonpayment of funds from the State.
- d. A resolution for Whiteside County to participate in the service program of the Office of the State’s Attorneys Appellate Prosecutor for Fiscal Year 2016 in the amount of \$18,000.00 was discussed. Mr. Thompson made a motion to participate in this program

and forward to the County Board for their approval. Mr. Cunniff seconded the motion. All voted in favor. (See #22)

**MOTION: To approve the annual resolution for Whiteside County to participate in the service program of the Office of the State's Attorneys Appellate Prosecutor for Fiscal Year 2016 in the amount of \$18,000.00, as presented.**

A motion to adjourn was made by Mr. Thompson and seconded by Mr. Cunniff. The meeting adjourned at 3:53PM.

Meeting Dates: The next regular meeting –February 4, 2016 at 3:00 PM Room 108, Courthouse

**MOTION: To place on file the Public Safety Committee's meeting report, November claims reports and related informational items, as presented.**

### **FINANCE COMMITTEE - Mr. Truesdell, Chair**

The Finance Committee met on Tuesday, November 17<sup>th</sup>, 2015 at 6:15 p.m. in Hearing room of the Law Enforcement Center. Members present were Truesdell, Abbott, VanDeVelde, and Bitler. Also present were Sue Britt and Joel Horn.

1. Mr. Horn presented a schedule of inter-fund transfers to be done prior to year-end (See #23-24). After a brief discussion Mr. Abbott moved the approval of the transfers, Mr. Bitler seconded, motion carried.
2. Mr. Horn informed the committee the Sheriff's department credit card has been hacked. Approximately \$300 in fraudulent charges had been charged to the account. The credit card company has been notified, the charges reversed, the card cancelled and reissued. We will continue to monitor the account for suspicious charges.

There being no further business, the meeting adjourned at 6:20 p.m.

The Finance Committee met on Monday, December 07, 2015 at 1:00 p.m. in Room 108 at the Courthouse. Members present were Truesdell, Abbott, VanDeVelde and Bitler. Also present were Board Chair Jim Duffy, Treasurer Darlene Hook, County Administrator Joel Horn and Deb Workman.

1. The monthly claims and budget reports were presented for review. A motion was made by VanDeVelde, seconded by Abbott, to approve the monthly claims as presented. All voted in favor of the motion.
2. Mr. Horn informed the Committee at the direction of the Executive Committee of the Enterprise Zone the search for a new Economic Development/E-Zone Administrator has resumed.
3. Treasurer Darlene Hook met with the Committee. Her Temporary Investment Report and Summary of Fund Balance Report were reviewed.

Mrs. Hook presented a draft investment policy requested by the auditors. Her office had a policy, but the auditors were requesting a more detailed document. Adoption of this

document does not require Board action. She wanted the Finance Committee to see the draft document prior to her presenting it for review to the auditors on December 18, 2015.

4. Mr. Horn reported the General/Corporate Fund ended Fiscal Year 2015 in the black. However, the State has not adopted a budget, so nothing is certain for the coming year. The House has approved a bill and the Senate is voting on it today (12/7/15) to reinstate MFT funds, 911 funding and some other funding. However, the bill does not address salary reimbursements or funding for the General/Corporate Fund (01).
5. Mr. Horn discussed with the Committee the need to build the Health Insurance Fund (38) balance back up. At one time the Health Insurance Fund (38) carried a balance around \$1,000,000.00, but has dropped to \$250,000.00. The Retirement Incentive payments are done and will no longer be paid from the Health Insurance Fund (38). He would like to take the reimbursement payments from the Health Dept. and Highway Dept. for health insurance costs and put those payments in the Health Insurance Fund (38) instead of the General/Corporate Fund (01) in order to build the Health Insurance Fund (38) balance back up. It was the consensus of the Committee to put those reimbursements into the Health Insurance Fund (38).
6. Per diems and mileage reimbursements for County Board members were reviewed and approved for payment.
7. There being no further business, the meeting adjourned at 1:33 p.m.

Meeting Date: The next regular meeting – February 8, 2016 at 1:00 PM Room 108, Courthouse

**MOTION: To place on file the Finance Committee’s meeting report, November claims reports and related informational items, as presented.**

**EXECUTIVE COMMITTEE - Mr. Duffy, Chair**

**ALL STANDING COMMITTEES WILL MEET AFTER THE BOARD MEETING**

The Executive Committee met on Tuesday, December 9, 2015 at 6:30 p.m. in Room 108 at the Courthouse. Members present were Duffy, McGinn, Arduini, Nelson, Wilkins, Britt, and Truesdell. Also present were Board Member Katherine Nelson, County Administrator Joel Horn, and Deb Workman.

1. A Resolution of Congratulations will be presented to Brayden Hamblen of the Rock Falls High School Boys Cross Country Team. Brayden placed third when competing in the IHSA Boys Class 1A State Cross Country Championship at Detweiller Park in Peoria, IL on November 7, 2015. A motion was made by Truesdell, seconded by Nelson, to place this Resolution on the agenda for Board action. All voted in favor of the motion.

**MOTION: To adopt Resolution of Congratulations to Brayden Hamblen, as presented.**

2. A Resolution of Condolence will be presented to the family of Dawn Graham who passed away on November 25, 2015. Mrs. Graham was employed at the Whiteside County Health Department as a Medical Transcriptionist. A motion was made by Truesdell, seconded by

Nelson, to place this Resolution on the agenda for Board action. All voted in favor of the motion.

**MOTION: To adopt Resolution of Condolence in memory of Dawn Graham.**

3. Mr. Duffy noted the correspondence received from IEPA on a Notice of Application for Permit to Manage Waste dated 11/20/15.
4. All Standing Committees reported.
5. Mr. Duffy updated the Committee on the Building Code Committee (See #25-26). The members of the Building Code Committee have concurred they are in favor of adopting current codes and enforcing, initially, commercial codes. It has also been determined that the Building Code Committee will work with the Rockford Regional Group. Mr. Duffy reminded everyone that there is still a lot of work to do, but we seem to have set an overall direction on how to proceed.
6. A motion was made by Britt, seconded by Wilkins, to place the following appointments on the agenda for Board approval. All voted in favor of the motion.
  - a. James B. Russ will be reappointed as Drainage Commissioner of Meredosia Levee and Drainage District of Rock Island & Whiteside Counties.

**MOTION: To confirm the reappointment of James B. Russ as Drainage Commissioner of Meredosia Levee and Drainage District of Rock Island & Whiteside Counties.**

- b. Steven E. Besse will be appointed Commissioner of River Road Drainage District.

**MOTION: To confirm the appointment of Steven E. Besse as Commissioner of River Road Drainage District.**

- c. Jerri Robinson and F. Christine King will be reappointed to the Whiteside County Airport Board.

**MOTION: To confirm the reappointments of Jerri Robinson and F. Christine King to the Whiteside County Airport Board.**

- d. Betty J. Steinert will be appointed as Alternate to the Blackhawk Waterways Convention & Visitors Bureau.

**MOTION: To confirm the appointment of Betty J. Steinert as Alternate to the Blackhawk Waterways Convention & Visitors Bureau.**

- e. Regina Lehman, City of Fulton Tourism Director, will be appointed to the Blackhawk Waterways Convention & Visitors Bureau.

**MOTION: To confirm the appointment of Regina Lehman to the Blackhawk Waterways Convention & Visitors Bureau.**

7. Mr. Duffy reported on the Consolidated Dispatch meetings. Two meetings have been held and some progress has been made. It has been determined that the County will handle payroll for the dispatchers. There are legal issues to check into regarding unions and pensions. Usually the meetings have 25-30 people in attendance. A sub-group is being formed which will most likely be made up of Administrators, the Sheriff and Police Chiefs,

Ryan Venema from CGH and Gary Cook. Location of the dispatch center and funding are still issues to be determined. We must submit a plan to the State for consolidation of dispatchers in 2016 and implementation is set for June 2017. If we do not comply, we could lose funding for 9-1-1.

8. Mr. Duffy discussed with the Committee changes in State law regarding our liquor licensing. The State has reinstated “happy hour” and with this law bartenders/servers must be certified in order to work as a bartender/server. Mr. Duffy explained to the Committee it is his intent to meet with the Liquor Committee and he would like to send a letter out to our liquor license holders in 2016 that tells them they will need to have their bartenders/servers trained and certified by 2017 in order for them to work in the bar. Proof of training must be able to be shown. Not sure if this is required for packaged sales. Training is offered on line by the State. Cost is \$25.00. There are also locations throughout the state that offer training.
9. A motion was made by Britt, seconded by Nelson, to approve the monthly claims as presented. All voted in favor of the motion.
10. A motion was made by Truesdell, seconded by Wilkins to place the Resolutions for setting the Whiteside County Board Schedule of Regular Meetings (See #27-28) and Establishing the Holiday Schedule for Calendar Year 2016 (See #29) on the Board agenda. All voted in favor of the motion.

**MOTION: To adopt Resolution setting the Whiteside County Board Schedule of Regular Meetings.**

**MOTION: To adopt Resolution establishing the Holiday Schedule for Calendar Year 2016.**

11. There being no further business, the meeting adjourned at 7:37 p.m.

Next Regular Meeting:	Executive Committee:	02/09/15
	County Board	02/16/15

Compensation and Reimbursements:	Payroll Check Print Date:	03/04/15
	Reimbursement Check Print Date:	02/12/16

**MOTION: To place on file the Executive Committee’s meeting report, November claims reports and related informational items, as presented.**